

RURAL	*
URBAN	

**GOVERNMENT OF INDIA**  
**NATIONAL SAMPLE SURVEY OFFICE**  
**SOCIO - ECONOMIC SURVEY**

CENTRAL	*
STATE	

**SEVENTY-THIRD ROUND: JULY 2015 - JUNE 2016**  
**SCHEDULE 2. 34 : UNINCORPORATED NON-AGRICULTURAL**  
**ENTERPRISES (EXCLUDING CONSTRUCTION )**

[0] descriptive identification of sample enterprise	
1. state/u.t:	6. ward/investigator unit:
2. district:	7. enumeration block (EB)/ UFS block:
3. sub-district:	8. name of owner:
4. village/ town name:	9. name of informant:
5. serial no. of hamlet: (col-1,block-4.1)#	10. name and address of the enterprise:

\*tick mark (√) may be put in appropriate place. # refers to schedule 0.0.

[1] identification of sample enterprise									
item no.	item	code			item no.	item	code		
1	serial no. of sample FSU				12	FOD sub-region			
2	round number	7	3		13	segment number (1 / 2 / 9)			
3	schedule number	2	3	4					
4	sample (central-1, state-2)				14	second stage stratum (SSS)			
5	sector (rural - 1, urban - 2)								
6	NSSregion				15	sample enterprise number			
7	district				16	response code			
8	stratum								
9	sub-stratum				17	informant code			
10	sub - round				18	survey code			
11	sub - sample				19	reason for original sample not surveyed (code) [for entry in item 18 = 2 & 3]			

**codes for block 1**

item 16 : **response code** : informant co-operative and capable - 1, informant co-operative but not capable - 2, informant busy but responded - 3, informant reluctant - 4, others - 9

item 17 : **informant code** : owner – 1, manager – 2, others – 9

item 18 : **survey code**: original enterprise surveyed - 1, substitute surveyed - 2, casualty - 3

item 19 : **reason for original sample not surveyed**: informant busy – 1, informant not available – 2, informant non-cooperative – 3, others – 9

<b>item 204: type of ownership</b>			
proprietary (male) .....	1	partnership between members not all from the same household .....	5
proprietary(female) .....	2	Self- Help Group.....	6
proprietary (transgender).....	3	Trusts .....	7
partnership with members of the same household .....	4	others.....	9
<b>item 210: location of the enterprise</b>			
<u>within</u> household premises .....	1	with fixed premises but without any structure	4
<i>outside household premises:</i>		mobile market .....	5
with fixed premises and with permanent structure .....	2	without fixed premises(street vendors) ...	6
with fixed premises and with temporary structure/kiosk/stall .....	3		
<b>items 221 &amp; 222: nature of problems faced by the enterprise</b>			
erratic power supply/ power cuts.....	1	non-recovery of financial dues .....	5
shortage of raw materials.....	2	non-availability of labour as and when needed.....	6
shrinkage /fall of demand .....	3	non-availability of skilled labour as and when needed.....	7
		labour disputes and related problems .....	8
non-availability / high cost of credit .....	4	others <i>specify</i> ).....	9
<b>item 224 &amp; 225 : type of assistance received from the government *</b>			
financial loan .....	1	marketing .....	5
subsidy .....	2	raw material.....	6
machinery/ equipment.....	3	others .....	9
skill development.....	4		

\* This will not include any assistance/ subsidy which are passed on to the consumers.

**Note 1: Mixed activity:** An enterprise at a location will be treated as pursuing mixed activity if it carries out a no. of activities simultaneously and accounts for those activities are not separable. The NIC-2008 Codes for those activities **should be different at 2-digit level**. If accounts are separable, each activity will be treated as separate enterprise.

**Note 2: Major activity:** It is that activity which yields maximum income (1<sup>st</sup>) / turnover (2<sup>nd</sup>) / employment (3<sup>rd</sup>) (in the order mentioned)

[2] particulars of operation and background information		item no.	code				
(1)		(2)	(3)				
whether pursuing mixed activity? (yes – 1, no – 2)		201					
major activity during the reference month code (5-digit as per NIC 2008) special codes: chit fund – 64193, Self-Help Group (engaged in financial intermediation) – 64309, investment club – 64921, activities of private moneylenders – 64929		202					
description of the major activity during the reference month:							
if ‘yes’ in item 201	principal minor activity during the reference month code (5-digit as per NIC 2008) [ 1 <sup>st</sup> 2 digits of item 202 ≠ 1 <sup>st</sup> 2 digits of item 203]	203					
type of ownership (code)		204					
whether non-profit institution? (yes, major receipts coming from donation/ grants-1, yes, major receipts <b>not</b> coming from donation/ grants-2, no-3)		205					
if code 1 in item 205	whether non-profit institution serving households (NPISH)? (yes-1, no-2)	206					
if item 204 is ‘1’ to ‘5’	social group of the owner / major partner (ST-1, SC-2, OBC-3, Others-4, not known-9)	207					
whether the enterprise maintain any bank account/ post office savings bank account ? yes, in owner’s name – 1, yes, in enterprise’s name -2, yes, both in owner’s name and enterprise’s name -3, no- 4		208					
number of other economic activities taken up by the entrepreneur during the last 365 days (applicable if entry in item 204 is ‘1’ to ‘5’)		209					
location of the enterprise (code)		210					
enterprise type during the last 365 days (Own Account Enterprise-1, Establishment-2)		211					
year of initial operation under the current owner		212					
nature of operation (perennial – 1, seasonal – 2, casual – 3)		213					
number of months operated during the last 365 days (in whole numbers)		214					
number of hours the enterprise normally worked in a day during the reference month(in whole numbers)		215					
whether accounts maintained ? (yes-1, no-2)		216					
if ‘yes’ in item 216, whether data collected from books of accounts? (yes-1, no-2)		217					
did the enterprise use computer (s) during the last 365 days? (yes- 1, no -2)		218					
did the enterprise use internet during the last 365 days? (yes- 1, no -2)		219					
did the enterprise face any problem in its operation during last 365 days? (yes-1, no-2)		220					
if ‘yes’ in item 220, nature of problems faced in its operation during the last 365 days (at most two codes in order of severity of problems)	most severe problem	221					
	next severe problem	222					

[2] particulars of operation and background information			item no.	code
(1)			(2)	(3)
did the enterprise receive any assistance from the government during last three years? (yes-1, no-2)			223	
if 'yes' in item 223, types of assistance received from the government during the last three years (code) (at most 2 codes may be given in descending order of the importance of assistance)	most important assistance		224	
	next important assistance		225	
status of the enterprise over the last 3 years (expanding – 1, stagnant – 2, contracting – 3, operated for less than three years – 9)			226	
whether registered under any act/authority? (yes-1, no-2)			227	
<b>type of registration of the enterprise</b>				
if 'yes' in item 227	whether registered under (yes-1, no-2)	Shops and Establishment Act?	228	
		Municipal Corporation/ Panchayats/ Local Body?	229	
		Vat /Sales Tax Act?	230	
		Provident Fund Act?	231	
		Employees State Insurance Corporation Act?	232	
		Registered with SEBI/ Stock Exchange?	233	
	any other industry-specific Act/ Authority (give at most three codes from any of 01 – 18 or 99 as per the code list)		234	
			235	
		236		
does the enterprise undertake any work on contract basis (yes -1, no -2)			237	
if 'yes' in item 237	type of contract (code)		238	
	for manufacturing enterprises only	equipment supplied by (code)	239	
		raw material supplied by (code)	240	
		design specified by contractor (yes -1, no- 2)	241	
if 'no' in item 237, does the enterprise provide any manufacturing services? (yes -1, no -2)			242	
is the enterprise a franchisee outlet? (yes -1, no -2)			243	
does the enterprise have access to toilet facility? (code)			244	
does the enterprise have provision for solid waste management? (code)			245	
does the enterprise have provision for liquid waste management? (code)			246	

<b>items 234-236 : industry-specific act/authority of registration</b>			
State directorate of industries .....	01	District Supply and Marketing Society.....	10
Khadi and Village Industries Commission/ Board.....	02	Technical Consultancy Services Organisations/Council for Technological Upgradation.....	11
Development Commissioner of Handicraft /handloom.....	03	Sale tax.....	12
Commodity boards (Coir board, Silk Board, Jute commissioner, etc.).....	04	Indian Charitable Act .....	13
Directorate of education /AICTE/NCTE .....	05	Cinematograph act .....	14
Pollution Control Board.....	06	Money lender's Act (including the State variants) .....	15
Directorate General of Foreign Trade/ other export promotion agencies.....	07	Societies Registration Act, 1860 (including the State variants).....	16
State Financial Corporation/Industrial Cooperative Banks/Industrial Development Banks/ SIDBI.....	08	Indian Trust Act/Public Trust Act (including the State variants).....	17
Food safety and Standards Act, 2006.....	09	Employees Provident Fund Organisation (EPFO).....	18
		Others.....	99
<b>item 238: type of contract</b>			
working solely for other enterprise/contractor	1	mainly for customers but also on contract.....	3
mainly on contract but also for other customers	2		
<b>item 239 and 240 : equipment/ raw materials supplied by</b>			
self- procured .....	1	Both.....	3
supplied by the master unit/ contractor.....	2		
<b>item 244: toilet facility</b>			
yes and in usable condition.....	1	yes, public toilet in the market place/building....	3
yes but not in usable condition.....	2	no toilet.....	4
<b>item 245: provision for solid waste management</b>			
yes, regularly collected by local/civic authority	1	no, throw it on the roadside.....	4
yes, disposes off in the waste treatment centre/ authorized dumping ground.....	2	no, leave it at the location of enterprise/activity..	5
yes, has own waste treatment system.....	3	enterprise does not generate solidwaste.....	6
<b>item 246: provision for liquid waste management</b>			
yes, has own liquid waste treatment system.....	1	no, liquid waste is discharged on the road/ nalla/river.....	3
no, liquid waste is disposed off in the usual waste water discharge .....	2	enterprise does not generate liquid waste.....	4

<b>[2.1] activities pursued by the enterprise during last 30 days ended on ..... / last calendar month ended on .....</b>		
<b>broad description of the activity</b>	<b>item no.</b>	<b>whether pursued the activity during the reference period (yes-1, no-2)</b>
(1)	(2)	(3)
manufacturing, non-captive power generation and transmission activities (NIC-08 Div. 10-33, 01632, 35103, 35105, 35106, 35107, 35109)	251	
trading activity (NIC-08 Div. 45-47)	252	
transportation , travel agency, tour operator activities (NIC-08 Groups 492, Div. 50,79, excluding 49212, 49213)	253	
warehousing and support activities of transportation (NIC-08 Div.52)	254	
postal and courier activities (NIC-08 Div. 53)	255	
accommodation and food service activities (NIC-08 Div. 55-56)	256	
information and communications activities (NIC-08 Div. 58-63)	257	
financial activities (NIC-08 Groups 643, 649, 6612, 6619, 6621, 663 including special codes for chit fund – 64193,self-help group – 64309, investment club – 64921, activities of private moneylenders – 64929)	258	
real estate, rental and leasing activities (NIC-08 Div. 68, 77 excluding 774)	259	
business and professional service activities(NIC-08 Div. 69 to 74, 78, 80 to 82)	260	
educational activities (NIC-08 Div. 85)	261	
human health, social work and veterinary activities (NIC-08 Div. 75, 86-88)	262	
other personal service activities (NIC-08 Div. 96)	263	
other activities (NIC-08 Industries 37, 38, 39, 90, 91, 92, 93, 941, 949, 95)	264	

[3] principal operating expenses during last 30 days ended on ..... / last calendar month ended on ..... (Rs. in whole number)					
(1)	(2)	(3)			(4)
<b>manufacturing, non-captive power generation and transmission activities (NIC-08 Div. 10-33, 01632, 35103, 35105, 35106, 35107, 35109)</b>					
main raw materials consumed	item no.	3 digit product code			value (Rs.)
	301				
	302				
	303				
	304				
other raw materials consumed	305				
purchase value of the goods sold in the same condition as purchased	306				
expenses incurred for manufacturing services	307				
<b>total (items 301 to 307)</b>	<b>309</b>				

<b>trading activity (NIC-08 Div. 45-47)</b> (exclude transport charges and report them in block 4, if available separately )					
main commodities purchased	item no.	3 digit product code			value (Rs.)
	311				
	312				
	313				
	314				
other commodities purchased	315				
<b>total (items 311 to 315)</b>	<b>319</b>				

<b>transportation, travel agency and tour operator activities (NIC-08 Groups 492, Div.50, 79 excluding 49212, 49213)</b>					
main items consumed	item no.	3 digit product code			value (Rs.)
petrol, diesel and lubricants	321	5	4	1	
LPG, CNG	322	5	4	3	
rubber products: tyres , tubes	323	5	2	2	
batteries, accumulators, cells	324	8	2	3	
	325				
	326				
other items consumed	327				
travel agent's/ tour operator's payments for passenger fare/ goods transportation by	railways	328			
	land (bus, truck, auto, taxi, etc.)	331			
	air	332			
	water (boat, steamer, ferry, etc.)	333			
minor repair and maintenance of transport equipment	334				
insurance charges paid	335				
storage and warehousing charges paid	336				
parking fees paid for vehicles	337				
hotel & restaurant service charges (room rent, food, drinks, etc.)	338				
<b>total (items 321 to 338)</b>	<b>339</b>				

<b>[3] principal operating expenses during last 30 days ended on ..... / last calendar month ended on ..... (Rs. in whole number)</b>					
<b>warehousing and support activities for transportation (NIC-08,Div. 52)</b>					
(1)	(2)	(3)			(4)
main items consumed	item no.	3 digit product code			value (Rs.)
jute, cloth, etc. used as consumable stores	341	3	9	9	
pesticide, insecticide, weedicide, fungicide	342	6	1	2	
	343				
	344				
other items consumed	345				
insurance charges	346				
contract, sub-contract, commission expenses	347				
service charges paid to other concerns for carrying of goods	348				
<b>total (items 341 to 348)</b>	<b>349</b>				

<b>postal and courier activities (NIC-08 Div. 53)</b>					
main items consumed	item no.	3 digit product code			value (Rs.)
paper used in printer, fax etc.	351	5	1	3	
paper products: stationery articles and postal articles	352	5	1	2	
spares and accessories of electronic equipments ( ink cartridges used in printer, fax etc.)	353	8	3	4	
	354				
	355				
other items consumed	356				
insurance charges	357				
computer related services (software development, AMC, etc.)	358				
<b>total (items 351 to 358)</b>	<b>359</b>				

<b>[3] principal operating expenses during last 30 days ended on ..... / last calendar month ended on ..... (Rs. in whole number)</b>					
<b>accommodation and food service activities (NIC-08 Div. 55-56)</b>					
(1)	(2)	(3)			(4)
main items consumed	item no.	3 digit product code			value (Rs.)
wheat flour	361	2	3	2	
rice	362	2	3	1	
pulses milled	363	2	3	3	
egg and poultry	364	0	4	3	
processed poultry meat & poultry meat products	365	2	1	1	
processed other meat and products	366	2	1	2	
inland fish	367	0	6	1	
marine fish	368	0	6	2	
bread and bakery products - biscuit, cake, bread, rusk, pastries, etc.	371	2	4	2	
dairy products (milk, butter, ghee, ice cream, curd, paneer, etc.)	372	2	2	2	
edible oils and fats (excluding dairy products)	373	2	2	3	
sugar, sugar cube, gur	374	2	4	1	
alcoholic beverages	375	2	5	1	
non-alcoholic beverages: soft drink, fruit juice, aerated water	376	2	5	2	
potato and onion	377	0	2	7	
vegetables (excluding potato and onion)	378	0	2	8	
fruits	381	0	2	6	
	382				
	383				
	384				
other items consumed	385				
insurance charges	386				
computer related services (software development, AMC, etc.)	387				
<b>total (items 361 to 387)</b>	<b>389</b>				

<b>information and communication activities(NIC-08 Div. 58-63 )</b>					
main items consumed	item no.	3 digit product code			value (Rs.)
paper and paper products (other than stationery)	391	5	1	3	
spares and accessories of electronic equipments ( ink cartridges used in printer, fax etc.)	392	8	3	4	
stationery articles of paper	393	5	1	2	
	394				
	395				
other items consumed	396				
communication charges (postage, courier, local call/ STD / ISD, cyber café, cellular, internet, email, etc.)	397				
insurance charges	398				
computer related services (software development, AMC, etc.)	401				
<b>total (items 391 to 401)</b>	<b>409</b>				

<b>[3] principal operating expenses during last 30 days ended on ..... / last calendar month ended on ..... (Rs. in whole number)</b>					
<b>financial activities(NIC-08 groups 643, 649, 6612, 6619, 6621, 663 including special codes 64193, 64309, 64921 and 64929)</b>					
(1)	(2)	(3)			(4)
main items consumed	item no.	3 digit product code			value (Rs.)
paper and paper products: (other than stationery)	411	5	1	3	
spares and accessories of electronic equipments ( ink cartridges used in printer, fax etc.)	412	8	3	4	
stationery articles of paper	413	5	1	2	
	414				
	415				
other items consumed	416				
interest payments	417				
banking, commission, brokerage (exclude interest payments to banks)	418				
legal services	421				
audit, advertising, accounting, book keeping, architecture, engineering, photocopying	422				
computer related services (software development, AMC, etc.)	423				
<b>total (items 411 to 423)</b>	<b>429</b>				

<b>real estate,rental and leasing activities(NIC-08 Div. 68, 77 excluding 774)</b>						
main items consumed		item no.	3 digit product code			value (Rs.)
		431				
		432				
other items consumed		433				
minor repair and maintenance of	building and fixtures	434				
	tools and other fixed assets	435				
service charges for work done by other concerns	contract, sub-contract, commission expenses	436				
	legal services	437				
	hotel& restaurant service charges (room rent, food, drinks, etc.)	438				
insurance charges		441				
<b>total (items 431 to 441)</b>		<b>449</b>				

[3] principal operating expenses during last 30 days ended on ..... / last calendar month ended on ..... (Rs. in whole number)					
business and professional service activities(NIC-08 Div. 69 -74, 78, 80 - 82 )					
(1)		(2)	(3)		(4)
main items consumed		item no.	3 digit product code		value (Rs.)
		451			
		452			
other items consumed		453			
hotel& restaurant service charges (room rent, food, drinks, etc.)		454			
service charges for work done by other concerns	contract, sub-contract, commission expenses	455			
	legal services	456			
	audit, advertising, accounting, book keeping, architecture, engineering, photocopying	457			
	training, education, coaching	458			
rental payable on produced fixed assets		461			
<b>total (items 451 to 461)</b>		<b>469</b>			

educational activities(NIC-08 Div. 85)					
main items consumed		item no.	3 digit product code		value (Rs.)
paper and paper products (other than stationery)		471	5	1	3
books, journals atlases, maps, newspaper		472	5	1	4
paper stationeries and consumables, postal articles		473	5	1	2
spares and accessories of electronic equipments ( ink cartridges used in printer, fax etc.)		474	8	3	4
readymade garments of cotton		475	3	2	1
misc. textile products: uniforms, linen and laundry materials		476	3	9	9
sports goods		477	8	4	2
organic chemicals– e.g., used in laboratory		478	6	2	8
inorganic chemicals– e.g., used in laboratory		481	6	2	7
		482			
		483			
other items consumed		484			
hotel& restaurant service charges (room rent, food, drinks, etc.)		485			
<b>total (items 471 to 485)</b>		<b>489</b>			

<b>[3] principal operating expenses during last 30 days ended on ..... / last calendar month ended on ..... (Rs. in whole number)</b>					
<b>human health, social work and veterinary activities (NIC-08 Div. 75, 86-88)</b>					
(1)	(2)	(3)			(4)
main items consumed	item no.	3 digit product code			value (Rs.)
drugs and medicines : allopathic	491	6	2	2	
drugs and medicines : AYUSH	492	6	2	3	
medical, precision and optical instruments - syringes, intra veins drip sets, plastering materials, etc.	493	8	3	2	
misc. textile products: uniforms, linen and laundry materials	494	3	9	9	
organic chemicals– e.g. used in laboratory, hospital, operation theatre, pathlabs, diagnostic tests	495	6	2	8	
inorganic chemicals– e.g. used in laboratory, hospital, operation theatre, pathlabs, diagnostic tests	496	6	2	7	
	497				
	498				
other items consumed	501				
hotel & restaurant service charges (room rent, food, drinks, etc.)	502				
<b>total (items 491 to 502)</b>	<b>509</b>				

<b>other personal service activities (NIC-08 Div 96)</b>					
main items consumed	item no.	3 digit product code			value (Rs.)
miscellaneous metal products (scissors, razors, etc.)	511	7	3	9	
soaps, detergents, glycerine	512	6	2	4	
cosmetics and toiletries	513	6	2	5	
miscellaneous manufacturing products (broom, brush duster, shoe brush, etc.)	514	8	4	9	
	515				
	516				
other items consumed	517				
<b>total (items 511 to 517)</b>	<b>519</b>				

<b>[4] other operating expenses during last 30 days ended on ..... / last calendar month ended on ..... (Rs. in whole number)</b> <b>(all other operating expenses not covered under block 3 will be recorded in this block)</b>			
(1)		(2)	(3)
items		item no.	value (Rs.)
electricity charges		521	
fuel and lubricant		522	
raw materials consumed for own construction	of building	523	
	of furniture and fixtures	524	
minor repair and maintenance (including plumbing, sanitary) of	building and fixtures	525	
	plant and machinery	526	
	transport equipment	527	
	information, computer and telecommunication equipment (ICT)	528	
	tools and other fixed assets	531	
rental payable on fixed assets (other than land)		532	
service charges for work done by other concerns	contract, sub-contract, commission expenses	533	
	storage and warehousing charges	534	
	legal services	535	
	audit, advertising, accounting, book keeping, architecture, engineering, photocopying	536	
	computer related services (software development, AMC, etc.)	537	
	Government administrative charges (PF administration, etc.)	538	
	training, education, coaching	541	
	medical services (doctor's fees, etc.)	542	
	rental expenses (e.g., hiring of auditorium, sports ground, etc.)	543	
	washing, cleaning, laundry, photography, etc.	544	
travelling, freight and cartage (transport) expenses by	radio and TV broadcasting	545	
	railways	546	
	land (bus, truck, car, taxi, auto, etc.)	547	
	air	548	
	water (boat, steamer, ferry through canal, river, sea, etc.)	551	
others (packaging, cargo handling, movers & packers, travel agency, etc.)		552	
communication expenses (telephone, fax, postal, courier, e-mail, etc.)		553	
financial charges	banking, commission, brokerage (exclude interest payments to banks)	554	
	insurance	555	
other expenses on goods inputs		556	
other expenses on services		557	
<b>total (items 521 to 557)</b>		<b>559</b>	

**Note 3: Apart from the industries mentioned in block 3, this block will also be applicable for NIC-08 Industries 37, 38, 39, 90, 91, 92, 93, 941, 949, 95**

**Note 4: Please take care that there is no duplication of entries in similar items in block 3.**

[5] principal receipts during last 30 days ended on ..... / last calendar month ended on ..... (Rs. in whole number)				
manufacturing, non-captive power generation and transmission activities (NIC-08 Div. 10-33, 01632, 35103, 35105, 35106, 35107, 35109)				
(1)	(2)	(3)		(4)
main products and by-products manufactured	item no.	3 digit product code		value (Rs.)
	561			
	562			
	563			
	564			
other products/ by-products	565			
sale value of the goods sold in the same condition as purchased(if entry is present in item 306)	566			
receipts from manufacturing services	567			
<b>sub-total(items 561 to 567)</b>	<b>569</b>			
opening stock of semi-finished goods	571			
closing stock of semi-finished goods	572			
change in stock of semi-finished goods (item 572 –item 571) (put (-) sign in case of negative value)	573			
<b>total (item 569 + item 573)</b>	<b>579</b>			

trading activity (NIC-08 Div. 45-47)				
main commodities sold	item no.	3 digit product code		value (Rs.)
	581			
	582			
	583			
	584			
other commodities sold	585			
<b>sub-total (items 581 to 585)</b>	<b>589</b>			
opening stock of trading goods	591			
closing stock of trading goods	592			
changes in stock of trading goods (item 592– item 591)(put (-) sign in case of negative value)	593			
own account consumption of goods purchased	594			
<b>total (item 589 +item 593+ item 594)</b>	<b>599</b>			

<b>[5] principal receipts during last 30 days ended on ..... / last calendar month ended on ..... (Rs. in whole number)</b>			
<b>transportation, travel agency and tour operating activities (NIC-08 Groups 492, Div. 50,79 excluding 49212, 49213)</b>			
(1)	(2)	(3)	(4)
main items	item no	3 digit product code	value (Rs.)
receipts from passenger traffic	land (bus, truck, taxi, auto, etc.)	601	
	water (boat, steamer, ferry, etc.)	602	
receipts from goods traffic	land (bus, truck, taxi, auto, etc.)	603	
	water (boat, steamer, ferry, etc.)	604	
receipts of travel agents/ tour operators from customers for their booking	605		
storage charges received	606		
service charges received for support activities for transportation (packaging, cargo handling, movers & packers)	607		
<b>total (items 601 to 607)</b>	<b>609</b>		

<b>warehousing and support activities for transportation (NIC-08 Div. 52)</b>			
main items	item no.	3 digit product code	value (Rs.)
storage charges received	611		
service charges received for support activities for transportation (packaging, cargo handling, movers & packers, travel agency, etc.)	612		
porter/coolie charges received	613		
<b>total (items 611 to 613)</b>	<b>619</b>		

<b>postal and courier activities (NIC-08 Div. 53)</b>			
main items	item no.	3 digit product code	value (Rs.)
charges received from customers for postal and courier activities	621		
<b>total (item 621)</b>	<b>629</b>		

<b>[5] principal receipts during last 30 days ended on ..... / last calendar month ended on ..... (Rs. in whole number)</b>						
<b>accommodation and food service activities (NIC-08 Div. 55-56)</b>						
(1)		(2)	(3)			(4)
main items		item no.	3 digit product code			value (Rs.)
receipts from sale of prepared food, refreshment and drinks		631				
receipts from sale of goods in same condition as purchased	bread and bakery products - biscuit, cake, bread, rusk, pastries, etc.	632	2	4	2	
	dairy products – milk, butter, ghee, ice cream, curd, paneer, etc.	633	2	2	2	
	alcoholic beverages	634	2	5	1	
	non-alcoholic beverages: soft drink, fruit juice, aerated water, bottled water, etc.	635	2	5	2	
		636				
		637				
other items		638				
lodging charges, rent receivable for hiring out rooms and halls for functions, conferences		641				
receipts from transport / travel arrangements services		642				
receipts from laundry services, gym, spa, hair dressing, swimming pool, entertainment		643				
receipts from catering services		644				
own account consumption of goods purchased/ items prepared		645				
<b>total(items 631 to 645)</b>		<b>649</b>				

<b>information and communication activities (NIC-08 Div. 58-63)</b>						
main items		item no.	3 digit product code			value (Rs.)
charges receivable from customers (STD / ISD fax / internet etc.)		651				
receipts from publishing of books, brochures, atlases, maps , charts, mailing list, directories etc.		652				
receipts from software publishing		653				
receipts from production and post -production activities of video, motion picture, television programmes		654				
receipts from development of customised software, web-page designing, computer consultancy, installation, maintenance, etc.		655				
receipts from data entry, data processing, report writing activities		656				
<b>total(items 651 to 656)</b>		<b>659</b>				

<b>[5] principal receipts during last 30 days ended on ..... / last calendar month ended on ..... (Rs. in whole number)</b>					
<b>financial activities(NIC-08 groups 643, 649, 6612, 6619, 6621, 663 including special codes 64193, 64309, 64921 and 64929)</b>					
(1)	(2)	(3)			(4)
main items	item no.	3 digit product code			value (Rs.)
interest receipts (cash and kind)	661				
lease income	662				
brokerage and commission	663				
net profit in share dealing, income earned on chit funds, net earnings from hire purchase finance	664				
receipts from financial consultancy activities	665				
<b>total (items 661 to 665)</b>	<b>669</b>				
<b>real estate, rental and leasing activities (NIC-08 Div. 68, 77 excluding 774)</b>					
main items	item no.	3 digit product code			value (Rs.)
brokerage and commission charges	671				
rental/lease receipt from operational leasing	672				
receipt from renting and leasing of personal and household goods	673				
<b>total (item 671 to 673)</b>	<b>679</b>				

<b>business and professional service activities(NIC-08 Div. 69 - 74, 78, 80 - 82)</b>					
main items		item no.	3 digit product code		value (Rs.)
receipts from	consultancy services	681			
	legal services	682			
	audit, advertising, accounting, book keeping, architecture, engineering, photocopying	683			
	training, education, coaching	684			
	photography services	685			
	interior decoration, graphic designing, fashion designing	686			
<b>total (items 681 to 686)</b>		<b>689</b>			

<b>[5] principal receipts during last 30 days ended on ..... / last calendar month ended on ..... (Rs. in whole number)</b>						
<b>educational activities(NIC-08 Div. 85)</b>						
(1)		(2)	(3)			(4)
main items		item no.	3 digit productcode			value (Rs.)
receipts from sale of books, journals, dictionary, etc.		691	5	1	4	
		692				
		693				
		694				
receipts from other items sold		695				
receipts for development fund charges, development fee		696				
tuition fees, coaching fees		697				
transport fees, laboratory fees, examination fees, fines, library fee		698				
rental receipts (e.g., letting out of auditorium, sports ground, etc.)		701				
<b>total (items 691 to 701)</b>		<b>709</b>				

<b>human health, social work and veterinary activities (NIC-08 Div. 75, 86-88)</b>						
(1)		(2)	(3)			(4)
main items		item no.	3 digit productcode			value (Rs.)
receipts from sale of	drugs and medicines : allopathic	711	6	2	2	
	drugs and medicines : AYUSH	712	6	2	3	
	prepared food, refreshment and drinks	713				
	non-alcoholic beverages	714	2	5	2	
		715				
other items sold		716				
doctor's consultation fees		717				
charges for operation theatre, and other special procedures		718				
charges for ward, cabin, pathological, radiological and other diagnostic tests, diet, nursing, physiotherapy and rehabilitation, etc.		721				
fees for training (nurses, paraprofessionals, etc.)		722				
<b>total (items 711 to 722)</b>		<b>729</b>				

<b>other personal service activities(NIC-08 Div. 96)</b>						
main items		item no.	3 digit productcode			value (Rs.)
receipts from sale of goods in same condition as purchased	cosmetics, toiletries	731	6	2	5	
	soaps, detergents and glycerine	732	6	2	4	
	misc. food products (dog food, cat food, etc.)	733	2	4	3	
		734				
		735				
other items sold		736				
service charges from personal service activities		737				
<b>total (items 731 to 737)</b>		<b>739</b>				

<b>[6] other receipts during last 30 days ended on ..... / last calendar month ended on ..... (Rs. in whole number)</b> <b>(all other receipts of the enterprise not covered under block 5 will be recorded in this block.)</b>			
(1)		(2)	(3)
other receipts		item no.	value (Rs.)
receipts from services provided to others including commission charges( <b>other than manufacturing services</b> )		741	
receipts from computer and related services		742	
change-in-stock of semi-finished goods (applicable for servicing enterprises engaged in software generation, motion picture production, etc.)		743	
receipts from services to international and extra- territorial bodies		744	
other receipts(describe)		745	
value of own construction (including labour charges) of	building	746	
	furniture and fixtures	747	
rental receivable on fixed assets (other than land)		748	
grants/ funding/ donations (excluding capital transfers like building grant, etc.) from	individual and non-govt. institutions	751	
	Government	752	
<b>total (item 741 to 752)</b>		<b>759</b>	
<b>production subsidy/ interest subsidy (if any)</b>		<b>761</b>	
capital transfers like building grants/ funding/ donations from	individual and non-govt. institutions	762	
	Government	763	
<b>total (item 762 + item 763)</b>		<b>769</b>	

**Note 5: Apart from the industries mentioned in block 5, this block will also be applicable for NIC-08 Industries 37, 38, 39,90, 91, 92, 93, 941, 949, 95.**

**Note 6: Please take care that there is no duplication of entries in similar items in block 5.**



[9] compensation to workers during last 30 days ended on ..... / last calendar month ended on .....			
type of emoluments	item no.		value (Rs.)
(1)	(2)		(3)
salary / wages, house rent allowances, transport allowance, bonus and other individual benefits <b>directly payable to the worker</b> (cash & kind)	working owner	901	
	formal hired worker	902	
	informal hired worker	903	
	<b>sub-total (items 901 to 903)</b>	<b>909</b>	
contribution to insurance, provident fund and other social security schemes (average for a month)	working owner	911	
	formal hired worker	912	
	<b>sub-total (items 911 to 912)</b>	<b>919</b>	
employer's contribution to canteen, health clinic, child care centre, etc. (average for a month)	working owner	921	
	formal hired worker	922	
	informal hired worker	923	
	other worker / helper	924	
	<b>sub-total (items 921 to 924)</b>	<b>929</b>	
<b>total emoluments (item 909 + item 919 + item 929)</b>		<b>939</b>	

[10] land and fixed assets owned and hired as on the last date of reference year and monthly rent/rental payable on hired assets (Rs. in whole number)					
type of asset	item no.	market value of assets (Rs.) as on the last date of reference year		*net additions to owned assets during last 365 days / last year (Rs.)	monthly rent/rental payable on hired assets (Rs.)
		owned	hired		
(1)	(2)	(3)	(4)	(5)	(6)
land	1001				
building	1002				
plant and machinery	1003				
transport equipment	1004				
tools and other fixed assets	1005				
software and database	1006				
information, computer and telecommunications equipment	1007				
capital work in progress	1008				
<b>total (items 1002 to 1008)</b>	<b>1009</b>				

\* net addition can either be positive or negative.

<b>[10.1] original value of plant and machinery/ equipment</b>		
items	item no.	code
(1)	(2)	(3)
if item 202 belongs to NIC-08 Div. 10-33, 01632, 35103, 35105, 35106, 35107, 35109 <b>original value of plant and machinery (code)</b>	1011	
if item 202 does not belong to NIC-08 Div. 10-33, 01632, 35103, 35105, 35106, 35107, 35109 <b>original value of equipments (code)</b>	1012	

<b>codes for block 10.1</b>			
<b>item 1011 :investment (original value) in plant and machinery (I)</b>			
investment (I) ≤ Rs.25 lakh	1	Rs. 5 crore < I ≤ Rs. 10 crore	3
Rs.25 lakh < I ≤ Rs. 5 crore	2	I >Rs. 10 crore	4
<b>item 1012: investment (original value) in equipments (I)</b>			
investment (I) ≤ Rs.10 lakh	1	Rs. 2 crore < I ≤ Rs. 5 crore	3
Rs.10 lakh < I ≤ Rs. 2 crore	2	I >Rs. 5 crore	4

<b>[11] loan outstanding as on last date of the reference year (Rs. in whole number)</b>			
source of loan	item no.	amount outstanding as on last date of the reference year (Rs.)	interest payable during the last 30 days / last calendar month (Rs.)
(1)	(2)	(3)	(4)
central and state level term lending institutions	1101		
government (central, state, local bodies)	1102		
commercial banks	1103		
co-operative banks and societies	1104		
micro-finance institutions	1105		
other institutional agencies	1106		
money lenders	1107		
business partner(s)	1108		
suppliers / contractors	1111		
friends and relatives	1112		
others	1113		
<b>total (1101 to 1113)</b>	<b>1119</b>		

<b>[11.1] the amount of loan advanced by financial enterprises (excluding stock broker/ sub-broker) (Rs. in whole number)</b>			
items	item no.	amount (Rs.)	
(1)	(2)	(3)	
if 'yes' in item 258, <b>the amount of loan advanced by the enterprise as on date to</b>	households	1121	
	others	1122	
<b>total (item 1121 + item 1122 )</b>	1129		

<b>[12] factor incomes of the enterprise during last 30 days ended on ..... / last calendar month ended on ..... (Rs. in whole number)(only for non-financial enterprises)</b>		
type of factor income	item no.	value (Rs.)
(1)	(2)	(3)
emoluments (item 939, col.3 of block 9)	1201	
rent payable (item 1001, col.6 of block 10)	1202	
interest payable (item 1119, col. 4 of block 11)	1203	
net surplus	1204	
<b>total (items 1201 to 1204 )</b>	<b>1209</b>	

<b>[13] inventories during the reference year (Rs. in whole number) (to be canvassed for enterprises providing data from books of accounts)</b>			
items	item no.	opening (Rs.)	closing (Rs.)
(1)	(2)	(3)	(4)
raw materials & components and packing materials	1301		
fuels & lubricants	1302		
spares, stores & others	1303		
<b>sub-total (item 1301 to 1303)</b>	<b>1304</b>		
semi-finished goods/ work in progress	1305		
finished goods	1306		
goods for re-sale	1307		
<b>total (items 1304 to 1307)</b>	<b>1309</b>		

<b>[14] particulars of use of information and communication technology (ICT) by the enterprise during last 365 days ended on ..... / last year(to be canvassed for enterprises with 10 or more workers ) (if entry in item 218 or item 219 is '1')</b>		
main items	item no.	(yes-1, no-2)
(1)	(2)	(3)
does the enterprise have a web presence as on the date of survey?	1401	
does the enterprise have an intranet as on the date of survey?	1402	
did the enterprise receive orders for goods or services (that is, make sales) via the Internet during <reference period>?	1403	
did the enterprise place orders for goods or services (that is, make purchases) via the Internet during <reference period>?	1404	
how did the enterprise connect to the Internet during <reference period>?		
narrowband	1405	
fixed broadband	1406	
mobile broadband	1407	
does the enterprise have a local area network (LAN) as on the date of survey?	1408	
does the enterprise have an extranet as on the date of survey?	1409	

<b>[14] particulars of use of information and communication technology (ICT) by the enterprise during last 365 days ended on ..... / last year(to be canvassed for enterprises with 10 or more workers ) (if entry in item 218 or item 219 is '1')</b>		
main items	item no.	(yes-1, no-2)
(1)	(2)	(3)
for which of the following activities did the enterprise use the Internet during <reference period>?		
sending and receiving e-mail	1411	
telephoning over the Internet/VoIP, including video conferencing	1412	
getting information about goods and services	1413	
getting information from general government organizations	1414	
interacting with general government organizations	1415	
internet banking	1416	
accessing other financial services	1417	
providing customer services	1418	
delivering products online	1419	
internal or external recruitment	1421	
staff training	1422	
		number
average number of persons employed who routinely used computers during <reference period>.	1423	
average number of persons employed who routinely used the Internet at work during <reference period>.	1424	

item no.	explanatory notes
1401	A web presence includes a website, home page or presence on another entity's website (including a related business). It excludes inclusion in an on-line directory of any other webpages where the business does not have control over the content of the page.
1402	An intranet refers to an internal communications network using Internet protocols and allowing communication within an organization (and with other authorized persons). It is typically set up behind a firewall to control access.
1403	Orders received include orders received via the Internet whether or not payment was made online. They include orders received via websites, specialized Internet marketplaces, extranets, EDI over the Internet, Internet-enabled mobile phones and email. They also include orders received on behalf of other organizations – and orders received by other organizations on behalf of the business. They exclude orders that were cancelled or not completed.
1404	Orders placed include orders placed via the Internet whether or not payment was made online. They include orders placed via websites, specialized Internet marketplaces, extranets, EDI over the Internet, Internet-enabled mobile phones and email. They exclude orders that were cancelled or not completed.
1405	Narrowband includes analogue modem (dial-up via standard phone line), Integrated Services Digital Network (ISDN), Digital Subscriber Line (DSL) at speeds below 256 kbit/s, and mobile phone and other forms of access with an advertised download speed of less than 256 kbit/s. Narrowband mobile phone access services include CDMA 1x (Release 0), GPRS, WAP and imode
1406	Fixed broadband refers to technologies such as DSL, at speeds of at least 256 kbit/s, cable modem, high speed leased lines, fibre-to-the-home, powerline, satellite, fixed wireless, Wireless Local Area Network (WLAN) and WiMAX.
1407	Mobile broadband access services include Wideband CDMA (W-CDMA), known as Universal Mobile Telecommunications System (UMTS) in Europe; High-speed Downlink Packet Access (HSDPA), complemented by High-Speed Uplink Packet Access (HSUPA); CDMA2000 1xEV-DO

item no.	explanatory notes
	and DCMA 2000 1xEV-DV. Access can be via any device (mobile cellular phone, laptop, PDA, etc.
1408	A LAN refers to a network connecting computers within a localized area such as a single building, department or site; it may be wireless.
1409	An extranet is a closed network that uses Internet protocols to share securely a business' information with suppliers, vendors, customers or other business partners. It can take the form of a secure extension of an intranet that allows external users to access some parts of it. It can also be a private part of the business' website, where business partners can navigate after authentication.
1412	VoIP refers to Voice over Internet Protocol
1415	Includes downloading/requesting forms online, making online payments and purchasing from, or selling to, government organizations. It excludes getting information from government organizations.
1416	Includes electronic transactions with a bank for payment, transfers, etc. or for looking up account information.
1417	Includes electronic transactions via the Internet for other types of financial services such as purchasing shares (stocks), financial services and insurance.
1418	Includes providing online or emailed product catalogues or price lists, product specification or configuration online, after-sales support, and order tracking online.
1419	Refers to products delivered over the Internet in digitized form, e.g. reports, software, music, videos, computer games; and online services, such as computer-related services, information services, travel bookings or financial services.
1421	Including providing information about vacancies on an intranet or website, and allowing online applications
1422	Includes e-learning applications available on an intranet or from the World Wide Web.

<b>[15] particulars of field operations</b>													
srl. no.	items	Field Investigator (FI) / Junior Statistical Officer (JSO)						Field Officer (FO)/ Senior Statistical Officer (SSO)					
(1)	(2)	(3)						(4)					
1501	(i) name (block letters)												
	(ii) code												
	date(s) of	D	D	M	M	Y	Y	D	D	M	M	Y	Y
1502	(i) survey / inspection												
1503	(ii) receipt												
1504	(iii) scrutiny												
1505	(iv) despatch												
1506	total time taken to canvass Sch. 2.34 (minutes)												
1507	number of investigators (FI/JSO) in the team												
1508	whether schedule contains remarks (yes-1, no-2)	in block 16			elsewhere in the schedule			in block 17			elsewhere in the schedule		
1509	<b>signature</b>												

**[16] remarks by Field Investigator (FI) / Junior Statistical Officer (JSO)**

**[17] comments by supervisory officer(s)**