

No.L-12011/27/2009-10/Ref.Trg.
Government of India
Ministry of Statistics & Programme Implementation
Central Statistical organisation
National Academy of Statistical Administration

Plot No. 22, Knowledge Park –II
Greater Noida, District: Gautam Buddha Nagar,
Uttar Pradesh -201308
Dated 6th July 2009

Subject: **Specialized Training Programme for in-service ISS officers/ Senior officers of State Govts./ UTs in DES and Line Departments during 2009-10 – reg.**

The National Academy of Statistical Administration of Ministry of Statistics & Programme Implementation proposes to conduct the Specialized Training Programmes for in-service ISS officers/senior officers of State Govts./UTs during 2009 -10 as per details given in Annexure. All ISS officers of the level of ADG/DDG/ NFSG/ JAG/ STS/ JTS and senior officers of State Govts./ UTs in DES and Line Departments are requested to submit their options for the courses in the enclosed Nomination Form. The Nomination Form, filled in **completely and duly forwarded by controlling officer and/or Head of Division**, should be sent to the undersigned as soon as possible, but latest by 31st July 2009.

2. It may please be appreciated that it will not always be possible to nominate officers only as per their options. Training Division will give due consideration to the preferences given by the officers, however, depending upon requirement, an officer may be nominated for a course even if he/ she has not opted for the course.

3. It has been decided that such officers who fail to attend the training after getting nominated for two successive occasions may be barred from nomination for the next one year, from the date of last nomination.

4. In case an officer is unable to attend the course for which he/ she is nominated due to genuine reasons, a request for exemption may be made through the Controlling Officer and Head of Division (wherever applicable), to the Addl. Director General (Training/NASA), CSO at least 20 days before the course is scheduled to begin.

5. DES of States/ UTs are requested to give wide publicity to the said training programmes for the benefits of senior officers working in various Line Departments of their respective States/UTs.

6. Various Training programmes being offered for in-service ISS officers/ senior officers of State Govts./ UTs in the DES and Line Departments during 2009-10 as well as the format of Nomination Form are already available on the website of the Ministry, viz. www.mospi.gov.in and a copy is also enclosed herewith for ready reference.

(M.C. Kathuria)
Director
Tel: (0120) 2328907
Fax: (0120)2328905

Encl.: As above.

To all ISS officers of the level of ADG/ DDG/ NFSG/ JAG/ STS/ JTS
Director, DES of States/UTs

Specialized Training Programme for ISS Officers/Senior Officers of State Govts./UTs.

Sl. No.	Course Title	Course Abbre	Duration (weeks)	Level of Officers	2009-10 Period (Tentative)	Approved Institute	Batch Size
1.	Administrative & Financial Mgmt.	AFM	1	DD /AD with 5 years experience	Nov. 09	RIPA, Jaipur	15
2.	Applications of Information Technology in Statistical Computing and Data Dissemination Techniques	AIT	1	Dir/ JD/ DD/ AD	Oct. 09	IASRI Delhi	15
3.	Consumer Price Indices and Price & Labour Statistics	CPI	1	Dir/ JD/ DD/AD	Sep. 09	Labour Bureau , Shimla	15
4.	Demography	D	1	Dir/ JD/ DD/ AD	Jan. 10	IIPS, Mumbai	15
5.	Development Economics and Indian Scenario	DEIS	1	Dir/ JD/ DD/ AD	Nov. 09	JNU, Delhi	15
6.	Development of Leadership Skills	DLA	1	DDG	Nov. 09	IIPA, Delhi	15
7.	Disaster Statistics & Crisis Management	DM	1	DDG/ Dir/ JD	Dec. 09	IIPA, Delhi / Fresh Institute	15
8.	Environment Statistics with Special reference to Water Accounting	ES	1	DDG / Dir/ JD	Sept. 09	Madras School of Economics, Chennai	15
9.	Financial Management	FM	1	DDG/ Dir/ JD	Oct. 09	NIFM, Faridabad	15
10.	Gender Issues	GI	1	Dir/ JD/ DD/ AD	Nov. 09	IIPA, Delhi	15
11.	Geographic Information System	GIS -1	1	JD/ DD/ AD	Sept. 09	IIRS, Dehradun	15
12.	Geographic Information System	GIS -2	1	DDG/ Dir	Oct. 09	IIRS, Dehradun	15
13.	Exposure to Data Warehouse & MS Access	EDW	1	Dir/ JD/ DD/ AD	Aug. 09	CC, Delhi	15
14.	Poverty Estimation and Evaluation of Poverty Alleviation Programmes	PE	1	Dir/ JD/ DD/ AD	Aug. 09	NIRD, Hyd.	15
15.	Recent Developments in Index numbers	RDIN	1	Dir/ JD/ DD/ AD	Feb. 10	DSE , Delhi / ISI , Kolkata/ IEG, Delhi	15
16.	Small Area Estimation	SAE	1	Dir/ JD/ DD/ AD	Jan. 10	UAS, Bangalore	15
17.	SPSS	SPSS	1	Dir/ JD/ DD/ AD	Oct. 09	CMC Vellore / SPSS Delhi / MGLI, Ahemdabad	15
18.	Total Quality Management	TQM	1	DDG/ Dir	Nov. 09	IMG, Trivandrum / IIM, Ahemdabad/ Bangalore/ Kolkata	15
19.	WTO issues	WTO	1	ADG/ DDG / Dir	Jan. 10	ASCI, Hyderabad	15
20.	Cyber Security	CS-1	1	JD/ DD/ AD	Dec. 09	NIFM, Faridabad/ CDAC, Noida/ NIIT, Delhi	15
21.	Cyber Security	CS-2	1	ADG/ DDG /Dir	Sept. 09	NIFM, Faridabad/ CDAC, Noida/ NIIT, Delhi	15

22.	Data Processing & Data analysis using Unit Level Data	DPDA	1	Dir/ JD/ DD/ AD	Dec. 09	DPD Hqr., Kolkata	15
23	Trade, Finance& Development – Global Impact	TFDG	1	ADG/DDG/ Dir	Feb. 10	IIFT ,Delhi/ IIM, Ahmdabad/ Bangalore/Indore	15
24	Communication Skills	CMS	1	Dir/ JD/ DD/ AD	Dec. 09	IIM, Ahmdabad/ Bangalore/Kolkata/ XLRI Jamshedpur	15
25	E Governance	EG	1	DDG/ Dir	Jan. 10	NISG, Hyderabad/ NIC ,Delhi / IIM, Ahemdabad	15
26	Project Management- Its Monitoring & Evaluation	PMME	1	Dir/ JD/ DD	Feb. 10	NASA, G. Noida	15
27	Planning & Design of Sample Surveys	PDSS	1	DDG/ Dir/ JD/ DD/ AD	Dec. 09	SDRD, Kolkata / NASA / Any other Institute	15
28	Challenges in Economic Statistics & Exposure to Compilation of National Accounts & SNA 2008	ESCNA	1	DDG/ Dir / JD	Feb. 10	Assisted through SIAP/UNSD/ UN-ESCAP	15
29	National Accounts & Informal Sector	NAIS	1	Dir/ JD/ DD/AD	Oct. 09	NASA, G. Noida	15
30	Research Methodology for Official Statistics	RMOS	1	Dir/ JD/ DD/AD	Feb. 10	NASA, G. Noida Any other Institute	15

Note:

1. Training dates may undergo revision, on account of administrative exigencies.
2. As per the approval of the competent authority a specific training programme may be conducted at any other institute at par with those listed in the table.

Nomination Form

Please tick mark the Training Programme Category

1. In - Service ISS Refresher Training Programmes
2. Non-ISS training for Statistical Personnel from Central/ State Govt. Departments/ UTs./ PSUs

1	Full Name (in block letters)					
2	Designation					
3	*Age (on 01/04/2009) _____	*Sex (Please tick the appropriate box)			Male ___	Female ___
4	*Highest Academic Qualification					
5	*Nature & Description of present Job					
6	Complete Office Address					
		City		PIN		
7	Telephone & Fax Number	STD Code	Office	Residence	Mobile	Fax
8	E-mail					
9	Previous training courses attended since April 2004, (Attach additional sheets, if required)	1. _____				
		2. _____				
		3. _____				
10	Options for Refresher Courses (in order of preference maximum three courses)	1. _____				
		2. _____				
		3. _____				
11	Name, Designation, Address, Tel. No., Fax No., e-mail address of the Controlling Officer/sponsoring Authority	_____ _____ _____ _____ _____				
12	Period (s) during which officer can					

	not attend refresher training due to parliament/budget session etc.	
13	*Certificate of the Sponsoring Authority (Only for Non-ISS Statistical Personnel from Central/State Govt. Departments/ UTs./PSUs)	* The Candidature of Shri/Smt./Kum _____, working as _____ in this organization is sponsored for the above mentioned training course(s) and it is certified that in case of selection, she/he will be relieved for the training.
14	Signature of Applicant Officer with date:	
15	Signature of Controlling Officer/Head of Division (Wherever applicable) with office seal:	
	Date	

*** Applicable to Non ISS participants only**

- Note: 1. Nomination for a programme may not be taken as selection. No officer should be sent for the training, till a confirmation letter is received form the course co- ordinator.**
- 2. T.A. & D.A. of the selected candidates shall be borne by the organization where the officer is working.**