

A-33022/2/2023-Trg.  
भारत सरकार/Government of India  
सांख्यिकी एवं कार्यक्रम कार्यान्वयन मंत्रालय  
Ministry of Statistics & Programme Implementation  
प्रशिक्षण इकाई /Training Unit  
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खुर्शीद लाल भवन, जनपथ, नई दिल्ली  
Khurshid Lal Bhawan, Jan Path, New Delhi  
दिनांक/dated:- 21 August, 2024

**OFFICE MEMORANDUM**

**Subject: - Submission of Tour Report and Presentation after foreign visit.**

The undersigned is directed to state that all nominated officers who attend any Training, Workshop, Seminar, Meeting, Conference, or similar program outside India should submit their respective tour reports and present them (physically/virtually) during the Senior Officers' Meeting within 15 days of the completion of tour.

2. This issues with approval of the Competent Authority.

*Piyush*  
21/8/24  
(पीयुष कुमार सिंह /Piyush Kumar Sing)  
उपनिदेशक/Deputy Director

To,

1. Sr. PPS to Secretary (S&PI), MOSPI, K. L. Bhawan, Jan Path, New Delhi.
2. DG (Statistics), DG (C&A) & DG (NSS), K. L. Bhawan, Jan Path, New Delhi.
3. All ADGs' of MoSPI.