F. No. 12031/01/2020-ISS [e-28731]

भारत सरकार/Government of India

सांख्यिकी एवं कार्यक्रम कार्यान्वयन मंत्रालय

Ministry of Statistics & Programme Implementation

भा सां से प्रभाग/ ISS Division

खुर्शीद लाल भवन, जनपथ, नई दिल्ली-110001

दिनांक: 31.12.2024

कार्यालय ज्ञापन/ OFFICE MEMORANDUM

Subject: Circulation of information regarding National Career Service (NCS) portal of M/o Labour & Employment -reg.

The undersigned is directed to refer to UPSC's D.O. letter No. 16/5/2016-E.I.(B) dated 29.11.2024 which is self-explanatory in nature.

- 2. In this regard, the interested parties are requested to contact UPSC directly for necessary assistance under intimation to this Division.
- This issues with the approval of the Competent Authority.

(Kuldeep Aswal) Deputy Director (ISS)

Tel.: 011-23455742

To:

- 1. Administrative Officer, ISI, Kolkata.
- 2. Concerned Departments/ Divisions of MoSPI through Official website/ E-office of MoSPI.

नन कुमार Ranjan Kumar



Office of Secretary

Dy Mo. E - 819025

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D.O. No. 16/5/2016-E.I (B)

सचिव SECRETARY

संघ लोक सेवा आयोग UNION PUBLIC SERVICE COMMISSION धौलपुर हाऊस, शाहजहाँ रोड Dholpur House, Shahjahan Road नई दिल्ली—110069 New Delhi-110069

Dated: 29 November, 2024

Dear Sameth,

You may be aware that since 20.08.2018 the Union Public Service Commission (UPSC) has been publishing the details of the non-recommended (Candidates who qualify the written examinations but are not recommended after the interview) willing candidates of the Commission's Examinations under the Public Disclosure Scheme (PDS) on its website, linked to the National Career Service (NCS) Portal of the Ministry of Labour and Employment.

- 2. The Commission conducts 10 regular examinations (Annexure A) and recommends 6,400 successful candidates appointments in various services. However, approximately 26,000 candidates, who have already demonstrated their proficiency by clearing the rigorous written examinations, are declared not successful. The scheme was launched in 2018 with a view to provide employment opportunities to these talented young people in Government organisations/ Public Sector Undertakings/ Private Companies. While there has been some success in placing these candidates in a few PSU/ Govt. organisations like Cabinet Secretariat, Department of Water Resources, River Development and Ganga Rejuvenation (Ministry of Jal Shakti), Delhi Jal Board, Unique Identification Authority of India (UIDAI) etc., much remains to be done.
- 3. To streamline the process and widen the scope of PDS, the UPSC has launched a dedicated portal with the following URL: https://upsconline.nic.in/miscellaneous/pdoiac/. Any registered private company or a Public Sector Undertaking can register on the portal through its CIN (MCA verified API). Statutory bodies and Autonomous organisations of the Government of India can directly write to the UPSC and they will be provided with login id to access the portal. These organisations can access the list of non-recommended candidates

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wherein their percentile (not absolute or percentage marks) will be available. A short biodata of the candidates with their educational qualifications, contact numbers etc. will also be accessible. The portal will also provide subject/discipline wise search facility to the registered organisations in order to identify suitable candidates in line with their requirements. The UPSC will also track the selection process of the candidates once they are shortlisted by the organisations till the issue of appointment letters. The facility for uploading a copy of the appointment letter has also been provided.

- 4. The detailed procedure to register on the portal along with screenshot is annexed at 'B'.
- 5. The portal shares the information of the non-recommended candidates of examinations conducted by the UPSC only for restricted purpose of evaluation of suitability of the candidates for employment purpose and shall not be used for any other purpose or disclosure whatsoever.
- 6. May I, therefore, request you to widely disseminate the information about this portal to private companies through Industry Associations working with your Department. You may also discuss this with Statutory bodies/ Autonomous organisations/ Attached bodies under your Department and assess which of them can make use of the portal. Such a list can then be shared with us in order to enable them to register on the portal.

win regards,

Yours sincerely,

Encl: As above

(Shashi Ranjan Kumar)

To,

Shri Saurabh Garg, Secretary, Ministry of Statistics and Programme Implementation, Khurshid Lal Bahawan, Janpath, New Delhi- 110001.

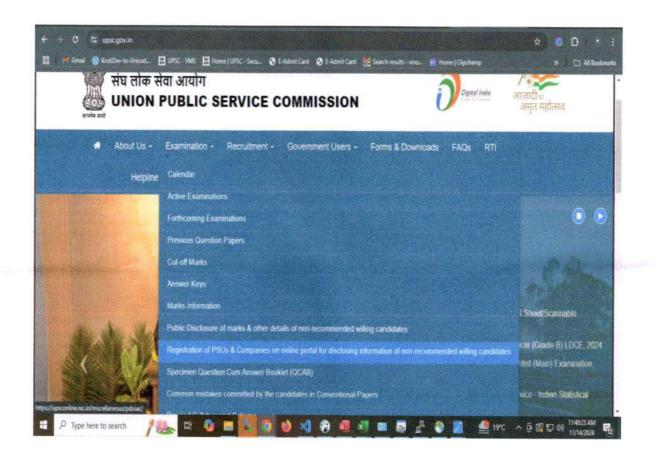
ANNEXURE-A

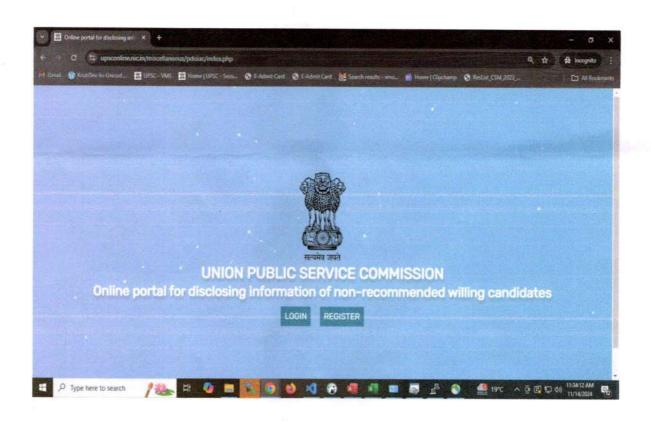
List of Regular Examinations

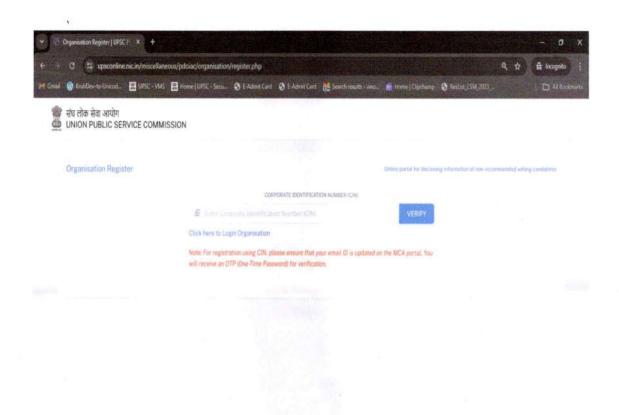
- 1. Civil Services Examination
- 2. Engineering Services Examination
- 3. Indian Forest Service Examination
- 4. Central Armed Police Forces (ACs) Examination
- 5. Combined Geo-Scientist Examination
- 6. CISF Assistant Commandants (Executive) LDCE
- 7. Combined Medical Services Examination
- 8. Indian Economic Service/Indian Statistical Service Examination
- 9. National Defence Academy and Naval Academy Examination
- 10. Combined Defence Service Examination

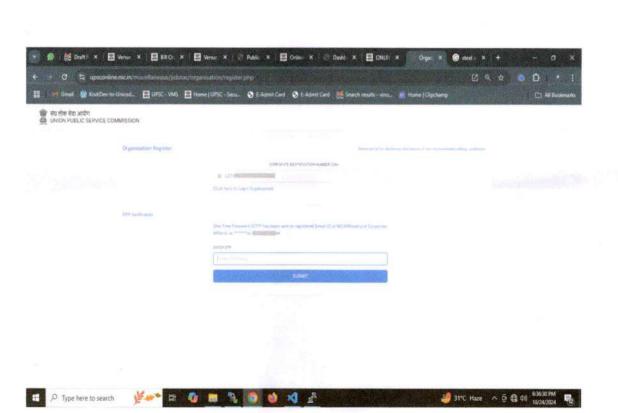
Steps to register on the Public Disclosure Portal of UPSC:

- 1. Open the Commission's website www.upsc.gov.in in the browser and click on **"Examination"** menu available in the top menu bar.
- 2. A drop down menu list will appear. Click on "Registration of PSUs & Companies on Online Portal for disclosing information of non-recommended willing candidates".
- 3. You will be redirected to the Public Disclosure Portal of UPSC. The link of the same is as mentioned below: https://upsconline.nic.in/miscellaneous/pdoiac/
- 4. Click on "Register". Now enter the Corporate Identification Number (CIN) in the textbox and click on "Verify".
- 5. On clicking **"Verify"** button, an OTP will be sent on the email id that is registered with Ministry of Corporate Affairs.
- 6. Enter the OTP as received on the registered email id in the textbox provided and click on "Submit".
- After successful OTP verification, Nodal Officer Registration screen will open. Enter the details as desired in the form and click on "Submit".
- 8. After nodal officer registration, an OTP will be sent on the mobile no. and email id of the Nodal officer. Enter this OTP in the OTP verification screen and click on "Submit".
- After successful OTP verification, **Dashboard** will open. The Organization can now access the Public Disclosure software functionalities.

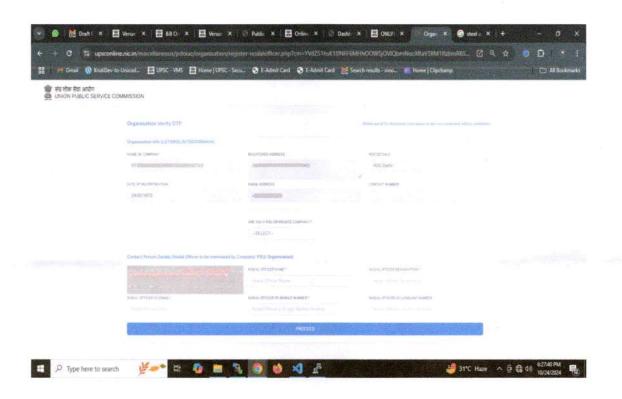








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