

“RIGHT TO INFORMATION ACT, 2005”

Compendium of Manuals

(Proactive Disclosure under Section-4)

**Government of India
Ministry of Statistics and Programme Implementation
Sardar Patel Bhavan
Sansad Marg
New Delhi-110001**

Website: <http://www.mospi.gov.in>

As on 01.03.2012

C O N T E N T S

Manual 1	: The particulars of organization, functions and duties	1-5
Manual 2	: The powers and duties of officers and employees	6-10
Manual 3	: Channel of supervision and level of disposal of cases	11-12
Manual 4	: The norms set by the Ministry for the discharge of its functions	13-14
Manual 5	: List of rules, regulations, instructions, manuals and records for discharging functions available with the public authority for the smooth discharge of its functions	15
Manual 6	: Statement in respect of the categories of documents held by this Ministry	16-18
Manual 7	: Particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of its policy of implementation.	19
Manual 8	: A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public.	20-26
Manual 9	: Directory of officers and employees	27-35
Manual 10	: Posts and Pay Scales	36-39
Manual 11	: The budget allocated to each of agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made.	40-41
Manual 12	: The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes.	42
Manual 13	: Particulars of recipients of concessions, permits or authorizations granted	43
Manual 14	: Details in respect of the information, available to or held by by this Ministry, reduced in an electronic form	44-65
Manual 15	: The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use	66
Manual 16	: List of the designated Central Public Information Officers/Assistant Public Information Officers and the Appellate Authority (separately available on the website)	67-74
Manual 17	: Such other information as may be prescribed	75
Annex-I	: Allocation of Business Rules	76-77
Annex-IA-IG	: Organisation charts	78-84
Annex-II	: Dos and Don'ts for Central Public Information Officer	85-87
DOPT Notification dated 16.9.2005	: The Right to Information (Regulation Fee and Cost) Rules, 2005	88-89

**Ministry of Statistics and Programme Implementation
Sardar Patel Bhavan, Sansad Marg,
New Delhi-110001**

Website: - <http://mospi.gov.in>

Right to Information Act, 2005

The particulars of organization, functions and duties:

OUR VISION

To be the best and most innovative National Statistical System in the world; and to Effectively Monitor the Programmes and Projects for ensuring efficient use of National Resources.

OUR MISSION

- (i) To make available reliable and timely statistics and to undertake regular assessment of data needs for informed decision making;
- (ii) To cater to the emerging data needs in a dynamic socio-economic context, to reduce respondent burden and to avoid unnecessary duplication in data collection and publication;
- (iii) To adopt and evolve standards and methodologies for statistics generated by various elements of the National Statistical System and to steer its development for further improvement and bridging data gaps;
- (iv) To ensure and strengthen trust and confidence of all stake holders in the National Statistical System by maintaining confidentiality of data providers and promoting integrity and impartiality of all elements of official statistics;
- (v) To provide leadership and coordination to ensure harmonious, efficient and integrated functioning of all the elements of the National Statistical System;
- (vi) To continue to assess skill requirement, and develop human resource capacity at all levels of the statistical system;
- (vii) To participate and contribute actively in all international initiatives and to support development of Statistical Systems around the world;
- (viii) To facilitate and monitor infrastructure and large central projects to achieve high performance levels through systems improvement, and adoption of best practices; and
- (ix) To facilitate and monitor the implementation of Member of Parliament Local Area Development Scheme (MPLADS), Twenty Point Programme and other programmes and schemes for socio-economic development of the country.

BRIEF HISTORY AND BACKGROUND

1.1 The Ministry of Statistics and Programme Implementation came into existence as an independent Ministry on 15.10.1999 after the merger of the Department of Statistics and the Department of Programme Implementation. The Ministry has two wings, one relating to Statistics and the other Programme Implementation. The Statistics Wing consists of the Central Statistical Organisation (CSO), the Computer Centre and the National Sample Survey Office (NSSO) The Programme Implementation Wing has three Divisions, namely, (i) Twenty Point Programme (ii) Infrastructure Monitoring and Project Monitoring and iii) Member of Parliament Local Area Development Scheme. Besides these two wings, there is one National Statistical Commission created through a Resolution of Government of India (MOSPI) and one autonomous Institute viz. Indian Statistical Institute declared as an institute of National importance by an Act of Parliament. **Allocation of Business** to the Ministry and the **Organisational chart** of the Ministry is at Annex-I & IA to IG respectively.

1.2 The Government of India through a Resolution dated 1st June, 2005 decided to set up the National Statistical Commission (NSC). The setting up of the NSC followed the decision of the Cabinet to accept the recommendation of the Rangarajan Commission, which reviewed the Indian Statistical System in 2001. The Commission consists of a part time Chairman, four part time Members and the Secretary, Planning Commission as ex-officio Member. The Chief Statistician of India is the Secretary to the Commission. The Ministry of Statistics and Programme Implementation attaches considerable importance to coverage and quality aspects of statistics released in the country. The statistics released are based on administrative sources, surveys and censuses conducted by the Centre and State Governments and non-official sources and studies. The surveys conducted by the Ministry are based on scientific sampling methods and are supervised by a steering Committee. Data is collected through dedicated field staff, who are regularly trained in the concepts and definitions of the items and the scope of the survey. In line with the emphasis on the quality of statistics released by the Ministry, the methodological issues concerning the compilation of national accounts are overseen by an Advisory Committee on National Accounts, industrial statistics by a Standing Committee on Industrial Statistics and price indices by a Technical Advisory Committee on price indices. The Ministry compiles datasets based on current data, after applying standard statistical techniques and extensive scrutiny and supervision.

1.3 India is a subscriber to the International Monetary Fund's (IMF) Special Data Dissemination Standards (SDDS) and is currently fulfilling the Standards. The Ministry maintains an 'Advance Release Calendar' for its data categories covered under the SDDS, which is disseminated on the Ministry's website as well as on the Dissemination Standards Bulletin Board (DSBB) of the IMF. The Ministry releases the datasets covered under the Real Sector of SDDS through press notes and its website simultaneously. The Ministry has been designated as the nodal Ministry to facilitate the implementation of the SAARC Social Charter in India. The Ministry organizes technical meetings on a regular basis on various topics to assess the data-gaps in the system and the quality of statistics currently released. The CSO staff participates in meetings and seminars organized by international and regional organizations such as the United Nations Economic and Social Commission for Asia and the Pacific, on statistical compilations and international practices. The Indian statistical system is one of the best systems in the world. The Ministry's officials have been associated with international agencies on the development of methodologies, particularly in the areas of national accounts, informal sector statistics, large-scale sample surveys, conduct of censuses, service sector statistics, non-observed economy, social sector statistics, environmental statistics and classifications. The contribution of the Ministry's officials in international meetings on these subjects is highly appreciated.

1.4 **Statistics Day:** The Government of India declared 29th June, coinciding with the birthday of Prof. P.C. Mahalanobis, to be celebrated every year as Statistics Day all over the Country. The first Statistics Day was celebrated all over the country on June, 29, 2007, which was inaugurated by the hon'ble Prime Minister Dr. Manmohan Singh. Ministry has instituted two National Award in Statistics in honour of grfeat Indian Statistician Prof. C.R. Rao and in memory of Prof. P.V. Sukhatme. These awards are given away on this occasion. Eleven Awards are also given away on this occasion to PG students in Statistics who participate in 'An Essay Writing Competition.

1.5 The **Statistics Wing** of the Ministry is mandated with the following responsibilities:-

- (i) acts as the nodal agency for planned development of the statistical system in the country, lays down and maintains norms and standards in the field of statistics, involving concepts and definitions, methodology of data collection, processing of data and dissemination of results;
- (ii) coordinates the statistical work in respect of the Ministries/Departments of the Government of India and State Statistical Bureaus (SSBs), advises the Ministries/Departments of the Government of India on statistical methodology and on statistical analysis of data;
- (iii) prepares national accounts as well as publishes annual estimates of national product, government and private consumption expenditure, capital formation, savings, estimates of capital stock and consumption of fixed capital, as also the state level gross capital formation of supra-regional sectors and prepares comparable estimates of State Domestic Product (SDP) at current prices;
- (iv) maintains liaison with international statistical organisations, such as, the United Nations Statistical Division (UNSD), the Economic and Social Commission for Asia and the Pacific (ESCAP), the Statistical Institute for Asia and the Pacific (SIAP), the International Monetary Fund (IMF), the Asian Development Bank (ADB), the Food and Agriculture Organisation (FAO), the International Labour Organisation (ILO), etc.
- (v) compiles and releases the Index of Industrial Production (IIP) every month in the form of 'quick estimates'; conducts the Annual Survey of Industries (ASI); and provides statistical information to assess and evaluate the changes in the growth, composition and structure of the organised manufacturing sector;
- (vi) organises and conducts periodic all-India Economic Censuses and follow-up enterprise surveys, provides an in-house facility to process the data collected through various socio-economic surveys and follow-up enterprise surveys of Economic Censuses;
- (vii) conducts large scale all-India sample surveys for creating the database needed for studying the impact of specific problems for the benefit of different population groups in diverse socio-economic areas, such as employment, consumer expenditure, housing conditions and environment, literacy levels, health, nutrition, family welfare, etc;
- (viii) examines the survey reports from the technical angle and evaluates the sampling design including survey feasibility studies in respect of surveys conducted by the National Sample Survey Office and other Central Ministries and Departments;
- (ix) dissemination statistical information on various aspects through a number of publications distributed to Government, semi-Government, or private data users/ agencies; and disseminates data, on request, to the United Nations agencies like the UNSD, the ESCAP, the ILO and other international agencies;

- (x) releases grants-in-aid to registered Non-Governmental Organizations and research institutions of repute for undertaking special studies or surveys, printing of statistical reports, and financing seminars, workshops and conferences relating to different subject areas of official statistics;

1.6 **The Programme Implementation Wing** of the Ministry has the following responsibilities:-

- (i) monitoring of the Twenty Point Programme (TPP);
- (ii) monitoring the performance of the country's key infrastructure sectors, viz., Power, Coal, Steel, Railways, Telecommunications, Ports, Fertilizers, Cement, Petroleum & Natural Gas, Roads and Civil Aviation;
- (iii) monitoring of all Central Sector Projects costing Rs.20 crore and above; and
- (iv) monitoring the implementation of Member of Parliament Local Area Development Scheme (MPLADS).

1.7 **The Administration Division** of the Ministry, inter alia:

- (i) function as the Cadre Controlling Authority to manage the Indian Statistical Service and subordinate Statistical Services including matters like training, career and manpower planning; and
- (ii) acts as the nodal Ministry for the Indian Statistical Institute and ensures its functioning in accordance with the provisions of the Indian Statistical Institute Act, 1959 (57 of 1959).

1.8 A **web-site (<http://www.mospi.gov.in>)** of the Ministry has been designed, created and is being maintained. More than 100 reports of the Ministry have been uploaded in full for downloading by the users. System of on-line registration has been introduced for downloading/viewing the reports.

1.9 **The Public Grievances Redressal Machinery** is functioning in the Ministry and all its Attached/ Subordinate offices as per guidelines of the Department of Administrative Reforms and Public Grievances. The attached/subordinate offices of the Ministry have also appointed Grievance Redressal Officers. The Ministry has a limited public interface. However, representations from staff and officers (both serving and retired) and from members of the public, received during the year, are appropriately attended to.

1.10 The Ministry has an **Information and Facilitation Counter (IFC)**. The information relating to the functions of the Ministry is available at this counter, besides the Statistical data for use by Research Scholars, Economists, Financial Institutions, Educational Institutions, Universities, etc. Citizen's Charter of the Ministry is also on display and available for consultation as a further step in confidence building and strengthening transparency in the functioning of the Government.

1.11 **The National Statistical Commission** was constituted on 12th July 2006 to serve as a nodal and empowered body for all core statistical activities of the country and to evolve, monitor and enforce statistical priorities and standards and ensure statistical co-ordination. The Commission consists of a part-time Chairman, four part-time Members and Secretary, Planning Commission as an ex-officio Member. The Chief Statistician of India (CSI) is the Secretary to the Commission. He has a dual role, as he is also the Secretary to the Government of India in the Ministry of Statistics and Programme Implementation. The Government of India Resolution dated 1st June, 2005 gives the following as the functions of the Commission.

- a) to identify the core statistics, which are of national importance and are critical to the development of the economy;

- b) to constitute professional committees or working groups to assist the Commission on various technical issues;
- c) to evolve national policies and priorities relating to the statistical system;
- d) to evolve standard statistical concepts, definitions, classifications and methodologies in different areas in statistics and lay down national quality standards on core statistics;
- e) to evolve national strategies for the collection, tabulation and dissemination of core statistics, including the release calendar for various data sets;
- f) to evolve national strategies for human resource development on official statistics including information technology and communication needs of the statistical system;
- g) to evolve measures for improving public trust in official statistics;
- h) to evolve measures for effective co-ordination with State Governments and Union Territory Administrations on statistical activities including strengthening of existing institutional mechanisms;
- i) to exercise statistical co-ordination between Ministries, Departments and other agencies of the Central Government;
- j) to exercise statistical audit over the statistical activities to ensure quality and integrity of the statistical products;
- k) to recommend to the Central Government, or any State Government, as the case may be, measures to effectively implement the standards, strategies and other measures evolved under clauses (c) to (h);
- l) to advise the Government on the requirement of legislative measures on statistical matters including the statute for the National Statistical Commission;
- m) to monitor and review the functioning of the statistical system in the light of the laid down policies, standards and methodologies and recommend measures for enhanced performance.

In order to support the Secretary to the Commission in providing assistance to the Commission in the discharge of its functions, a small secretariat comprising of a Dy. Director General and a Director with other support staff has been created.

Ministry of Statistics and Programme Implementation
Sardar Patel bhavan, Sansad Marg,
New Delhi-110001

Website: - <http://mospi.gov.in>

Right to Information Act, 2005

Powers and duties of officers and staff:

Administrative Divisions:

Sl. No	Designation of Post	Powers	Duties
1.	Secretary	Administrative Head of the Ministry.	To act as Principal adviser of the Minister on all matters of policy and administration within his Ministry. To Assist the Minister in his work.
2.	Additional Secretary	Administrative Head of the Wing	To Assist the Minister in his work. To Ensure smooth and effective functioning of the Divisions/ Branches under his/her control. To Help/guide in policy-making functions dealt in the Division/Branches under his control.
3.	Joint Secretary	Independent Administrative Head of the Wing	To ensure smooth and effective functioning of the Divisions/ Branches/ Sections/Units under his/her control. To Help/guide in policy-making functions dealt in the Division.
4.	Deputy Secretary/ Director	To Act as a Divisional Head of a division.	To ensure smooth and effective functioning of the Branches/Sections/Units under his/her control.
5.	Under Secretary	Branch Officer of the Group of more than one Section. Issue of various administrative Orders. To authenticate / issue orders on behalf of the President of India.	To ensure smooth and effective functioning of the Sections/Units under his/her control.
6.	Section Officer	Issue of administrative orders pertaining to Section. Head of a section.	Distribution of work among the staff ; Training, helping and advising the staff; Management and co-ordination of the work;
7.	Asstt.	Analyse the file noting of LDC/UDC	Work pertaining to all type of jobs undertaken by the Section
8.	LDC/UDC	Prepare the note with complete detail of the Case.	Typing, Diary/Dispatch, Maintenance of records and routine files.

Central Statistics Office

1.	Director General of CSO	Head of the Central Statistical Organisation	National Accounts, Industrial Statistics, Social Statistical Division, Price and Cost of Living, Environment Statistics Unit and Training. Release of the various official statistical reports, advisory functions to different ministry and states and various agencies of UNO.
2.	ADGs	Technical Head of the various Divisions of CSO	National Accounts, Industrial Statistics, SSD, PCL, ESU and Training. Release of the various official statistical reports, advisory functions to different ministry and states and various agencies of UNO of the Divisions concerned.
3.	DDGs	Technical Head of the various Divisions of CSO	National Accounts, Industrial Statistics, SSD, PCL, ESU and Training. Release of the various official statistical reports, advisory functions to different ministry and states and various agencies of UNO of the Divisions concerned.
4.	Directors/Joint Directors	Functional Head of the various Groups.	To ensure smooth functioning of the groups concerned.
5.	Dy. Directors/Asstt. Directors		To analyse/process and supervise the data and information.
6.	Statistical Officers (Gr.I to IV)		To analyse/process initial level data and information.

National Sample Survey Office

1.	Director General of NSSO	Head of NSSO comprising its all the four Divisions viz. FOD, SDRD, DPD CPD	To coordinate and supervise all the activities of the NSSO
2.	ADG (FOD)	Administrative and Technical Head of FOD	1.To function as HOD 2. Monitoring the conduct of various types of surveys of NSSO including SE Survey, ASI, AS, Price Collection Surveys, UFS and other adhoc surveys taken from time to time. 3. Monitoring of various plan/Non Plan schemes of FOD. 4. Formulation of guidelines and policies of HRD. 5. Coordination with other divisions of MOS&PI and other national/international organizations.
3.	DDGs (FOD)	Second in charge of Administrative and Technical Head of FOD.	1. Technical coordination and supervision of all the surveys. 2. Monitoring Plan/Non Plan schemes of FOD

			3. Liaison with State Governments participating in NSS surveys.
4.	ADG (SDRD)	Administrative and Technical Head of SDRD	Planning of surveys, formulation of sample design, designing of enquiry schedule and preparation of reports based on survey results.
5.	DDGs (SDRD)	Functional Head of the various Groups	To ensure smooth functioning of the groups concerned.
6.	ADG (DPD)	Administrative and Technical Head of DPD	Responsibilities of sample selections, software developments and processing and tabulating data collected through surveys.
7.	DDGs (DPD)	Second in charge of Administrative and Technical Head of DPD	Responsibilities of sample selections, software developments and processing and tabulating data collected through surveys.
8.	DDG (CPD)	Technical Head of CPD.	Coordinating different divisions of the NSSO. Managing Editor (Sarvekshana).
9.	Directors/ Joint Directors	Functional Head of the various Groups.	To ensure smooth functioning of the groups concerned.
10.	Dy. Directors/ Asstt. Directors		To analyse/process and supervise the data and information.
11.	Statistical Officers (Gr.I to II)		To collect and analyse/process initial level data and information.
12.	DPA		Processing of data.
13.	DEO		Data entry works.

Coordination & Publication Division (CAP)

Sl. No.	Designation of Post	Powers	Duties
1.	ADG (CAP)	Head of the C&P Division of the MOS&PI	ADG(CAP) is responsible for functions of Coordination & Planning, Publications & Research etc.
2.	DDG-1	Second in-charge of the Coordination Unit under CAP.	Coordination (i) in the MOS&PI (ii) among States and Central Ministries (iii) Policy matters and (iv) Select publications etc.
3.	DDG-2	Second in-charge of Research & Publication Unit under CAP.	Bringing out various publications, supervision of Graphic Unit – graphs, charts, maps, nameplates, cover page etc.
4.	Directors/Joint Directors	Functional Heads of various activities	Various activities are assigned to these officers as per the mandate of CAP.
5.	Deputy Directors/Asst. Directors/Statistical Officers	-	Assistance in the various activities of CAP.

Computer Centre

Sl. No	Designation of Post	Powers	Duties
1.	Dy. Director General	Administrative and Technical Head of Computer Centre	Data Preparation, analyzation. Dissemination of data, creation of National Data Warehouse of Official Statistics. Designing, Development and Maintenance of Website of the Ministry. Training on information technology. Providing Video Conferencing facility at 15 locations of the Ministry. Implementation of IHSN project. Liaisoning with the various Central/State Government Ministries/Departments and users from within and outside the country for data dissemination and latest technological innovations. Administration of Computer Centre.
2.	Director	Second in charge Technical Head.	Data Preparation, analyzation. Dissemination of data, creation of National Data Warehouse of Official Statistics. Designing, Development and Maintenance of Website of the Ministry. Training on Information Technology based subjects, providing Video Conferencing facility at 15 locations of the Ministry and providing technical guidance to various divisions of the Ministry in procurement of hardware/software items and evaluation of hardware/software to be procured for the Ministry.
3.	Joint Directors	Functional Head of various Groups	To ensure smooth functioning of the groups concerned viz. i. Operation Unit ii. Web Unit iii. Data Processing & Warehousing and Price Unit iv. Coordination and Data Dissemination
4.	Dy. Directors/ Assistant Directors		To software development, analyze/ process, supervise the data processing and imparting trainings on IT related subjects.
5.	DPA		Processing of data
6.	DEO		Data entry works

Programme Implementation (PI)

1.	Additional Secretary	Head of the Division	To ensure smooth functioning of the Division,
2.	DDG	Functional Head of the Division	To ensure smooth functioning of the Division,
3.	Joint Advisor	Functional incharge of the Division	Release of Various statistical reports and advisory functions.

4.	Dy. Advisor/ Dy. Director/ U. Secretary/ Section Officer		To analyse/ process & supervise the compilation of various reports and settle the audit paras of CAG reports.
	Asstt. Director/ Stat. Officer/ Economic Officer/ Asstt./ Investigator		To analyse/ process initial level data and information, upload information on computers and generation of requisite reports.

National Statistical Commission

1.	Secretary, NSC	Technical and Administrative Head of the NSC Sectt.	To assist the Commission in its work
2.	DDG (NSC)	Incharge of the Technical and Administrative work of the NSC Sectt.	All matters relating to formation of the Commission. To assist the Secretary of the Commission in the work of the Commission. To prepare agenda papers and arrange for the Commission's meetings. To make correspondence on behalf of the Commission.
3.	Director (NSC)	Incharge of the Technical and Administrative staff of the NSC Sectt.	To run the Sectt. of the NSC efficiently, assist in preparing technical papers for the Commission and look after the requirements of the Chairman and Members of the NSC.
4.	Statistical Officers		To assist the DDG and Director in their work

- The Commission has the requisite autonomy to discharge its functions effectively and efficiently. In particular, the Commission has the powers to: -
- require production of any document which in the opinion of the Commission will serve or may serve statistical purposes;
- require statistical agencies and institutions to provide details of statistical activities, including concepts and definitions used, methodologies followed, quality standards adopted, sampling and non-sampling errors, etc. in respect of core statistics;
- require attendance of any person including any public servant on matters connected with core statistics; and
- issuing notices for examination of witnesses and documents or any matters connected with core statistics.
- The powers mentioned above would be collectively exercised by the Chairman/ Members of the Commission.

**Ministry of Statistics and Programme Implementation
Sardar Patel Bhavan, Sansad Marg
New Delhi-110001**

Website: - <http://mospi.gov.in>

Right to Information Act, 2005

Channel of supervision and level of disposal of cases:

I. Administration

- i. Establishment Matters:** Section Officer/ Under Secretary/ Director or Deputy Secretary/ Joint Secretary/ Additional Secretary/ Secretary.
- ii. Budget & Finance:** Section Officer/ Under Secretary/ Director/ Financial Adviser/ Secretary.
- iii. Cash & Accounts:** Drawing & Disbursing Officer (S.O.)/ Pay & Accounts Officer.
- iv. General Section:** Section Officer/ Head of Office (Under Secretary)/ Head of Department (Director or Deputy Secretary) / Joint Secretary/ Additional Secretary/ Secretary.

II. Statistics Wing

- i. Central Statistics Office (CSO):** Assistant Director/ Deputy Director/ Joint Director/ Director/ Deputy Director General/ Additional Director General/ Director General/ Secretary.
- ii. National Sample Survey Office (NSSO):** Assistant Director/ Deputy Director/Joint Director/ Director/ Deputy Director General/ Additional Director General/ Director General/ Secretary.
- iii. Coordination & Administration Division (C&AD):** SO/SSO/Asst. Director/ Deputy Director/ Joint Director/ Director/ Deputy Director General/ Additional Director General/ Secretary.
- iv. Computer Centre:** Assistant Director/ Deputy Director/ Joint Director/ Director/ Deputy Director General/ Secretary.

III. Programme Implementation Wing

- i. Twenty Point Programme (TPP):** Assistant Director/ Deputy Director/ Director/ Deputy Director General/ Pr. Adviser/ Secretary.
- ii. Infrastructure and Project Monitoring Division (IPMD):** Section Officer/ Under Secretary/ Deputy Adviser/ Joint Adviser/ Dy. Director General / Pr. Adviser / Secretary.
- iii. Member of Parliament Local Area Development Scheme (MPLADS):** Desk Officer/ Under Secretary/ Deputy Director/ Director/ Dy. Director General / Pr. Adviser / Secretary.

IV. National Statistical Commission

“Statistical Officers/ Director/ Deputy Director General/ Secretary”

- The Commission is an advisory body at present. Hence, there is no decision making process involved. The statistical issues as per the mandate of the Commission are initially processed by its Secretariat and thereafter, placed before the Commission for consideration and advice. The Commission after consultation with the concerned Government Departments where necessary gives its recommendations on the statistical issues referred to it.
- The concerned Government Departments would be taking decisions on the recommendations made by the Commission from time to time on various statistical issues. The Commission is responsible to the Parliament as its Annual Reports for each financial year containing recommendations made during that period would be placed by the Government in both Houses of the Parliament along with a memorandum on the action taken.
- In the Secretariat of the Commission, the channels of supervision and accountability are given below.

**Ministry of Statistics and Programme Implementation
Sardar Patel Bhavan, Sansad Marg,
New Delhi-110001**

Website-<http://mospi.gov.in>

Right to Information Act, 2005

The norms set by the Ministry for the discharge of its functions:

S. No.	Activity	Norms	Remarks
1.	Release of National Accounts Estimates.	As per advance release calendar.	
2.	Discussion with State Govts. on SDP estimates.	Every year.	
3.	Input Output Transaction Table.	Every five years.	
4.	Economic Census.	Need based.	
5.	Release of All India Index of Industrial Production.	Every month.	
6.	Release of linked All India Consumer price index for Urban Non-Manual Employees.	Every month.	
7.	Probationer/Induction Training Programme.	Every year.	Subject to induction.
8.	Refresher Training Courses for in-Service Statistical Officers/Officials.	Every year.	Within a span of five years, all ISS/ SSS officers/ officials will be trained at least once.
9.	Planning and execution of data collection by National Sample Surveys Office	Every Year	Rounds of National Sample Surveys are decided as per ten year survey cycle as per design, survey instruments, periodicity approved by the Steering Committee for National Sample Surveys.

Programme Implementation Wing

Sl. No.	Activity	Norms	Remarks
1.	Release of Capsule Report on Infrastructure performance	Every month	Available on website
2.	Release of Review Report on Infrastructure performance	Every month	
3.	Release of Flash Report on Central Sector Projects costing Rs. 100 crore and above.	Every month	Available on website
4.	Release of Quarterly Project Implementation Status Report on Central Sector Projects costing Rs.20	Every quarter	Available on website

	crore and above		
5.	Release of Report on Implementation of Accelerated Irrigation benefit Programme (AIBP)	Every year	

National Statistical Commission

The National Statistical Commission has not set any specific norms for the discharge of its functions. However, the recommendations made by the Commission as and when made are forwarded by its Secretariat to the concerned Government Departments.

The recommendations made by the Commission during a financial year are reported in the Annual Report of the Commission for that year. In accordance with the instructions contained in the Government of India Notification No. 85 dated 1st June 2005 published in the Gazette of India, Extraordinary, Part-III-Section 4, setting out the details of appointment of the National Statistical Commission, the Commission has to furnish its Annual Report for each financial year. The relevant extract of the Notification is given below.

"12. The Commission shall prepare, for each financial year, its Annual Report, giving a full account of its activities during the financial year and forward the same to the Central Government. The Central Government shall cause to be laid the Annual Report together with a memorandum of action taken on the recommendations therein, along with the reasons for the non-acceptance, if any, of any of such recommendations before each House of Parliament. Where any recommendation or any part thereof concerns any State Government, the Commission shall forward a copy of such recommendation or part thereof to such State Governments which shall cause it to be laid before the Legislature of the State along with a memorandum explaining the action taken on the recommendations relating to the State and reasons for the non-acceptance, if any, of any of such recommendations."

The Commission submitted its first Annual Report for the financial year 2006-07 to the Government of India in the Ministry of Statistics and Programme Implementation and the Report was tabled in the Lok Sabha on 5-12-2007 and in the Rajya Sabha on 6-12-2007. The Second Annual Report for the financial year 2007-08 was submitted to the Ministry on 3-2-2009. This was laid in Rajya Sabha on 27.07.09 and in Lok Sabha on 29.07.09. The Third Annual Report for the financial year 2008-09 was also submitted to the Ministry on 29-6-2009 and the Report was tabled in the Rajya Sabha on 14.06.2009 and in the Lok Sabha on 16.06.2009. The fourth Annual Report for the financial year 2009-10 was also submitted to the Ministry on 18th March, 2011.

**Ministry of Statistics and Programme Implementation
Sardar Patel Bhavan, Sansad Marg
New Delhi-110001**

Website:-<http://mospi.gov.in>

Right to Information Act, 2005

List of rules, regulations, instructions, manuals and records for discharging functions available with the public authority for the smooth discharge of its functions:

General instructions/guidelines issued by the various Central Ministries like Ministry of Finance, Personnel, Parliamentary Affairs etc. from time to time are being followed by the Ministry of Statistics and Programme Implementation in cases relating to Personnel matter, Procurement of jobs, services, etc. and other financial matters.

National Statistical Commission

The Commission discharges its functions in accordance with the mandate given in the following notifications issued by the Government of India.

- *Government of India Notification No. 85 dated 1st June 2005 published in the Gazette of India, Extraordinary, Part-III-Section 4.*
- *Government of India Notification No. 465 dated 10th May 2006 published in the Gazette of India, Extraordinary, Part-II-Section 3- Sub-Section (ii).*

The Rules, regulations etc., as are applicable to Central Government employees are applicable to the employees in the Secretariat to the Commission.

**Ministry of Statistics and Programme Implementation
Sardar Patel Bhavan, Sansad Marg
New Delhi-110001**

Website:-<http://mospi.gov.in>

Right to Information Act, 2005

Statement in respect of the categories of documents held by this Ministry:

I. Establishment Matters:

Service Books and Personal files of employees, Increment register, Immovable property Return, Pension paper record, Civil List Indian Statistical Service (ISS), ISS Govt. Notifications, ACR of members of ISS, Service profile of members of ISS, SSS Civil List 2006 & 2007, SSS Govt. Notifications, ACR of member of SSS, Immoveable property returns, Service profile of members of SSS.

II. Central Statistics Office (CSO)

1. National Accounts Division: National Accounts Statistics (2008) , National Accounts Statistics [(1950-51 to 1992-93) (Back Series)], Input-Output Transaction Table (1968-69, 1973-74, 1978-79, 1983-84, 1989-90, 1993-94, 1998-99 and 2003-04) ,Report of the Working Group on workforce estimation for compilation of national accounts statistics with base year 1999-2000 (March 2004), National Accounts Statistics-Sources and Methods (1980,1989 and 2007), Brochure on New Series on National Accounts Statistics (Base year 1999-2000 and Feb.2006), State-wise Estimates of value of output from Agriculture and Livestock (1990-91 to 2001-02), State-wise and crop-wise Estimates of value of output from Agriculture (1960-61 to 1970-71, 1970-71 to 1980-81, 1980-81 to 1990-91), State-wise and Crop-wise Estimates of value of output from Agriculture (1993-94 to 2004-05), National Accounts Statistics: Factor Income (New Series), 1980-81 to 1989-90 (1994), First Report of the National Income Committee (1951), Final Report of the National Income Committee (February, 1954), First Report of the Committee on Regional Accounts (November , 1974), The Committee on Regional Accounts Final Report (September, 1976), Capital Formation and Saving in India, (1950-51 to 1979-80), Report of the Working Group on Savings (February 1982), Saving and Capital Formation in India (1950-51 to 1994-95), Report of the expert group on saving and capital formation(December (1996), Report of the Working group to Review the Methodology adopted and database used for estimation of Gross Domestic Product of Forestry Sector (June 1990), State-wise and Industry-wise Estimates of GSDP, NSDP and Per capita income, at current and constant prices (1980-81 to 1993-94 and 1999-2000), State-wise and Industry-wise estimates of GSDP, NSDP and per capita income, at current and constant prices (1999-00) to latest data supplied by States, Press notes issued by the Division (Last 5 years). Report of the High Level Committee on Estimation of Saving and Investment (2005).

2. Economic Statistics Division: Instructions of Manual of Economic Census (EC) - 2005 (Procedure to be followed for filling of EC, 2005 schedules), Schedules of EC, 2005 (Items covered under EC 2005), Report on EC, 2005 , (Analysis of EC 2005 data), Comparable State level Indices of Industrial Production (IIPs) (Time series indices of Industrial Production compiled by states), All India Index of Industrial Production with Base year 1993-94 (Time series data on Index of Industrial

Production), Energy Statistics (Statistics of production and consumption of the different energy sources viz, coal, crude petroleum, natural gas and electricity), National Industrial Classification, 2008 (NIC, 2008) (Contains Economic activity codes for coding of activities of the available data through different means like surveys etc, and for presentation of data.), Annual Survey of Industries: Unit level records (Information relating to identification of units, fixed assets, working capital & loans, employment & labour cost, other expenses, input items, product & by product items, fuel electricity & water consumptions, etc. of the unit), Annual Survey of Industries: Reports Volume I&II (Hard copy & Soft copy)

3. Social Statistics Division:

Regular Publications; (1) Compendium of Environment Statistics (2) Women & Men in India (3) Selected Socio-Economic Statistics India.(4) MDG Country Report (6) SAARC Social Charter

Adhoc Publications; (1) Youth in India (2) Elderly in India (3) Children in India.

One Time Publications; (1) Guidelines for Funding Research Proposals (2) Proceedings of National Seminar on Social and Environment statistics (3) Report on the meeting of Expert Group on Information Sector Statistics (Delhi Group) and papers presented therein.

4. Project Implementation Unit: The publication containing report and papers presented during the meeting of the Expert Group on Informal Sector Statistics (Delhi Group) is brought out after the meeting(Report on the meeting of Expert Group on Information Sector Statistics (Delhi Group) and papers presented there in)

III. National Sample Survey Office:

NSSO Reports up to 62nd Round have been released. All the reports of NSS 63rd Round except for one have also been released. Latest reports are available on the Ministry's webdite www.mospi.gov.in. 92 issues of 'Sarvekshana', a Technical Journal based on NSS data have been released. 93rd issue is under print. Manuscript of 94th issue of the Journal is also under finalization.

IV Computer Centre:

NSS Data (NSS unit-level data 38th, 42nd to 66th Rounds, ASI Summary (1974-75, 1976-77 to 1994-95), ASI Detailed (1983-85, 1989-90, 1993-94 to 2008 -09 (except 1995-96), ASI Summary (1974-75 to 1994-95 (except 1975-76 & 1978-79), ASI Tabulated data for different years and ASI Vol-II Tables for the years 2000-01 to 2008-09, Economic Census (Economic Census 1998, Economic Census 1990, Economic Census 2005).

V. Twenty Point Programme (TPP)-2006:

Twenty Point Programme Monthly Progress Report (Item wise cumulative achievement on twenty crucial items),Capsule Report (Item wise cumulative achievement on 12 crucial items) Yearly review report of Twenty Point Programme (Review report prepared is based on the information supplied by the Nodal Ministries for items administered by them. The Report covers all points and items of Twenty Point Programme).

VI. Infrastructure and Project Monitoring Division (IPMD):

- ★ Monthly Capsule and review Reports on Infrastructure Performance in 11 key sectors.
- ★ Monthly Flash Report (Latest status of central sector projects costing Rs.100 crore and above).
- ★ Quarterly Report on all projects costing Rs. 20 crore and above (Latest status of all categories of cases of mega, major and medium categories).

- ★ Annual Report on Accelerated Irrigation Benefit Programme (AIBP).

VII. Member of Parliament Local Area Development Scheme (MPLADS):

Monthly Statement of release and expenditure of Lok Sabha and Rajya Sabha MPs under MPLADS (State-wise/MP-wise details of release of funds/amount sanctioned/expenditure incurred and unspent balance). Monitoring of implementation & Progress of scheme; Release of Annual Reports.

VIII. Coordination & Publication Division (CAP):

Monthly Abstract of Statistics, Statistical Abstract of India, Statistical Pocket Book, India in figures, Guide to official statistics, Statistical system in India, Directory of Sample Surveys in India.

IX. National Statistical Commission

The Secretariat of the National Statistical Commission has in its possession records in respect of the following subjects.

- ★ Process of filling vacancies in the Commission from time to time
- ★ References and views received from various Government Departments for consideration by the Commission from time to time
- ★ Recommendations made by the Commission to various Government Departments from time to time
- ★ Agenda Papers and Minutes relating to the Commission Meetings.
- ★ Annual Reports submitted by the Commission
- ★ Relevant files on subjects dealt within the Commission.

Service records of the employees in the Secretariat to the Commission are maintained by the Ministry of Statistics and Programme Implementation.

**Ministry of Statistics and Programme Implementation
Sardar Patel Bhavan, Sansad Marg
New Delhi-110001**

Website: - <http://mospi.gov.in>

Right to Information Act, 2005

Particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of its policy of implementation:

Under the Member of Parliament Local Area Development Scheme (MPLADS), the following two Committees viz.,

- (i) **MPLADS Committee (Lok Sabha)** The Committee meets as and when required.
- (ii) **MPLADS Committee (Rajya Sabha)** The Committee meets as and when required.
- (iii) **Hindhi Salahakar Samiti.**
- (iv) **National Statistical Commission;** The Commission does not have any arrangement for consultation with, or representation by, the members of the public, in general. However, it has the power to constitute professional committees or working groups to assist it on various technical issues.

**Ministry of Statistics and Programme Implementation
Sardar patel Bhavan, Sansad Marg
New Delhi-110001**

Website: - [http:// mospi.gov.in](http://mospi.gov.in)

Right to Information Act, 2005

A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public:

S. No	Name & address of the body	Main functions of the body	Constitution of the body	Date of last constitution	Date upto which valid	Whether meetings open to public	Whether minutes accessible to public	Frequency of meetings	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
I. Administration									
(i)	Hindi Salahakar Samiti (Hindi Advisory Committee).	In implementing the policies of Central Hindi Committee and Department of OL for use of Hindi language in office work.	The Committee consists of 30 Members including 2 Members each from Lok Sabha and Rajya Sabha 2 Members from Parliamentary Official Language Committee and one Member from Central Secretariat Hindi Council, one Member from Akhil Bhartiya Hindi Sanstha Sangh, 4 Non-official Members nominated by MOS&PI, 3 Non-official Members nominated by Home Ministry (OL), Secretary (OL) and JS(OL) and 14 Members from MOS&PI.	8.7.2010	Valid upto 3 years	No	No	Half yearly	-
(ii)	Indian Statistical Service Board	Advisory	(i) Cabinet Secretary (ii) Secretary (Health) (iii) Secretary (FW) (iv) Secretary (Water Res.) (v) Secretary (DOPT) (vi) Secretary (S&PI) (vii) DG, CSO	1.11.61	Permanent body	No	No	Need based	-
II. Central Statistics Office									
1. National Accounts Division									
(i)	Advisory Committee on National Accounts Statistics	Offer advise on the methodology used for compiling the national accounts statistics	Eminent academicians, representatives form the Reserve Bank of India, Ministry of finance, Ministry of Agriculture, Planning Commission, State Governments.	11.11.10	Continuous till reconstituted	No	No	Need based	
2. Social Statistics Division									
(i)	Standing Committee on Industrial Statistics (SCIS)	This is an expert body which provides technical guidance in respect of the matters being handled in the Economic Statistics Division	This committee consists of eminent persons in the field of economics and statistics and representative of various Central and State Statistical Organisations.	17.10.06	Continuous till reconstituted	No	No	Need based	-
(ii)	Standing Committee on	To frame	Representatives of M/O Finance, Planning Commission, CSO and Infrastructure Ministries are members of the Committee.	9 th June-2008 21 st Jan-	Till Reconstituted.	No	No	Need Based Need	

(iii)	Infrastructure Statistics(SCINS) Standing Committee	guidelines for compilation of Infrastructure Statistics.	27members including Chairman & Convenor.	09	Till completion of census	No	No	based	
(iv)		To provide overall direction and guidance for conduct of Economic Censuss in all states & UTs.	12 members including Chairman & Convenor.	14 th July'04	Open	No	No.	Need based	
(v)	Technical Advisory Committee	To develop methodology for compilation of Index of Service Production.	12 members including Chairman	20June 2008	Continuing	No	No.	Need based	
(vi)	Technical Committee	To revise the Product Classification used in Annual Survey of Industries(ASICC)	13 Members including Chairman	5th Nov. 2008	Continuing	No	No	Need based	
(vii)	Expert Committee	To provide technical guidance for standardization and mapping of Economic Activity and Product Codes(NIC-ITC Mapping) For regular collection and compilation of data on international trade in services for SAARC countries	8 Members including Chairman	9 th July,2008	Continuing	No	No		
3. Price & Cost of Living Unit (PCL)									
(i)	Technical Advisory Committee on Statistics of Price & Cost of Living	Examination & recommendation to the proposals made by the different central ministries/state governments for construction of different price indices; standardization of the concepts, definitions & methods of price collection & compilation of indices , etc.	D.G. , CSO as chairman and Sr. Officers from Planning Commission, RBI, M/O Agriculture, Finance, Labour &Employment, Commerce & Industry, Consumer Affairs, Food & Public Distribution, Statistics & PI, three State Govt. representatives & two eminent academicians besides labour union & employers organizations representative (one each) as members	28.7.2011	2 years from date of constitution	No	No	Every two year	-
4. Economic Statistics Division									
(i)	Standing Committee on Industrial Statistics	This is an expert body which provides technical guidance in respect of the matters	This committee consists of eminent persons in the field of economics and statistics and representative of various	11.3.2010	Re-constituted on 11 th	No	No	Need based	

	(SCIS)	associated with industrial statistics being handled in the Economic Statistics Division	Central and State Statistical Organisations.		March, 2010					
(ii)	Standing Committee on Infrastructure Statistics(SCINS)	To frame guidelines for compilation of Infrastructure Statistics.	Representatives of M/O Finance, Planning Commission, CSO and Infrastructure Ministries are members of the Committee.	9 th June-2008	Till Reconstituted.	No	No	Need Based		
(iii)	Standing Committee on Sixth Economic Census	To provide overall direction and guidance for conduct of Economic Census in all states & UTs.	27 members including Chairman & Convener.	21 st Jan-09	Till Reconstituted.	No	No	Need based		
(iv)	Technical Advisory Committee	To develop methodology for compilation of Index of Service Production.	12 members including Chairman & Convener.	14 th July'04	Continuing.	No	No	Need based		
(v)	Technical Committee	To revise the Product Classification used in Annual Survey of Industries(ASICC)	12 members including Chairman	20 th June 2008	continuing	No	No	Need based		
(vi)	Technical Committee	Technical Committee to look into all aspects of implementation of the proposal for development of online web portal for CSO(IS wing), Kolkata	10 members including Chairman	29 th November 2010	Continuing	No	No	Need Based		
(vii)	Expert Group	Strengthening of institutional mechanism for regular data collection and compilation of data on International Trade and Services.	27 members including Chairman	19 th January 2011	Extended the period upto 31 st March 2012	No	No	Need Based		
(viii)	Working Group of the Standing Committee on Sixth Economic Census	Working Group to look into scope and coverage of Sixth Economic Census To develop concepts and definitions To develop schedules of enquiry and instruction manuals for enumerators and supervisors	The Group comprise Senior officers of the ministry, MSME and other experts.	31 st March 2010	Continuing	No	No	Need based	Being extended by six months.	
(ix)	Expert Group for compilation of Index of Infrastructure Development	To explore the possibilities of compiling the index	10 Members including Chairman	19 th September 2011	One year	No	No	Need based		
(x)	Task Force for the preparation of Manual on Infrastructure Statistics	To prepare a manual on Infrastructure Statistics providing guidelines for the State statistics offices for preparation of statistical publications on Infrastructure.	17 Members including Chairman & Convener	9 th March, 2011	One year	No	No	Need based		
(xi)	Standing Committee on	To provide directions & guidance for	(xi)	Standing Committ	To provide	(xi)	Standing Committ	To provi	(xi)	

	Economic & Social Classification at National Level	evolving Eco. & Social Classifications to central ministries/depts.. and ensuring harmonization of these conforming to the International Standards.		ee on Economic & Social Classification at National Level	directions & guidance for evolving Eco. & Social Classifications to central ministries/depts.. and ensuring harmonization of these conforming to the International Standards.		ee on Economic & Social Classification at National Level	de directions & guidance for evolving Eco. & Social Classification to central ministries/depts.. and ensuring harmonization of these conforming to the International Standards.	
(xii)	Working Group for Development of Business Register	-To develop NBR -To suggest unique code structure -To suggest mechanism for regular updation -To estimate the cost -To suggest suitable law in the centre and at the State -To suggest suitable machinery at the centre and at the State	(xii)	Working Group for Development of Business Register	-To develop NBR -To suggest unique code structure -To suggest mechanism for regular updation -To estimate the cost -To suggest suitable law in the centre	(xii)	Working Group for Development of Business Register	-To develop NBR -To suggest unique code structure -To suggest mechanism for regular updation -To estimate the cost -To suggest suitable law in the centre	(xii)

					and at the State -To suggest suitable machinery at the centre and at the State				cost -To suggest suitable machinery at the centre and at the State	
5	Training Division									
(1)	Training Programme Approval Committee (TPAC)	To look into and approve the various training programmes to be organized by the Training Division	The Committee consists of 12 members	11.07.2002	Permanent Body	No	No	Yearly		
III. National Sample Survey Office (NSSO)										
(i)	Editorial Advisory Board of Sarvekshana	Provides technical guidance to NSSO in bringing out the technical journal Sarvekshana.	Dr. U. Shankar (Chairman), Prof. T.J.Rao, Prof. A.K. Adhikari, Dr. Manoj Panda (All Non-official members), G.C. Manna, Deputy Director General, CSO, Sh. P.S. Bose, DDG(NSSO, SDRD) Sh. K.N. Unni, DDG(NSSO, DPD) (All official members), Shri Satyanarain Singh, DDG (CPD) (Member and Managing Editor)	6.9.2010	Till further orders	No	No	Need based	Nil	
IV. Coordination & Publication (CAP)										
1	Standing Committee for the 17 th Conference of Central and State Statistical Organisations (COCSSO)	Considers all matters associated with organization of the 17th OCSSO, follow-up on the recommendations of the earlier COCSSO s and matters related thereto.	Chairman Chief Statistician of India – MEMBERS : (II) DG, CSO (III) DG &CEO, NSSO (iv)Addl. DG(NAD), CSO (v) Principal Adviser, Dte of E&S, M/o Agri. (vi) DG, Labour Bureau (vii) Director, IASRI (viii) Director, ISI (ix) Director, DES, Nagaland (x) Director, DES, Pondicherry (xi) Director, DES, Rajasthan (xii) Director, DES, T. Nadu (xiii) Director, DES, Uttarakhand Member Secretary (xiv) Addl. DG(CAP), MOS&PI –	19.4.2011	1 year	No	No	Need based	-	
V. National Statistical Commission (Professional Committees)										
i.	Committee on pooling of	To assist on various technical	The committee consists of academicians/ representative	30.07.2010	Tenure complet	no	no	routin e	Th e	

	central and state samples in national sample surveys (NSS)etc.	issues under the consideration of national statistical commission	various Central and State Govt.		ed					NSC invites comment/suggestions from experts and source agencies on the report loaded on MOSPI website
ii.	Committee on Unorganized Sector Statistics	-do-	-do-	-do-	Tenure Completed	no	no	routine		
iii.	Committee on Price Statistics	-do-	-do-	-do-	Tenure completed	no	no			
iv.	Committee on data management	-do-	-do-	-do-	Tenure completed	no	no	routine		
v.	Committee on macro-economic changes	-do-	-do-	-do-	Tenure completed	no	no			
vi.	Committee on Social sector Statistics	-do-	-do-	-do-	Tenure completed	no	no			
vii	The Committee on Statistics of Agriculture & Allied sectors	-do-	-do-	-do-	Period extended Till 30th June,2012	no	no			
viii	Committee on Administrative Statistics of Corporate Sector And	-do-	-do-	-do-	Period extended Till 31st	no	no	routine		

	Allied Field				March, 2012				
ix	The committee to look in to legislative measures on statistical matters	-do-	-do-	8.11.2010	Tenure completed	no	no		
x	Constituting of working group for formulating methodology etc. for the 68th round of NSS	To formulate the methodology for NSS 68th round	-do-	25.08.2010	Till the survey results published	no	no		
xi	Constituting of working group for formulating methodology etc. for the 69th round of NSS	To formulate the methodology for NSS 69th round		23.11.2011	-do-	no	no		
xii	Constituting of working group for formulating methodology etc. for the 70th round of NSS	To formulate the methodology for NSS 70th round		28.02.2012	-do-	no	no		

Ministry of Statistics and Programme Implementation
Sardar Patel Bhavan, Sansad Marg,
New Delhi-110001

Website: - <http://mospi.gov.in>

Right to Information Act, 2005

Directory of Officers and Employees:

SHRI SRIKANT KUMAR JENA

MINISTER OF STATE(IC),

Tele:- 23340884, 23340739,23367245,23340138(Fax)

OFFICE OF MOS(IC), S&PI

Staff:- Shri Rajesh Agrawal, IAS, PS to Minister of State (IC) Shri K.S. Ranganathan,
APS to Minister, Shri Harpal Singh, PA to PS, Tele:- 23340884, 23340739, 23367245,
23747135(Fax)

Prof. R. Radhakrishna

Chairman, NSC

Tel: 23747936

Dr. T.C.A. Anant

Secretary & CSI

Tel.No.23742150,2334 4689,2374 2067(F) Rax-2709(O) 2689 5739,2613 5302(R)
97171 18585(Mobile), e-mail id: tca.anant@nic.in

Staff:- Shri M.M. Ahuja, Sr. PPS, Tele: Mobile No.99710 91878, Tele: 24693600(R)
Shri Ashok Kumar Bhimani, (PS), Shri Nilesh Kumar Singh, (UDC)

Shri Pankaj Jain, IAS

Additional Secretary

23344551, 23362878(fax), e-mail id: as-mospi@nic.in

Staff:- Shri R.K. Nandi, (PPS to AS), Smt. Bhama Narayan, (PS), Shri Himanshu, (SI-Gr.-II),
Shri Davender Kumar, (LDC)

Shri Swapan Kumar Das

DG (CSO)

Tel.No.23364522, 40590028(R)

Staff'- Shri S.S. Chauhan, PA

Shri J. Dash

DG & CEO, NSSO

Tel.No.23742026, 23071218(Resi.)

Staff'- Shri M.K. Gaur, PPS, Tele: 23742026

Shri Arvind Kumar

Joint Secretary

23746405, 23742138(Fax) 26251798(Resi.)

Staff:- Shri M.C. Kukreti, (PPS), Smt. Manju Lata Gupta, (PA), Shri V.C. Prasad, (PA)

Ministry of Statistics & Programme Implementation
EPABX Nos. 23744620,23744681,23744724

S.N	Name & Designation	Telephone (Office)	Telephone (Res.) & Mobile
1.	Shri Srikant Kumar Jena Ministry of Statistics & P.I.	23340884 23340739 23367245	
2.	Shri Rajesh Agrawal, IAS P.S. to Minister	23340884 23340739 23367245 23747135 (Fax)	
3.	Shri K.S. Ranganathan Asstt. P.S. to Minister	23340884 23340739 23367245 23340138-Fax	
4.	Shri Sanjay Kumar Pant, DD	- do	
5.	Prof.R. Radhakrishna, Chairman, (NSC) S.P. Bhawan, New Delhi nsc-secretariat@nic.in	23747936 040-23416611(o)	040-23742655® 09951081275(M)
6.	Dr. Sudipto Mundle, Mem. NSC	9871120288	
7.	Prof. Anil P. Gore, Mem. NSC	09423533339 020-66040135	
8.	Prof. Shibdas Bandyopadhyay, Mem. NSC	033-25752812(O)	033-23218056®
9.	Shri Suman K. Bery, Mem NSC	011-41027854(O)	M-9810349677, 9953555320
10.	Sh. MVS Ranganadham , DDG	23367128	26115452, 91-9818878155
11.	Sh. Neeraj Gandhi, (PS to DDG(NSC)	23367128	0-8800722050
12.	Sh. Arun Kumar Yadav, DD(NSC)	23367127	0-8800500350
13.	Prof. T.C.A Anant Secretary	23742150 23742067(fax) 23344689	26895739 26135302
14.	Sh. M.M Ahuja, Sr. PPS to Secretary	23742150, 23344689 23742067(fax)	24693600
15.	Mr. Ashok Kr. Bhimani	23742150	
	Shri Pankaj Jain, IAS Addl. Secretary	23344551 23362878(Tel.fax) 23746514(Unlisted)	24651027
16.	Sh. R.K. Nandi, PPS to AS(S&PI)	23344551	
17.	Mrs. Bhama, PA to Secy.	23362878	9968301458
18.	Sh.Chaman Kumar Addl.Secy. & FA (S&PI)	23384360 (Krishi Bhawan) Tel.FAX:23389388 (Krishi Bhawan)	
19.	Sh. B.S. Chhabra Director, IFD	23364196	27852852, 9891441880
20.	Ms. Kalpana Saxena, PA	23364196	
21.	Shri P.K.Pal, Under Secy.(B&F)	23745074	
22.	Shri Arvind Kumar, Joint Secretary(Admn.)	23746405 23742138-FAX	26251798

23.	Sh. M.C. Kukreti, PPS to JS(Admn)	23746405, 23742138 (F)	
24.	Shri Ajay Kumar, Director./HOD	23361365	0120-2456411
25.	Smt, Rama Anand PS to Dir	23361365	--
26.	Sh. G.S. Pundir, Dy. Secy(Admn.APAR,II&III)	23360889	
27.	Smt. Seema Khosla, PA to DS(GSP)	23360889	
28.	Sh. Ram Mohan, Dy. Secy. (Admn)	23340139	95120-4259895
29.	Ms. Sangeeta, PA to DS(RM)	23340139	
30.	Sh.K.R. Sharma, US (Genl.Ad.)/HOO	23747929	
31.	Smt. Vinita Talwar, US(Genl Ad-I)	23747929	
32.	Sh. D.K. Sharma, US(Adm.III)	23747503	
33.	Sh.K.K.Roy, U. Secy.(Admn.-Non-Gaz.)	23364008	
34.	Ms Shakun Pardasani, US,Coord.	23744502	
35.	Sh. N.K. Sharma,SO(Ad-I)	23744672	
36.	Smt. Usha Sharma,SO(Ad.II)	23362423	
37.	Sh. P.K. Malik, SO(Ad-III)	23361619	
38.	Sh. A.K. Singh, SO(Ad-IV) /DDO(PI)	23342606	95120-2767564
39.	Sh. Ashish Sharma, DDO(Stats)	23363291	
40.	Sh. Anoop Singh Bisht, SO(Genl.)	23743230	
41.	SO(Coord.)	23745464	
42.	Sh. B.L. Bhat, SSO(Parliament)	23744594	9868826973, 25486951
43.	Sh. D.P. Guglani SO (ICT)	23747136	9868978451
44.	SO (ISS)	23363152	
45.	Ms. Sindhu Patil, SO(Bgt)	23364628	--
46.	Sh. R.N. Rathi, AD (APAR)	23743678	
47.	Smt. Sushila Minj, SO(APAR)	23743678	---
48.	SO (IPMD)	25918177	
49.	Sh,S.K. Jain, SO(O&M/Vigilance/WS)	23747131	
50.	Sh. Azad Singh, SSO(RTI)	23744714	
51.	Sh. C.P. Dhaundiyal, DD(OL)	23345597	9868213314
52.	Ms. Aastha Jain, AD(OL)	23340538	-
53.	Ms. Seema Chawla, AD(OL)	23340538	9582920863
54.	Sh. T.S. Jawahar, Director(ISS)	23343832	26193209
55.	Sh. D.K. Sharma, Under Secy.(ISS)	23747503	24623661
56.	Shri V.R. Hegde ,Dy.Dir.(ISS)	23366167	26923949
57.	Sh. Ram Singh Yadav, Dy.Sec.(SSS)	23742176	9582924256
58.	Sh. Bhardwaj, PAto DS(SSS)	23742176	
59.	US (SSS)	23340888	
60.	SSS Cell	23344421	

CENTRAL STATISTICS OFFICE (CSO)

1.	Sh. S.K. Das, Director General,CSO	23341867	40590028, 9312000302
2.	Sh. H.S. Chouhan PS to DG, CSO	23341867, 23364522 (F)	26115311
3.	Sh. Ashish Kumar, ADG(NAD)	23362966	24674599, 9873189941

4.	Mrs. M.K. Singh,PPS to ADG(NAD)	23362966	-
5.	(PCL)Staff	23348523	
6.	Dr. N. Eagambaram, DDG	23366169	26174368, 9968292461
7.	Dr. G.M. Boopathi, DDG	23345096	26185537, 9868940230
8.	Smt Shailja Sharma, DDG	23741003	M-9868301535
9.	NAD Staff	23363045	
10.	Sh. M. Bhaumik, DDG(NAD)	23747130	
11.	Mrs. Usha Sabha Chandni, PA to DDG(NAD)	233866169	
12.	Sh.A.C. Sharma, DDG	23363823	26266814
13.	Sh. Sanjay Kumar,DDG	23348523	95120-2402726, 9818295620
14.	Sh. S V Ramana Murthy, DDG	23741001	27191099, 9818319040
15.	Sh. G.S.N. Murthy,DDG	23342588	95120-2481902, 9868901754
16.	Smt. T.Rajeshwari, DDG	23365802	23384969, 9868284969
17.	Ms. Kanjhna Khos, J.D.	23365918	
18.	Sh. S. Durai Raju, DDG(NAD)	23744211, 23765802	9818659204
19.	Smt. P Bhanumati, Dir	23364374	
20.	Sh. B. R. Sharma, Asst. Dir.	23363045	
21.	Sh. S V Ramanan Murthy, Dir	23741001	
22.	Ms. Anuja Bapat,Jt. Dir	23746528	
23.	Sh. D.K. Sinha, JD(PCL)	23747893	
24.	Smt Reena Singh, Director	23360071	9971212336
25.	Ms. Kanjhna Khos, J.D.	23747893	
26.	Mr. M.S.Durai Raju, DDG	23744211	
27.	Sh. I.S. Naqvi, JD	23741001	
28.	Smt. Anindita Sihharay. JD	23365965	
29.	Smt. Anita Bhagael, DD	23747132	9818802254
30.	Sh. L.S. Deswal,AD	23744724	9868255862
31.	Sh. S.K. Gupta,,DD	23744724	27021266
32.	Sh. R.L. Mishra,DD	23744724	29561288
33.	Sh. S.S. Jakhar, DD	23744724	95129-2439134
34.	Sh. S. K. Mittal,DD	23744724	22243625, 9871025049
35.	Sh. K.K.Chand, AD	23744620	
36.	Smt. Poonam Gupta, AD	23744620	
37.	Sh. M.A. Khan, AD	23365965, 23744620	25552238, 9868900812
38.	Sh. Pramod Kumar,AD	23744620	9868838605
39.	Sh. Amit Kamal, AD	23734620	9013900481
40.	Sh. A.K. Mehra ADG(Trg.)	23311805, 23310721 0120-2328904	22733957, 9818410409
41.	Sh Rajendra Kumar, PS to ADG(Trg.)	23311805	9971158474
42.	Sh. K.K. Lamba, DDG(Trg.)	23310701(std)	9818184433
43.	Sh. S.C. Malik, Director	23310696	9868470850
44.	Sh. K.C. Kulshrestha, SSO	23310701	
45.	EPABX-Trg.	23310718	
46.	Smt. V.B. Gupta, DD	23310696	0120-2632167,9891267209
47.	'O' Facility in EPt. BX, J.P. Building	23310718, 23705478	

48.	Sh. H.K. Sharma, ADG(ESD)	23310712	9818835769
49.	Sh. G.C.Manna, DDG(ESD)	23312241	23073430, 9560647111
50.	Sh. Sunil Jain, DDG(ESD)	23766442	9868868640
51.	Dr. Sunita Chitkara, DDG(ESD)	23705367	9899933341
52.	Smt. A.K.Sadhu, DDG	23766432	26261843, 9968306528
53.	Smt. Malti Devi Negi, DDG	23705367	23384033
54.	Ms. G.S. Rathore, Director	23705368	9868078644
55.	Smt. Navnita Gogoi, Dir.	23765443, 23705368	9899801364
56.	Ms. Shruti Shukla, DD	23705368	9958682941
57.	Sh. Anil H. Ramteke, AD	23765442	9868264198
58.	Sh. C.S. Bhatia,AD	23765442	9868454444
59.	Sh. Charan Singh, PPS to ADG (ESD)	23310712, 23705344(F)	
60.	Ms S. Jeyalakshmi, ADG(SSD)	26108529, 26108404(F)	26264804
61.	Sh. S. Chakrabrati, DDG(SSD)	26108615	9811283694
62.	Sh. V. Parmeshwaran, DDG(SSD)	26183425	25081626, 9958897261
63.	Sh. T.V.Raman, DDG(SSD)	26108001	95120-4150668, 868277717
64.	Sh. Inderjeet Singh,DDG	26171146	25272081, 8800507788
65.	Sh. S. Maitra,DDG(RPU)	26183392	
66.	Ms. Sunitha Bhaskar, Dir.(SSD)	26171978	22572604, 9871714734
67.	Sh. H. Borah ,Dir(SSD)	26109321	24369826, 9811890279
68.	Sh. Dhrijeash Kr. Tiwari, Dir.(SSD)	26171978	9350129542
69.	Ms. Nivedita Gupta, Dir.	26109321	9717701119
70.	Ms. Ratna Chaudhary, Director	26171978	9968408756, 9868428480
71.	Sh. S. Suresh, DD	26108625	9910726915
72.	Anupam Bhatnagar, Dir(RPU)	26183397	
73.	R.P.Unit	26171985	
74.	Smt. Rajnesh Jain, Dir	26183397	
75.	Sh A.K. Bhatia, ADG(CAP)	23361080, 23747128(F)	41752147
76.	Smt. Sushma Narang, PS to ADG(CAP)	23361080	
77.	Sh. V.K. Bajaj, DDG(CAP)	23365785	45579346, 9810321149
78.	Smt. Neelam, PA to DDG(CAP)	23365785	
79.	Smt. Pravin Horo Singh, Director	23747133	9868001518
80.	Sh. R.P. Srivastava, AD GRAPHIC UNIT, (YOJNA BHAWAN)	23096696 'O' 23096666 'O' Facility Ext,2593/2599	

NATIONAL SAMPLE SURVEY OFFICE (NSSO)

1.	Sh. J. Dash, DG & CEO, NSSO	23742026	23071218
2.	Shri M.K. Gaur, PPS to DG, NSSO	23742026	8826072444
3.	Sh.Satya Narain Singh, DDG(CPD) Smt. Meenu Chakravarty, PPS	23744106 -do-	26264049, 9717444887
4.	Sh. Rama Nand Das, DDG(CAD)	23361685	9911381895
5.	Sh. Ram Kripal, DDG(CPD)	23360893	95120-4123435
6.	Shri R.A. Dwivedi, Dir(CPD)	23360893	22131727
7.	Smt. Indira Raja Ram, DD(CPD)	23747137	

8.	Sh. Mahavir Singh, AD (CPD)	23747135	
9.	Sh. Khedar Prasad, AD (CPD)	23747135	

PROGRAMME IMPLEMENTATION WING

1.	Shri Pankaj Jain, Additional Secretary	23344551	
2.	Sh. Davendra Verma, DDG(PI Wing)	23746725	09868501919
3.	Ashok Kumar, PPS to DDG(P.I. Wing)	23746725	
4.	Shri R. Rajesh , Director (IPMD)	23363426	
5.	Shri S. Roy, Dy. Advisor (IPMD)	23742567	
6.	Shri D.K. Ojha, Director (IPMD)	23362060	9868328203
7.	Sh. C.M. Negi, US (IPMD)	23366168	-
8.	Sh. T.S. Tanwer, Dy. Dir	23364624	-
9.	Sh. Kailash Chandra, AD	23364624	
10.	SO (IPMD)	23345596	
11.	Shri Anil Kumar Choudhary Director(MPLADS)	23344933 Fax-23364197	26897991 9968291659
12.	Smt. Vijay Laxmi, PS to Dir(MPLADS)	23344933	
13.	Sh. Tapan Mitra, Dy. Secy. (MPLADS)	23364193	
14.	Smt. Mini Prasanna Kumar, DD	23361247	
15.	Smt. Yashodhara Vijayan, US	23361247	
16.	Sh. Sunder Singh, Under Secy.	23744809	
17.	MPLADS Section	23360175	
18.	Sh. R.K. Yadav, Consultant (MPLADS)	23744064	
19.	Sh. Mitter Sain, Director (TPP)	23367129	
20.	Sh. P.S. Kanwar, Dy. Dir (TPP)	23364624	
21.	Sh. K.K. Vasudeva, AD (TPP)	23364624	

NATIONAL INFORMATICS CENTRE (NIC)/ PAO

1.	Shri S.K. Jain Sr. Technical Director(NIC)	23367643	26102809
2.	Sh. Raj Pal Technical Dir.(NIC)	23365160	
3.	Sh. R.D. Chauhan Controller of Accounts (Yoj. Bhawan)	23096770	95129-2410464
4.	Sh. R.D. Kherwal, Dy. C.A		
5.	Sh. Sagar Singh, Sr. Accounts officer	23746513	
6.	Sh. Anil Kohli, Sr. Accounts officer	23746109	-
7.	Ms. Rekha Dhiya , AAO	23744586	-
8.	Smt. Anupama Chandra, AAO	23744586	
9.	Sh. Manavendra, AAO	23744586	
10.	Sh. Subash Chand, AAO	23746502	

Training Division J.P. Building / NASA, Greater Noida

1.	Sh. Vijay Kumar ADG(Trg. & NASA)	23310721, 23311805(Fax) 0120-2328904	9958479115	adgnasa@gmail.com
2.	Dr. Ravender Singh, DDG (Trg.)/HOD	0120-2328902		

3.	Sh. K.K. Lamba, DDG	23310701	9818184433	kuldeep_sangeeta@yahoo.co.in
4.	Sh. R.C. Aggarwal, DDG	0120-2328908	9415545570	subash_malik@rediffmail.com
5.	Sh. Srikant Kale	23310696		
6.	Sh. Rakesh Kumar, JD	23310696	9417555027	
7.	Sh. Brijender Singh, JD	23310696		
8.	Sh. Vishwajeet Kumar, JD	0120-2324952		
9.	Ms. Rashmi Verma, JD	0120-2324952	9810805088	issrv@yahoo.co.in
10.	Smt. S. Bhattacharya, DD	0120-2324952	0120-481075	
11.	Shri R.P.S. Rathore, AD	012-02324958	9958784431	
12.	Shri S. Aggarwal, AD	0120-2324960	9289116114	

Data Processing Centre, New Delhi

1.	Shri A.K. Harit, DDG	011-26054922	011-22162764
2.	Shri Alekh Kumar Sahu, DDG	011-26054919	011-29564167, 9968316058
3.	Shri Krishan Chander Director	011-26054921	9911120013
4.	Shri Mahesh Chand, AD	011-26054918	9873069533
5.	Shri Anil Kumar Phulwari, AD	011-26054918	931241728

NSSO(FOD), HQs, East Block-6, RK Puram, New Delhi

Sl. No.	Name	Designation	Telephone No.(O)
1.	Sh. V.K. Bajaj	Addl. Director General	26714226
2.	Sh.Serves Kumar	Deputy Director General	26188581
3.	Sh.D.L. Meena	Deputy Director General	26108215
4.	Sh.T.K. Dutta	Deputy Director General	26188462
5.	Sh.P.K. Mukhopadhyay	Deputy Director General	26188663
6.	Sh.V.K. Bajaj	Deputy Director General	26714226
7.	Sh. Ghan Shyam	Director	26175569
8.	Mrs. Richa Shankar	Joint Director	26172336
9.	Anjali Rawat	Deputy Director	26198535
10.	V.K. Siljo	Deputy Director	26714102
11.	Sh. Fakhre Alam	Deputy Director	26106821
12.	Sh. Amit Verma	Deputy Director	26190703
13.	D. Sudhakar	Deputy Director	26172836
14.	P.K. Srivastava	Assistant Director	26106855
15.	C.M. Tiwari	Assistant Director (Adhoc)	26106855
16.	A.K. Jain	Assistant Director (Adhoc)	26101120
17.	Rajbir Singh	Assistant Director (Adhoc)	26101120
18.	V.K. Patni	Assistant Director (Adhoc)	26188592
19.	Dr. Ajay Kumar	Assistant Director (OL)	26188794
20.	C. Muralikrishna	Sr.AO (E.I/E.III)	26714101
21.	M.C.N. Kumar	Sr.AO(E.IV)	26714101
22.	Gulshan Lal	AO(HKS)	26101120
23.	Valsalla Pillai	AO(E.IV/E.VI)	26188702
24.	B.R. Bose	AO (E.V)	26188702

Computer Centre,East Bl.-10, R.K Puram,New Delhi

	Name	Designation	Telephone No. (O)
1.	Shri P. C. Mohanan	Deputy Director General	26109682
2.	Shri S. L. Bodat	Director	26107649
3.	Shri R. K. Arora	Joint Director	26196058

SDRD, NSSO, 164, GLT Road, Kolkata-700108

Sl. No.	Name	Designation	Telephone No.(O)
1.	Sh. V.K. Arora	Additional Director General	033-25771326
2.	Sh.G.C, Manna	Deputy Director General	033-25770460
3.	Sh.B.K. Giri	Deputy Director General	033-25788555
4.	Sh.P.S.Bose	Deputy Director General	033-25788547
5.	Sh.S Chaudhuri	Director	033-25781495
6.	Sh. A.L. Chatterjee	Director	033-25788559
7.	Sh. A.J. Ray	Director	033-25788551
8.	Sh.T.K.Sanyal	Director	033-25773688
9.	Sh. S.K. Roy	Director	033-25773623
10.	Sh. A.K. Verma	Director	033-25783927
11.	Sh. A.S.Basu	Director	033-25788550
12.	Sh.P.Choudhury	Director	033-25788548
13.	Sh. A.Pradhan	Director	033-25788552
14.	Sh.S.K.Jana	Director	033-25788853
15.	Sh.J.P.Bhattacharjee	Director	033-25787445
16.	Smt. Nivedita Gupta	Director	033-25787444
17.	Smt. Gayatri Bhattacharya	Director	033-25788549
18.	Sh. S. Kandu	Joint Director	033-25788554
19.	Sh.S.K. Mukhopadhyay	Joint Director	033-25784022
20.	Sh.O.P.Ghoah	Deputy Director	033-25773475
21.	Smt. Honey C.H.	Deputy Director	033-25773475

DPD, NSSO, 164, GLT Road, Kolkata

Sl. No.	Name	Designation	Telephone No.(O)
1.	Sh. A.K. Mehra	Addl. Director General	033-25778130
2.	Smt. Mita Roychowdhury	Deputy Director General	033-25771265
3.	Shri Samiran Mallick	Deputy Director General	033-25771265
4.	Dr.TK.Saha	Director	033-25771128/3689
5.	Sh. Joydeb De	Director	033-25771128/3689
6.	Sh.A.K. Mondal	Director	033-25771128/3689
7.	Sh.Supriya Mukherjee	Director	033-25771128/3689
8.	Smt. Gopa Chittopadhyay	Director	033-25771128/3689
9.	Sh.D.Chakraborty	Director	033-25771128/3689
10.	Sh.A.K. Biswas	Director	033-25771128/3689
11.	Sh. Bivas Chaudhuri	Director	033-25771128/3689

12.	Sh. Asis Ray	Director	033-25771128/3689
13.	Dr. Bandana Sen	Joint Director	033-25771128/3689
14.	Sh.Ajay Bakshi	Joint Director	033-25771128/3689
15.	Smt. Snehalata Sethi	Joint Director	033-25771128/3689
16.	Sh.S.K. Parida	Joint Director	033-25771128/3689
17.	Shri Arindam Modak	Joint Director	033-25771128/3689
18.	Sh. R.K. Tiwari	Deputy Director	033-25771128/3689

IS Wing, 1, Council House Street, Kolkata-700001

Sl. No.	Name	Designation	Telephone No.(O)
1.	Sh.B.K. Giri	Deputy Director General	033-22481521
2.	Sh. B. Chaudhari	Director	033-22310970
3.	Sh. G. Punjabi	Director	033-22622466
4.	Sh. S. Chakraborty	Joint Director	033-22435472
5.	Sh. A.Chakraborty	Under Secretary	033-22435775
6.	Sh. S. Bhattacharya	Asstt. Director	033-22484505
7.	Sh. A.K. Sinha	Asstt. Director (OL)	033-22484505
8.	Sh. Saradindu Naha	Section Officer	033-22484505

National Statistical Commission Secretariat

S. No.	Name	Designation	Telephone No.	Address
1.	Dr. T.C.A. Anant	Chief Statistician of India	23746405	Sardar Patel Bhavan
2.	Shri M.V.S.Ranganadham	Dy. Director General	23367128	Sardar Patel Bhavan
3.	Vacant	Director	23367128	Sardar Patel Bhavan
4.	Shri Ashok Kumar	Senior Statistical Officer	23367128	Sardar Patel Bhavan
5.	Shri R.S.Verma	Senior Statistical Officer	23367128	Sardar Patel Bhavan
6.	Smt. A.Vijaya Menon	Private Secretary	23367128	Sardar Patel Bhavan

The directory of Chairman/ Members of the Commission is updated from time to time and given in the web site http://mospi.gov.in/nsc_background.htm.

**Ministry of Statistics and Programme Implementation
Sardar Patel Bhavan, Sansad Marg,
New Delhi-110001**

Website: - <http://mospi.gov.in>

Right to Information Act, 2005

Posts and Pay Scale:

Sl. No.	Posts	Pay Band (Rs)	Grade Pay (Rs)
1.	Secretary/ Principal Adviser	80000 fixed	-
2.	DG & CEO, NSSO	75500--80000	-
3.	DG, CSO	75500--80000	-
4.	Additional Secretary	67000--79000	-
5.	Additional Director General	67000--79000	-
6.	Joint Secretary	37400--67000	10000
7.	Deputy Director General	37400--67000	10000
8.	Director/PS to MOS	37400--67000	8700
9.	Director(NFSG)	37400--67000	8700
10.	Joint Advisor	37400--67000	8700
11.	Joint Director	37400--67000	7600
12.	Deputy Advisor	15600--39100	7600
13.	Deputy Secretary/ OSD to MoS	15600--39100	7600
14.	Deputy Director	15600--39100	6600
15.	Under Secretary/ DD(OL)/ OSD	15600--39100	6600
16.	Assistant Director	15600--39100	5400
17.	Section Officer/ PS/ Ist PA	9300--34800	4800
18.	Senior Statistical Officer	9300--34800	4600
19.	Statistical Officer	9300--34800	4200
20.	Assistant/Steno. Gr. 'C' /2 nd PA	9300--34800	4200
21.	Senior Translator	9300--34800	4200
22.	Junior Translator	9300--34800	4200
23.	Librarian	9300--34800	4200
24.	Manager (Canteen) Group-C	5200--20200	2800
25.	Senior Artist	5200--20200	2800
26.	Junior Artist	5200--20200	2400
27.	UDC/Steno. Gr. 'D'	5200--20200	2400
28.	LDC	5200--20200	2400
29.	Assistant Manager (Canteen)	5200--20200	2400
30.	Junior Library Attendant	5200--20200	2400
31.	Staff Car Driver	5200--20200	2400
32.	Gestetner Operator	5200--20200	2400
33.	Senior Peon	5200--20200	2400
34.	Chowkidar	5200--20200	2400
35.	Farash	5200--20200	2400
36.	Safaiwala	5200--20200	2400

37.	Halwai	5200--20200	2000
38.	Assistant Halwai	5200--20200	1900
39.	Cook	5200--20200	1900
40.	Clerk	5200--20200	1900
41.	Bearer Group-D	5200--20200	1900
42.	Daftry	4400--7440	1800
43.	Peon	4400--7440	1800
44.	Record Sorter	5200--20200	1800
45.	Tea Maker	5200--20200	1200
46.	Wash Boy	4440--7440	800

Computer Centre

Sl. No.	Posts	Pay Band (Rs.)	Grade Pay (Rs.)
1	Director	PB-4 Rs. 37400--67000	8700
2	Joint Director	PB-3 Rs. 15600--39100	7600
3	Deputy Director	PB3 Rs. 15600--39100	6600
4	Under Secretary	PB3 Rs. 15600--39100	6600
5	Principal Private Secretary	PB3 Rs. 15600--39100	6600
6	Assistant Director	PB3 Rs. 15600--39100	5400
7	Section Officer	PB2 Rs. 9300--34800	4800
8	Private Secretary	PB2 Rs. 9300--34800	4800
9	Data Processing Assistant Grade B	PB2 Rs. 9300--34800	4600
10	Data Processing Assistant Grade A	PB2 Rs. 9300--34800	4200
11	Data Entry Operator Grade E	PB2 Rs. 9300--34800	4200
12	Date Entry Operator Grade D	PB2 Rs. 9300--34800	4200
13	Data Entry Operator Grade C	PB2 Rs. 9300--34800	4200
14	Accountant	PB1 Rs. 5200--20200	2800
15	Data Entry Operator Grade B	PB1 Rs. 5200--20200	2800
16	Data Entry Operator Grade A	PB1 Rs. 5200--20200	2400

NSSO (FOD)

		Pay Band (Rs.)	Grade Pay (Rs.)	Remarks
(1)	(2)	(4)	(5)	
1.	Additional Director General	67000-79000	-	
2.	Deputy Director General	37400-67000	10000	
3.	Director	37400-67000	8700	
4.	Joint Director	15600-39100	7600	

5.	Chief Administrative Officer	15600-39100	7600	
6.	Deputy Director/DD(A)	15600-39100	6600	
7.	Assistant Director	15600-39100	5400	
8.	Senior Administrative Officer	15600-39100	5400	
9.	Hindi Officer	15600-39100	5400	
10.	Superintending Officer	9300-34800	4600	
11.	Asstt. Superintending Officer	9300-34800	4200	
12.	Senior Hindi Translator	9300-34800	4200	* Proposal for parity of scale with CSOLS is under consideration of MOS&PI
13.	Junior Hindi Translator	9300-34800	4200*	* Proposal for parity of scale with CSOLS is under consideration of MOS&PI
14.	Library Information Assistant	9300-34800	4200	
15.	Assistant	9300-34800	4200	
16.	Administrative Officer	9300-34800	4600	
17.	Office Superintendent	9300-34800	4200	
18.	Stenographer Grade.I	9300-34800	4200	
19.	Stenographer Grade.II	9300-34800	4200	
20.	Data Entry Operator (Grade.C)	9300-34800	4200	
21.	Driver (Special Grade)	9300-34800	4200	
22.	Driver (Grade. I)	5200-20200	2800	
23.	Driver (Grade.II)	5200-20200	2400	
24.	Stenographer (Grade.III)	5200-20200	2400	
25.	Upper Division Clerk	5200-20200	2400	
26.	Data Entry Operator (Grade.A)	5200-20200	2400	
27.	Lower Division Clerk	5200-20200	1900	
28.	Driver (Ordinary Grade)	5200-20200	1900	
(MTS)				
29.	Daftry	5200-20200	1800	
30.	Library Attendent			
31.	Peon			
32.	Frash			
33.	Safaiwala			
CANTEEN EMPLOYEES				
34.	Manager Grade.II	9300-34800	4200	
35.	Assistant Manager-cum-Store Keeper	5200-20200	2400	
36.	Halwai-cum-Cook	5200-20200	2000	
37.	Clerk	5200-20200	1900	
38.	Assistant Halwai-cum-Cook	5200-20200	1900	
39.	Bearer	4440-7440	1400	
40.	Tea/Coffee Maker	4440-7440	1400	
41.	Wash Boy	4440-7440	1300	
42.	Safaiwala (Canteen)	4440-7440	1300	

National Statistical Commission

Monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations

Commission

S. No.	Designation	Honorarium per month
1.	Part-time Chairman	Rs.10,000
2.	Part-time Member	Rs.7,500

Other allowances payable to part-time Chairman/ Members are regulated in accordance with the instructions contained in the Government of India Notification No. 465 dated 10th May 2006 published in the Gazette of India, Extraordinary, Part-II-Section 3- Sub-Section (ii).

Secretariat

Expenditure on monthly remuneration etc., received by the Chief Statistician of India is not met from the budgetary allocation of the National Statistical Commission; as such expenditure is met by the Ministry of Statistics and Programme Implementation, to whom he is also the Secretary. The remaining employees in the Secretariat are being paid monthly remuneration in their respective pay bands and grade pay as mentioned below and the allowances as applicable.

S. No.	Designation	Pay Band	Grade Pay
1.	Dy. Director General	Rs.37400-67000	Rs. 10000
2.	Director	Rs.37400-67000	Rs.8700
3.	Private Secretary	Rs.9300-34800	Rs.4800
4.	Senior Statistical Officer	Rs.9300-34800	Rs.4600
5.	Investigator	Rs.9300-34800	Rs.4200
6.	LDC	Rs.5200-20200	Rs.1900
7.	Peon	Rs.5200-20200	Rs.1800

**Ministry of Statistics and Programme Implementation
Sardar Patel Bhavan, Sansad Marg
New Delhi-110001**

Website: - <http://mospi.gov.in>

Right To Information Act, 2005

The budget allocated to each of agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made:

Distribution of Budget Estimate for 2011-12

(In Rs. Crore)

S.No.	Division	Plan	Non-Plan	Total
1.	Department of Statistics	0	13.08	13.08
2.	Programme Implementation Wing (other than MPLADS)	5.40	04.90	10.30
3.	Programme Implementation Wing (for MPLADS)	1580.00	-	1580.00
4.	National Statistical Commission (NSC)	-	1.61	00.84
5.	Central Statistical Organisation	149.29	22.80	172.09
6.	National Sample Survey Office	-	193.77	193.77
7.	Computer Centre	2.00	04.98	6.98
8.	Grant in aid to ISI, Kolkata (part grant- in- aid Rs.3 Cr.is included in NER Head at sl.no. 13.)	36.00	105.00	141.00
9.	Grant in aid to IARNIW	-	0.05	0.05
10.	GIA-Dept. Canteen (OAE)		1.02	1.02
11.	ICT (Contribution to International Bodies- International Statistical Inst.(Rs.3 L.) & SIAP, Japan (Rs.9 L.)	0.0	.15	0.15
12.	Grant in aid to State Govt	310.34	0	310.34
13.	Grant in aid to Union Territory	15.40	0	15.40
14.	Grant in aid to North East Regions	60.00	0	60.00
15.	Capital Expenditure	21.57	0	21.57
	TOTAL	2180.00	347.36	2527.36

NOTE: Detailed Component- wise distribution of Plan and Non-Plan estimates is available in 'Demand for Grants' for 2011-12, as uploaded on the web-site of this Ministry.

Plan and Non- Plan Budget for the year 2011-12

(in Rs. Crore)

	Non – Plan	Plan	Total
Revenue	347.36	2158.43	2505.79
Capital	-	21.57	21.57
TOTAL	347.36	2180.00	2527.36

Scheme- wise/ Programme- wise allocation of plan funds during 2009-10 & 2011-12

(in Rs. Crore)

Sl.No	Schemes	Annual Plan 2009-10 (BE)	Annual Plan 2010-11 (RE)	Annual Plan 2011-12 (BE)
(A) Central Sector Schemes(CS)				
1	Capacity Development	51.22	65.30	120.00
2	Strengthening of Computer Centre	1.53	1.00	2.00
3	Grants-in-Aid to Indian Statistical Institute, Kolkata	30.00	36.00	40.00
4	Strengthening Monitoring and Evaluation for Projects and Programmes	2.55	2.69	6.00
5	Economic Census	0.00	0.01	220.00
	Total(A)	85.30	105.00	388.00
(B)Centrally Sponsored Schemes(CSS)				
1	India Statistical Strengthening Project (ISSP)	0.00	15.00	200.00
2	Basic Statistics for Local Level Development (BSLLD)	0.10	3.00	12.00
	Total(B)	0.10	18.00	212.00
	Grand Total (A+B)	85.40	123.00	600.00

National Statistical Commission

The annual expenditure on account of the establishment of the Commission including salary and wages, domestic travel, office expenses, hiring of accommodation, professional services, administrative services and requirements for day to day administration of the Commission is being met from Demand No. 91 from the non-plan budget (Major Head 3451) of the Ministry of Statistics and Programme Implementation, voted by the Parliament.

The budgetary allocation and the expenditure incurred year-wise on account of the establishment of the Commission is given in the web site http://mospi.gov.in/nsc_background.htm.

**Ministry of Statistics and Programme Implementation
Sardar Patel Bhavan, Sansad Marg
New Delhi-110001**

Website: - <http://mospi.gov.in>

Right To Information Act, 2005

The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes:

The Ministry including the National Statistical Commission does not have any subsidy programmes in operation.

**Ministry of Statistics and Programme Implementation
Sardar Patel Bhavan, Sansad Marg,
New Delhi-110001**

Website: - <http://mospi.gov.in>

Right to Information Act, 2005

Particulars of recipients of concessions, permits or authorizations granted:

The Ministry of Statistics and Programme Implementation including the National Statistical Commission has no provisions for granting concessions, permits or authorizations.

**Ministry of Statistics and Programme Implementation
Sardar Patel Bhavan, Sansad Marg
New Delhi-110001**

Website:-[http:// mospi.gov.in](http://mospi.gov.in)

Right to Information Act, 2005

Details in respect of the information, available to or held by this Ministry, reduced in an electronic form:

(a) Publications

Sl. No.	Title	Price
1.	Monthly Abstract of Statistics, January-March,2009 (electronic form only)	Price not quoted
2.	Statistical Abstract, India 2007 [P.C.S.O. 1-2007 1400-2008- (DSK-III)]	Rs.720.00/£ 23.85/ \$ 37.80
3.	Statistical Pocket Book, India 2008 (electronic form only)	Price not quoted
4.	National Accounts Statistics: 2008 [P.D.O.S. 13.2008/500-2008 (D.S.K.-III)]	Rs.810.00 / £27/ \$ 52.
5.	National Accounts Statistics Sources and Methods 2007 (1999-2000 base) [P.D.O.S. 63:2000-1989 (DSK-II)]	Rs. 500.00 / \$ 20.00
6.	New Series on National Accounts Statistics (Base Year 1993-94) [P.D.O.S. 87/1500-1999, DSK-III]	Rs. 68.00 / £ 1.00/ \$ 1.57
7.	National Accounts Statistics - 2007 Back Series, 1950-51 to 1999-2000[P.D.O.S. 97/ 500-2008 (DSK-II)]	Rs. 962.00 /£ 31/ \$ 60.00
8.	State wise Estimates of value of output from Agriculture and Live Stock 1990-91 to 2001-02 [PDOS –93/500-2004 (DSK-II)]	Rs.189.00 / £6.95 /\$10.04
9.	Input-output Transactions Table –2003-04 [P.D.O.S. 96/ 500-2008 (DSK-II)]	Rs. 773.00 /£ 25 / \$49.00
10.	Statistical System in India, 1997. [P.D.O.S 83)/1100-1998 (DSK II)]	Rs 52.00 /£ 1.50 / \$ 2.00
11.	Guide to Official Statistics-Fourth Edition 1999 [P.D.O.S. 86 /1000-1999 (DSK-III)]	Rs.190.00 /£ 7.00/ \$ 11.50
12.	Directory of Statistics – 1999 [P.D.O.S. 90 /600-2000 (DSK-II)]	Rs. 345.00/£12.58 / \$ 18.12.
13.	Directory of Sample Surveys in India Fifty fifth Annual Report, 2004	Rs. 234.00/£2.72 / \$5.81
14.	National Industrial Classification - 1998 (NIC-98) [P.D.O.S. 85/1000-1998 (DSK-II)]	Rs. 80.00 / £ 3.00 / \$ 5.00
15.	Annual Survey of Industries 2001-02 Detailed Results- for Factory Sector [P.C.O.S. 33 – 2001-02 (Detail) Vol. I/275-2004 (DSK-III)]	Rs.411.00/ £ 13.50/\$ 21.73

16.	Annual Survey of Industries 2003-04 Detailed Results- for Factory Sector [P.C.O.S. 33 – 2003-04 (Detail) Vol. I]	Rs.600.00/ £ 17.30/\$ 25.10
17.	ASI – 2001 - 02 Vol.II Part- I.	Rs.1169.00/ £ 38.35/ \$ 61.76
18.	ASI – 2002 - 03 Vol.II Part- I.	Rs.1540.00/ £ 48.00/ \$ 81.80
19.	ASI – 2001 - 02 Vol.II Part II.	Rs.1196.00/£ 39.24 / \$ 63.20
20.	ASI – 2002 - 03 Vol.II Part II.	Rs.1560.00/£48.80 / \$ 89.20
21.	Report on All India Economic Census 1998 [P.C.S.O.28.98 450-2001 (DSK-II)]	Rs.210.00 / £ 9.00/ \$ 12.00
22.	Sarvekshana-86 th issue-2001 [P.D.O.S. 57 Vol. XXV No. 1]	Rs. 200.00 per issue
23.	Sarvekshana-87 th issue-2001 [P.D.O.S. 57 Vol. XXV No. 2 &3]	Rs. 200.00 per issue
24.	Sarvekshana-88 th issue-2005 [P.D.O.S. 57 Vol. XXV No. 4 & XXVI No. 1]	Rs. 200.00 per issue
25.	Sarvekshana-89 th issue-2006 [P.D.O.S. 57 Vol. XXVI No. 3&4]	Rs. 200.00 per issue
26.	Sarvekshana-90 th issue-2006 [P.D.O.S. 57 Vol. XXVI No. 2]	Rs. 200.00 per issue
27.	Sarvekshana-91 th issue-2007 [P.D.O.S. 57 Vol. XXVII No. 1&2]	Rs. 200.00 per issue
28.	Sarvekshana-92 nd issue-2007 [P.D.O.S. 57 Vol. XXVII No. 3&4]	Rs. 200.00 per issue
29.	National Industrial Classification-2004	Non priced
30.	Official Statistics Seminar Series, Vol. II (December, 2005)	Non priced
31.	Compendium of Environment Statistics - 2003	Non priced
32.	Compendium of Environment Statistics - 2006	Non priced
33.	Compendium of Environment Statistics - 2007	Non priced
34.	Selected Socio-Economics Statistics in India - 2002	Non priced
35.	Selected Socio-Economics Statistics in India - 2006	Non priced
36.	Women & Men in India - 2004	Non priced
37.	Women & Men in India - 2007	Non priced
38.	Millennium Development Goal Country Report – 2005 & 2007	Non priced
39.	SAARC Social Charter – 2005 & 2007	Non priced
40.	Youth in India - 2005	Non priced
41.	Elderly in India- 2006	Non priced

42.	Children in India- 2008	Non priced
43.	Brochure on Consumer Price Index for Urban Non-Manual Employees. July-December, 2006 –Half Yearly Publication	Non priced
44.	Report of the Expert Group on Informal Sector Statistics – 2002	Non priced
45.	India-in Figures – 2008	Non priced
46.	Annual Report, 2006-07 MOS&PI	Non priced
47.	Indian Statistical System	Non priced
48.	Report of the Working Group on Work Force estimation for compilation of National Accounts Statistics base year 1999-2000	Non priced
49.	New Series on National Accounts Statistics (Base Year 1999-2000)	Non priced
50.	Energy Statistics 2004-05	Non priced
51.	Energy Statistics 2006	Non priced
52.	ISS – Civil List - 2007.	Non priced
53.	SSS Civil List - 2007	Non priced

(b) Publications with Electronic Media

1.	National Accounts Statistics – 2008	Rs. 1200.00 (in CD)
2.	National Accounts Statistics- Sources and Methods 2007	Rs. 100.00 (in CD)
3.	Input - Output Transactions Table – (2003-04)	Rs. 1500.00 (in CD)
4.	State-wise and Crop wise Estimates of value of output-from Agriculture 1990-91 to 2001-02	Rs. 600.00 (in CD)
5.	National Accounts Statistics – (Back Series) – 1950-51 to 1999-2000.	Rs. 1200.00 (in CD)
6.	State Domestic Product – Industry-wise (State Series), New Series	Rs. 550.00 (in CD)
7.	State Domestic Product – Industry-wise (State Series), old Series	Rs. 550.00 (in CD)
8.	National Industrial Classification – 1998 (NIC-98)	Rs. 230 or \$ 20.00 (on floppy)
9.	Annual Survey of Industries 2001-02 Detailed Results - for Factory Sector (ASI 2001-02 Vol. I & II)	Rs.422 & 1948 respectively.
	Annual Survey of Industries 2003-04 Detailed Results- for Factory Sector [P.C.O.S. 33 – 2003-04 (Detail) Vol. I]	Rs.600.00/ £ 17.30/\$ 25.10

(c) Other Reports

1.	Twenty Point Programme Progress Report	Non priced
2.	Yearly Review of Twenty Point Programme	Non priced

3.	Monthly Flash Report on Central Sector Projects costing Rs. 100 crore and above	Non priced
4.	Monthly Capsule Report on Infrastructure Performance	Non priced
5.	Quarterly Project Implementation Status Report on Central Sector Projects costing Rs. 20 crore and above	Non priced

Procedure for procurement of National Accounts data

For soft copies of publications on national accounts statistics on CDs, users are requested to approach the Additional Director General (National Accounts Division), Central Statistical Organisation, Ministry of Statistics and P.I., Sardar Patel Bhavan, Sansad Marg, New Delhi-110 001 with:

- ★ A demand draft for the requisite amount (mentioned below), payable in favour of Pay and Accounts Officer, Ministry of Statistics and P.I., New Delhi, and
- ★ A requisition for the data with the undertaking that the contents of the publication will not be passed on either wholly or partially with or without profit to any other data user or disseminator of data with or without commercial purpose.

(d) ASI - ANNUAL SURVEY OF INDUSTRIES**RATE LIST OF ASI DETAILED UNIT LEVEL DATA ON CD's (Modified on 16-12-2011)**

SR No.	Year of Survey	No. of Records	No. of Schedules	Students from India	Users In India		Users outside India			
					Individual Researchers	Institutions/Libraries/Corporate	Individual Researchers	Institutions/Libraries/Corporate	Individual Researchers	Institutions/Libraries/Corporate
					(In INR)		(In USD)		(In GBP)	
1	1983-84	1700939	58617*	8793	17585	35170	941	1883	609	1217
2	1984-85	1599949	57771*	8666	17331	34663	928	1856	600	1200
3	1989-90	1408012	40059*	6009	12018	24035	643	1287	416	832
4	1993-94	1634492	56557*	8484	16967	33934	908	1817	587	1175
5	1994-95	1674753	57926*	8689	17378	34756	930	1861	601	1203
6	1996-97	1733773	59825*	8974	17948	35895	961	1922	621	1242
7	1997-98	543115	28723*	4308	8617	17234	461	923	298	596
8	1998-99 @	1047407	25332	3800	7600	15199	407	814	263	526
9	1999-00 @	1093914	33515	5027	10055	20109	538	1076	348	696
10	2000-01 @	1614391	41096	6164	12329	24658	660	1320	427	853
11	2001-02 @	1526444	42242	6336	12673	25345	678	1357	439	877
12	2002-03 @	1544154	41846	6277	12554	25108	672	1344	435	869
13	2003-04 @	2081116	56889	8533	17067	34133	914	1827	591	1181
14	2004-05 @	1810409	49340	7401	14802	29604	792	1585	512	1025
15	2005-06 @	1981445	57304	8596	17191	34382	920	1841	595	1190
16	2006-07 @	1992578	66875	10031	20063	40125	1074	2148	694	1389
17	2007-08 @	1759856	56888	8533	17066	34133	914	1827	591	1181
17	2008-09 @	1742098	54348	8155	16310	32620	918	1836	564	1128

NOTE: - * Only Estimated (multiplier posted) data is available for these years.

- 1) An overhead charges of Rs. 250 OR \$ 25 OR £ 16 , as the case may be , is payable to the above price , as per request.

- 2) Validated unit level data relating to Annual Survey of Industries is available on CDs in ASCII format.
- 3) Unit level data can also be obtained on selected States/Industries.
- 4) @ For these years unit level data are also available with a common factory code. Users should make a specific indication in case they desire data with common factory code. The data layout in these files are also different.
- 5) Procedure to obtain the data is given at page 5/-.
- 6) For the latest information please see the link –
http://mospi.gov.in/Mospi_New/upload/asi_main.htm?status=1&menu_id+88

ANNUAL SURVEY OF INDUSTRIES

RATE LIST OF ASI SUMMARY UNIT LEVEL DATA ON CD's

(Modified on 16-12-2011)

SR NO	Year of Survey	No. of Schedules	Students from India	Users In India		Users outside India			
				Individual Researchers	Institutions/Libraries/Corporate	Individual Researchers	Institutions/Libraries/Corporate	Individual Researchers	Institutions/Libraries/Corporate
				(In INR)		(In USD)		(In GBP)	
1	1974-75	40097	3007	6015	12029	322	644	208	416
2	1976-77	50536	3790	7580	15161	406	812	262	525
3	1977-78	50871	3815	7631	15261	408	817	264	528
4	1979-80	56442	4233	8466	16933	453	906	293	586
5	1980-81	58503	4388	8775	17551	470	940	304	607
6	1981-82	59686	4476	8953	17906	479	959	310	620
7	1982-83	56447	4234	8467	16934	453	907	293	586
8	1983-84	59017	4426	8853	17705	474	948	306	613
9	1984-85	57878	4341	8682	17363	465	930	300	601
10	1985-86	58707	4403	8806	17612	471	943	305	610
11	1986-87	58182	4364	8727	17455	467	934	302	604
12	1987-88	46573	3493	6986	13972	374	748	242	484
13	1988-89	47927*	3595	7189	14378	385	770	249	498
14	1989-90	49552*	3716	7433	14866	398	796	257	515
15	1990-91	51608	3854	7708	15417	413	825	267	534
16	1991-92	52513	3938	7877	15754	422	843	273	545
17	1992-93	53587	4019	8038	16076	430	861	278	556
18	1993-94	54812	4111	8222	16444	440	880	285	569
19	1994-95	57171	4288	8576	17151	459	918	297	594

NOTE:

- Only Estimated (multiplier posted) data is available for these years.
1. An overhead charges of Rs. 250 OR US \$ 25 OR £ 16 , as the case may be , is payable in addition to the above price , per request.
 2. Validated unit level data relating to Annual Survey of Industries is available on CDs in ASCII format.
 3. Unit level data can also be obtained on selected States/Industries.
 4. Procedure to obtain the data is given at page 5/- .
 6. For the latest information please see the link –
http://mospi.gov.in/Mospi_New/upload/asi_main.htm?status=1&menu_id+88

(e) RATE LIST OF ANNUAL SURVEY OF INDUSTRIES TABULATED DATA ON CD's**(Vol. I Tables)****(Modified on 16-12-2011)**

S. No	Year of Survey		Total Years	Cost	Type of Data	Digit /Level of Industry	Table on
1.		1959-1971	13	@	All India	3 digit	Census Sector Only
2.		1959-1971	13	@	State X Industry	3 digit	Census Sector Only
3.		1988-89 to 1994-95	7	@	All India (Rural/ Urban)	2 digit	Capital , Input, Output , GVA, Employment and Emoluments etc.
4.	A	1980-81 to 1998-99, 2001-02	20	@	All India	2 digit	Capital, Input, Output , GVA, Employment & Emoluments
	B	2002-03 to 2007-08	6	@	All India	2 digit	Capital , Input, Output and GVA
	C	2002-03 to 2007-08	6	@	All India India	2 digit	Employment and Emoluments
5.	A.	1980-81 to 1998-99	19	@	All India	3 digit	Capital , Input, Output , GVA , Employment & Emoluments
	B.	1999-2000 to 2007-08	9	@	All India	3 digit	Capital , Input, Output and GVA
	C.	1999-2000 to 2007-08	9	@	All India	3 digit	Employment and Emoluments
6.	A.	1980-81 to 1994-95	15	@	All India	4 digit	Capital , Input, Output, GVA, Employment & Emoluments
	B.	1999-2000 to 2007-08	9	@	All India	4 digit	Capital , Input, Output and GVA
	C.	2000-2001 to 2007-08	8	@	All India	4 digit	Employment & Emoluments

7.	A.	1980-81 to 1998-99, 2001-02	20	@	State X Industry	2 digit	Capital , Input, Output, GVA, Employment & Emoluments
	B.	2002-03 to 2007-08	6	@	State X Industry	2 digit	Capital , Input, Output and GVA
	C.	2002-03 to 2007-08	6	@	State X Industry	2 digit	Employment & Emoluments
8.	A.	1980-81 to 1998-99	19	@@	State X Industry	3 digit	Capital , Input, Output , GVA, Employment & Emoluments
	B.	1999-2000 to 2007-08	9	@@	State X Industry	3 digit	Capital , Input, Output and GVA
	C.	1999-2000 to 2007-08	9	@@	State X Industry	3 digit	Employment & Emoluments
9.		2002-03 TO 2007-08	6	@	All India	2 digit	Tables on Electricity etc.
10.		1981-82 TO 1994-95 2001-02 TO 2007-08	21	@	All India	3 digit	Tables on Electricity etc.
11.		2000-01 TO 2007-08	8	@	All India	4 digit	Tables on Electricity etc.
12.		2002-03 TO 2007-08	6	@	State X Industry	2 digit	Tables on Electricity etc.
13.		2000-01 TO 2007-08	8	@	State X Industry	3 digit	Tables on Electricity etc.

- Note :** -1. @ Rs. 200/- OR \$ 12 OR £ 7 for each year.
2 @@ Rs. 400/- OR \$ 24 OR £ 15 for each year.
3. An overhead charges of Rs. 250 OR \$ 25 OR £ 16 , as the case may be, is payable in addition to the above price, per request.
4. Procedure to obtain the data is given at page 5/- .
5. For the latest information please see the link –
http://mospi.gov.in/Mospi_New/upload/asi_main.htm?status=1&menu_id+88

(f) RATE LIST OF ANNUAL SURVEY OF INDUSTRIES TABULATED DATA ON CD's

(Vol . II Tables)

(Modified on 16-12-2011)

Sl. No	Year of Survey	Cost of Data (Rs.)	Total Cost (US \$)	Total Cost (£)	Total Cost Euro	Type of Data	
						1. Table I : Material Consumed (Excluding Intermediate Products)	(A) . All India 3 digit Level
1	2000-01	1630.00	80.50	56.00	60.50	2. Table II : Ex-factory Value of Products and By Products (Excluding Intermediate Products)	(B). State X Industry 3 digit level
2	2001-02	2365.00	117.00	82.00	88.00	-do-	-do-
3	2002-03	3100.00	153.00	107.00	115.00	-do-	-do-
4	2003-04	3430.00	169.33	118.43	127.00	-do-	-do-
5	2004-05	3440.00	183.96	99.98	145.42	-do-	-do-
6	2005-06	4260.00	210.31	147.10	158.04	-do-	-do-
7	2006-07	4200.00	210.31	145.10	158.81	-do-	-do-
8	2007-08	4200.00	210.31	145.10	158.81	-do-	-do-
9	2008-09	3400.00	162.90	117.46	128.31	-do-	-do-

Note :-

1. An overhead charges of Rs. 250 OR \$ 25 OR £ 16 , as the case may be, is payable in addition to the above price, per request.
2. Procedure to obtain the data is given at page 5/-
3. For the latest information please see the link – http://mospi.gov.in/Mospi_New/upload/asi_main.htm?status=1&menu_id+88

RATE LIST OF ANNUAL SURVEY OF INDUSTRIES DATA ON CD's

(Modified on 16-12-2011)

Note on Price :

- i. Indian student researchers desirous of availing concessional rate are to submit Part-I of Form-A
- ii. Overseas Indian student researchers desirous of availing concessional rate applicable for students in India are also to submit Part-II of Form-A. Overhead charges of \$ 25 is payable by them.
- iii. Overseas users/ international organization can pay in INR also for the equivalent of foreign rates converted at current exchange rate.

Procedure to obtain ASI data on payment of nominal price:

- i) Written request preferably in Letter Head containing full contact information like email/telephone etc. addressed to the Deputy Director General, Computer Centre, Ministry of Statistics. & P. I., East Block-10, R. K. Puram, New Delhi - 110066.
- ii) Bank Draft/ Cashier's cheque for the price amount drawn in favour of **"Pay & Accounts Officer, Ministry of Statistics & P. I. "** payable at New Delhi and
- iii) A dully filled in and signed UNDERTAKING in the specified format available at Website http://mospi.gov.in/nssso_4aug2008/web/nssso/cpd/dissemination/undertaking.pdf (click here to download)
- iv) Enquiries relating to procurement of data can be made at :
Email : pc.nirala@nic.in
Phone # (+91) 11- 26107267 (Mr. P. C. Nirala, Deputy Director)
(+ 91)-11- 26107649 (Mr. S. L. Bodat, Director)
Tel/Fax # (+91) -11 26104194/ 26160652/ 26107649
- v) For frequently Asked Questions (FAQ's) on unit level survey data, please refer to web-link:-
http://mospi.gov.in/nssso_4aug2008/web/nssso/cpd/dissemination/faq.pdf

(g) RATE LIST OF RURAL PRICE / WAGE DATA (UNIT-LEVEL) - SCH. 3.01(R)

Handling charges payable extra as in the Foot-Note.

Year	No. of Months	Price / Wage Data				Remarks
		No. of quotations in price data	No. of quotations in wage data	Cost (in INR)#	Cost (in USD)#	
2001	3	1742	1780	436	24	available from October only
2002	12	7120	7146	1780	99	
2003	12	7161	7134	1790	100	
2004	12	7034	5575	1759	98	
2005	12	7067	7001	1767	99	
2006	12	6962	7078	1741	97	
2007	9	4987	5196	1247	70	currently available up to September
2008	0	0	0	0	0	currently not available
2009	6	3382	3413	846	47	currently available from July
2010	12	6780	6776	1695	95	
2011	6	3292	3343	823	46	currently available up to June
Total	96	55527	54442	13882	776	

Note on Price:

(1) Handling charge of **Rs. 250 or \$25**, as the case may be, is payable in addition to the above price, per order.

(2) Overseas users/ international organizations can pay in INR also for the equivalent of foreign rate converted at current exchange rate.

Note on Data:

(1) The data layout and the survey questionnaire are appended herewith for reference.

(2) For more information on price collection procedures, coverage etc. please contract
Addl. Director-General, Data Processing Division at
E-mail id: dpd_tc@yahoo.co.uk

Procedure for obtaining Price / Wage Data on payment of nominal price :

The validated unit level data, in ASCII format, are available in CD's and can be obtained by submitting the following documents:-

- i) **Written request**, preferably in Letter Head containing full contact information like email / telephone etc. addressed to the Deputy Director General, Computer Centre, Ministry Statistics and P.I., East Block-10, R.K.Puram, New Delhi - 110066.
- ii) **Bank Draft / Cashier's Cheque** for the price amount drawn in favour of **PAO, Ministry of Statistics & P.I., payable at New Delhi; and**
- iii) A duly filled in and signed **Undertaking** in the specified format downloadable at web-link:-

http://mospi.gov.in/Mospi_New/upload/nssso/Undertaking.pdf

- Enquiries relating to procurement of data can be made at **email : nssodata@gmail.com , OR**

Phone # (+91) 11 - 26107267 (Mr M.L. Philip, Deputy Director)

(+91) 11- 26107649 (Mr S.L. Bodat, Director)

Tel/Fax # (+91) 11- 26104194 /26160652 / 26107649

(h) RATE LIST OF ECONOMIC CENSUS DATA (UNIT-LEVEL) ON CD's

(Effective from 20th September, -2010)

Handling charges payable extra as in the Foot-Note.

S. N o.	Year of Census	No. of Units (Rural)	No. of Units (Urban)	Students from India	Users in India		Users outside India			
					Individual researchers	Institutions/ Libraries/ Corporates	Individual researchers	Institutions/ Libraries/ Corporates	Individual researchers	Institutions/ Libraries/ Corporates
					<i>(Price in INR) #</i>		<i>(Price in USD) #</i>		<i>(Price in GBP) #</i>	
1	1990(Third)	14513892	9702898	12108	24217	48434	1296	2593	838	1676
2	1998(Forth)	17707475	12641413	15174	30349	60698	1625	3249	1050	2101
3	2005(Fifth)	25536066	16290923	20913	41827	83654	2239	4478	1448	2895

Note on Price:

- # (1) Handling charge of Rs. 250 or \$25 or £16, as the case may be, is payable in addition to the above price, per order.
- (2) Indian student researchers desirous of availing concessional rates are to submit Part-I of Form-A downloadable at web link:-
<http://mospi.gov.in/MospiNew/upload/nssso/Form-A.pdf>
- (3) Overseas Indian students desirous of availing concessional rates applicable for students from India are also to submit Part-II of Form-A. Handling charges of \$25 is payable by them.
- (4) Overseas users / international organization can pay in INR also for the equivalent of foreign rate converted at current exchange rate.

Note on Data:

For Third Economic Census, out of 33 states, data is completely available only for 12 States and for 11 states data is less by 1 % and for 8 states it is less by 2.1% to 55%, as compared to the published data.

Procedure for obtaining Economic Census data on payment of nominal price :

- Validated unit level data relating to various Census surveys are available on CD's in ASCII format and can be obtained by submitting the following documents :-
 - i) Written request, preferably in Letter Head containing full contact information like email / telephone etc. addressed to the Deputy Director General, Computer Centre, Ministry Statistics and P.I., East Block-10, R.K.Puram, New Delhi - 110066.

- ii) Bank Draft / Cashier's Cheque for the price amount drawn in favour of **PAO, Ministry of Statistics & P.I.**, payable at New Delhi; and
- iii) A duly filled in and signed Undertaking in the specified format downloadable at web-link:- **<http://mospi.gov.in/MospiNew/upload/nss/undertaking.pdf>**
- iv) Enquiries relating to procurement of data can be made at Email : **ecunitdata@gmail.com** or

Phone # (+91) 11 - 26107267 (Mr M.L. Philip, Deputy Director),

(+91) 11 - 26107649 (Mr S.L. Bodat, Director)

Tel/Fax # (+91) 11- 26104194 /26160652 / 26107649

- For Frequently Asked Questions (FAQ's) on unit level survey data, please refer to web-link:- **<http://mospi.gov.in/MospiNew/upload/nss/faq.pdf>**

RATE LIST OF UNIT-LEVEL NSS DATA ON CD's

(Last updated on 25th July 2011)
Handling charges payable extra as in the Foot-Note.

Survey Period	Round No.	Schedule No.	Subject Covered	No. of first stage units (f.s.u.'s)	No. of second stage units (s.s.u.'s)	Users in India			Users outside India			
						Students from India	Individual researchers	Institutions/ Libraries/ Corporate	Individual researchers	Institutions/ Libraries/ Corporate	Individual researchers	Institutions/ Libraries/ Corporate
(1)	(2)	(3)	(4)	(5)	(6)	(7)			(8)		(9)	
1983	38	1.0	Consumer Expenditure	11942	117465	3842	7684	15368	411	823	266	532
		1.0	Employment & Unemployment	12210	120921	3945	7889	15779	422	845	273	546
1986-87	42	25.1	Maternity, Childcare, Family Planning & Utilization of Distribution	12874	73563	3081	6161	12322	330	660	213	426
		25.2	Participation in Education	12893	77035	3152	6305	12609	338	675	218	436
		25.7	Utilization of Medical Services	12914	50986	2634	5268	10536	282	564	182	365
		27	Survey on persons aged 60 years & above	12857	49687	2601	5202	10403	278	557	180	360
1987-88	43	1.0	Consumer Expenditure	12904	128019	4173	8347	16694	447	894	289	578
		10	Employment & Unemployment	12974	129194	4206	8411	16823	450	901	291	582
1988-89	44	29.1	Living conditions of tribal	4260	16436	861	1722	3445	92	184	60	119
		29.2	Economic Activities of tribal	3892	15814	803	1606	3211	86	172	56	111
		29.3	Migration & ownership of land by non-tribal in tribal areas	2628	10056	530	1059	2118	57	113	37	73
1989-90	45	1.0	Consumer Expenditure	14416	28780	2378	4755	9510	255	509	165	329
		2.2.2	Unorganized Manufacture	13336	123317	2900	5800	11601	311	621	201	402

1990-91	46	1.0	Consumer Expenditure	14313	28533	2360	4720	9439	253	505	163	327
		2.41.2	Trade NDTE & OATE	13629	114346	2847	5694	11388	305	610	197	394
1991	47	1.0	Consumer Expenditure	6833	13647	1127	2254	4508	121	241	78	156
		30	Literacy & Culture	6832	62332	2101	4201	8403	225	450	145	291
		26	Disabled Persons	6648	56762	1966	3932	7865	211	421	136	272
		26.1	Developmental Milestone of Children	6828	70208	2258	4515	9031	242	483	156	313
		3.1	Village facilities	4298	4298	623	1246	2493	67	133	43	86
1992	48	1.0	Consumer Expenditure	6600	13137	1088	2175	4351	116	233	75	151
		18.1	Land & Livestock holdings	6651	53881	1909	3818	7636	204	409	132	264
		18.2	Debt & investment	6650	57031	1972	3944	7887	211	422	136	273
1993	49	1.0	Consumer Expenditure	7516	29995	1539	3079	6158	165	330	107	213
		0.21	Particulars of slums	7613	1572	983	1966	3932	105	211	68	136
		1.2	Housing Condition & Migration	7613	119403	3340	6679	13359	358	715	231	462
1993-94	50	1.0	Consumer Expenditure	11601	115354	3757	7514	15029	402	805	260	520
		10	Employment & Unemployment	11653	115409	3765	7530	15059	403	806	261	521
1994-95	51	1.0	Consumer Expenditure	13511	53179	2752	5505	11010	295	589	191	381
		2.2	Unorganized Manufacture	13472	71420	2398	4796	9593	257	514	166	332
1995-96	52	1.0	Consumer Expenditure	12658	48568	2554	5107	10214	273	547	177	354
		25	Health Care	12654	120942	4001	8001	16002	428	857	277	554
		25.2	Participation in Education	12654	72883	3039	6079	12158	325	651	210	421
1997	53	1.0	Consumer Expenditure	13128	51810	2677	5354	10709	287	573	185	371

		2.41. 2	Non-directory Trade Establishment & Own Account Trading	13126	155675	3198	6395	12790	342	685	221	443
1998	54	1.0	Consumer Expenditure	6813	26919	1390	2780	5560	149	298	96	192
		31	Common property resources, sanitation & hygiene services	6860	110313	3064	6128	12255	328	656	212	424
		3.3	Common property resources & villages facilities	6860	110313	3064	6128	12255	328	656	212	424
1999-00	55	1.0	Consumer Expenditure	10162	120310	3676	7353	14706	394	787	254	509
		10/1 0.1	Employment & Unemployment	10173	120578	3683	7366	14733	394	789	255	510
		2.0	Informal Non- Agricultural Enterprises	10170	197637	3248	6495	12990	348	695	225	450
2000-01	56	1.0	Consumer Expenditure	14351	57273	2939	5879	11757	315	629	203	407
		2.2	Unorganized Manufacture	14528	152494	3341	6682	13364	358	715	231	463
2001-02	57	1.0	Consumer Expenditure	15678	62630	3212	6425	12849	344	688	222	445
		2.34 5	Unorganized Services excluding Trade & Finance	15678	244376	4404	8807	17614	471	943	305	610
2002	58	1.0	Consumer Expenditure	8173	32669	1675	3350	6700	179	359	116	232
		1.2	Housing Condition	8307	97882	2996	5992	11984	321	642	207	415
		0.21	Particulars of slum	3538	692	456	912	1824	49	98	32	63
		3.1	Village facilities	4646	4646	674	1347	2695	72	144	47	93
		26	Disabled Persons	7991	70302	2405	4810	9620	257	515	166	333
2003	59	1.0	Consumer Expenditure	10310	41013	2109	4218	8436	226	452	146	292
		33	Situation Assessment	6638	51770	1865	3730	7461	200	399	129	258
		18.1	Survey of Farmers Land & Livestock Holdings	10402	82158	2943	5887	11774	315	630	204	408

		18.2	Debt & Investment	10309	143285	4154	8309	16617	445	890	288	575
2004	60	1.0	Consumer Expenditure	7424	29631	1521	3041	6082	163	326	105	211
		10	Employment & Unemployment	7424	59159	2111	4222	8445	226	452	146	292
		25	Morbidity and Healthcare	7423	73868	2405	4810	9621	258	515	166	333
2004-05	61	1.0	Consumer Expenditure	12601	124644	4068	8136	16272	436	871	282	563
		10	Employment & Unemployment	12601	124680	4069	8137	16275	436	871	282	563
2005-06	62	1.0	Consumer Expenditure	9870	39436	2022	4045	8090	217	433	140	280
		10	Employment & Unemployment	9923	78879	2818	5636	11272	302	603	195	390
		2.2	Manufacturing Enterprises	9923	82897	2069	4139	8277	222	443	143	286
2006-07	63	1.0	Consumer Expenditure	13294	63729	2936	5873	11745	314	629	203	407
		2.34 5	Service Sector Enterprises (excluding Trade)	13271	190282	3562	7123	14247	381	763	247	493
2007-08	64	1.0	Consumer Expenditure	12635	50297	2585	5171	10341	277	554	179	358
		25.2	Participation and Expenditure in Education	12635	100581	3591	7182	14364	384	769	249	497
		10.2	Employment & Unemployment and Migration Particulars	12589	125578	4085	8170	16341	437	875	283	566
2008-09	65	0.21	Particulars of slums	4738	730	607	1214	2427	65	130	42	84
		21.1	Domestic Tourism	12828	153308	4670	9339	18679	500	1000	323	646
		1.2	Housing Conditions	12865	153518	4678	9357	18714	501	1002	324	648
2009-10	66	1.0	Consumer Expenditure - Type 1 (uniform and Mixed Reference Period)	12653	100855	3600	7200	14400	385	771	249	498

	1.0	Consumer Expenditure - Type 2 (Modified Mixed Reference Period)	12653	100794	3600	7200	14400	385	771	249	498
	10	Employment & Unemployment	12654	100957	3601	7202	14404	386	771	249	499

Note on Price:

- # (1) Handling charge of Rs. 250 or \$25 or £16, as the case may be, is payable in addition to the above price, per order.
- (2) Indian student researchers desirous of availing concessional rates are to submit Part-I of Form-A downloadable at web-link:-
http://mospi.gov.in/Mospi_New/upload/nso/Form-A.pdf
- (3) Overseas Indian students desirous of availing concessional rates applicable for students from India are also to submit Part-II of Form-A. Handling charges of \$25 is payable by them.
- (4) Overseas users/ international organization can pay in INR also for the equivalent of foreign rate converted at current exchange rate.

Note on Data:

- (1) Instruction to Field Staff (Volume-I) is currently available only from 49th Round onward.
- (2) Multiplier values not computed for 44th Rnd : Sch.29.1, 29.2 & 29.3; 45th Rnd : Sch.1.0 and 47th Round : Sch. 26.0/26.1.
- (3) For 54th Rnd : Sch.3.3, data is available for rural sector only (without multiplier).
- (4) For 47th Rnd : Sch.26.0, directory for urban sector not available.
- * (5) In 59th Rnd - Sch.18.1, data for block-9 (level-08) of visit-2 relating to operational holdings for full agricultural year is **not** included for dissemination owing to certain data limitations.

http://mospi.gov.in/Mospi_New/upload/nso/faq.pdf

Procedure for obtaining NSS Data on payment of nominal price:

- Validated unit level data, with actual village / block id's masked, relating to various Surveys / Rounds/ Schedules are available on CD's in ASCII format and can be obtained by submitting the following documents:-
 - i) **Written request**, preferably in Letter Head containing full contact information like email/ telephone etc. addressed to the Deputy Director General, Computer Centre, Ministry Statistics and P.I., East Block-10, R.K.Puram, New Delhi - 110066.
 - ii) **Bank Draft/** Cashier's Cheque for the price amount drawn in favour of
PAO, Ministry of Statistics & P.I., payable at New Delhi; and
 - iii) A duly filled in and signed **Undertaking** in the specified format downloadable at web-link:- **http://mospi.gov.in/Mospi_New/upload/nso/Undertaking.pdf**
- **Enquiries relating to procurement of data can be made at**
 Email : **nssodata@gmail.com** or

Phone # (+91) 11 - 26107267 (Mr M.L. Philip, Deputy Director)
26107649 (Mr S.L. Bodat, Director)

Tel/Fax # (+91) 11- 26104194 /26160652 / 26107649

- For frequently Asked Questions (FAQ's) on unit level survey data, please refer to web-link :-
http://mospi.gov.in/Mospi_New/upload/nssso/faq.pdf

UNDERTAKING

1. Dr./Shri/Ms

Son/daughter/wife of

Resident of (full address)

.....

Working as in the

.....

having obtained the data as detailed below :

Summary/Detailed

Years

Tabulated/Basic data

.....

For the purpose of

here by undertake to comply with the following terms and conditions :

- (i) The confidentiality of the unit level data will be maintained and adequate precautions would be taken for not disclosing the identity of the units directly or indirectly.
- (ii) The data would be used after understanding the concepts, definitions, design and coverage of survey for a proper appreciation of the limitations and the nature of the data and for obtaining meaningful estimates and results.
- (iii) The data obtained from M/o Statistics & Pro. Imp. will not be passed on either wholly or partially with or without profit to any other data user or disseminator of data with or without commercial purpose.
- (iv) The research outputs along with short summary conclusions would be made available to CSO/ NSSO in the form of hard copy or in electronic media free of cost before they are published. CSO/ NSSO will have the right to reprint them in its in house journal 'Sarvekshana' even if they are published elsewhere.

Signature

Date :

Name

**Ministry of Statistics and Programme Implementation
Sardar Patel Bhavan, Sansad Marg,
New Delhi-110001**

Website: - <http://mospi.gov.in>

Right to Information Act, 2005

The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use:

1. Information and Facilitation Counter:- The Ministry of Statistics and Programme Implementation has an Information and Facilitation Counter (IFC). The information relating to the functions of the Ministry is available at this counter.

2. Data Preservation and Dissemination: - The Computer Centre of the Ministry has been entrusted with the responsibility of preservation and dissemination of large volume of data generated through various socio-economic surveys, Enterprise Surveys, Economic Censuses, Annual Survey of Industries and price data on CD-ROMs. These data are being disseminated regularly to a large number of national and international users on payment basis. Technical guidance for the use of basic data and their processing is also provided to the users both within and outside the country.

3. Website Address (<http://www.mospi.gov.in>):- The Web-site of the Ministry of Statistics and Programme Implementation is being maintained by the Computer Centre. The Press Releases are uploaded on the same day. Other materials are also uploaded in the shortest possible time after necessary editing and preparation. The Centre has uploaded all the latest reports brought out by the Ministry (more than 100) on its website. Any user either within the country or from outside the country can access these reports through online registration. The user can download either part or full report if he/she wants.

4. Library :- The Research and Reference facilities are available at NASA, Plot No. 22, Knowledge Park- 2, Greater Noida, Gautambudh Nagar (UP), Pin code-201308. Books and the publications are available for consultation only. The working hours of the Library are from 10.00 A.M. to 5.00 P.M. (Monday to Friday).

Ministry of Statistics and Programme Implementation
Sardar Patel Bhavan, Sansad Marg,
New Delhi-110001

Website: - <http://mospi.gov.in>

Right to Information Act, 2005

List of the designated Appellate Authority/ Nodal officer/ Central Public Information Officers and the Assistance Public Information Officers for the Ministry:

Appellate Authority

Shri J. Dash

DG & CEO, NSSO

Ministry of Statistics and Programme Implementation,
Room No. 412, 4th Floor, Sardar Patel Bhavan, Sansad Marg, New Delhi-110001

e-mail id: jdash@nic.in

Tel No.011-23742026, Fax No. 011-23742026

NODAL OFFICER

Sh. Ram Mohan

Deputy Secretary(Coord.)

Sardar Patel Bhavan

Parliament Street, New Delhi-110001

E-mail id: r.rammohan@nic.in

Tel.Fax. 011-23340139

SL. NO.	DESINATED	NUMBER
1	Appellate Authority	1
2	Nodal Officer	1
3	CPIOs	23
4	Asstt. CPIOs	25

CENTRAL PUBLIC INFORMATION OFFICERS (CPIOs)

A. CPIOs for offices located in NCT of Delhi & Faridabad

Sl. No.	Name/Designation/e-mail id/Address & Tele Fax	Jurisdiction
1.	Sh. Satya Narain Singh, DDG,CPD Sardar Patel Bhavan, Parliament Street, New Delhi-110 001. satyanarain.singh@hotmail.com satyanarain.singh@gmail.com Tel. Fax .011-23744106	Statistical matters of CSO, NSSO and IARNIW
2.	Sh. M.V.S. Rangadham, DDG, NSC Sardar Patel Bhavan, Parliament Street, New Delhi-110 001. e-mail d: nsc-secretariat@nic.in Tel. Fax .011-23367128	Matters relating to National Statistics Commission (NSC)
3.	Dr. Ravinder Singh, DDG (Trg)/HOD (NASA) Plot No.-22, Knowledge Park-2, Greater Noida, Distt.-Gautambudh Nagar-201308 (UP) e-m.id: ravendra.singh@nic.in Tel. 0120-2328902 Fax. 0120-2328914	Matters relating to national Academy of Statistical Administration (NASA)
4.	Sh. Sarvesh Kumar, DDG (Admn), FOD(Hq) East Block-6. Level 4 to 7, R.K. Puram, New Delhi-110 066 e-mail id: ddgskfod@yahoo.co.in Tel. Fax .011-26188581	Matters of FOD (Hq. & RO), New Delhi and Faridabad
5.	Sh. A.K. Harit, DDG, DP Centre, C-Block, IIIrd Floor, Pushpa Bhavan, Madangir Road, New Delhi-110 062. e-mail id: ddgdpc_nd@yahoo.co.in Tel. Fax.011-26054922	DP Centre, New Delhi
6.	Shri T.S. Jawahar, Director (ISS) Sardar Patel Bhavan, Parliament Street, New Delhi-110 001. e.mail id: tsjawahar@hotmail.com Tel. Fax.011-23343832	Matters relating to Indian Statistical Service (ISS) Cadre.
7.	Shri Ajay Kumar, Director, (Admn.) Sardar Patel Bhavan, Parliament Street, New Delhi-110 001. e-mail id: ajay.kumar58@nic.in Tel. Fax. 011-23360889	Administration matter relating to Gazetted Officers of MoSPI & General Admn., Indian Statistical Institute (ISI) & Computer Centre
8.	Sh. S. L. Bodat, Director, Computer Centre East Block – 10, R.K. Puram, New Delhi-110 066 e-mail id: shankarbodat@nic.in Tel. 011 -26107649 Fax. 011-26160652	Matters relating to Computer Centre (CC)
9.	Sh. B.S. Chhabra, Director (Finance)	Matters relating to

	Sardar Patel Bhavan, Parliament Street, New Delhi-110 001. e-mail id: dir-coord-mospi@nic.in Tel. Fax.011-23364196	Budget & Finance (IFD) of Ministry
10.	Sh.G.S. Pundir, Dy. Secretary, Sardar Patel Bhavan, Parliament Street, New Delhi-110 001. e-mail id: gs.pundir@nic.in Tel. Fax.011-23360889	Establishment matters relating to non-gazetted Officials, APAR Div. and administrative matters relating to NSSO (SDRD, FOD, DPD)
11.	Sh. A.K. Choudhary, Director (MPLADS) Sardar Patel Bhavan, Parliament Street, New Delhi-110 001. e-mail id: akchoudhary@nic.in Tel. Fax.011-23344933	Matters relating to MPLADS Division.
12.	Sh. R. Rajesh, Director (IPMD) Sardar Patel Bhavan, Parliament Street, New Delhi-110 001. e-mail id: r.rajesh@nic.in Tel.Fax.011-23363426	Matters relating to Infrastructure & Project Monitoring Division (IPMD).
13.	Sh. Mitter Sain, Director (TPP) Sardar Patel Bhavan, Parliament Street, New Delhi-110 001. e-mail id: dir-tpp-mospi@nic.in Tel. Fax.011-23367129	Matters relating to Twenty Point Programme Division (TPP)
14.	Sh. R.S. Yadav, Dy.Secy., SSS Sardar Patel Bhavan, Parliament Street, New Delhi-110 001 e-mail id: yadavrs_11@yahoo.com Tel. Fax.011-23742176	Matters relating to Subordinate Statistical Service (SSS) Cadre.
15.	Sh. Ram Mohan, Dy. Secretary & Nodal Officer (RTI) Sardar Patel Bhavan, Parliament Street, New Delhi-110 001 e-mail id: r.rammohan@nic.in Tel. Fax.011-23340139	Matters relating to Coordination, ICT, RTI, Official Language Policy, and Public Grievances.
16.	Deputy Controller of Accounts, Principal Accounts Office, Room No.- 131, First Floor, Sardar Patel Bhavan, New Delhi-110001 e-mail id: prao-stat-mospi@nic.in Tel. Fax: 011-23746513	Matters relating to Principal Accounts Office of MoSPI.

B. CPIOs for offices (Field Offices) located outside NCT of Delhi & Faridabad

Sl. No.	Name/Designation/e-mail id/Address & Tele Fax	Jurisdiction
1.	Dy. Director General, (East Zone) Zonal Office, NSSO(FOD), Mahalanobis Bhavan, 164- GLT Road, Kolkata- 700108 e-mail id: nssofodez@gmail.com fodez@rediffmail.com Tel. Fax: 033-25789528	Matters of all offices Ministry of Statistics & PI (except IS wing, Kolkata) in the States of Bihar, Jharkhand, Orissa and West Bengal.
2.	Dy. Director General (West Zone), Zonal Office, NSSO (FOD), A-Block, 3 rd Floor, CGO Complex, Seminary HILLS, Nagpur-440006. e-mail id: zofodwz@gmail.com Tel.No.0712-2510473, TeleFax.0712-2513170	All offices of the Ministry located in the States of Chhattisgarh, Gujarat and Maharashtra and the UT of Dadar & Nagar Haveli and Daman & Diu
3.	Dy. Director General (North Zone). Zonal Office, NSSO(FOD), Plot No.70/149 to 154, Patel Marg, Sect-7, Mansarovar, Jaipur-302020 e-mail id: fodnz2000@yahoo.com fodnz@rediffmail.com Tel.No.0141-2784390, Fax No.0141-2784548	All offices of the Ministry located in the States of Haryana, HP, J&K, Punjab and Rajasthan and the Union Territory of Chandigarh
4.	Dy. Director General (South Zone), Zonal Office NSSO (FOD), 2 nd Floor, 'B' Wing, Kendriya Sadan, CGO Complex, Koramangala, Bangalore-560034, e-mail id: ddg-nssso-kabn@kar.nic.in Tel.No.080-25630041, Fax. 080-25506720	All offices of the Ministry located in the States of Andhra Pradesh, Goa, Karnataka, Kerala, TamilNadu and the UT of A&N Islands, Lakshadweep and Pondicherry
5.	Dy. Director General (Central Zone), Zonal Office, NSSO (FOD), Sarvekshan Bhavan, Sector-11, INS-IV, Vikas Nagar, Ring Road, Lucknow-226022 e-mail id: fodcz@rediffmail.com Tel.No. 0522-2738874, Fax.0522-2739033	All offices of the Ministry located in the States of Madhya Pradesh, Uttar Pradesh & Uttrakhand
6.	Dy. Director General (North East Zone), Zonal Office, NSSO (FOD), 3 rd Floor, Central Block, Housefed Complex, Beltola-Basistha Road, Guwahati-781006. e-mail id: fodneez@gmail.com fodneez@rediffmail.com Tel. 0361-2235189, Fax: 0361-2266808	All offices of the Ministry located in the States of Arunachal Pradesh, Assam, Manipur, Mizoram, Nagaland, Sikkim and Tripura

7.	Dy. Director General (IS Wing), I.S. Wing, 1- Council House Street, Kolkata- 700001 e-mail id: cs0_isw@yahoo.co.in Tel. 91-33-22481521 Fax: 91-33-22483501	All matters of I S Wing Kolkata.
----	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------

C. ACPIOs for offices (Field Offices) located outside NCT of Delhi & Faridabad

i. ACPIOs for East Zone

Sl. No.	Name/Designation/e-mail id/Address & Tele Fax	Jurisdiction
1.	Head of Office, Regional Office, NSSO (FOD), Markanday Complex, Ist Floor, Gayatri Mandir Road, Kankarbagh, Patna-800020. e-mail id: nssofodpat@gmail.com part1_nssorgn@bsnl.in Tel.Fax.0612-2351894, 2361287	Bihar
2.	Head of Office, Regional Office, NSSO (FOD), Atma Ram Bhavan, 3rd Floor, Bangla School Lane, Behind Mahabir Temple Main Road, Ranchi-834001. e-mail id: fodranchi@gmail.com Tel. Fax No. 0651-2208038, 0651-2213628	Jharkhand
3.	Head of Office, Regional Office, NSSO (FOD), Commercial Complex, First Floor, Acharya Vihar, Bhubaneswar-751013. e-mail id: fodbbsr@rediffmail.com Tel. 0674-2541520, Fax No. 0674-2544843	Orissa
4.	Head of Office, DPD, Mahalanobis Bhavan, 164, G.L.T.Road, Kolkata- 700035. e-mail id: Tel. 033-25771262, Fax. 033-25771025	West Bengal

ii. ACPIOs for West Zone

5.	Head of Office, NSSO (DPC), 3 rd Floor, Navdeep Bhawan, Ashram Road, Ahmedabad-380014. e-mail id: dpcamd@yahoo.in dpcahm-dpdnsso@nic.in Tel. 079-27545398, Fax No.079-27545399	Gujarat, Dadar & Nagar Haveli, and Daman & Diu
6.	Head of Office, NSSO (FOD), Regional Office, Mah(West) Region, A-2/3 Wing, Near Konkan Bhawan, CGO Complex, 4 th Floor, CBD Belapur, Navi Mumbai-400614 e-mail id: fodmumbai@rediffmail.com Tel. 022-27572256&17, Tele.Fax No. 022-27580058	Maharashtra

7.	Head of Office, Regional Office, NSSO (FOD), 1 st Floor, Surya Apartments, Shopping Complex, Netaji Chowk, Katora Talab, Raipur-492001 (Chhattisgarh) e-mail id: nssofod_raipur@yahoo.com Tel.No.0771-2432706, Fax.0771-2420377	Chhattisgarh
----	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------

iii. ACPIOs for North Zone

8.	Head of Office, Regional Office, NSSO (FOD), 6 th Floor, Kendriya Sadan, Sec.9-A, Chandigarh-160017 e-mail id: chandigarhro@gmail.com Tel. fax: 0172-2741045, 2748486	Haryana and Chandigarh
9.	Head of Office, Regional Office, NSSO (FOD), Bosewell Villa, near Deepak Project, P.O. Summer Hill, Shimla-171005 (HP). e-mail id: fodshimla@yahoo.co.in Tel. 0177-2633442, 2633266, 2633976 Fax: 0177-2633442	Himachal Pradesh
10.	Head of Office, Regional Office, NSSO (FOD), 266- Rehari Coloney, Behind SBI ATM Lane, Jammu-180005. e-mail id: fodjammuro@yahoo.com Tel. Fax No. 0191-2585200, 2585253.	Jammu and Kashmir
11.	Head of Office, Regional Office, NSSO (FOD), 348, Jaswant Nagar, Garha Road, Near Gurudwara, Jalandhar City-144022. e-mail id: fodjal@yahoo.com Tele. 0181-2482931, 2482931, Fax: 2482703	Punjab
12.	Head of Office, Regional Office, NSSO (FOD), Plot Nos. 70/149 to 154, Patel Marg, Mansarovar, Jaipur-302020. e-mail id: fodjprro@sify.com Tel. Fax No. 0141-2784367, 0141-2612172	Rajasthan

iv. ACPIOs for South Zone

13.	Head of Office, Regional Office, NSSO (FOD), P.B.No.540, Dairy Farm Road, Junglighat (P.O.), A & N Islands, Port Blair-744103. e-mail id: nssoportblair@yahoo.com nssso@and.nic.in TeleFax No. 03192-232889	A & N Islands
14.	Head of Office, Regional Office, NSSO (FOD), 293/7, 1 st Floor, R&B Complex, Mahavir A.C.Guards, Hyderabad-500004. e-mail id: fodhydr@ap.nic.in , nssohyd@ap.nic.in Tele. No. 040-23376846, Fax: 040-23321387	Andhra Pradesh

15.	Head of Office, Regional Office, NSSO (FOD), 2nd Floor, Shrinath Complex, New Cotten Market, Hubli-580029. e-mail id: nssofodhubli@gmail.com TeleFax No. 0836-235046, 0836-2357048	Goa
16.	Head of Office, D.P.Centre, NSSO, 3 rd Floor 'F' Wing Kendriya Sadan, Koramangala, Bangalore-560034. e-mail id: dpc.nssso-kar@nic.in Tel.No.080-25522732 Fax No.080-25503665	Karnataka
17.	Head of Office, Regional Office, NSSO (FOD), Kerala (South) Region, Block-B, Ground Floor, CGO Complex, Poonkulam, Vellayani (P.O.) Thiruvananthapuram-695522. e-mail id: nssotvm@gmail.com Tele. 0471-2483236, Fax No. 0471-2481744	Kerala and Lakshadweep
18.	Head of Office, Regional Office, NSSO (FOD), B Wing, 2 nd Floor, III Block, Shastri Bhavan, 26, Haddows Road, Nungambakkam, Chennai-600 006. e-mail id: fodchennai@gmail.com Tel.Fax. 044-28270072, 28271677	Tamilnadu and Pondicherry

v. ACPIOs for Central Zone

19.	Head of Office, Regional Office, NSSO (FOD), Vijay Stambh, Hall No.201 & 205, Block 'B', 2 nd Floor, M.P.Nagar Zone-I, Bhopal-462011. e-mailid: fodnssso_bpl@yahoo.co.in Tel. Fax No.: 0755-2553564, 0755-2553565	Madhya Pradesh
20.	Head of Office, Regional Office, NSSO (FOD), Sarvekshan Bhavan, INS-IV, Sector-11, Vikas Nagar, Ring Road, Lucknow-226022. e-mail id: fodlko@rediffmail.com Tel. Fax No.: 0522-2739511, 0522-2739465	Uttar Pradesh
21.	Head of Office, Regional Office, NSSO (FOD), 5-Indra Gandhi Marg, Niranjapur, Majra, Dehradun-248171. e-mail id: foddn@rediffmail.com Tel. Fax.No.: 0135-2722559	Uttaranchal

vi. ACPIOs for North East Zone

22.	Head of Office, Regional Office, NSSO (FOD), 3 rd Floor, Housefed Complex, (Central Block), Baltola, Basistha Road, Guwahati-781006. e-mail id: fodasm@gmail.com TeleFax No.: 0361-2268395	Arunachal Pradesh, Assam and Mizoram
23.	Head of Office, Regional Office, NSSO (FOD), Daklane, Nagabazar, Near Sumi Church, Kohima-797001. e-mail id: fodkma@hotmail.com TeleFax No.0370-2290281	Manipur and Nagaland
24.	Head of Office, Regional Office, NSSO (FOD), “Dutta Kuthir”, Oakland Road, Shillong-793001. e-mail id: nssofodshillong@gmail.com Tel. Fax No.: 0364-2224952, 0364-2228211	Meghalaya and Tripura
25.	Head of Office, Regional Office, NSSO (FOD), Rinzing Building, Gairi Gaon Tadong Post Office, Gangtok-737102. (Sikkim) e-mail id: nssofodsik@rediffmail.com nssofodsik@gmail.com TeleFax No. 03592-231882	Sikkim

**Ministry of Statistics and Programme Implementation
Sardar Patel Bhavan, Sansad Marg,
New Delhi-110001**

website:- <http://mospi.gov.in>

Right to Information Act, 2005

Such other information as may be prescribed

All other information as may be prescribed by Government of India for dissemination shall be collated, tabulated, compiled, collected and provided in the form of manual from time to time.

Allocation of Business to the Ministry of Statistics and Programme Implementation

I. STATISTICS WING

1. Act as the nodal agency for planning integrated development of the statistical system in the country.
2. Coordination of statistical work with a view to identifying gaps in data availability or duplication of statistical work in respect of Departments of the Government of India and the State Statistical Bureaux (SSBs) and to suggest necessary remedial measures.
3. Laying down and maintenance of norms and standards in the field of statistics, evolving concepts, definitions and methodology of data collection, processing of data and dissemination of results.
4. Advising the Departments of the Government of India on statistical methodology and on statistical analysis of data.
5. Preparation of National Accounts as well as publication of annual estimates of national income, gross/net domestic product, Government and private final consumption expenditure, capital formation, savings, capital stock and consumption fixed capital, quarterly estimates of Gross Domestic Product, preparation of National Input-Output Transactions Table, State level estimates of domestic product and fixed capital formation of supra-regional sectors, preparation of comparable estimates of State Domestic Product (SDP) at current prices.
6. Compilation and release of the Index of Industrial Production (IIP) every month in the form of Quick Estimates, conducting Annual Survey of Industries (ASI) and providing statistical information, to assess and evaluate the changes in the growth, composition and structure of the organised manufacturing (factories) sector.
7. Development of Environment Statistics, development of methodology, concepts and preparation of National Resource Accounts for India.
8. Organisation and conduct of periodic all India economic census and follow-up sample surveys.
9. Conducting nation-wide sample surveys on various socio-economic aspects, such as, employment, consumer expenditure, housing conditions, debt and investment, land and livestock holdings, literacy, education, health, family welfare, un-organised manufacturing and services etc, to provide the database needed for development, research, policy formulation and economic planning.
10. Conducting quality checks and auditing of statistical surveys and data sets through technical scrutiny and sample checks and generate correction factors and alternative estimates, if required.

11. Undertaking the processing of survey data collected through various socio-economic surveys and follow up surveys of Economic Census and Annual Survey of Industries by the National Sample Survey Office and the Central Statistical Organisation.

12. Dissemination of statistical information through a number of regular or adhoc publications to Government, semi-Government or private data users/agencies, and dissemination of data, on request, to United Nations Agencies like United Nations Statistics Division, Economic and Social Commission for Asia and the Pacific, International Labour Organisation and other relevant international agencies.

13. Giving grants-in-aid to registered non-governmental organisations and research institutions of repute for undertaking special studies or surveys, printing of statistical reports and finance seminars, workshops or conferences relating to different subject areas of official statistics.

14. Functioning as the Cadre Controlling Authority and dealing with all aspects of managing the Indian Statistical Service including all matters pertaining to training, career planning and manpower planning.

15. The Indian Statistical Institute and ensuring its functioning in accordance with the provisions of the Indian Statistical Institute Act, 1959 (57 of 1959).

16. Compilation and release of monthly Consumer Price Index Numbers for Urban Non-Manual Employees.

17. Undertaking methodological studies and pilot surveys for evolving better sampling techniques and estimation procedures including small area estimates.

II. PROGRAMME IMPLEMENTATION WING

18. Monitoring of 20-point programme.

19. Monitoring of Central Sector Projects costing of Rs. 150 crores and above.

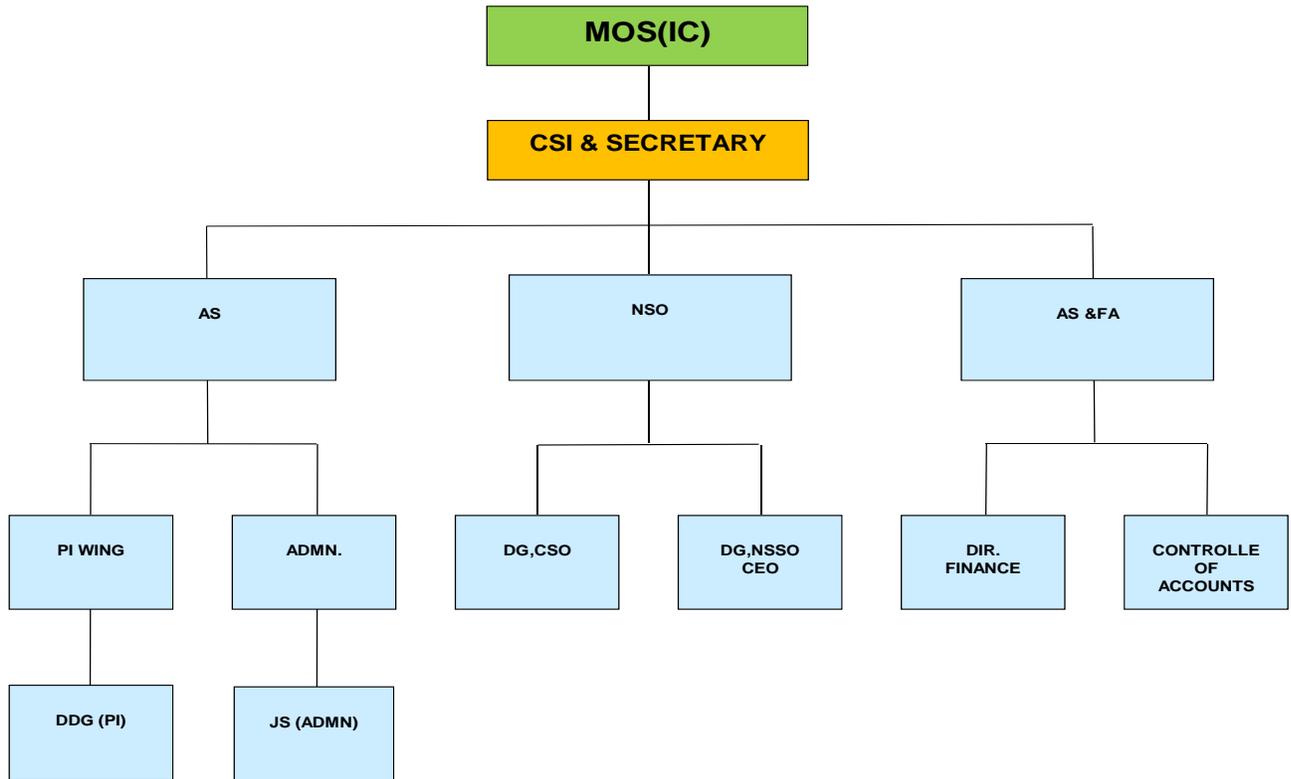
20. Monitoring of performance of Infrastructure Sectors.

21. Member of Parliament Local Area Development Scheme (MPLADS)

22. Coordination and policy issues relating to National Common Minimum Programme excluding sectoral policies allocated to other Ministries/Departments.

ORGANISATION CHART

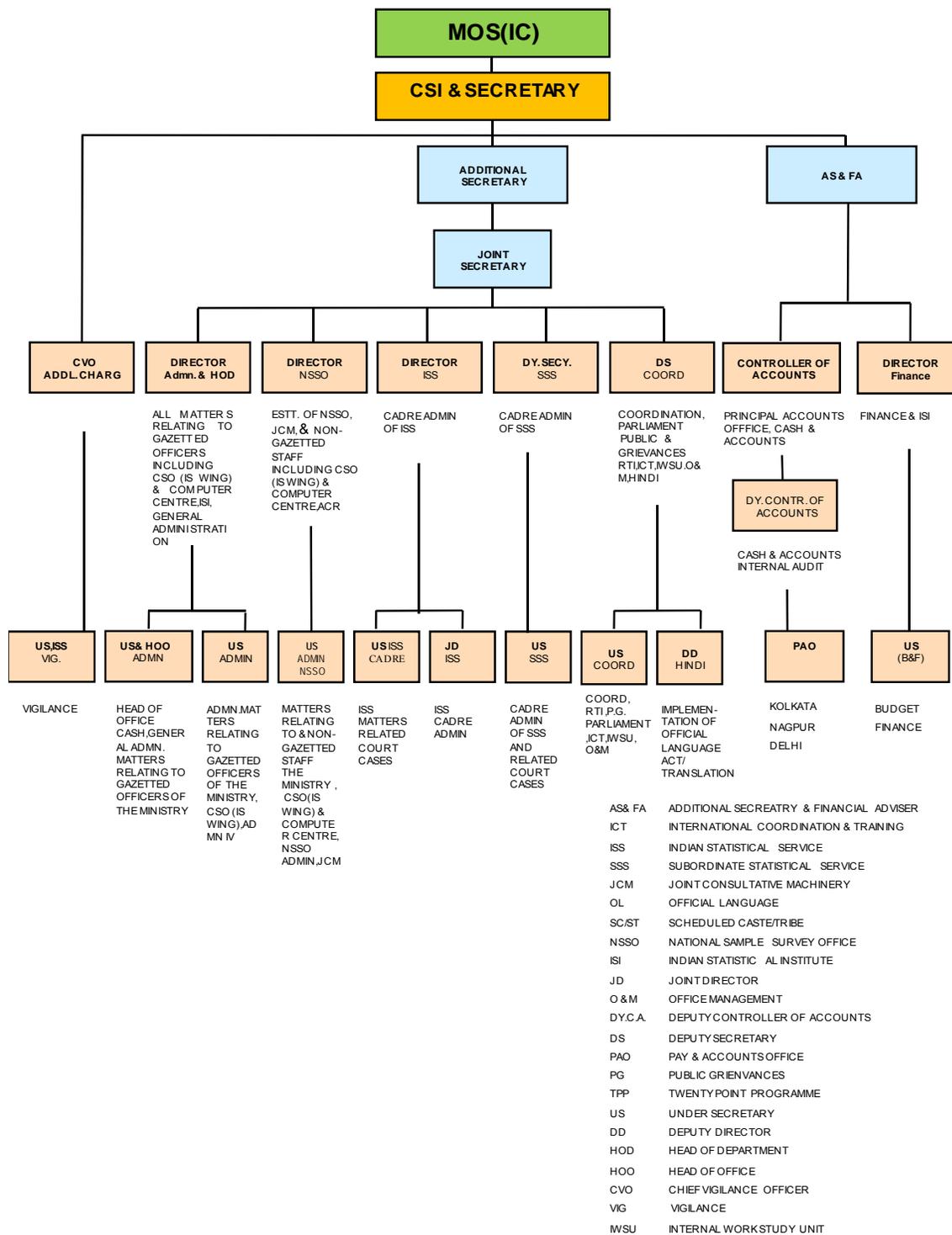
MINISTRY OF STATISTICS & PROGRAMME IMPLEMENTON



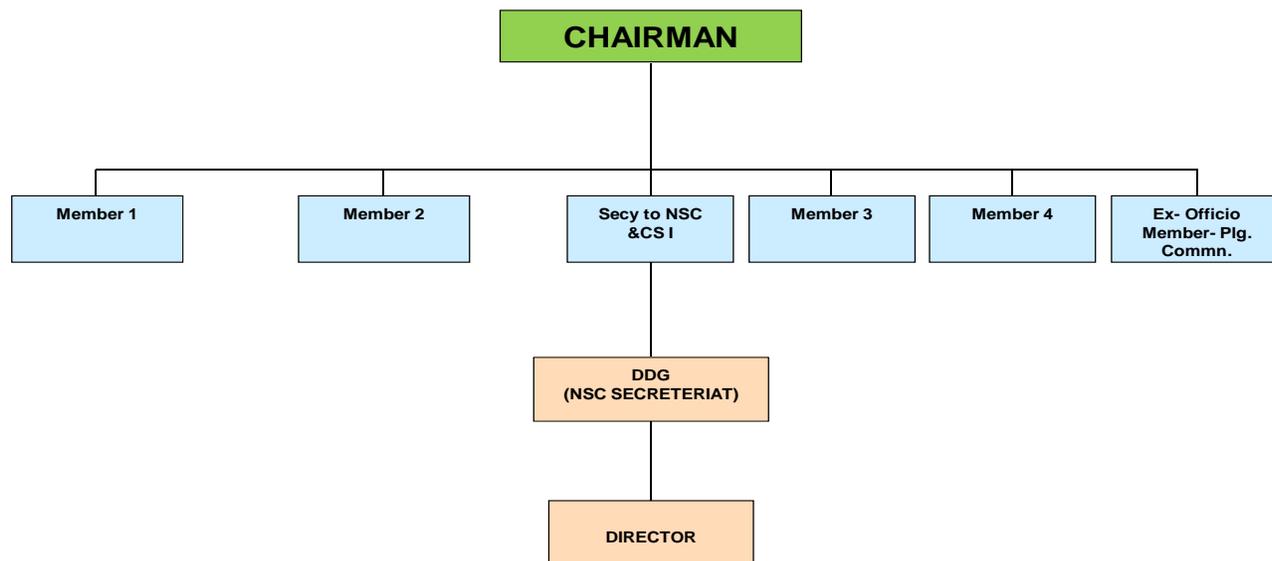
ORGANISATION CHART

Annex - IB

MINISTRY OF STATISTICS & PROGRAMME IMPLEMENTATION
ADMINISTRATION



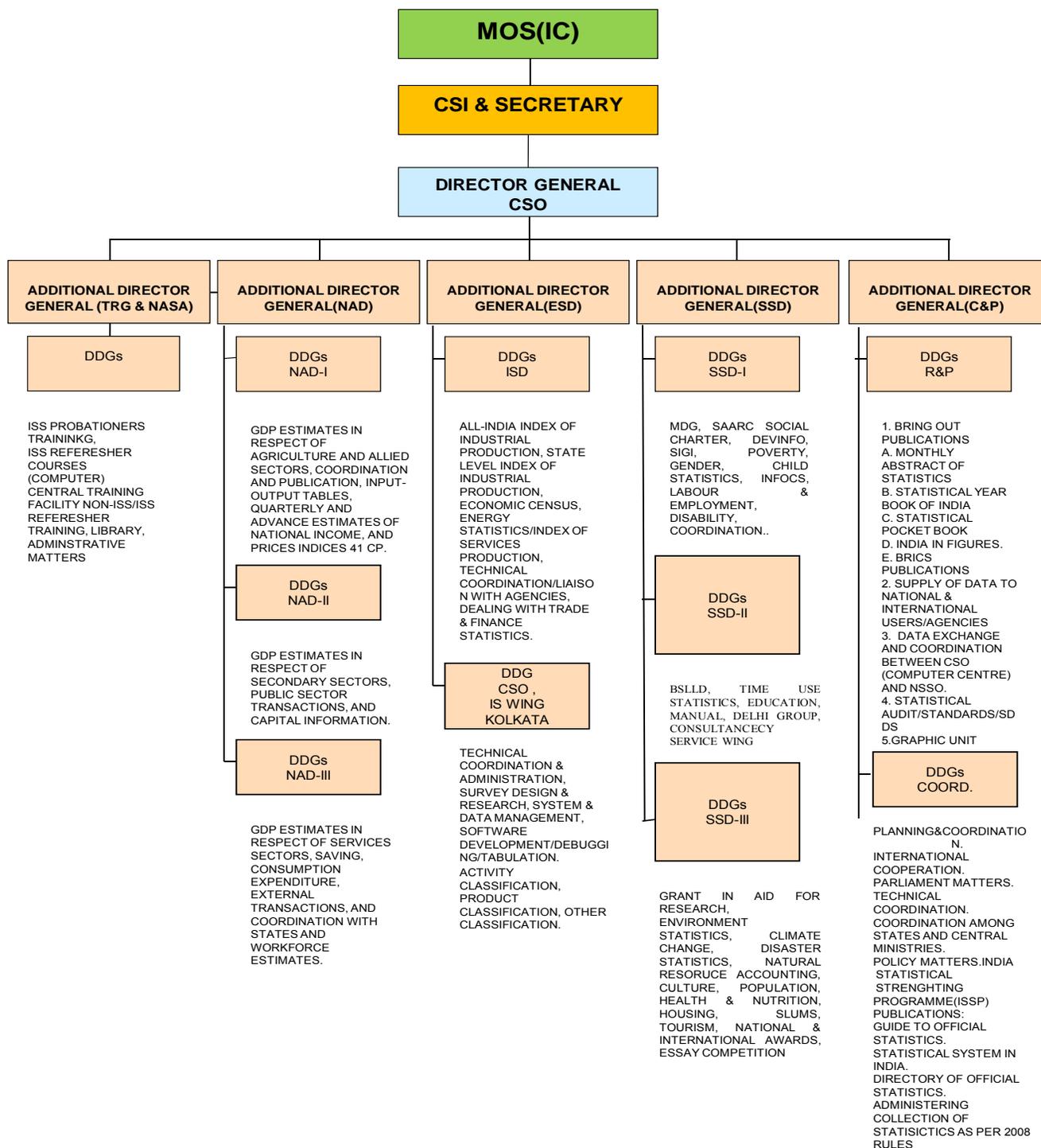
ORGANISATION CHART
MINISTRY OF STATISTICS & PROGRAMME IMPLEMENTON
NATIONAL STATISTICAL COMMISSION



NSC NATIONAL STATISTICAL COMMISSION
CSI CHIEF STATISTITIAN OF INDIA

ORGANISATION CHART

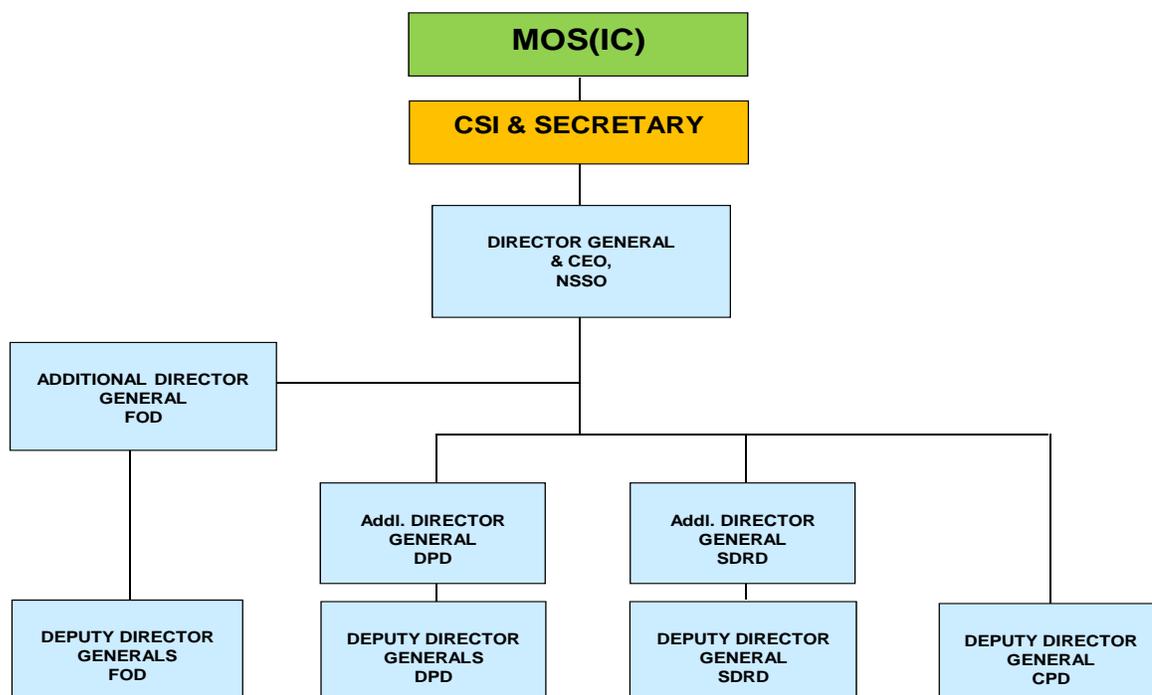
MINISTRY OF STATISTICS & PROGRAMME IMPLEMENTATION
CENTRAL STATISTICAL OFFICE



ORGANISATION CHART

MINISTRY OF STATISTICS & PROGRAMME IMPLEMENTATION

NATIONAL SAMPLE SURVEY OFFICE



*SOCIO ECONOMIC SURVEYS
 *ANNUAL SURVEY OF INDUSTRIES UNDER COLLECTION OF STATISTICS ACT 2008, AGRICULTURAL SURVEYS UNDER IMPROVEMENT OF CROP STATISTICS SCHEME THROUGH SAMPLE CHECK ON AREA ENUMERATION, AREA AGGREGATION AND CROP CUTTING EXPERIMENTS CONDUCTED BY STATE AGENCIES INCLUDING TECHNICAL GUIDENCE AND TRAINING TO STATE OFFICIALS

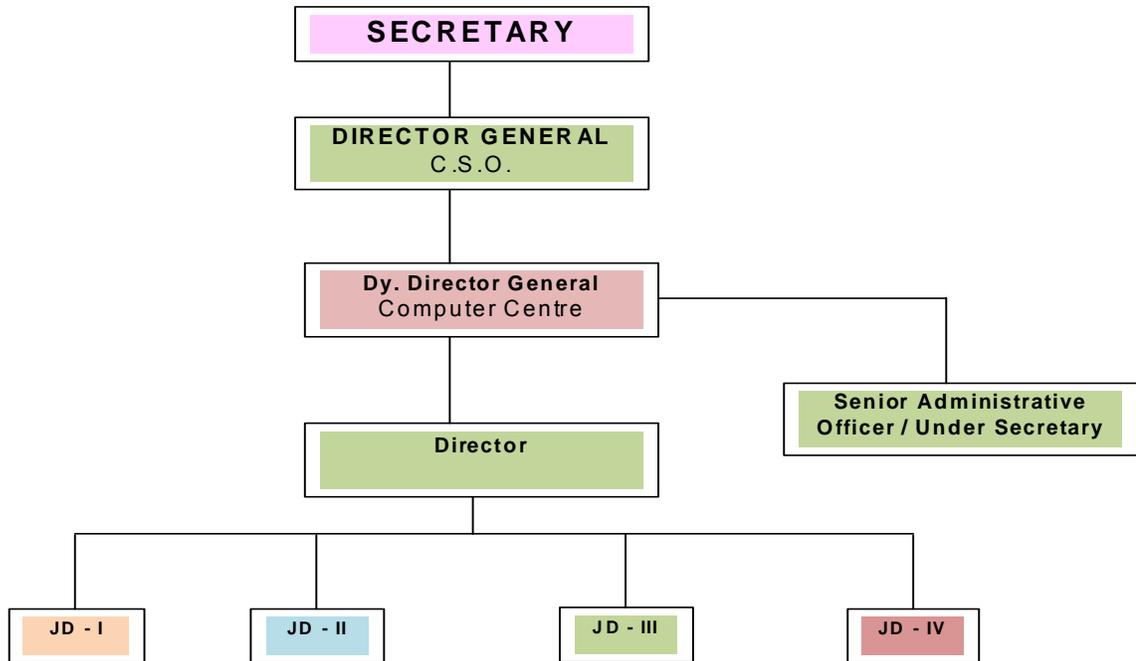
SELECTION OF SAMPLE FOR THE SOCIO ECONOMIC SURVEY, DEVELOPMENT OF APPLICATION SOFTWARE, DATA ENTRY AND VALIDATION OF SURVEY DATA, TABULATION OF RESULTS AND DATA PRESERVATION, IT TRAINING TO OFFICIAL FROM DPD, FOD AND STATES STATISTICAL BUREAUS, PROCESSING OF RURAL RETAIL PRICES AND WAGES AND THEIR PUBLICATION

PLANNING AND DESIGNING OF SOCIO ECONOMIC SURVEYS, TECHNICAL GUIDELINES FOR FIELD WORK INCLUDING FIELD SCRUTINY OF DATA, FORMULATION OF INSTRUCTIONS FOR DATA PROCESSING INCLUDING VALIDATION PROCEDURE, TABULATION PLAN AND ESTIMATION PROCEDURE, PREPARATION AND RELEASE OF REPORTS BASED ON SURVEY RESULTS, TECHNICAL ASSISTANCE TO STATE GOVT. AND OTHER ORGANISATION, EXTENSIVE TRAINING FOR FIELD SURVEY, DISSEMINATION OF DATA INCLUDING DISTRIBUTION AND SALE OF NSS REPORTS,

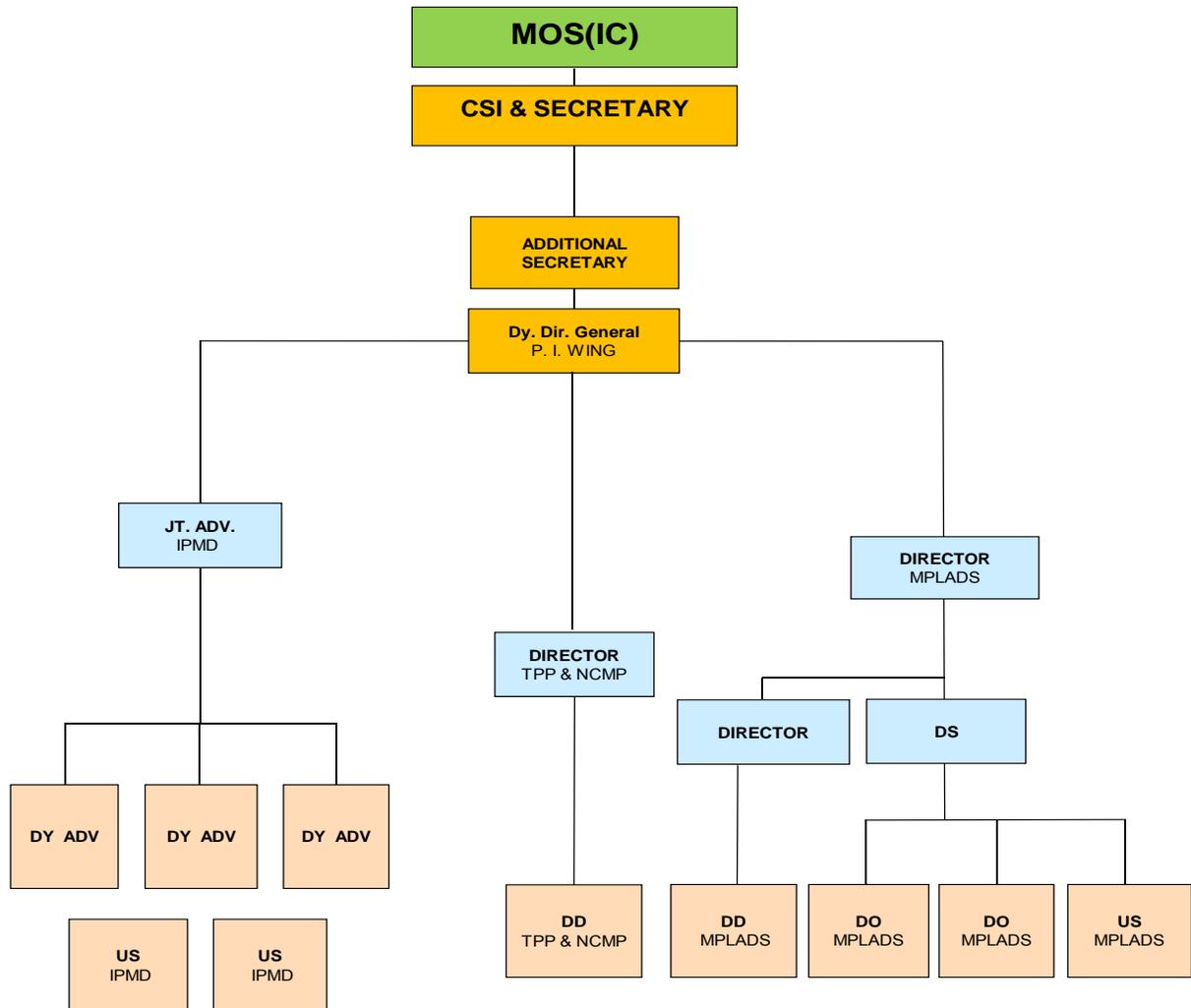
SECRETARIATE OF THE STEERING COMMITTEE OF NSSO, COORDINATION, MONITORING OF ALL SURVEY OPERATIONS, PUBLICATION OF SURVEKSHANA, NSSO BULLETIN, RELEASE OF NSS REPORTS, SUPPLY OF DATA/REPORTS TO USERS, ORGANISATION OF NATIONAL SEMINARS ON SURVEY RESULTS.

C S O CENTRAL STATISTICAL OFFICE
 NSSO NATIONAL SAMPLE SURVEY OFFICE
 IS WING INDIAN STATISTICAL WING
 FOD FIELD OPERATION DIVISION
 DPD DATA PROCESSING DIVISION
 SDRD SURVEY DESIGN AND RESEARCH DIVISION
 DG&CEO DIRECTOR GENERAL & CHIEF EXECUTIVE OFFICER
 ADG ADDITIONAL DIRECTOR GENERAL
 DDG DEPUTY DIRECTOR GENERAL

Organisation Chart
COMPUTER CENTRE



ORGANISATION CHART
MINISTRY OF STATISTICS & PROGRAMME IMPLEMENTATION
 PROGRAMME IMPLEMENTATION WING



- DY. ADV. DEPUTY ADVISER
- JT. ADV. JOINT ADVISER
- MPLADS MEMBER OF PARLIAMENT LOCAL AREA DEVELOPMENT SCHEME
- NCMP NATIONAL COMMON MINIMUM PROGRAMME
- IPMD INFRASTRUCTURE PROJECT MONITORING DIVISION
- TPP TWENTY POINT PROGRAMME
- DD DYEPUTY DIRECTOR
- DS DEPUTY SECRETARY
- DO DESK OFFICER
- P.I. WING PROGRAMME IMPLEMENTATION WING
- US UNDER SECRETARY

Dos and Don'ts for Central Public Information Officer (CPIO)

Dos

The Central Public Information Officer shall :-

1. deal with requests from persons seeking information and render reasonable assistance to such persons. [Section 5 (3) of RTI Act, 2005]

2. take assistance, if required, of any other officer for proper discharge of his/her duties. [Section 5 (4 & 5) of RTI Act, 2005]

accept request in writing or through electronic means in English or Hindi or in the official language of the concerned area, accompanying the prescribed fee and where such request cannot be made in writing, the Central PIO shall provide all reasonable assistance to the person making the request orally to reduce the same in writing.

[Section 5 (6)(1) of RTI Act, 2005]

4. transfer the application or part of it to the public authority concerned if subject matter of the application is not related to this Ministry under immediate intimation to the applicant within five days from the date of receipt of the application. [Section 5 (6)(3) of RTI Act, 2005]

5. provide information as quickly as possible and in any case within 30 days from the date of receipt of request or reject the request for any reasons as specified in Section 8 & 9 of RTI Act, 2005. Where the information sought for concerns the life or liberty of a person, the same shall be provided within 48 hours of the receipt of the request. [Section 7(1) of RTI Act, 2005]

6. be deemed to have refused the request, if the information sought for is not provided within 30 days from the date of receipt of request. [Section 7(2) of RTI Act, 2005]

7. intimate the applicant the details of the enhanced fee, if any, in addition to normal fee. [Section 7(3) of RTI Act, 2005]

8. assist to enable access to the information, including assistance for proper inspection, where access to the record or a part thereof is required to be provided specially to the sensorily disabled persons. [Section 7(4) of RTI Act, 2005]

9. allow access information in the printed or in any electronic format on payment of prescribed fee. No fee shall be charged from the person who is below the poverty line. [Section 7(5) of RTI Act, 2005]

10. provide information free of charge, if a public authority fails to provide information within 30 days from the date of the receipt of the request. [Section 7(6) of RTI Act, 2005]

11. consider the representation, if any, made by a third party, before taking any decision.
[Section 7(7) of RTI Act, 2005]
12. intimate the requester, the reasons for rejection, the period within which an appeal against rejection may be preferred and particulars of the appellate authority, in case the request is rejected.
[Section 7(8) of RTI Act, 2005]
13. provide information in the form in which it has been sought unless it would disproportionately divert the resources of the public authority or would be detrimental to the safety or preservation of the record in question.
[Section 7(9) of RTI Act, 2005]
14. provide the information related to decision of Council of Ministers, the reasons thereof, and the material on the basis of which the decisions were taken, after the decision has been taken and the matter is complete, or over.
[Section 8(1) (i) of RTI Act, 2005]
15. provide such information which cannot be denied to the Parliament.
[Section 8(1) (j) of RTI Act, 2005]
16. allow to access information relating to the Official Secrets Act, 1923 and any of the exemptions permissible in accordance with sub-section (1) of section (8) of RTI Act 2005, if public interest is involved and disclosure of which do not affect the protected interests.
[Section 8(2) of RTI Act, 2005]
17. provide any information relating to any occurrence, event or matter which has taken place, occurred or happened twenty years before the date on which any request is made.
[Section 8(3) of RTI Act, 2005]
18. reject a request for information if the request for providing access is involved the matter relating to copyright subsisting in a person other than the State. [Section 9 of RTI Act, 2005]
19. serve a notice to the applicant, if access to a part of the record which is exempt from disclosure, intimating (a) that only part of the record requested ; (b) reasons for decision ; (c) the names and designation of the person given the decision ; (d) the details of the fees calculation to which the applicant is to deposit; and (e) his or her right to review the decision regarding non disclosure of part of the information, the amount of fee charged or the form of access provided.
[Section 10 of RTI Act, 2005]
20. disclose, if intends, the information which is confidential in nature provided by the third party after obtaining the views of the third party in writing or orally within five days from the receipt of the request.
[Section 11 (1) of RTI Act, 2005]
21. serve a notice to the third party to make representation against the proposed disclosure.
[Section 11 (3) of RTI Act, 2005]
22. provide information within forty days after receipt of the request if the third party is given an opportunity to make representation on a decision as to whether or not to disclose the information or record or part thereof and give in writing the notice of his decision to the third party.
[Section 11 (3) of RTI Act, 2005]

Don'ts

The Central Public Information Officer shall not :-

1. ask an applicant making request for information to give any reason for requesting the information or any other personal details except those that may be necessary for contacting him.
[Section 6 (2) of RTI Act, 2005]

2. be obliged to give any citizen, - (a) information, disclosure of which would prejudicially affect the sovereignty and integrity of India, the security, strategic, scientific or economic interests of the State, relation with foreign State or lead to incitement of an offence (b) information which has been expressly forbidden to be published by any court of law or tribunal or the disclosure of which may constitute contempt of court (c) information, the disclosure of which would cause a breach of privilege of Parliament or the State Legislature (d) information including commercial confidence, trade secrets or intellectual property, the disclosure of which would harm the competitive position of a third party, unless the competent authority is satisfied that larger public interest warrants the disclosure of such information (e) information available to a person in his fiduciary relationship, unless the competent authority is satisfied that the larger public interest warrants the disclosure of such information (f) information received in confidence from foreign Government (g) information, the disclosure of which would endanger the life or physical safety of any person or identify the source of information or assistance given in confidence for law enforcement or security purposes (h) information which would impede the process of investigation or apprehension or prosecution of offenders (i) cabinet papers including records of deliberations of the Council of Ministers, Secretaries and other officers (j) information which relates to personal information the disclosure of which has no relationship to any public activity or interest, or which would cause unwarranted invasion of the privacy of the individual unless the Central Public Information Officer or the appellate authority, as the case may be, is satisfied that the larger public interest justifies the disclosure of such information.
[Section 8 (1) of RTI Act, 2005]

(TO BE PUBLISHED IN PART-II, SECTION 3, SUB-SECTION (1) OF THE GAZETTEE OF INDIA)

Government of India
Ministry of Personnel, Public Grievances and Pensions
(Department of Personnel and Training)

New Delhi, dated the 16th September, 2005

Notification

G.S.R.....In exercise of the powers conferred by clauses (b) and (c) of sub-section (2) of section 27 of the Right to Information Act, 2005 (22 of 2005), the Central Government hereby makes the following rules, namely :-

1. Short title and commencement – (1) These rules may be called the Right to Information (Regulation of Fee and Cost) Rules, 2005.

(2). They shall come into force on the date of their publication in the Official Gazette.

2. Definitions – In the rules, unless the context otherwise requires.

(a) ‘Act’ means the Right to Information Act, 2005;

(b) ‘section’ means section of the Act;

(c) All other words and expressions used herein but not defined and defined in the Act shall have the meanings assigned to them in the Act.

3. A request for obtaining information under sub-section (1) of section 6 shall be accompanied by an application fee of rupees ten by way of cash against proper receipt or by demand draft or bankers cheque payable to the Accounts Officer of the public authority.

4. For providing the information under sub-section (1) of section 7, the fee shall be charged by way of cash against proper receipt or by demand draft or bankers cheque payable to the Accounts Officer of the public authority at the following rates :-

(a) rupees two for each page (in A-4 or A-3 size paper) created or copied;

(b) actual charge or cost price of a copy in larger size paper;

(c) actual cost or price for samples or models; and

(d) for inspection of records, no fee for the first hour; and a fee of rupees five for each fifteen minutes (or fraction thereof) thereafter.

.....2/-

5. For providing the information under sub-section (5) of section 7, the fee shall be charged by way of cash against proper receipt or by demand draft or bankers cheque payable to the accounts officer of the public authority at the following rates :-

- (a) for information provided in diskette or floppy rupees fifty per diskette or floppy; and
- (b) for information provided in printed form at the price fixed for such publication or rupees two per page of photocopy for extracts from the publication.

Sd/-
(Hari Kumar)
Director

[F.No.34012/8(s)/2005-Estt. (B)]

To

The Manager,
Government of India Press,
Mayapuri, New Delhi.

No.34012/8(s)/2005-Estt.(B)

New Delhi, dated the 16th September, 2005

Copy to :

1. All Ministries/Departments of the Government of India.
2. Comptroller and Auditor General of India, New Delhi.
3. Union Public Service Commission, New Delhi.
4. Central Vigilance Commission, New Delhi.
5. Central Bureau of Investigation, New Delhi.
6. Chief Secretaries of State Governments and Union Territory Administrations.
7. Lok Sabha/Rajya Sabha Secretariat.
8. All Attached and Subordinate offices of the Ministry of Personnel, Public Grievances and Pensions and Ministry of Home Affairs.
9. All Officers and Sections of the Ministry of Personnel, Public Grievances and Pensions and Ministry of Home Affairs.

Sd/-
(Hari Kumar)
Director