

Most Immediate

**No. 12019/2/CD/2008-ISS
Government of India
Ministry of Statistics & Programme Implementation
(ISS Division)**


**Sardar Patel Bhavan, Sansad Marg,
New Delhi-110001, dated: 2.12.2009**

OFFICE MEMORANDUM

Subject: Filling up of vacant posts at Unique Identification Authority of India on deputation basis.

The undersigned is directed to refer to this Ministry's OM of even No. dated 8.10.2009 and 15.9.2009 on the above mentioned subject and to intimate that, the O/o UIDAI has forwarded some additional information on service conditions / qualifications /work experience of officers to be sent on deputation. The same is enclosed for information.

Encl: As above



**(Venkatramana R Hegde)
Deputy Director
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To

1. Notice Board
- ✓ 2. DDG, Computer Centre, MOSPI, with the request to host the communication on to this Ministry's website.
3. Master set 2009.

**Brief Note on the UIDAI, Service conditions and
Qualifications/work experience of officers to be sent on deputation**

The Unique Identity Authority of India (UID Authority) under the Chairmanship of Shri Nandan Nilekani has been set up by Government with a mandate to lay down plan and implement Unique Identification Scheme. The work of allotment of Unique Identification Number by the UID Authority is one of the top priority areas of work of the Government. This work has a huge significance for the country as it will enable faster, efficient and systematic implementation of many of the social sector flagship schemes of the Government of India.

The UIDAI plans to achieve this objective through a partnership model. The UIDAI approach leverages the existing infrastructure of government and private agencies across India. The UIDAI will be the regulatory authority managing a Central ID Data Repository (CIDR), which will issue UID numbers, update resident information, and authenticate the identity of residents as required. In addition, the Authority will partner with agencies such as central and state departments and private sector agencies who will be 'Registrars' for the UIDAI. Registrars will process UID applications, and connect to the CIDR to de-duplicate resident information and receive UID numbers. These Registrars can either be enrollers, or will appoint agencies as enrollers, who will interface with people seeking UID numbers. The Authority will also partner with service providers for authentication.

Keeping this basic approach in view the UIDAI shall have the responsibility to lay down plan and policies to implement the UID Scheme, shall own and operate the UID database and be responsible for its updation and maintenance on an ongoing basis. Implementation of the UID scheme will entail, inter alia, following responsibilities being undertaken by UIDAI:

- a) Generate and assign UID residents :
- b) Define mechanisms and processes for interlinking UID with partner databases on a continuous basis.
- c) Frame policies and administrative procedures related to updation mechanism and maintenance of UID data base on an ongoing basis.
- d) Coordinate / liaise with implementation partners and user agencies as also define conflict resolution mechanism.
- e) Define usage and applicability of UID for delivery of various services.
- f) Operate and manage all stages of UID lifecycle.
- g) Adopt phased approach for implementation of UID specially with reference to approved timelines.
- h) Take necessary steps to ensure collation of NPR with UID (as per approved strategy).
- i) Ensure ways for leveraging field level institutions appropriately such as Panchayati Raj Institutions (PRIs) in establishing linkages across partner agencies as well as its validation while cross linking with other designated agencies.
- j) Evolve strategy for awareness and communication of UID and its usage.
- k) Identify new partner / user agencies.
- l) Issue necessary instructions to agencies that undertake creation of data bases, to ensure standardization of data elements that are collected and digitized and enable collation and correlation with UID and its partner data bases.

- m) **Frame policies and administrative procedures related to hiring / retention / mobilization of resources, outsourcing of various tasks and budgeting and planning for UIDAI and all State units under UIDAI.**

In order to achieve its mandate the UIDAI has started functioning with its Headquarters in Delhi and will have 8 regional offices at Bengaluru, Chandigarh, Delhi, Guwahati, Hyderabad, Lucknow, Mumbai and Ranchi. Details of the organisational structure and the number of posts sanctioned have already been informed to the representatives and also circulated along with the minutes of the meeting vide No. 31/22/2008-EO(MM-I) dated 14th Nov 2009 by DOPT (Office of the Establishment Officer). Hence it is not being elaborated here again.

In order to meet its ambitious objectives the UID Authority desires to set up a dedicated team, including officers from Government, who have the requisite experience and knowledge of (a) implementing Information Technology projects in Government area, (b) the various social welfare programmes being implemented by Government and (c) the organisation and functioning of all the tiers of Government. Hence Officers having experience in the field of Information Technology Projects, e-Governance and IT project appraisal and Government tendering, procurement of IT consultancies and equipments would be desirable. As the scheme is to be implemented through a partnership model officers should have demonstrable leadership skills, ability to communicate and work with multiple teams of Project Consultants, Central Government Ministries/Departments, State Governments and other public and private organisations.

The initial period of deputation shall be for three years extendable by a further period of two years as per GOI, DOPT OM No. 2/29/91-Estt(Pay-II) dated 5.1.94 as amended from time to time read with DOPT's OM No. AB 14017/30/2006-Estt(RR) dated 29.11.2006.

The Cabinet Committee on Accommodation has approved that officials appointed in the UIDAI be made eligible for General Pool Residential Accommodation.