

**File No. 11024 / 26 (01) / 2015 - SSS**  
**[E. File No. 6909]**  
Government of India  
Ministry of Statistics & Programme Implementation  
Subordinate Statistical Service (SSS)

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Room No. 414, Khurshid Lal Bhawan,  
Janpath Lane, New Delhi-110001

Dated: 03.10.2023

**OFFICE MEMORANDUM**

**Sub.: Revised Transfer and Placement Policy for officers of the Subordinate Statistical Service (SSS)- reg.**

The undersigned is directed to convey that Competent Authority has approved the Transfer and Placement Policy (Annexed) for the officers of the Subordinate Statistical Service (SSS).

2. The aforementioned policy will come into effect from the date of issue of this O.M. and supersede all other policy/instructions/guidelines and O.M. issued in this regard, by this Ministry. The same may be reviewed in due course of time.

Encl.: As above.

  
**(Mohammad Tayyab)**  
Deputy Director

**To**

1. All SSS officers (through Ministry's website).
2. All the participating Ministries/ Departments/ Organisations.
3. Computer Center with a request to make necessary arrangement for placing this O.M. on Ministry's website.

**Copy for kind information to:**

1. PS to Hon'ble MOS (I/C) for Statistics & PI.
2. Sr. PPS to the Secretary, MoSPI, New Delhi.
3. PPS to the DG(NSS) & DG(C&A) & DG(Stats), MoSPI, New Delhi.
4. PS to the Joint Secretary (Admin.), MoSPI, New Delhi.

# **MINISTRY OF STATISTICS & PROGRAMME IMPLEMENTATION**

## **Transfer and Placement Policy for officers of the Subordinate Statistical Service (SSS)**

### **1. Introduction**

1.1 The Ministry of Statistics and Programme Implementation is the Cadre Controlling Authority of the Subordinate Statistical Service (SSS) Cadre. In order to bring greater objectivity and transparency in the transfer and placement of officers of Subordinate Statistical Service (SSS) and also to provide better opportunities to officers to excel in the service, appropriate transfer/placement policy is of immense importance.

1.2 The Transfer and Placement Policy (TPP) for Subordinate Statistical Service (SSS) officers have been formulated to give effect to Rule-16 of the Subordinate Statistical Service (SSS), Rules 2013. This policy is in accordance with extant guidelines of Department of Personnel and Training (DoPT) and Department of Expenditure (DoE) prescribed from time to time.

1.3 The policy is aimed at systematic career development of SSS officers to enable them to realize their growth potential and to contribute towards the achievement of the organizational goals, objectives, mission and vision.

1.4 SSS being a service with all-India transfer liability, the SSS Officers can be transferred to any station as per the administrative and functional requirement.

1.5 In-so-far as the transfer of officers of SSS cadre belonging to the following categories is concerned, it would be done in accordance with the guidelines issued by DoPT vide their O.Ms. dated 16.07.2015, 02.11.2022 & 24.11.2022 and other extant instructions issued time to time:

- i. Spouse ground, i.e., posting of husband and wife at the same station;
- ii. Posting of differently-abled candidates and parents of mentally retarded children;
- iii. The officer is due for superannuation within two years;
- iv. The officer is due for superannuation within six months on promotion;
- v. Posting of Officers on return from Deputation/Long Leave/Long Term Training;
- vi. Mutual Transfer/Transfer on request;
- vii. Transfer and posting requests from differently-abled officers;
- viii. Unmarried / Single female officers.

1.6 Henceforth, all transfers and postings of Subordinate Statistical Service (SSS) officers shall be affected on the recommendations of the Transfer & Placement Committee constituted for Subordinate Statistical Service (SSS) in accordance with these guidelines.

1.7 These guidelines shall come into effect from the date of its issue and supersede all other policy/instructions/guidelines and OMs issued on this matter by this Ministry.

### **2. The Constitution of Transfer and Placement Committee (TPC) for transfer and placement of SSS officers**

2.1 There shall be a Transfer & Placement Committee comprising of the following:

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*03/10/2023*



(i) Director General to be nominated by the Secretary (S&PI)	Chairperson
(ii) Additional Director General to be nominated by the Secretary (S&PI)	Member
(iii) SAG Level Officer Incharge of Admin. MoSPI	Member
(iv) JAG Level Officer Incharge SSS Division, MoSPI	Non-Member & Convener

2.2 The Secretary (MoS&PI)-cum-CCA will be the Competent Authority to approve the transfer/ placement of SSS officers.

### 3. Function of the Transfer & Placement Committee (TPC) for Subordinate Statistical Service (SSS):

The Transfer & Placement Committee will discharge its duties and recommend transfer & posting of SSS officers on the basis of the administrative/ functional/ operational requirements of all the participating Ministries/ Departments/ Offices of SSS and requests on personal grounds forwarded by SSS officers.

### 4. Fixation of Tenure of SSS Officers

4.1 The minimum and maximum tenure of service for SSS officers at one station shall be as under:

Designation	Maximum Tenure (In Years)	Minimum Tenure (In Years)
Junior Statistical Officer	5	3
Senior Statistical Officer	7	3

4.2 The transfer of SSS officers after completing a period of four (04) years or more shall be treated in public interest.

4.3 The transfers of SSS officers on the grounds of administrative requirement or administrative ground shall also be treated in public interest.

### 5. Relieving of SSS officers on transfer

The Ministry of Statistics & Programme Implementation (MoSPI) being the Cadre Controlling Authority (CCA) of SSS, shall be the Competent Authority to transfer SSS officers of any grade and it shall be the duty of the concerned Ministry/ Department/ Organization to relieve the officer concerned within 45 days of the transfer order, failing which the Cadre Controlling Authority (CCA) will issue the order for relieving of the officer which will be binding on the participating Ministry.

### 6. Relaxation

Notwithstanding anything contained in this policy, with justifications/reasons to be recorded in writing, the Competent Authority may relax any provision(s) of this policy.

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*Handwritten signature and date:*  
03/10/2023