

A-12022/1/2016-CC-MOSPI

भारत सरकार / Government of India
सांख्यिकी और कार्यक्रम कार्यान्वयन मंत्रालय /
Ministry of Statistics & Programme Implementation
(संगणक केन्द्र / Computer Centre)

पूर्वी खंड-10, आर. के. पुरम
East Block No.10, R.K. Puram,
नई दिल्ली / New Delhi-110066,
दिनांक / Dated: 26.06.2023

OFFICE MEMORANDUM

Subject: Re-constitution of Committee against Sexual harassment of woman at work Place in Computer Centre - reg.

In partial modification of this office's OM of even No. dated 01.03.2023 on the subject cited above, approval of the Competent Authority is hereby conveyed for the re-constitution of the Complaints Committee in Computer Centre to deal with the complaints of sexual harassment of women at work place.

2. The composition of the re-constituted Committee is as under:

1.	Smt. Ambica Anand Chatterjee, Director Mob: 9899564825 Email: ambica.anand@nic.in	Chairman
2.	Ms. Rashmi Sharma, Jt. Director Mob: 011-26163875 Email: sharma.rashmi@nic.in	Member
3.	Shri Amit Kumar, Dy. Director Mob: 9319150485 Email: amit.k89@gov.in	Member
4.	Ms. Indira Saxena Mob: 9650946159 Email: indirasaxena@gmail.com	Non-official Member, Mahila Dakshata Samiti
5.	Smt. Hema Rani, SSO Mob: 9582944117 Email: hema.rani25@nic.in	Member
6.	Smt. Jyoti, SSO Mob: 9971421064 Email: jyoti.ncrb@gov.in	Member Secretary and convenor

3. The Committee will consider the complaints from women employees of Computer Centre only relating to sexual harassment. The word 'Sexual Harassment' will include such Unwelcome sexually determined behaviour, whether directly or otherwise such as:

- Physical contact and advances;
- Demand or request for sexual favours;
- Sexually coloured remarks;
- Showing any pornograph; or
- Any other unwelcome physical, verbal or non-verbal conduct of sexual nature.

4. The Committee will provide, where necessary, a special counsellor or other support service including maintenance of confidentiality of the complainant and ensure time-bound treatment and redressal of complaints made by women employees.

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5. The guidelines of Supreme Court in this regard as issued vide DoPT&T's OM No.11013/2/2014-Estt.(A.III) dated 27.11.2014 are enclosed for the use of members of the Committee.

6. As per DoPT's OM No 11013/3/2009-Estt(A) dated 8.10.2009, the Committee shall meet at least once in every quarter even if no live case is available, to review the preparedness and fulfil the requirements of the Apex Court's Judgment in Visakha Case. Convener of the Committee shall be responsible for appropriate action in this regard.

7. All complaints by the women employees against sexual harassment received in the Centre shall be routed through the Convener of the Committee to maintain proper records of such complaints and their disposal.



(Amit Kumar)

Deputy Director

Email: amit.k89@gov.in

To :

All the members of the Committee.

Copy to:

1. Web Unit – with a request to upload on Ministry's website.
2. Hindi Section for Hindi Version.

Copy for information to:

1. PPS to DG (C&A), MOSPI, K. L. Bhawan, New Delhi – 110001.
2. PPS to ADG, Computer Centre.
3. PS to DDG (RB) / DDG (AB), Computer Centre.
4. PA to DS (Admn. & Vig.), MOSPI, K. L. Bhawan, New Delhi – 110001.