

No.11024/26(01)/2015-SSS

भारत सरकार

Government of India

सांख्यिकी और कार्यक्रम कार्यान्वयन मंत्रालय

Ministry of Statistics and Programme Implementation

अधीनस्थ सांख्यिकीय सेवा प्रभाग

Subordinate Statistical Service Division

कक्ष सं. 414, खुर्शीद लाल भवन

Room No. 414, Khurshid Lal Bhawan,

जनपथ, नई दिल्ली- 110001

Janpath, New Delhi-110001

दिनांक/Dated-18.10.2023

Circular

Subject:- Seeking own cost fresh/revised Transfer applications from SSS officers as per 'Revised Transfer and Placement Policy', dated 3-10-2023 -regarding.

In order to streamline the process of request transfers of SSS officers in line with 'Revised Transfer and Placement Policy', dated 3-10-2023, it has been decided to seek the fresh/revised Transfer applications from SSS officers.

2. It is, accordingly, requested that all SSS officers (SSOs and JSOs), who are seeking own cost transfer, may forward their fresh/ revised transfer applications as per revised transfer policy in the enclosed format (Annexure-I) along with the relevant authentic supporting documents, if any, latest by **31st October, 2023**.

3. Further, SSS Officers are advised to send the transfer applications through proper channel only. For streamlining the compilation of the transfer applications, an advance copy of the application may be sent to SSS Division via email id: dir-ss@mospi.gov.in, however, the application would be considered only after receiving the same through proper channel.

4. It may please be noted that the transfer application once made will remain live till the disposal of the same by the Ministry or withdrawal by the officer whichever is earlier. Therefore, **the officers who do not want to revise/ withdraw their application need not to send their application again.**

5. This issues with the approval of the Competent Authority.

Signed by Mohammad Tayyab**Date: 18-10-2023 17:42:53****Reason: Approved****(Mohammad Tayyab)**

Deputy Director(SSS)

To

1. All the SSS Officers (through the website of the Ministry viz. www.mospi.gov.in)
2. All the participating Ministries/Department/Organisations of SSS (through the website of the Ministry viz. www.mospi.gov.in)

Proforma for seeking own cost transfer (SSO/JSO)

Sr. No.	Parameters	Particulars				
1	Name					
2	Gender					
3	Designation					
4	Employee Code					
5	Present place of posting					
6	Date of joining at present place of posting					
7	Details of posting of last 10 years	As per enclosed format				
8	Place where transfer sought					
9	Please specify (✓) the ground on which transfer sought.					
	Ground	PwD-Candidate/ PwD dependent	Medical Condition/ urgency of self or dependents	Spouse working	Due for superannuation within two years / Due for superannuation within six months on promotion	
	specify (✓)					
	Ground	Unmarried/ Single Female Officer	Mutual Transfer	Posting on return from deputation/ long leave/ long term training	Others (please specify)	
	specify (✓)					
10	If spouse is working, please specify (✓) office of spouse.					
	Office of spouse	Center Government-	State Government	Public Sector	Autonomous Body	Others (please specify)
	specify (✓)					

Note- Grounds specified in the above table shall be accompanied by authentic supporting documents.

Place:

Date:

Signature of the Officer

Details of Posting in last 10 Years

S. No.	Designation (since start to till date)	Place of posting	Period		Reason for transfer
			Form	To	

Reason code: Fresh Appointment-1, on promotion-2, own cost transfer-3, administrative ground-4, if any other reason, please specify-5.

Place:

Date:

Signature of the Officer