

No. A-12018/13/2020-JCM
Government of India
Ministry of Statistics and Programme Implementation

Sardar Patel Bhawan, Sansad Marg
New Delhi, Dated: 28/10/2020

OFFICE MEMORANDUM

Subject:- Revision of Recruitment Rules (RRs) for Group 'C' (Non-Ministerial) post in National Statistical Office (NSO), Field Operation Division (FOD) - Regarding

The undersigned is directed to upload the draft revised RRs for Group 'C' (Non-Ministerial) post of Data Entry Operator – Grade 'A' in NSO (FOD) on the website of MoS&PI for 30 days seeking comments from all the stakeholders.

2. It is, therefore, requested that the comments, if any, on the same may be sent to the undersigned at email: sanjaykumar.moca@nic.in by 27.11.2020.



(Sanjay Kumar)

Under secretary to the Government of India
Tel: 011-23747356

To,

All Stakeholders

Copy to: Under Secretary, DIID, East Block – 10, R. K. Puram, New Delhi with the request to upload this OM on the website of MoS&PI under '**WHAT's NEW**' tab.

(1)	(2)	(3)	(4)	(5)
Name of Post	Number of Posts	Classification	Level in the Pay Matrix	Whether Selection Post or Non-selection Post
Data Entry Operator – Grade 'A'	02* (2020) *(Subject to variation dependent on workload)	General Central Service, Group 'C', Non-Gazetted, Non-Ministerial	Level – 4 (₹25500 - ₹81100)	Not Applicable

(6)	(7)	(8)	(9)
Age limit for direct recruits	Educational & other qualifications required for direct recruits	Whether age & educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any
Between 18-25 years (Relaxable upto 40 years in case of Government Servants in accordance with the instructions or orders issued by the Central Government) Note: The crucial date for determining the age limit shall be as advertised by Staff Selection Commission.	(i) 12 th Standard pass in Science Stream with Mathematics as a subject from a recognized Board or equivalent. (ii) A speed test of not less than 15000 key depressions per hour for data entry work to be ascertained through speed test on computer. Note: Qualification is relaxable at the discretion of the SSC / Competent Authority for reasons to be recorded in writing, in case of candidates otherwise well qualified.	Not Applicable	Two Years

(10)	(11)	(12)	(13)
<p>Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods</p>	<p>In case of recruitment by promotion or deputation/absorption, grades from which promotion or deputation/absorption to be made</p>	<p>If Departmental Promotion Committee exists, what is its composition</p>	<p>Circumstances in which the Union Public Service Commission is to be consulted in making recruitment</p>
<p>By direct recruitment through Staff Selection Commission</p> <p>Note: Vacancies caused by the incumbent being away on deputation or long illness or study leave or under other circumstances of one year or more may be filled on deputation from the officials of the Central Government holding analogous posts on regular basis and possessing the qualifications prescribed for direct recruits under Column (7).</p>	<p>Not Applicable</p>	<p>Group 'C' Departmental Promotion Committee (for considering confirmation) consisting of:-</p> <ol style="list-style-type: none"> 1. Director (Administration), Field Operations Division – Chairman 2. Deputy Director (Administration), Field Operations Division – Member 3. Senior Administrative Officer, Field Operations Division - Member 	<p>Not Applicable</p>