

संख्या/ No. 12019/01/2024-ISS [E-65273]  
भारत सरकार/ Government of India  
सांख्यिकी एवं कार्यक्रम कार्यान्वयन मंत्रालय  
Ministry of Statistics & Programme Implementation  
(भा०सां०से०प्रभाग / ISS Division)

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खुरशीद लाल भवन/Khurshid Lal Bhawan,  
जनपथ, नई दिल्ली/ Janpath, New Delhi  
दिनांक/ Dated:22.01.2024

**कार्यालय ज्ञापन/OFFICE MEMORANDUM**

**Subject: Inviting representation(s) from eligible ISS officers regarding evaluation for empanelment for holding the post of Joint Secretary/ equivalent level at the Centre.**

The undersigned is directed to circulate herewith a copy of Department of Personnel and Training (DOP&T)'s O.M. No.12/3/2008-EO(SM.III) dated 20.01.2014 regarding guidelines for evaluation of officers of Organized Group 'A' services for empanelment for holding the post of Joint Secretary/ equivalent level at the Centre. The proposal for empanelment, of Indian Statistical Service officers of 2004 batch is under consideration.

2. The ibid O.M. of DOP&T is brought to the notice of all eligible ISS officers of 2004 batch, as per the list attached. If any of the officer wishes to represent, may submit the representation within 15 days from the date of issue of this O.M.

Encls.: As above

  
(Arvind Kumar)  
Deputy Director (ISS)  
Email: iss@nic.in  
Ph. No.: 011-23455344

To

1. All concerned officers as per the list enclosed through MoSPI Website.
2. Director, DIID, MoSPI, New Delhi for uploading on Ministry's Website.



List of ISS officers of 2004 batch who are eligible for empanelment for holding the post of Joint Secretary/ equivalent level at the Centre:

<b>S.No.</b>	<b>Name of the Officer (Dr./ Ms. / Smt./ Shri)</b>	<b>Date of promotion order to SAG</b>
1	Chetna Shukla	02-12-2021
2	Vinay Kumar Pandey	02-12-2021
3	Rahul Sharma	02-12-2021
4	Manoj Kumar Gupta	07-10-2022
5	Vivek Shukla	07-10-2022
6	Samarendra Prakash Srivastava	07-10-2022
7	Siljo V K	07-10-2022
8	Arun Kumar Yadav	07-10-2022
9	Navin Kumar Vidyarthi	07-10-2022
10	Hema Jaiswal	07-10-2022
11	Mini Prasannakumar	07-10-2022
12	Uppala Srinivas	07-10-2022



North Block, New Delhi

Dated the 17 Jan., 2014

OFFICE MEMORANDUM

20 JAN 2014

Subject:- Guidelines for evaluation of officers of Organized Group 'A' services for empanelment for holding the post of JS/ equivalent at the Centre -reg.

The undersigned is directed to say that the new guidelines for evaluation of IAS and other All India Services and Group 'A' Central Services officers for empanelment for holding the post of Joint Secretary/equivalent at the Centre came into force from 01.01.2010. Till now there was no provision in the guidelines for consideration of representations prior to initial assessment of the officers. Representations against non-empanelment of officers were examined and then placed before the Experts Panel at the time of consideration of such officers during First Review/ Second Review/Special Review.

2. With a view to ensuring greater uniformity, consistency and transparency in the empanelment process, the competent authority has decided that officers who wish to represent specific concern regarding their performance appraisal over the years which would be relevant for assessing their suitability for empanelment may be permitted to do so at the initial stage itself. This would include issues such as arbitrary downgradation of the overall grade, mismatch between grading and pen-picture, missing ACRs, assessments recorded for periods less than three months, assessments recorded long after due date etc.

3. In the light of the above, whenever any batch of officers is to be taken up for empanelment as Joint Secretary, the Cadre Controlling Authorities (CCAs) are expected to inform the officers about the ensuing empanelment process and representations received, if any, are to be sent to the Office of the Establishment Officer for placing them before the Experts Panel.

4. Accordingly, all the Cadre Controlling Authorities (CCAs) are requested to do the following:-

- (i) Inform the officers concerned about the above mentioned provision regarding filing of representation;
- (ii) Examine and take a view on the representations on merit where necessary; and
- (iii) Send such representations alongwith comments/decision of the CCA while submitting empanelment proposals to DOPT.

All Cadre Controlling Authorities (CCAs)

(M. Devaraj)  
Director (SM)

