

No. A-11018/06/2020-E.III
Government of India
Ministry of Statistics and Programme Implementation

Sardar Patel Bhawan, Sansad Marg
New Delhi, Dated: 17/08/2020

OFFICE MEMORANDUM

Subject:- Revisions of Recruitment Rules (RRs) for Group 'A' & 'B' (Ministerial Cadre) posts in National Statistical Office (NSO), Field Operation Division (FOD) - Regarding

The undersigned is directed to upload the draft revised RRs for Group 'A' & 'B' (Ministerial Cadre) posts of Chief Administrative Officer, Deputy Director (Administration), Senior Administrative Officer, Administrative Officer and Assistant in National Statistical Office (NSO), Field Operation Division (FOD), on the website of MoS&PI for 30 days seeking comments from all the stakeholders.

2. It is, therefore, requested that the comments, if any, on the same may be sent to the undersigned at email: sanjaykumar.moca@nic.in latest by 16.09.2020.

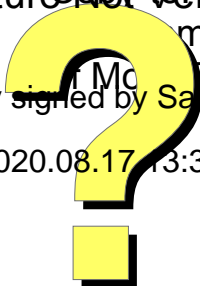
Sd/-
(Sanjay Kumar)
Under secretary to the Government of India
Tel: 011-23747356

To,

All Stakeholders

Signature Not Verified
Under Secretary, DIID / Computer Centre, East Block – 10, R.
m, New Delhi with the request to upload this OM on the website

Digitally signed by Sanjay
Kumar
Date: 2020.08.17 13:34:21 IST



(1)	(2)	(3)	(4)	(5)
Name of Post	Number of Posts	Classification	Level in the Pay Matrix	Whether Selection Post or Non-selection Post
Chief Administrative Officer	1* (2020) *(Subject to variation dependent on workload)	General Central Service, Group 'A', Gazetted, Ministerial	Level – 12 (₹78800 - ₹209200)	Selection

(6)	(7)	(8)	(9)	(10)
Age limit for direct recruits	Educational & other qualifications required for direct recruits	Whether age & educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods
Not Applicable	Not Applicable	Not Applicable	Not Applicable	By promotion failing which by deputation

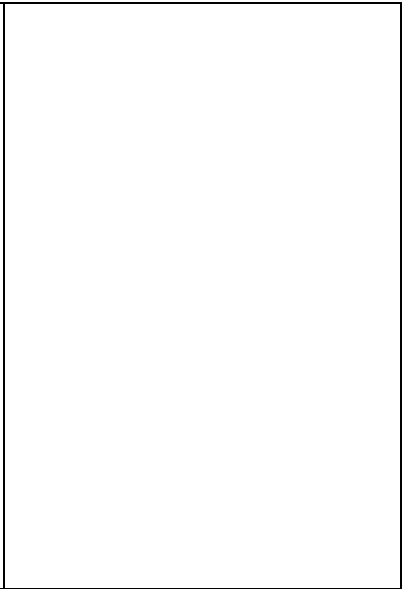
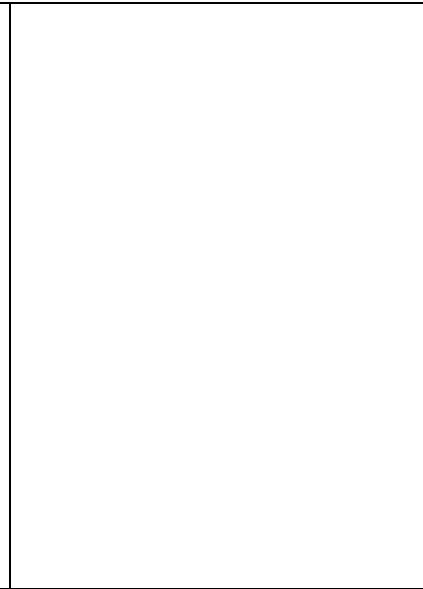
(11)	(12)	(13)
In case of recruitment by promotion or deputation/absorption, grades from which promotion or deputation/absorption to be made	If Departmental Promotion Committee exists, what is its composition	Circumstances in which the Union Public Service Commission is to be consulted in making recruitment

<p>Promotion: Deputy Director (Administration) in NSO (FOD) in Level - 11 (₹67700 - ₹208700) in the Pay Matrix with 5 years service in the grade rendered after appointment thereto on a regular basis and have successfully completed training of five weeks in the field of administration, establishment and accounts from a recognized Training Institution.</p> <p>Note: Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.</p> <p>Deputation: Officers of the Central Government / State Government / Union Territory -</p> <p>(a) (i) holding a analogous posts on regular basis in parent cadre / department; or (ii) with five (05) years service rendered after appointment thereto on regular basis in Level - 11 (₹67700-208700) in the Pay Matrix or equivalent in the parent cadre or department; and</p> <p>(b) Possessing the following educational qualifications and experience:-</p> <p>Essential: (i) a Bachelor Degree from a recognized University or equivalent;</p> <p>(ii) Five (05) years experience in Administration, Establishment and Accounts works in a Government office / PSU / Autonomous body / Statutory Body.</p> <p>Desirable: Diploma in Personal Management or Personal</p>	<p>Group 'A' Departmental Promotion Committee (for considering promotion) -</p> <ol style="list-style-type: none"> 1. Chairman / Member, UPSC – Chairman 2. Director General (NSS), National Statistical Office – Member 3. Additional Director General, FOD (HQ), NSO – Member 4. Deputy Director General (Admin.) / Joint Secretary (Admin.), MoS&PI - Member 	<p>Consultation with Union Public Service Commission is necessary while making promotion and selecting officers on deputation.</p>
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Administration or Business Administration from a recognized University or Institute.

Note 1: The Departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationist shall not be eligible for consideration for appointment by promotion.

Note 2: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily be **three (03) years extendable upto another one (01) year but not exceed four (04) years.** The maximum age limit for appointment by deputation shall be **not exceeding Fifty Six (56) years** as on closing date of receipt of applications.



(1)	(2)	(3)	(4)	(5)
Name of Post	Number of Posts	Classification	Level in the Pay Matrix	Whether Selection Post or Non-selection Post
Deputy Director (Administration)	2* (2020) *(Subject to variation dependent on workload)	General Central Service, Group 'A', Gazetted, Ministerial	Level - 11 (₹67700 - ₹208700)	Selection

(6)	(7)	(8)	(9)	(10)
Age limit for direct recruits	Educational & other qualifications required for direct recruits	Whether age & educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods
Not Applicable	Not Applicable	Not Applicable	Not Applicable	By promotion failing which by deputation

(11)	(12)	(13)
In case of recruitment by promotion or deputation/absorption, grades from which promotion or deputation/absorption to be made	If Departmental Promotion Committee exists, what is its composition	Circumstances in which the Union Public Service Commission is to be consulted in making recruitment

<p>Promotion: Senior Administrative Officer in NSO (FOD) in Level - 10 (₹56100 - ₹177500) in the Pay Matrix with Five (05) years service in the grade rendered after appointment thereto on a regular basis and have successfully completed training of five weeks in the field of administration, establishment and accounts from a recognized Training Institution.</p> <p>Failing which by: Senior Administrative Officer in NSO (FOD) in Level - 10 (₹56100 - ₹177500) in the Pay Matrix with combined regular service of Eight (08) years in the level of Senior Administrative Officer and Administrative Officer in Level - 7 (₹44900 - ₹142400) in the Pay Matrix, out of which at least three (03) years regular service shall be in the level of Senior Administrative Officer and have successfully completed training of five weeks in the field of administration, establishment and accounts from a recognized Training Institution.</p> <p>Note: Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/ eligibility service by more than half of such qualifying/ eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/ eligibility service.</p> <p>Deputation: Officers of the Central Government / State Government / Union Territory -</p> <p>(a) (i) holding analogous posts on a regular basis in the parent cadre / Department; or</p> <p>(ii) with five (05) years regular service in the grade rendered after appointment thereto on a regular basis in posts in Level - 10</p>	<p>Group 'A' Departmental Promotion Committee (for considering promotion) -</p> <ol style="list-style-type: none"> 1. Director General (NSS), National Statistical Office (NSO) – Chairman 2. Additional Director General, FOD (HQ), NSO – Member 3. Deputy Director General (Admin.) / Joint Secretary (Admin.), MoS&PI - Member 	<p>Consultation with UPSC is necessary while making appointment on deputation.</p>
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(₹56100 - ₹177500) in the Pay Matrix or equivalent in the parent cadre / Department; **or**

(iii) **with eight (08) years** service in the grade rendered after appointment thereto on a regular basis in posts in Level - 7 (₹44900 - ₹142400) in the Pay Matrix or equivalent in the parent cadre / Department; and

(b) Possessing the following educational qualifications and experience:-

(i) a Bachelor Degree from a recognized University or equivalent;

(ii) Five (05) years experience in Administration, Establishment and Accounts works in a Government office / PSU / Autonomous body / Statutory Body.

Note 1: The Departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationist shall not be eligible for consideration for appointment by promotion.

Note 2: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily be **three (03) years extendable upto another one (01) year but not exceed four (04) years**. The maximum age limit for appointment by deputation shall be **not exceeding fifty six (56) years** as on closing date of receipt of applications).

(1)	(2)	(3)	(4)	(5)
Name of Post	Number of Posts	Classification	Level in the Pay Matrix	Whether Selection Post or Non-selection Post
Senior Administrative Officer	10* (2020) *(Subject to variation dependent on workload)	General Central Service, Group 'A', Gazetted, Ministerial	Level – 10 (₹56100 - ₹177500)	Selection

(6)	(7)	(8)	(9)	(10)
Age limit for direct recruits	Educational & other qualifications required for direct recruits	Whether age & educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods
Not Applicable	Not Applicable	Not Applicable	Two (02) years for promotees	By promotion failing which by deputation

(11)	(12)	(13)
In case of recruitment by promotion or deputation/absorption, grades from which promotion or deputation/absorption to be made	If Departmental Promotion Committee exists, what is its composition	Circumstances in which the Union Public Service Commission is to be consulted in making recruitment
Promotion: Administrative Officer in NSO (FOD) in Level - 7 (₹44900 - ₹142400) in the Pay Matrix with three (03) years service in the grade rendered after appointment thereto on a regular basis and have successfully completed	Group 'A' Departmental Promotion Committee (for considering promotion) –	Consultation with UPSC is necessary while making promotion and selecting officer on deputation basis.

<p>training of five weeks in the field of administration, establishment and accounts from a recognized Training Institution.</p> <p>Note: Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/ eligibility service by more than half of such qualifying/ eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/ eligibility service.</p> <p>Deputation: Officers of the Central Government / State Government / Union Territory –</p> <p>(a) (i) holding analogous posts on a regular basis in the parent cadre or Department; or (ii) with three (03) years service in the grade rendered after appointment thereto on regular basis in the post in Level - 7 (₹44900 - ₹142400) in the pay matrix or equivalent in the parent cadre or Department; or (iii) with eight (08) years service in the grade rendered after appointment thereto on regular basis in the post in Level - 6 (₹35400 - ₹112400) in the pay matrix or equivalent in the parent cadre or Department; and</p> <p>(b) Possessing the following educational qualifications and experience:-</p> <p>(i) a Bachelor Degree from a recognized University or equivalent;</p> <p>(ii) Three (03) years experience in Administration,</p>	<ol style="list-style-type: none"> 1. Chairman / Member, Union Public Service Commission – Chairman 2. Additional Director General, FOD (HQ), National Statistical Office – Member 3. Deputy Director General (Admin.) / Joint Secretary (Admin.), MoS&PI – Member <p>Group ‘A’ Departmental Promotion Committee (for considering confirmation) -</p> <ol style="list-style-type: none"> 1. Director General (NSS), National Statistical Office (NSO) – Chairman 2. Additional Director General, FOD (HQ), NSO – Member 3. Deputy Director General (Admin.) / Joint Secretary (Admin.), MoS&PI - Member 	
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Establishment and Accounts works in a Government office / PSU / Autonomous body / Statutory Body.

Note 1: The Departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationist shall not be eligible for consideration for appointment by promotion.

Note 2: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily **not exceed three (03) years**. The maximum age limit for appointment by deputation shall be **not exceeding fifty six (56) years** as on closing date of receipt of applications).

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(1)	(2)	(3)	(4)	(5)
Name of Post	Number of Posts	Classification	Level in the Pay Matrix	Whether Selection Post or Non-selection Post
Administrative Officer	41* (2020) *(Subject to variation dependent on workload)	General Central Service, Group 'B', Gazetted, Ministerial	Level – 7 (₹44900 - ₹142400)	Selection

(6)	(7)	(8)	(9)	(10)
Age limit for direct recruits	Educational & other qualifications required for direct recruits	Whether age & educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods
Not Applicable	Not Applicable	Not Applicable	Not Applicable	By promotion failing which by deputation

(11)	(12)	(13)
In case of recruitment by promotion or deputation/absorption, grades from which promotion or deputation/absorption to be made	If Departmental Promotion Committee exists, what is its composition	Circumstances in which the Union Public Service Commission is to be consulted in making recruitment

<p>Promotion: Assistants in NSO (FOD) in Level - 6 (₹35400 - ₹112400) in the Pay Matrix with five (05) years service in the grade rendered after appointment thereto on a regular basis and have successfully completed training of five weeks in the field of administration, establishment and accounts from a recognized Training Institution.</p> <p>Note: Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/ eligibility service by more than half of such qualifying/ eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/ eligibility service.</p> <p>Deputation: Officers of the Central Government / State Government / Union Territory –</p> <p>(a) (i) holding analogous posts on a regular basis in the parent cadre / Department; or</p> <p>(ii) with at least five (05) years service in the grade rendered after appointment thereto on a regular basis in the post in Level – 6 (₹35400 - ₹112400) of the Pay Matrix or equivalent in the parent cadre / Department; and</p> <p>(b) Possessing the following educational qualifications and experience:-</p> <p>(i) a Bachelor Degree of a recognized University or equivalent;</p> <p>(ii) Two (02) years experience in Administration, Establishment and Accounts works in a Government Office / PSU / Autonomous body / Statutory body.</p> <p>Note 1: The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly deputationists shall not be eligible for</p>	<p>Group 'B' Departmental Promotion Committee (for considering promotion) –</p> <ol style="list-style-type: none"> 1. Deputy Director General, NSO (FOD) – Chairman 2. Director (Administration), NSO (FOD) - Member 3. Under Secretary (Administration), MoS&PI – Member 	<p>Consultation with UPSC is necessary while making appointment on deputation.</p>
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appointment by promotion.

Note 2: Period of deputation including period of deputation in any other ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily **not exceed three (03) years**. The maximum age limit for appointment by deputation shall be **not exceeding Fifty Six (56) years** as on the closing date of receipt of applications.

(1)	(2)	(3)	(4)	(5)
Name of Post	Number of Posts	Classification	Level in the Pay Matrix	Whether Selection Post or Non-selection Post
Assistant	105* (2020) *(Subject to variation dependent on workload)	General Central Service, Group 'B', Non-Gazetted, Ministerial	Level – 6 (₹35400 - ₹112400)	Selection

(6)	(7)	(8)	(9)	(10)
Age limit for direct recruits	Educational & other qualifications required for direct recruits	Whether age & educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods
Not exceeding 30 years. (Relaxable for Government servants upto 5 years in accordance with the instructions or orders issued by the Central Government) Note: The crucial date for determining the age limit shall be as advertised by SSC.	Essential: Bachelor Degree of a recognized University. Note 1: Qualifications are relaxable at the discretion of the SSC in the case of candidates otherwise well qualified. Note 2: The qualification(s) regarding experience is relaxable at the discretion of the SSC in the case of	No	(i) Two (02) years for direct recruits. (ii) Two (02) years for promotees.	(i) 80% by promotion failing which by deputation. (ii) 20% by direct recruitment through SSC.

	<p>candidates belonging to Scheduled Castes or Scheduled Tribes if at any stage of selection the SSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.</p>			
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(11)	(12)	(13)
<p>In case of recruitment by promotion or deputation/absorption, grades from which promotion or deputation/absorption to be made</p>	<p>If Departmental Promotion Committee exists, what is its composition</p>	<p>Circumstances in which the Union Public Service Commission is to be consulted in making recruitment</p>
<p>Promotion:- Upper Division Clerk in NSO (FOD) in Level - 4 (₹25500 - ₹81100) in the Pay Matrix with Ten (10) years service in the grade rendered after appointment thereto on a regular basis and have successfully completed training of five weeks in the field of administration, establishment, accounts and financial rules from a recognized Training Institution.</p> <p>Note: Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/ eligibility service by more than half of such qualifying/ eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/ eligibility service.</p>	<p>Group 'B' Departmental Promotion Committee (for considering promotion and confirmation) –</p> <ol style="list-style-type: none"> 1. Deputy Director General, NSO (FOD) – Chairman 2. Under Secretary (Administration), MoS&PI – Member 3. Deputy Director (Administration), Headquarter Office, NSO (FOD), New Delhi – Member 	<p>Consultation with UPSC is necessary while making appointment on deputation.</p>

Deputation:

Officers of the Central Government / State Government / Union Territory –

(a) (i) Holding analogous post on regular basis in the parent cadre or department, **or**

(ii) With **Ten (10) year** service in the grade rendered after appointment thereto on the regular basis in the post in Level - 4 (₹25500 - ₹81100) in the Pay Matrix or equivalent in the parent cadre or department; and

(b) Possessing the following educational qualifications and experience:-

(i) Bachelor Degree of a recognized University.

(ii) Two (02) years experience in the administration, establishment, accounts and financial rules works in a Government Office / PSU / Autonomous body / Statutory body.

Note 1: The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly deputationists shall not be eligible for appointment by promotion.

Note 2: Period of deputation including period of deputation in any other ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily **not exceed three (03) years**. The maximum age limit for appointment by deputation shall be **not exceeding Fifty Six (56) years** as on the closing date of receipt of applications.