

संख्या/No. 12025/03/2024-ISS [E-67199]  
भारत सरकार/ Government of India  
सांख्यिकी एवं कार्यक्रम कार्यान्वयन मंत्रालय  
Ministry of Statistics & Programme Implementation  
भा०सां०से०प्रभाग / ISS Division  
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खुशीद लाल भवन,  
जनपथ, नई दिल्ली- 110001  
दिनांक:09.01.2025

**कार्यालय ज्ञापन/OFFICE MEMORANDUM**

**Subject: Announcement of Director position in the UN Statistics Division - Reg.**

The undersigned is directed to refer to the vacancy circular for the post of Director, Statistics Division, Department of Economic and Social Affairs, United Nations and circulate the same for the perusal of eligible and interested ISS officers. The copy of the vacancy circular is enclosed herewith and the same may also be found on the following link along with other information:-


<https://careers.un.org/jobSearchDescription/247660?language=en>

2. In this regard, it is to state that with respect to open advertisement of vacancies by international organisations, Para 8.11 of DoPT OM No 18/10/91-FA(UN) dated 20.06.1991 inter alia stipulates that:

*".....8.11. Application against open advertisement: The Government employees may apply in response to the open or public advertisement of vacancies by the international organisations and foreign Governments with the prior permission of the cadre controlling authorities concerned...."*

3. Also, with respect to appointments to the posts in international organisations, DoPT vide its O.M.No.DOPT-1711629234974 dated 28.03.2024 inter alia stipulates that:

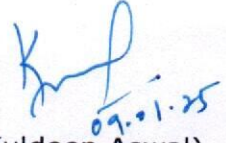
*".....A Committee under the Chairmanship of Cabinet Secretary with Secretary(Personnel), Finance Secretary will screen all proposals for deputation on foreign service terms of officers of the level of Joint Secretary and above, on a case to case basis, after the proposals have been approved by the Cadre Controlling Authority. Such screening in the case of officers below the level of Joint Secretary will be done by a Committee chaired by the Secretary of the Cadre Controlling Ministry/Department with a member each, not below the level of Joint Secretary from the Department of Personnel & Training and Department of Expenditure. A final decision on the recommendation of the Screening Committee may be taken at the level of Minister-in-charge in the case of officers holding posts below Joint Secretary level and with the approval of the Prime Minister in the case of officers holding Joint Secretary level posts or above...."*





4. In view of the DoPT guidelines, eligible and interested ISS officers may forward their applications to this Division through proper channel, by 17.01.2025, for seeking prior permission of the cadre controlling authority for applying for the above mentioned post at UN. The CV of the officer may also be enclosed with the application. The officers may apply for the post after cadre clearance is provided by the Competent Authority in this regard. The application deadline as mentioned in the vacancy circular is 30.01.2025

Encl: As above



(Kuldeep Aswal)  
Deputy Director (ISS)  
Email: iss@nic.in  
Ph. No.: 011-23455742

To

1. All the eligible ISS officers through MoSPI website.
2. Director, DIID, MoSPI, New Delhi for uploading on Ministry's Website under "Deputation Circulars" in the Employee Corner of ISS on the website.



# Director, Statistics Division

Job Opening

**Job Opening ID:** 247660

**Job Network :** Economic, Social and Development

**Job Family :** Statistics

**Category and Level :** Professional and Higher Categories, D-2

**Duty Station :** NEW YORK

**Department/Office :** Department of Economic and Social Affairs

**Date Posted :** Dec 17, 2024

**Deadline :** Jan 30, 2025

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## Org. Setting and Reporting

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The position is located in the Statistics Division (SD), a division of the Department of Economic and Social Affairs (DESA). Under the overall guidance of the Under-Secretary-General (USG) and in cooperation with the Assistant Secretary-General (ASG) for Policy Coordination, and within delegated authority, the Director of SD is responsible for the planning and implementation of the work programme of the Division. SD plays a central leadership role in the international statistical and data community in promoting norms and standards. It supports strengthening of the capacity of Member States with regards to the production and use of high-quality, timely, disaggregated, open data and national statistics and geospatial information to inform policy and decision-making at the national and international levels, for national policy agendas, the 2030 Agenda for Sustainable Development and other United Nations policy agendas. More information on the Division is available at <https://unstats.un.org/UNSDwebsite>.

## Responsibilities

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Within delegated authority, the Director will be responsible for the following: - Directs and manages the work programme of the Statistics Division aimed at maintaining global databases of comparable and high quality statistics in multiple policy fields and the improvement of national statistical services, through various means of development and dissemination of improved statistical methods, procedures and practices, in the context of commitments and policies for action by Governments, intergovernmental and nongovernmental organizations provided by the 2030 Agenda for Sustainable Development, the UN Integrated Geospatial Information Framework, the Cape Town Global Action Plan for Sustainable Development, and other intergovernmental mandates; - Plans and directs the substantive support and servicing of the Statistical Commission, the UN Committee of Experts on Global Geospatial Information Management and the UN Group of Experts on Geographical Names; relevant meetings of the Economic and Social Council, the High-Level Political Forum on Sustainable Development and relevant committees of the General Assembly; and other international conferences such as the UN World Data Forum, the High Level Forum on Geospatial Information, the Global Forum on Gender Statistics, and the International Forum on Migration Statistics; - Directs the provision of statistical services and substantive assistance to the General Assembly organs, the Committee on Contributions, and other bodies of the Secretariat, advising on issues of data management and data governance, as well as the appropriate application of modern information technology data tools



including artificial intelligence; - Provides leadership and promotes coordination, integration and collaborative practice among United Nation system and other international organizations in the field of statistics, including through the Committee of Chief Statisticians of the UN System (CCS-UN) and the Committee for the Coordination of Statistical Activities (CCSA); - Provides leadership for the global data ecosystem, including non-governmental partners such as academia, private sector and civil society organizations; - Contributes to the formulation of the Department's overall strategies and policies by participating in various committees, preparing documents on policy issues, and acting, as required, in an advisory capacity to the USG/ASG; contribute to the overall management of the Department's activities and operations. - Provides leadership to the development of innovative and/or change management programmes. - Formulates and implement the substantive and capacity development work programme of the Division under his/her supervision, determining priorities, and allocating resources for the completion of outputs and their timely delivery. - Oversees the management of the normative, analytical and capacity development activities undertaken by the Division, including its project offices outside of Headquarters, ensuring that programmed activities are carried out in a timely fashion and co-ordinates work in the different areas both within the Division and Department, and with other organizations of the United Nations System, donors and agencies as appropriate. - Co-ordinates and oversees the preparation of technical materials, publications including the Sustainable Development Goals Report, and parliamentary reports for presentation to intergovernmental bodies such as the Statistical Commission, the UN Committee of Experts on Global Geospatial Information Management, the UN Group of Experts on Geographical Names, Economic and Social Council, the High-Level Political Forum on Sustainable Development, the General Assembly and other policy-making organs, as appropriate. - Supports the USG in implementing mandates and initiatives that enhance internal coordination and the effective, efficient and accountable delivery of the Department's work. - Ensures compliance with Departmental and Organizational policies and guidelines and the follow-up of internal evaluations. - Ensures timely and effective sharing of information with senior officials, managers and staff, including through regular staff and townhall meetings. - Reports to intergovernmental bodies on budget/programme performance or on programmatic/substantive issues, as appropriate, particularly those presented in biannual and/or annual reports. - Ensures that the outputs produced by the Division maintain high-quality standards; that reports are clear, objective and based on comprehensive and relevant data. Ensures that all outputs produced by the Division meet required standards before completion to ensure they comply with the relevant mandates. - Undertakes or oversees the programmatic/administrative tasks necessary for the functioning of the Division, including preparation of budgets, assigning and monitoring of performance parameters and critical indicators, reporting on budget/programme performance, preparation of inputs for results-based budgeting, evaluation of staff performance, interviews of candidates for job openings and evaluation of candidates. - Oversees the recruitment of staff for the Division taking due account of geographical and gender balance and other institutional values. - Manages, guides, develops and trains staff under his/her supervision; foster teamwork and communication among staff in the Division and across organizational boundaries. - Chairs meetings, seminars, etc., on substantive-related issues; represents the Organization and/or the Department at international, regional, inter-agency meetings, seminars and conferences; provides programmatic/substantive expertise on an issue or holds programmatic/substantive and organizational discussions with representatives of other institutions. - Perform other related duties as requested by the senior management of the Organization.

## **Competencies**

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Professionalism: Knowledge of the substantive field of work in general and of specific areas being supervised. Shows ability to produce reports and papers on technical issues and to review and edit the work of others. Shows ability to apply UN rules, regulations, policies and guidelines in work situations. Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated



by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Communication: Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify, and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed.

Accountability: Takes ownership of all responsibilities and honours commitments; delivers outputs for which one has responsibility within prescribed time, cost and quality standards; operates in compliance with organizational regulations and rules; supports subordinates, provides oversight and takes responsibility for delegated assignments; takes personal responsibility for his/her own shortcomings and those of the work unit, where applicable. Leadership: Serves as a role model that other people want to follow; empowers others to translate vision into results; is proactive in developing strategies to accomplish objectives; establishes and maintains relationships with a broad range of people to understand needs and gain support; anticipates and resolves conflicts by pursuing mutually agreeable solutions; drives for change and improvements; does not accept the status quo; shows the courage to take unpopular stands. Provides leadership and takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work; demonstrates knowledge of strategies and commitment to the goal of gender balance in staffing. Judgement/Decision-making: Identifies the key issues in a complex situation, and comes to the heart of the problem quickly; gathers relevant information before making a decision; considers positive and negative impacts of decisions prior to making them; takes decisions with an eye to the impact on others and on the Organization; proposes a course of action or makes a recommendation based on all available information; checks assumptions against facts; determines the actions proposed will satisfy the expressed and underlying needs for the decision; makes tough decisions when necessary.

## **Education**

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Advanced university degree (Masr's degree or equivalent degree) in statistics, mathematics, geospatial information, economics, social sciences or related is required. A first-level university degree in combination with two additional years of qualifying work experience may be accepted in lieu of the advanced university degree.

## **Job - Specific Qualification**

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Not available.

## **Work Experience**

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Over fifteen years of progressively responsible experience at the national and/or international level in statistics and/or geospatial information management, of which at least five years at the senior leadership is required. Experience in managing complex programmes of data work and large diverse teams is required. Experience in providing substantive support to intergovernmental processes and meetings on statistics or data is desirable. Experience leading or coordinating the collection, compilation and dissemination of diverse range of national statistics or geospatial information, including the application of emerging technologies, is desirable. Experience in leading or coordinating technical assistance support on data and statistics to developing countries, especially to least developed, landlocked developing and small island developing



countries, is desirable. Experience in building networks and engaging public and private stakeholders on data and statistics is desirable.

## **Languages**

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English and French are the working languages of the United Nations Secretariat. For the position advertised, fluency in English is required. Knowledge of another United Nations official language is an advantage.

## **Assessment**

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Evaluation of qualified candidates may include an assessment exercise which may be followed by competency-based interview.

## **Special Notice**

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The position will be available on 1 July 2025. Staff members appointed to the current position are required to submit a financial disclosure statement upon assignment or appointment and annually thereafter. The United Nations Secretariat is committed to achieving 50/50 gender balance and geographical diversity in its staff. Female candidates are strongly encouraged to apply for this position. For this position, applicants from the following Member States, which are unrepresented or under-represented in the UN Secretariat as of 31st October 2024, are strongly encouraged to apply: Andorra, Angola, Antigua and Barbuda, Bahrain, Belize, Brunei Darussalam, China, Cuba, Democratic People's Republic of Korea, Dominica, Equatorial Guinea, Germany, Grenada, Guinea-Bissau, Hungary, Indonesia, Israel, Japan, Kiribati, Kuwait, Lao People's Democratic Republic, Libya, Liechtenstein, Malta, Marshall Islands, Micronesia (Federated States of), Monaco, Nauru, Oman, Palau, Panama, Papua New Guinea, Paraguay, Qatar, Republic of Korea, Saint Lucia, Saint Vincent and the Grenadines, Sao Tome and Principe, Saudi Arabia, Singapore, Solomon Islands, Somalia, Timor-Leste, Turkmenistan, Tuvalu, United Arab Emirates, United States of America, Vanuatu. Staff members are subject to the authority of the Secretary-General and to assignment by him or her. In this context, all staff are expected to move periodically to new functions in their careers in accordance with established rules and procedures.

## **United Nations Considerations**

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According to article 101, paragraph 3, of the Charter of the United Nations, the paramount consideration in the employment of the staff is the necessity of securing the highest standards of efficiency, competence, and integrity. Candidates will not be considered for employment with the United Nations if they have committed violations of international human rights law, violations of international humanitarian law, sexual exploitation, sexual abuse, or sexual harassment, or if there are reasonable grounds to believe that they have been involved in the commission of any of these acts. The term "sexual exploitation" means any actual or attempted abuse of a position of vulnerability, differential power, or trust, for sexual purposes, including, but not limited to, profiting monetarily, socially or politically from the sexual exploitation of another. The term "sexual abuse" means the actual or threatened physical intrusion of a sexual nature, whether by force or under unequal or



coercive conditions. The term “sexual harassment” means any unwelcome conduct of a sexual nature that might reasonably be expected or be perceived to cause offence or humiliation, when such conduct interferes with work, is made a condition of employment or creates an intimidating, hostile or offensive work environment, and when the gravity of the conduct warrants the termination of the perpetrator’s working relationship. Candidates who have committed crimes other than minor traffic offences may not be considered for employment. Due regard will be paid to the importance of recruiting the staff on as wide a geographical basis as possible. The United Nations places no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs. The United Nations Secretariat is a non-smoking environment. Reasonable accommodation may be provided to applicants with disabilities upon request, to support their participation in the recruitment process. By accepting a letter of appointment, staff members are subject to the authority of the Secretary-General, who may assign them to any of the activities or offices of the United Nations in accordance with staff regulation 1.2 (c). Further, staff members in the Professional and higher category up to and including the D-2 level and the Field Service category are normally required to move periodically to discharge functions in different duty stations under conditions established in ST/AI/2023/3 on Mobility, as may be amended or revised. This condition of service applies to all position specific job openings and does not apply to temporary positions. Applicants are urged to carefully follow all instructions available in the online recruitment platform, inspira, and to refer to the Applicant Guide by clicking on “Manuals” in the “Help” tile of the inspira account-holder homepage. The evaluation of applicants will be conducted on the basis of the information submitted in the application according to the evaluation criteria of the job opening and the applicable internal legislations of the United Nations including the Charter of the United Nations, resolutions of the General Assembly, the Staff Regulations and Rules, administrative issuances and guidelines. Applicants must provide complete and accurate information pertaining to their personal profile and qualifications according to the instructions provided in inspira to be considered for the current job opening. No amendment, addition, deletion, revision or modification shall be made to applications that have been submitted. Candidates under serious consideration for selection will be subject to reference checks to verify the information provided in the application. Job openings advertised on the Careers Portal will be removed at 11:59 p.m. (New York time) on the deadline date.

## **No Fee**

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THE UNITED NATIONS DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, PROCESSING, OR TRAINING). THE UNITED NATIONS DOES NOT CONCERN ITSELF WITH INFORMATION ON APPLICANTS’ BANK ACCOUNTS.