## No.12031/6/2014-ISS Government Of India Ministry of Statistics & Programme Implementation ISS Division

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Sardar Patel Bhavan, Sansad Marg, New Delhi Dated 10.06.2014

## OFFICE MEMORANDUM

Subject: Instructions regarding forwarding of applications for deputation/study leave/ foreign assignment etc.

- 1. Ministry of Statistics and Programme Implementation, being the Cadre Controlling Authority for Indian Statistical Service, receives a number of requests for forwarding applications of ISS officers for various purposes like deputation/study leave/foreign assignment etc. from the participating Ministries in a routine manner alongwith the request for posting a substitute. In most of the cases, the applications of ISS officers are forwarded by the participating Ministries directly and a copy is endorsed to this Ministry for cadre clearance.
- 2. All participating Ministries are, accordingly, informed, that in cases:-
  - (i) Where such requests are forwarded without cadre clearance, no substitute will be provided and the officer may be recalled with directions to join back in cadre.
  - (ii) A substitute will be provided only where the cadre clearance has been sought and accorded before forwarding the application of deputation/study leave/ foreign assignment etc.
- 3. All participating Ministries are requested to bring the above instructions to the notice of ISS officers working in their Ministry/ Department.

Deputy Secretary to Govt. of India

To

1. All participating Ministries.

- 2. DDG, Computer Centre, MoSPI, with the request to place this on the Ministry's website.
- 3. DoPT, North Block, New Delhi
- 4. Notice Board
- 5. Master Set 2014.