

**No. 11024/26 /2011-SSS  
Government of India  
Ministry of Statistics & Programme Implementation**

**Dated: 1<sup>st</sup> December 2014**

**CIRCULAR**

**Sub: Revision of monetary ceiling for purchase / reimbursement of briefcase / office bag / ladies purse – Regarding.**

Reference is invited to this Ministry circular No: F- 23016 / 02 / 2012 – Genl. dated 25.04.2013 (**Copy enclosed**) relating to revision of monetary ceiling for purchase / reimbursement of briefcase / office bag / ladies purse on the subject cited above. Instances have been brought to the notice of CCA of SSS that NSSO (FOD) are not extending the facilities of briefcase / office bag / ladies purse to SSS officers, posted under their administrative control, as per the scale sanctioned by this Ministry.

02. The matter has been considered by this Ministry and it is advised that reimbursement briefcase / office bag / ladies purse may be extended to eligible SSS officers posted in NSSO (FOD), as per instructions contained in this Ministry circular dated 25th April 2013 on a uniform basis, without any room for complaints.

**Enclose: As above.**

*Saraswathy*

**(K. Saraswathy)**

**Under Secretary to the Govt. of India (SSS)**

**Tel. No. 011- 23340888**

**DDG (Amin),  
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East Block -6, Level No. 4 to 7,  
R. K. Puram New Delhi- 110066**

**Copy to:**

- (i) General Secretary AIASI and SSOA.
- (ii) Computer center of MOS&PI New Delhi.

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No.F-23016/2/2012-Genl.  
Government of India  
Ministry of Statistics & Programme Implementation  
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Sardar Patel Bhawan, Sansad Marg  
New Delhi-110001, dated: 25.04.2013

**CIRCULAR**

Subject: Revision of monetary ceiling for purchase/reimbursement of briefcase/office bag/ladies purse – regarding.

Considering requests of officers of this Ministry for revision of monetary ceiling of expenditure/reimbursement on account of purchase of briefcase/office bag/ladies purse to make it realistic in consequence with the prevailing market rates, the competent authority has decided to revise the monetary ceiling as under:-

Sl. No.	Level of Officers	Revised Rates (in Rs.)
1	Secretary/Special Secretary or equivalent	Rs.10,000/-
2	Additional Secretary or equivalent	Rs.8,000/-
3	Joint Secretary or equivalent	Rs.6,500/-
4	Director/Deputy Secretary or equivalent	Rs.5,000/-
5	Under Secretary/Pr. Private Secretary or equivalent	Rs.4,000/-
6	Section Officer/Private Secretary or equivalent	Rs.4,000/-
7	Assistant/PA/UDC/Steno(NFSG) or equivalent with grade pay Rs.4,200/- and above	Rs.3,500/-

2. The entitled officers/officials can purchase briefcases/office bags/ladies purses of their own choice from any private/public outlets as per their entitlement. However, re-imbusement shall be restricted to the above mentioned ceilings limits.
3. The briefcase/office bag/ladies bag shall be provided to the above officers/officials on joining this Ministry or on completion of three years from the date of issue of earlier one.
4. The above ceiling will be effective from 01.04.2013.

  
(V. Talwar)  
Under Secretary to the Govt. of India  
Tel.No.23747929

Copy to:-

All officers and staff of Ministry of Statistics & Programme Implementation.