

FILE NO. U-11014/IT/TEC/1/2001(Part-1)
Government of India
Ministry of Statistics & PI
Computer Centre

Dated 17.08.2017

OFFICE MEMORANDUM

Sub: Re-Constitution of Technical & Administrative Examination Committee (TAEC) for procurement of all Computer Software, Hardware and Accessories & Equipments, Photo-copiers, Machinery Equipments, etc. in the Ministry.

In partial modification of order No U-11014/IT/TEC/1/2001 dated 13.12.2013, it has been decided to re-constitute a Technical & Administrative Examination Committee (TAEC) comprising the following officers for procurement of all Computer Software, Hardware and Accessories & Equipments, Photo-copiers, Machinery Equipments, etc. in the Ministry:

- | | |
|---|--------------------|
| i. Director General (Social Statistics), CSO | - Chairman |
| ii. ADG, DSDD | - Member |
| iii. Concerned ADG | - Member |
| iv. Director (IFD) | - Member |
| v. Director (Admin.)/ HOD | - Member |
| vi. Sr. Technical Director/ Director, NIC Cell, MoSPI | - Member |
| vii. Director, Computer Centre | - Member Secretary |

In absence of Director General (Social Statistics), the TAEC may be chaired by Director General (Economic Statistics) or Director General (NSSO) as the case may be.

2. The Terms of Reference of the TAEC will be same as mentioned in the MoSPI Office Order No U-11014/IT/TEC/1/2001 dated 13.12.2013 (copy enclosed).



(Manoj Kumar Gupta)
Director (DSDD)

To
All Member of the Committee

Copy for information to:

1. PSO to Secretary, Ministry of Statistics & P.I, Sardar Patel Bhawan, Sansad Marg, New Delhi -110001.
2. PPS to Additional Secretary, Ministry of Statistics & P.I, East Block – 6, R K Puram, New Delhi – 110066.

3. PPS to AS&FA, Ministry of Agriculture, Krishi Bhawan, Ist Floor, N Delhi-1
4. PPS to Director General (Economic Statistics), Ministry of Statistics & P.I, Sardar Patel Bhavan, Sansad Marg, New Delhi -110001.
5. PPS to Director General (NSSO), Sankhyiki Bhawan, Near Karkadooma Court, Delhi-110032.
6. All ADGs
 - i. ADG (NAD) – MoSPI, Sardar Patel Bhawan, Sansad Marg, New Delhi -1.
 - ii. ADG (ESD) – MoSPI, East Block -6, R K Puram, New Delhi - 110066.
 - iii. ADG (PSD) - MoSPI, East Block -6, R K Puram, New Delhi - 110066.
 - iv. ADG (CAP) – MoSPI, Sardar Patel Bhawan,Sansad Marg,New Delhi-1.
 - v. ADG (SSD) – MoSPI, West Block-8, R K Puram, New Delhi- 110066.
 - vi. ADG (NSSTA) - Plot No 22, Knowledge Park – I, Greater Noida, U.P.
 - vii. ADG (FOD) - Sankhyiki Bhawan, Near Karkadooma Court, Delhi- 110032
 - viii. ADG (CPD) - Sankhyiki Bhawan, Near Karkadooma Court, Delhi- 110032.
 - ix. ADG (SDRD) – Mahalanobis Bhavan, 164, G.L.T Road, Kolkata – 700108.
 - x. ADG (DPD) - Mahalanobis Bhavan, 164, G.L.T Road, Kolkata – 700108.
7. PPS to Joint Secretary, Ministry of Statistics & P.I, East Block – 6, Level -6, R K Puram, New Delhi – 110066.
8. PPS to Deputy Director General (P.I), East Block – 6, R K Puram, New Delhi – 110066

OFFICE ORDER

Subject:-Constitution of Technical & Administrative Examination Committee (TAEC) for procurement of all Computer Software, Hardware and Accessories& Equipments, Photo-Copiers, Machinery Equipments, etc. in the Ministry.

In supercession of earlier order No. U-11014/IT/TEC/1/2001 dated 8.6.2013, it has been decided to constitute a **Technical & Administrative Examination Committee (TAEC)** comprising the following officers for procurement of All Computer Software, Hardware and Accessories & Equipments, Photo-copiers, Machinery Equipments, etc. in the Ministry:-

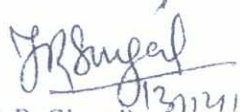
- | | | |
|-------|--|--------------------|
| (i) | Director General & CEO (NSSO) | - Chairman |
| (ii) | Sr. Tech. Director/ Tech. Director, NIC Cell , MOSPI | - Member |
| (iii) | Director (IFD) | - Member |
| (iv) | Director/ Dy. Secretary (Admn.)/ HOD | - Member |
| (v) | Concerned ADG | -Member |
| (vi) | Director (SLB), Computer Centre | - Member Secretary |

2. The Terms of Reference of the TAEC will be as follows:-
- (i) The TAEC will examine proposals for procurement under the **Plan and Non- Plan Schemes of all Divisions/ Units/ Attached/ Sub-ordinate Offices of the Ministry**, including proposals for hardware/ software in respect of outsourced IT Projects and designing of new portals, etc.
 - (ii) The TAEC will examine the technical and administrative requirements and justification for the purchase of Computer Software, Hardware and Accessories & Equipments (excluding consumables) and Photo-Copiers, Machinery Equipments, etc. and recommend (a) the minimal purchase (having due regard to economy in expenditure) and (b) of the requisite and needed technical specifications. It will inter alia keep in view the E-Governance Policy of the Government. It will inter alia also take into account the obsolescence factor, usability of existing machines and availability of such machines before recommending purchase of new machines. These aspects will be specifically included in all the minutes of the meetings of the TAEC.
 - (iii) The TAEC will evaluate and declare Computer Software, Hardware and Accessories & Equipments (excluding consumables) and Photo-Copiers, Machinery Equipments, etc. as obsolete, surplus or unserviceable and recommend their disposal. It will take into account the prescribed or stipulated life period of the stores. In case such period is not prescribed/ stipulated, it will examine the conditions of the stores and record suitable observations for disposal or otherwise.
 - (iv) The TAEC will review and take into consideration the actual procurement/ disposal of items recommended by it in its earlier meeting/s.
 - (v) The routine consumable items costing less than Rs. 10,000/- (Rupees Ten thousand) will be outside the mandate of the committee.

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13/12/13

- (vi) The recommendations of the committee will be implemented as per the provisions of GFR.
3. This issues in consultation with IF Wing and the approval of Secretary.


13/12/13

(T. R. Singal)

Deputy Secretary (Admn.)

To

All Members of Committee.

Copy to:-

1. ADG, FOD, NSSO, Level 4-7, East Block, R. K. Puram, New Delhi.
2. ADG, SDRD, 164, GLT Road, Mahalnovis Bhawan, Kolkata- 700108
3. DDG, CSO(IS Wing), 1, Council House Street, Kolkata- 700001
4. DDG, Computer Centre, R. K. Puram, New Delhi.

Copy also to:-

1. DG (NSSO)
2. DG (CSO)

Copy also for information to:-

PSO to Secretary/ PPS to AS/ PPS to AS&FA.