

Government of India
Ministry of Statistics & Programme Implementation
Data Informatics & Innovation Division (Computer Centre)

East Block-10, Sector-I,
R. K. Puram, New Delhi-110066
Date: 28.09.2022

OFFICE MEMORANDUM

Subject: Re-constitution of Committee against Sexual harassment of woman at work Place in DIID (CC) - reg.

In supersession of this Division's OM of even No. dated 08.03.2021 on the subject cited above, approval of the Competent Authority is hereby conveyed for the re-constitution of the Complaints Committee in DIID (Computer Centre) to deal with the complaints of sexual harassment of women at work place.

2. The composition of the re-constituted Committee is as under:

1.	Smt. Ambica Anand Chatterjee, Director	Chairman
2.	Ms. Rashmi Sharma, Jt. Director	Member
3.	Shri Amit Kumar, Dy. Director	Member
4.	Smt. Hema Rani, SSO	Member
5.	Smt. Jyoti, SSO	Member Secretary and convenor

3. The Committee will consider the complaints from women employees of Computer Centre only relating to sexual harassment. The word 'Sexual Harassment' will include such Unwelcome sexually determined behaviour, whether directly or otherwise such as:

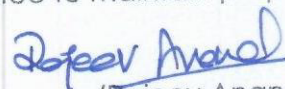
- (a) Physical contact and advances;
- (b) Demand or request for sexual favours;
- (c) Sexually coloured remarks;
- (d) Showing any pornograph; or
- (e) Any other unwelcome physical, verbal or non-verbal conduct of sexual nature.

4. The Committee will provide, where necessary, a special counsellor or other support service including maintenance of confidentiality of the complainant and ensure time-bound treatment and redressal of complaints made by women employees.

5. The guidelines of Supreme Court in this regard as issued vide DoPT&T's OM No.11013/2/2014-Estt. (A.III) dated 27.11.2014 are enclosed for the use of members of the Committee.

6. As per DoPT&T's OM No 11013/3/2009-Estt(A) dated 8.10.2009, the Committee shall meet at least once in every quarter even if no live case is available, to review the preparedness and fulfil the requirements of the Apex Court's Judgment in Visakha Case. Convener of the Committee shall be responsible for appropriate action in this regard.

7. All complaints by the women employees against sexual harassment received in the Centre shall be routed through the Convener of the Committee to maintain proper records of such complaints and their disposal.



(Rajeev Anand)

Under Secretary to the Govt. of India
Ph. 26105074

Encl. as above.

To

All the members of the Committee.

Copy for information to:

1. PPS to DG (C&A), MOSPI, K. L. Bhawan, New Delhi – 110001.
2. PPS to ADG, DIID (CC).
3. PS to DDG, DIID (CC).
4. PA to DS (Admn. & Vig.), MOSPI, K. L. Bhawan, New Delhi – 110001.