

F.No.12011/1/2014-APAR (P)
Government of India
Ministry of Statistics & PI

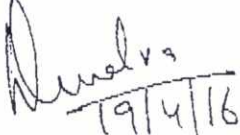
Sardar Patel Bhawan
Sansad Marg, New Delhi
Dated: 19 April 2016

OFFICE MEMORANDUM

Subject: - Preparation and maintenance of Annual Performance Assessment Report (APAR)

Reference is invited to this Ministry's OM No. 12011/1/2014-APAR (P) dated 31.03.2016 on the above subject requesting inter-alia to adhere to the timeline prescribed for writing of APARs. As per the timeline prescribed for writing of APARs, self-appraisal of APAR for 2015-16 has to be submitted to the Reporting Officer by the officer reported upon by 15.04.2016.

2. All officers of SSS(posted in CSO, NSSO, FOD and Other Ministries/Departments) and ISS(posted in CSO, NSSO, FOD and Other Ministries/Departments) are requested to intimate (also by e-mail @ sk.kadamb84@nic.in) the details about submission of their self-appraisal (alongwith date of submission) to their Reporting Officer by 26.04.2016 with full details of their Reporting Officer, Reviewing Officer and Accepting Officer (if applicable).


(D.K.Sharma)

Under Secretary to the Govt.of India

To,

1. The Director, NSSO(FOD)-HQ, with the request to bring these instructions to the notice of all their concerned officers.
2. All participating Ministries/Departments
3. DG, CSO, MoSPI
4. DG, NSSO, MoSPI
5. All ADG/DDG of MoSPI
6. ADG, SDRD/ADG, DPD/ADG, NSSO, FOD Hqrs.


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7. All Director of MoSPI
8. Director & HOD, MoSPI, New Delhi.
9. Director (ISS)/JD(SSS)
10. DDG Computer Centre for placing on the website of the Ministry.
11. US(Admn.I/ US(Admn.II)/ US(Admn.III)/ US(Admn.IV)/ General/ C&A Section,
MoSPI, New Delhi.
12. All SO's of MoSPI
13. Master Set 2015
14. Notice Board
15. AD (OL), MoSPI, New Delhi for Hindi Version.

Copy to:-

1. PS to MoS(P&I), New Delhi.
2. PPS to Secretary (S&PI), New Delhi.
3. PPS to Special Secretary (S&PI), New Delhi.
4. PPS to JS, MoSPI.

