

FILE NO. U-11014/IT/TEC/1/2001(Part-1)
Government of India
Ministry of Statistics & PI
Data Storage and Dissemination Division

East Block -10, R K Puram
New Delhi – 110066.
Date: 04-05-2018

OFFICE MEMORANDUM

Sub: - Technical & Administrative Examination Committee (TAEC) 5th meeting.

As indicated at para 5 of minutes of 4th TAEC meeting (copy enclosed), the 5th meeting of TAEC is proposed to be held in the **third week of May, 2018** under the chairmanship of Director General (Social Statistics) at DSDD, MoSPI, Level-2, East Block-10, Sector-I, R. K. Puram, New Delhi-110066 to examine the proposal received from various divisions of the Ministry on purchase of Computer related items and disposal of obsolete Hardwares. In this regard, all Divisions of the MoSPI are requested to kindly send their proposals, if any, in the prescribed format (copy enclosed) latest by 10th May, 2018, to include it in the agenda of 5th TAEC meeting.

Encl.: as above

(Manoj Kumar Gupta)
04-05-2018
(Manoj Kumar Gupta)
Director (DSDD)
Member Secretary

To,

1. All Additional Director Generals of MoSPI.
2. Dy. DG (PI), R K Puram.

Copy for information to:

1. PSO to Secretary
2. PPS to Director General (Social Statistics), CSO
3. PPS to Director General, NSSO, Sankhyiki Bhawan, Karkadooma, Shahdara
4. PPS to Director General (Economic Statistics), CSO, Patel Bhawan
5. PPS to JS (MoSPI)
6. Director (IFD), East Block-6, R K Puram, New Delhi-110066
7. Director (Admin)/HOD, MoSPI, S P Bhawan, Parliament Street, N. Delhi-110001
8. Sr. Technical Director, NIC, MoSPI, S P Bhawan, Parliament Street


East Block -10, R K Puram
New Delhi – 110066.
Date: 05.03.2018

OFFICE MEMORANDUM

Sub: - Minutes of the 4th Meeting of Technical & Administrative Examination Committee (TAEC)

Please find enclosed the minutes of the 4th TAEC Meeting held on 28.02.2018 under the chairmanship of Director General (Social Statistics) at Computer Centre, East Block-10, R K Puram, Sector-1, New Delhi-110066.

Encl.: as above


(Manoj Kumar Gupta)
Director (DSDD)

Copy for circulation to:

1. Shri James Mathew, DDG (SSD)
2. Director & HOD(MoSPI)
3. Shri Rakesh Kumar, US (B&F)
4. Shri Rajendra Singh, US (Admin)
5. Shri Dharmender, Assistant Director, CPD

Copy for information to:

1. PPS to Secretary, MoSPI
2. PPS to DG(Social Statistics), CSO
3. PSO to DG(Economic Statistics), CSO, S P Bhawan, Parliament Street, New Delhi
4. PPS to DG(NSSO), Sankhyiki Bhawan, Karkadooma, Shahdara
5. PPS to ADG(NAD)
6. PPS to ADG(DSDD)
7. PPS to ADG (CPD & FOD)
8. PPS to JS(Admn.) MoSPI
9. Ms Meenakshi Mahajan, Sr. Technical Director, NIC

F.No. U-11014/IT/TEC/1/2001(Part-1)

Ministry of Statistics and P.I

Central Statistics Office

DSDD (Including Computer Centre)

Dated : 28.02.2018

65.03.

Minutes of the 4th Meeting of Technical & Administrative Examination Committee (TAEC)

The fourth meeting of Technical & Administrative Examination Committee (TAEC) was held on 28.02.2018 at 2:30 PM under the Chairmanship of Director General (Social Statistics) to resolve the issues of Admin Division of MoSPI regarding modifications in specifications of IT related items fixed by TAEC in its first meeting. List of the Officers who attended the meeting is at Annex-I.

2. Director (HoD) MoSPI, briefed the committee about the problems being faced by them in procurement of IT related items. Committee then deliberated on the specification of Desktops, Laptops, MF Printers decided in the 1st TAEC meeting held on 31.08.2017. In order to ease out the problems being faced by the Admin, Committee made following modifications in the specifications of the AIO, Desktops and MF Printers. The remaining specifications will remain the same as approved in the 1st TAEC Meeting held on 31.08.2017:

S.No	Items	Specifications as approved in 1 st TAEC Meeting held on 31.08.2017	As modified
1	All In One desktop (AIO)	Touch FHD Touch Screen	Preferably FHD Touch Screen
2	Desktop	Display size 23.5 inch or more	Display size 19.5 inch or more
3	MF printers	i) Technology with separate drum & Toner and ii) Speed 20 PPM or more.	i) Technology with separate drum & Toner or with composite drum & Toner, and ii) Speed 15 PPM or more.
4	Laptop	Weight not specified	Weight less than 2 KG.

3. Anticipating ease of availability on GeM in the coming months, the Committee advised that to meet immediate requirements Admin Division may purchase 40 Desktops with the relaxed norms on Display size and remaining desktops as soon as available on GeM may be purchased with the original specifications.
4. On the proposal of CPD, for procurement of 15 Desktops, one network printer (35 ppm) and 5 Laptops, the Committee approved 8 desktops (including one AIO for ADG-CPD), one network printer and three laptops against condemnation. Committee reiterated that the old computers, which have out lived their standard life and cannot support modern computing tools but still are in working condition, may be transferred to PA/Stenographers/sections for typing purposes.
5. The Chairman suggested that Divisions of the MoSPI (including Admn.) may assess their annual IT related hardware/software requirements and place before the committee by 20th April each year so that major purchase can be undertaken in one go and funds utilized. Adhoc needs and new requirements can be considered by the Committee during the course of the year. The next meeting of TAEC may be fixed in the last week of April/ First week of May2018.
6. Meeting ended with thanks to the chair.

Encl.: as above

(Handwritten signature)

DSDD, COMPUTER CENTREAttendance

4TH Meeting of Technical & Administrative Examination committee (TAEC) on 28-02-2018 at 14:30 hrs. under the chairmanship of Director General Social Statistics at DSDD, Computer Centre, MoSPI, East Block-10, Sector-I, R K Puram, New Delhi- 110066. The following members and special invitee(s) attended the meeting:

Sl.	Name & Designation	Division	Email address	Mobile No.	Signature
1.	Shri Rajeev Lochan Director General, Chairman	Social Statistics	r.lochan@nic.in	9868501919 9717595940	RL
2.	Shri Panchanan Dash, Addl Director General, Member	DSDD	adg-ssd-mospi@nic.in	9776309493	
3.	Shri Vishwajeet Kumar, Director, Member	IFD	vishwajeet.kumar@nic.in	9560159945	
4.	Shri A K Mishra, Director, Member	MoSPI, Admn/ HOD	anjan.mishra@nic.in	9871620235	
5.	Ms. Meenakshi Mahajan, Sr. Tech Director, Member	NIC	m.mahajan@nic.in	9810523085	M Mahajan 28/2/2018
6.	Shri Manoj Kumar Gupta, Director, Member Secretary	DSDD	manojk.gupta@nic.in	9818974053	
7.	Concerned ADG, Member				
8.	IQBAL SINGH Scientist B	NIC	IQBAL-SINGH@NIC.IN	9810758177	iqbal
9.	R.N. Chaudhary, ASD	Genl.	rasivardan.c @nic.in	9717227 240	R.N.
10.	Rajendra Singh,	US, mospi Addl.	raj.singh@nic.in	011-23345798	
11.	Anjan Kumar Mishra	Dir MoSPI.	anjan.mishra@ nic.in	98716 20235	Anjan
12.	JAMES MATHEW	DDG, SSD	james.matthew@ gov.in	99682136 52	James
13.	PRAVIN SEVASTANA	ADG NAD	adg.nad@ mospi.gov.in		

14	Dharmender	Asst. Director	dharmender@gov.in		<u>Dharmender</u>
15	Rakesh Kumar	U.S (B&F)	Ruman. Rakesh65 @nic.in		Rm
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					

Government of India
Ministry of Statistics and Programme Implementation

PLEASE FILL UP **PART-I** OR **PART - II** AS PER YOUR REQUIREMENT

Performa : To invite the proposals for procurement of Hardware/Software and Disposal of Obsolete Hardware.

Part - I : If proposal is for procurement of new Hardware/Software

Part - II : If proposal is for Disposal of Obsolete Hardware

Name of Division/ Unit :

PART- I

1.	Name of Scheme		
2.	Budget allocation	Yes / No	
3.	Total sanctioned strength of Officers/Officials in the division / unit(s)	Sanctioned	In position
	i) Group - A		
	ii) Group - B		
	iii) SSS/ Sr./Jr. Investigators		
	iv) DEO's		
	v) Secretariat Staff		
	vi) Consultant(s)		

4. Total number of existing Hardware /Software items available with division/unit.

Hardware	Total number of machines in use	Not being used	Reasons for not being used
i) PC (P-I,P-II, P-III, P-IV)			
ii) Server(s)			
iii) Laptop(s)			
iv) UPS(on/off line)			
v) Photocopier- B/W & Colored			
vi) Printers – B/W & Colored			
vii) Others			

5. Total number of Hardware/Software items required.

a) Hardware (PC, Laptop, UPS, Printers & Others)	Total No. of machines required	Configuration of the machine(s)
i) PC (s)		
ii) Server(s)		
iii) Laptop(s)		
iv) UPS(on/off Line)		
v) Printer(s)(B/W & Colored)		
vi) Photocopier(s) (B/W & Colored)		
vii) Others		

b) Software(s)	Total number of sets required	Whether proposed package(s) is/are available with the division / unit (Yes/ No)	If YES, please justify the additional requirement

6. Justification of the proposal in brief :

.....

.....

.....

.....

7. Source of procurement, Please tick mark the choice.

- i) DGS&D (ii) NCCF (iii) Kendriya Bhandar(KB) (iv) NICSI and
- ii) Others, please specify

8. Name & Designation of recommending :

Authority (Head of the division only) :

Signature of HOD
with seal and date

Government of India
Ministry of Statistics and Programme Implementation

SP Bhawan, Parliament Street,
New Delhi- 110 001

Part - II - Performa for declaring items obsolete/non-repairable

Name of Division

Name of Head of Division

Sl.No.	Item code	Item name	Quantity	Item No.	Serial	Make/Company	Requisition No.
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							

Certified that item(s) is/are- Please tick mark:

- | | |
|---|--|
| <input type="checkbox"/> Beyond economic repair

<input type="checkbox"/> Technology obsolete | <input type="checkbox"/> Non-repairable (Spares are not available).

<input type="checkbox"/> Life span is over as recommended by
Obsolescent Declaration Committee |
|---|--|

Undertaking: The item(s) mentioned above is/are as per original configuration issued by the General Section/Store Incharge and is/are not usable. Above item(s) is/are in physical custody of this Division/Unit.

Signature of Custodian/User..... Signature of Head of Division.....

Name Name

Designation Designation

Emp.Code

Note: Administration has to certify the above mentioned particulars under the clause (iii) of Government of India's decision (1) under Rule 124 and fill up the Form No. GFR 17 as enclosed Annexure.