



Government of India  
Ministry of Statistics & Programme Implementation  
Computer Centre  
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East Block-10, Sector-I,  
R. K. Puram, New Delhi-110066  
Date: 01.03.2023

**OFFICE MEMORANDUM**

**Subject: Re-constitution of Committee against Sexual harassment of woman at work place - reg.**

In supersession of Computer Centre's OM of even No. dated 27.09.2022 on the subject cited above, approval of the Competent Authority is hereby conveyed for re-constitution of the Complaints Committee in Computer Centre to deal with the complaints of sexual harassment of women at work place.

2. The composition of the re-constituted Committee is as under:

1.	Ms. Ambica Anand Chatterjee, Director	Chairperson
2.	Ms. Rashmi Sharma, Jt. Director	Member
3.	Ms. Indira Saxena, Member, Mahila Dakshata Samiti, E-403, Sujjan Vihar, Sector 43, Gurugram- 122009	Non-official member
4.	Shri Amit Kumar, Dy. Director	Member
5.	Ms. Hema Rani, SSO	Member
6.	Ms. Jyoti, SSO	Member Secretary and Convener

3. The Committee will consider the complaints from women employees of Computer Centre only relating to sexual harassment. The word 'Sexual Harassment' will include such unwelcome sexually determined behaviour, whether directly or otherwise such as:

- (a) Physical contact and advances;
- (b) Demand or request for sexual favours;
- (c) Sexually coloured remarks;
- (d) Showing any pornograph; or
- (e) Any other unwelcome physical, verbal or non-verbal conduct of sexual nature.

4. The Committee will provide, where necessary, a special counsellor or other support service including maintenance of confidentiality of the complainant and ensure time-bound treatment and redressal of complaints made by women employees.


5. The guidelines of Supreme Court in this regard as issued vide DoPT&T's OM No.11013/2/2014-Estt.(A.III) dated 27.11.2014 are enclosed for the use of members of the Committee.

*Rajeev*

I/41712, 2023

6. As per DoPT&T's OM No 11013/3/2009-Estt(A) dated 8.10.2009, the Committee shall meet at least once in every quarter even if no live case is available, to review the preparedness and fulfil the requirements of the Apex Court's Judgment in Visakha Case. Convener of the Committee shall be responsible for appropriate action in this regard.

7. All complaints by the women employees against sexual harassment received in the Centre shall be routed through the Convener of the Committee to maintain proper records of such complaints and their disposal.



(Rajeev Anand)

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To: All the members of the Committee.

Copy for information to:

1. PPS to DG (C&A), MOSPI, K. L. Bhawan, New Delhi – 110001;
2. PPS to ADG, Computer Centre;
3. PS to DDG, Computer Centre;
4. PA to DS (Admin. & Vig.), MOSPI, K. L. Bhawan, New Delhi – 110001.