**REVISED NOMINATION FORM FOR REFRESHER COURSES FOR IN-SERVICE ISS OFFICERS FOR THE PERIOD 2016-17 (RC1617)**

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|  | DETAILS OF THE OFFICER |  |
| 1. | Full Name (in block letters) |  |
| 2. | Designation |  |
| 3. | Name of Office/ Organization |  |
| 4. | Date of Birth |  |
| 5. | Nature & description of present job |  |
| 6. | Complete Office Address with PIN |  |
| 7. | Telephone Number (Office) |  |
| 8. | Fax Number |  |
| 9. | Mobile Number |  |
| 10. | Email |  |
|  | DETAILS OF THE CONTROLLING OFFICER/SPONSORING AUTHORITY |  |
| 11. | Name |  |
| 12. | Designation |  |
| 13. | Office Address |  |
| 14. | Telephone Number (Office) |  |
| 15. | Fax Number |  |
| 16 | Email |  |
|  | DETAILS OF TRAINING |  |
| 17. | Previous training courses attended since April, 2013 | 1. |
| 2. |
| 3. |
| 4. |
| 18. | Options for Courses:  (in order of preference out of the list enclosed in Annexure A below ) | 1. |
|  |  | 2. |
|  |  | 3. |
|  |  | 4. |
| 19. | Expectation from the chosen courses (use additional sheet, if required) |  |
| 20. | Suggestion for additional training in area of your interest (use additional sheet, if required) |  |
| 21. | Signature of applicant (optional) |  |
| 22. | Signature of Controlling Officer/ Head of Division with office seal (optional) |  |

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| Note: 1. **Last date of reaching NSSTA: 30th April 2016 by post or by email at** [**debanjana.d@gov.in**](mailto:debanjana.d@gov.in) **or** [**debanjanaiss@gmail.com**](mailto:debanjanaiss@gmail.com) **/**नासा मेंनामाॊकन पहॉचनेकी अॊतिम तिथि:30, 2016ु | |
| 2. Nomination for a programme may not be taken as selection. No officer should be relived for the training,till a confirmation letter is received from the course coordinator/मात्र नामाॊकनभेजना कायतक्रम के  लऱए चयन के ूप नहीॊ लऱया जा सकिाहै। कोई अथिकारी प्रलि ण के लऱए िभी भारमुक्ि ककया जाए, जब पाठ्यक्रम  समन्वयक सेपष्ष्टकरणु पत्र प्राप्ि हो।  3. Most of the courses are residential and the trainees are required to stay at the place of training. /अथिकाॊि पाठ्यक्रमआवासीय हैंऔर प्रलि ुओॊ कोप्रलि ण की जगह पर रहना आवश्यक हैं। | |

Annexure-A

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| **Domain Specific Option Based trainings**  **(open for all levels of Employees – JTS onwards)**  **(also open for State Govt.’s / PSU’s /International participants)** | | | |
| **Course Title** | **Institute** | **Content** | **Duration** |
| **Outbound Experiential Learning** | Nehru Institute of Mountaineering, Uttarkashi, Uttarakhand,  Atal Bihari Vajpayee Institute of Mountaineering and Allied sports, Manali, HP, Indian Institute of Skiing & Mountaineering, Department of Tourism , Gulmarg, J&K, National Institute of Water Sports, Vasco Da Gama. Goa  Swami Vivekanand Institute of Mountaineering, Mount Abu, Rajasthan  Garhwal mandal Vikas Nigam Ltd., Dehradun, Uttarakhand | The programme will have components of environmental awareness, disaster management, team spirit, capacity building and Swachchh Bharat Campaign. The activities under the programme may include trekking, mountaineering, rock climbing, cycling in a difficult terrain, skiing, surfing, boat sailing, snorkelling, rafting, para sailing, ballooning, para gliding. Jungle safari/trakking, desert safari/ trekking, beach trekking and environmental awareness camps etc. This is based on the OM of DoPT dated 4th December, 2015 regarding scheme for promotion of adventure sports & similar activities among central government employees. | One week |
|  | | | |
| **Digital India** | Mysore Administrative Training Institute | Main features of e-governance, idea behind Digital India, three key vision areas and nine strong pillars for implementation of Digital India, Cloud Computing, Mobile applications, Awareness about the digital presence in the common service centres, post offices, schools, government offices etc., | One week |
| **Handling Unit Level Data & Data Analysis using R** | Centre for Development Studies, Thiruvanthapuram, Kerala | Practical orientation to data analysis in R including basic descriptive analysis, regression analysis, logistic / log-linear analysis, factor analysis, cluster analysis - preferably using live NSSO / Census data, Handling of unit level data of NSSO including understanding concept and use of multipliers and estimation procedure. | One Week |
| **Financial Statistics** | RBI, Mumbai | Insurance, Tax, Banking, Trade, BOP, Service Statistics | One week |
| **Labour Economics and Research Methods in Labour Studies** | Mahtama Gandhi Labour Institute, Ahmedabad | Labour Market Trends, Labour Market Segmentation theory, Wage determination, Human Capital Formation, social security in labour market, labour research in India: an overview, concretizing research problems, formulating hypothesis/ research questions, developing questionnaires, conducting field surveys, data sources on labour etc. | One week |
| **GFR with special emphasis on Procurement of Goods & Services** | NIFM, Faridabad | Basics of General Financial Rules pertinent to office work of ISS officers with emphasis on rules on procurement of goods and services | One week |
| **National Accounts** | NSSTA, Greater NOIDA | Theoretical concepts and definitions of National Accounts Statistics; Estimation of GDP and other related aggregates, Saving, Capital Formation, private Consumption Expenditures etc. (including practical); Estimation of national income for primary, secondary and tertiary sectors; input-output analysis, issues related with informal sector etc. | One week |
| **The power of Emotional Intelligence in action and Design Thinking for Social Innovation** | IRMA, Gujarat | Understanding basics of how emotions impact our behavior, emotional intelligence, self-management, social awareness, relationship management, key to efficiency, spiritual intelligence, EQ, application of Design Thinking in business and social innovation, systematically generate new unconventional ideas, achieve sustainability with design driven innovation, develop linkages to leverage organizational synergies | One week |
| **Big Data & Data Analysis (1 week programme)** | Indian School of Business, Hyderabad / IIM,Bangalore/FMS, Delhi University/ IIM,Lucknow/ IIM,Kolkata/ IIFT, Delhi | Data Science, Concept of Big Data, Fundamental knowledge on Analytics and how it assists in data driven decision making Data visualization, predictive analytics, data mining techniques, forecasting, survival analysis, cluster analysis, linear and logistic regression, missing value patterns, optimization of data effectively using tools in R, SAS, SPSS and Excel | One week |
| **Foreign Trade Statistics** | DGCIS, Kolkata | To be decided in consultation with DGCIS. |  |