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भारत सरकार / Government of India

सांख्यिकी एवं कार्यक्रम कार्यान्वयन मंत्रालय / Ministry of Statistics and Programme Implementation  
राष्ट्रीय प्रतिदर्श सर्वेक्षण कार्यालय (क्षेत्र संकार्य प्रभाग) / National Sample Survey Office (Field Operations Division)  
उप महानिदेशक का कार्यालय, देहरादून (उत्तराखण्ड) / Office of The Deputy Director General, Dehradun (Uttarakhand)

No:- यौन उत्पी./13016/1/2021-22/दे.दून/ 327

Date- 31.08.2023

**OFFICE MEMORANDUM**

**Subject: Prohibition of Sexual Harassment of women in the work place - setting up of a Complaint Mechanism reg.**

In terms of Department of Women & Child Development D.O. No. F.7-5/95-WW, dated 15.10.1997 circulated vide Division's endorsement No. H-13016/1/93-P&M dated 29.1.1997 the Internal Complaint Committee (ICC) for "Prohibition of Sexual Harassment of women" at regional office Dehradun constituted with immediate effect as under:

1.	Ms. Sneh Kirti Deputy Director NSSO (FOD) RO Dehradun	Presiding Officer
2.	Smt. Shweta Sharma Senior Statistical Officer NSSO (FOD) RO Dehradun	Member
3.	Smt. Megha Bansal Senior Statistical Officer NSSO (FOD) Ro Dehradun	Member Secretary - cum- Convener
4.	Smt. Suchi Chauhan Steno G-II NSSO (FOD) Ro Dehradun	Member
5.	Shri P.S. Rawat Assistant NSSO (FOD) Ro Dehradun	Member
6.	Ms. Kavita Chaudhari Secretary NGO Janki Devi Cheritable Trust, Dehradun	Member

2. The Internal Complaint Committee (ICC) will consider the complaints under POSH Act 2013, from employees relating to sexual harassment. For this purpose, "Sexual Harassment" includes such unwelcome sexually determined behaviour, whether directly or otherwise as-

- a) Physical contact and advances
- b) Demand or request for sexual favours;
- c) Sexually coloured remarks;
- d) Showing any pornography; or
- e) Any other unwelcome physical, verbal or non-verbal conduct of a sexual nature.

3. The officer In-charge at Sub- regional office may bring the contents of this O.M. to the notice of staff members, especially female employees, working under their establishment. Grievances of the kind indicated above may be brought to the notice of Ms. Sneh Kirti, Deputy Director & Presiding Officer of Internal Complaint Committee (ICC), NSSO (FOD), Regional Office Dehradun, C-15, Sector-1, Defence Colony, Dehradun, Uttarakhand 248001 by name.

This issue with the approval of Competent Authority.

*संलग्न*  
*31/01/2023*  
Senior Statistical Officer & Head of Office  
NSSO (FOD), RO- Dehradun

To

In-Charge NSSO (FOD) NSRO Dehradun and SRO-Almora

श्री. सी. प्रमोद एवं कार्यालयवाध्यक्ष  
Sr. Statistical Officer & Head of Office  
श्री. सी. प्रमोद. (श्री.सं.प्र.), देहरादून  
N.S.O. (FOD), Dehradun

Copy to:-

1. Presiding Officer and all Members of the Internal Complaint Committee.
2. Zonal Office, NSSO (FOD), Lucknow for information.
3. Headquarter NSSO (FOD), New Delhi.