



Bid Number/बोली क्रमांक (बिड संख्या):  
GEM/2023/B/3125098  
Dated/दिनांक : 13-02-2023

### Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
<b>Bid End Date/Time/बिड बंद होने की तारीख/समय</b>	06-03-2023 17:00:00
<b>Bid Opening Date/Time/बिड खुलने की तारीख/समय</b>	06-03-2023 17:30:00
<b>Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)</b>	180 (Days)
<b>Ministry/State Name/मंत्रालय/राज्य का नाम</b>	Ministry Of Statistics And Programme Implementation
<b>Department Name/विभाग का नाम</b>	Field Operations Division (fod), Headquarters, Delhi
<b>Organisation Name/संगठन का नाम</b>	National Sample Survey Office (nssso)
<b>Office Name/कार्यालय का नाम</b>	New Delhi
<b>Item Category/मद केटेगरी</b>	Manpower Outsourcing Services - Minimum wage - Skilled; Others; NEZ survey work , Manpower Outsourcing Services - Minimum wage - Highly-Skilled; Others; NEZ field work , Manpower Outsourcing Services - Minimum wage - Skilled; Others; NEZ admn work
<b>Contract Period</b>	2 Year(s)
<b>Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)</b>	10616 Lakh (s)
<b>Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष</b>	3 Year (s)
<b>Past Experience of Similar Services required</b>	Yes
<b>MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/ and Turnover</b>	Yes
<b>Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छूट/ and Turnover</b>	Yes

**Bid Details/बिड विवरण**

<b>Document required from seller/विक्रेता से मांगे गए दस्तावेज़</b>	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
<b>Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया</b>	Yes
<b>RA Qualification Rule</b>	50% Lowest Priced Technically Qualified Bidders
<b>Type of Bid/बिड का प्रकार</b>	Two Packet Bid
<b>Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय</b>	2 Days
<b>Estimated Bid Value/अनुमानित बिड मूल्य</b>	530837736
<b>Evaluation Method/मूल्यांकन पद्धति</b>	Total value wise evaluation
<b>Financial Document Indicating Price Breakup Required</b>	Yes

**EMD Detail/ईएमडी विवरण**

Advisory Bank/एडवाइजरी बैंक	State Bank of India
EMD Amount/ईएमडी राशि	26541886

**ePBG Detail/ईपीबीजी विवरण**

Required	No
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(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

**Beneficiary/लाभार्थी :**

Deputy Director General  
Field Operations Division (FOD) Headquarters, Ministry of Statistics and Programme Implementation, Delhi.  
(Arun Kumar Yadav)

**Splitting/विभाजन**

Bid splitting not applied.

### **MSE Purchase Preference/एमएसई खरीद वरीयता**

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid data sheet (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
5. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.
6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
7. Past Experience of Similar Services: The Bidder must have successfully executed / completed at least one single order of 80 % of the Estimated Bid Value or 2 orders each of 50 % of the Estimated Bid Value or 3 orders each of 40 % of the Estimated Bid Value for similar service(s) in last three years to any Central / State Govt Organization / PSU / Public Listed Company. Copies of contracts / work orders and documentary evidence of successful execution / completion in support of Past Experience of Similar Services along with names, address and contact details of clients shall be uploaded with the bid for verification by the Buyer.
8. Reverse Auction would be conducted amongst first 50% of the technically qualified bidders arranged in the order of prices from lowest to highest. Number of sellers eligible for participating in RA would be rounded off to next higher integer value if number of technically qualified bidders is odd (e.g. if 7 bids are technically qualified, then RA will be conducted amongst L-1 to L-4). In case number of technically qualified bidders are 2 or 3, RA will be between all without any elimination. If Buyer has chosen to split the bid amongst N sellers, then minimum N sellers would be taken to RA round. In case Primary products of only one OEM are left in contention for participation in RA based on lowest 50% bidders qualifying for RA, the number of sellers qualifying for RA would be increased to get at least products of one more OEM (directly participated or through its reseller) if available. Further, if bid(s) of any seller(s) eligible for MSE preference is / are coming within price band of 15% of Non MSE L-1 or if bid of any seller(s) eligible for Make in India preference is / are coming within price band of 20% of non MII L-1, then such MSE / Make in India seller shall also be allowed to participate in the RA process.

**Excel Upload Required/एक्सेल में अपलोड किए जाने की आवश्यकता :**

Experience of supplying manpower - [1676290131.xlsx](#)

**Additional Qualification/Data Required**

**The Bidder should have executed at least X No. projects with contract value not less than (Rs) yy for each contract of providing manpower services to Central/ State Government Departments/ Public Sector Undertakings/ Autonomous Bodies in last N financial years:**As per RFP attached herewith.

**The Bidder should have executed at least X No. projects with supply of xx..no. of manpower in each contract of providing manpower services to Central/ State Government Departments/ Public Sector Undertakings/ Autonomous Bodies in last N financial years:**As per RFP attached herewith.

**Geographic Presence: Office registration certificate:**As per RFP attached herewith.

**Scope of work & Job description:**[1676290139.pdf](#)

**Buyer to upload undertaking that Minimum Wages indicated by him during Bid Creation are as per applicable Minimum Wages Act:**[1676290157.pdf](#)

**Pre Bid Detail(s)**

Pre-Bid Date and Time	Pre-Bid Venue
22-02-2023 11:00:00	Main Conference Hall, First Floor, Field Operation Division (HQ), National Statistical Office, MOSPI, Sankhyiki Bhawan, CBD, Shahdara, Near District Court Karkardooma, Delhi- 110032.

**Manpower Outsourcing Services - Minimum Wage - Skilled; Others; NEZ Survey Work ( 531 )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
<b>Core</b>	
Skill Category	Skilled
Type of Function	Others
List of Profiles	NEZ survey work
Educational Qualification	Graduate
Specialization	any
Post Graduation	Optional
Specialization for PG	any
Experience	0 to 3 Years
State	NA
Zipcode	NA
District	NA
<b>Addon(s)</b>	
<b>Additional Details</b>	

Specification	Values
Designation	Survey Enumerator

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement
1	Reuben Lalfelkima	799006,NSSO(FOD), Sriram Villa Shyamali Bazar, Near SBI Kunjaban, Agartala West Tripura, 799006	78	<ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 866</li> <li>• Bonus (INR per day) : 0</li> <li>• EDLI (INR per day) : 4.33</li> <li>• EPF Admin Charge (INR per day) : 16.67</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• ESI (INR per day) : 41.135</li> <li>• Number of working days in a month : 30</li> <li>• Provident Fund (INR per day) : 103.92</li> <li>• Tenure/ Duration of Employment (in months) : 24</li> </ul>

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement
2	Jaya Pradhan	737102,NSSO(FOD), RINZING BUILDING, GAIRIGAON, TADONG, GANGTOK-737102, SIKKIM	31	<ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 866</li> <li>• Bonus (INR per day) : 0</li> <li>• EDLI (INR per day) : 4.33</li> <li>• EPF Admin Charge (INR per day) : 16.67</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• ESI (INR per day) : 41.135</li> <li>• Number of working days in a month : 30</li> <li>• Provident Fund (INR per day) : 103.92</li> <li>• Tenure/ Duration of Employment (in months) : 24</li> </ul>

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement
3	Dhiraj Kumar	781006,National Sample Survey Office(NSSO), Regional Office, 3rd Floor, Central Block, Housefed Complex, Beltola-Basista Road, Near Last Gate, Guwahati-781006	87	<ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 866</li> <li>• Bonus (INR per day) : 0</li> <li>• EDLI (INR per day) : 4.33</li> <li>• EPF Admin Charge (INR per day) : 16.67</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• ESI (INR per day) : 41.135</li> <li>• Number of working days in a month : 30</li> <li>• Provident Fund (INR per day) : 103.92</li> <li>• Tenure/ Duration of Employment (in months) : 24</li> </ul>

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4	Vanlalfan Khuongpui	795001,NSSO(FOD),RO-Imphal, Thangmeibandlourungpurelleikai, Near ImaEmoinu Sana Sanglen, MANIPUR, IMPHAL-795001	67	<ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 866</li> <li>• Bonus (INR per day) : 0</li> <li>• EDLI (INR per day) : 4.33</li> <li>• EPF Admin Charge (INR per day) : 16.67</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• ESI (INR per day) : 41.135</li> <li>• Number of working days in a month : 30</li> <li>• Provident Fund (INR per day) : 103.92</li> <li>• Tenure/ Duration of Employment (in months) : 24</li> </ul>



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5	R Mhabemo Ngullie	797001,NSSO(FOD).Upland AG Colony,Near Lerie Baptist Church,NH.29.Imphal Road,Kohima	56	<ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 866</li> <li>• Bonus (INR per day) : 0</li> <li>• EDLI (INR per day) : 4.33</li> <li>• EPF Admin Charge (INR per day) : 16.67</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• ESI (INR per day) : 41.135</li> <li>• Number of working days in a month : 30</li> <li>• Provident Fund (INR per day) : 103.92</li> <li>• Tenure/ Duration of Employment (in months) : 24</li> </ul>

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement
6	Hausang Khaute	793001,NSSO, Regional Office, Oakland, Shillong, Meghalaya, Pin-793001	56	<ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 866</li> <li>• Bonus (INR per day) : 0</li> <li>• EDLI (INR per day) : 4.33</li> <li>• EPF Admin Charge (INR per day) : 16.67</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• ESI (INR per day) : 41.135</li> <li>• Number of working days in a month : 30</li> <li>• Provident Fund (INR per day) : 103.92</li> <li>• Tenure/ Duration of Employment (in months) : 24</li> </ul>

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement
7	Manik Lal Das	785001,NSSO(FOD), SRO-Jorhat, Malow Ali, Jorhat, Pin Code-785001, Assam	50	<ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 866</li> <li>• Bonus (INR per day) : 0</li> <li>• EDLI (INR per day) : 4.33</li> <li>• EPF Admin Charge (INR per day) : 16.67</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• ESI (INR per day) : 41.135</li> <li>• Number of working days in a month : 30</li> <li>• Provident Fund (INR per day) : 103.92</li> <li>• Tenure/ Duration of Employment (in months) : 24</li> </ul>

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement
8	Thokchom Premchandra Singh	784001,NSSO(FOD), SRO-Tezpur, Raja Arcade, 3rd Floor, N.T. Road, KamarChuburi, Tezpur-784001	30	<ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 866</li> <li>• Bonus (INR per day) : 0</li> <li>• EDLI (INR per day) : 4.33</li> <li>• EPF Admin Charge (INR per day) : 16.67</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• ESI (INR per day) : 41.135</li> <li>• Number of working days in a month : 30</li> <li>• Provident Fund (INR per day) : 103.92</li> <li>• Tenure/ Duration of Employment (in months) : 24</li> </ul>

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement
9	E.Renbi Jami	786003,NSSO(FOD),RO-Dibrugarh, Swaraj Bhawan, Milan Nagar, Mancotta Road, Dibrugarh-786003, Assam	76	<ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 866</li> <li>• Bonus (INR per day) : 0</li> <li>• EDLI (INR per day) : 4.33</li> <li>• EPF Admin Charge (INR per day) : 16.67</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• ESI (INR per day) : 41.135</li> <li>• Number of working days in a month : 30</li> <li>• Provident Fund (INR per day) : 103.92</li> <li>• Tenure/ Duration of Employment (in months) : 24</li> </ul>

**Manpower Outsourcing Services - Minimum Wage - Highly-Skilled; Others; NEZ Field Work ( 100 )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
<b>Core</b>	
Skill Category	Highly-Skilled
Type of Function	Others
List of Profiles	NEZ field work
Educational Qualification	Graduate
Specialization	any
Post Graduation	Optional
Specialization for PG	any
Experience	0 to 3 Years

Specification	Values
State	NA
Zipcode	NA
District	NA
<b>Addon(s)</b>	
<b>Additional Details</b>	
Designation	Survey Supervisor

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement
1	Reuben Lalfelkima	799006,NSSO(FOD), Sriram Villa Shyamali Bazar, Near SBI Kunjaban, Agartala West Tripura, 799006	14	<ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 940</li> <li>• EDLI (INR per day) : 4.7</li> <li>• Bonus (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 16.67</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• Number of working days in a month : 30</li> <li>• Provident Fund (INR per day) : 112.8</li> <li>• ESI (INR per day) : 44.65</li> <li>• Tenure/ Duration of Employment (in months) : 24</li> </ul>

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2	Jaya Pradhan	737102,NSSO(FOD), RINZING BUILDING, GAIRIGAON, TADONG, GANGTOK-737102, SIKKIM	7	<ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 940</li> <li>• EDLI (INR per day) : 4.7</li> <li>• Bonus (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 16.67</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• Number of working days in a month : 30</li> <li>• Provident Fund (INR per day) : 112.8</li> <li>• ESI (INR per day) : 44.65</li> <li>• Tenure/ Duration of Employment (in months) : 24</li> </ul>

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement
3	Dhiraj Kumar	781006,National Sample Survey Office(NSSO), Regional Office, 3rd Floor, Central Block, Housefed Complex, Beltola-Basista Road, Near Last Gate, Guwahati-781006	19	<ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 940</li> <li>• EDLI (INR per day) : 4.7</li> <li>• Bonus (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 16.67</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• Number of working days in a month : 30</li> <li>• Provident Fund (INR per day) : 112.8</li> <li>• ESI (INR per day) : 44.65</li> <li>• Tenure/ Duration of Employment (in months) : 24</li> </ul>



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4	Vanlalfan Khuongpui	795001,NSSO(FOD),RO-Imphal, Thangmeibandlourungpurelleikai, Near ImaEmoinu Sana Sanglen, MANIPUR, IMPHAL-795001	15	<ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 940</li> <li>• EDLI (INR per day) : 4.7</li> <li>• Bonus (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 16.67</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• Number of working days in a month : 30</li> <li>• Provident Fund (INR per day) : 112.8</li> <li>• ESI (INR per day) : 44.65</li> <li>• Tenure/ Duration of Employment (in months) : 24</li> </ul>

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5	R Mhabemo Ngullie	797001,NSSO(FOD).Upland AG Colony,Near Lerie Baptist Church,NH.29.Imphal Road,Kohima	8	<ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 940</li> <li>• EDLI (INR per day) : 4.7</li> <li>• Bonus (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 16.67</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• Number of working days in a month : 30</li> <li>• Provident Fund (INR per day) : 112.8</li> <li>• ESI (INR per day) : 44.65</li> <li>• Tenure/ Duration of Employment (in months) : 24</li> </ul>

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6	Hausang Khaute	793001,NSSO, Regional Office, Oakland, Shillong, Meghalaya, Pin-793001	10	<ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 940</li> <li>• EDLI (INR per day) : 4.7</li> <li>• Bonus (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 16.67</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• Number of working days in a month : 30</li> <li>• Provident Fund (INR per day) : 112.8</li> <li>• ESI (INR per day) : 44.65</li> <li>• Tenure/ Duration of Employment (in months) : 24</li> </ul>

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7	Manik Lal Das	785001,NSSO(FOD), SRO-Jorhat, Malow Ali, Jorhat, Pin Code-785001, Assam	10	<ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 940</li> <li>• EDLI (INR per day) : 4.7</li> <li>• Bonus (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 16.67</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• Number of working days in a month : 30</li> <li>• Provident Fund (INR per day) : 112.8</li> <li>• ESI (INR per day) : 44.65</li> <li>• Tenure/ Duration of Employment (in months) : 24</li> </ul>

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8	Thokchom Premchandra Singh	784001,NSSO(FOD), SRO-Tezpur, Raja Arcade, 3rd Floor, N.T. Road, KamarChuburi, Tezpur-784001	5	<ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 940</li> <li>• EDLI (INR per day) : 4.7</li> <li>• Bonus (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 16.67</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• Number of working days in a month : 30</li> <li>• Provident Fund (INR per day) : 112.8</li> <li>• ESI (INR per day) : 44.65</li> <li>• Tenure/ Duration of Employment (in months) : 24</li> </ul>

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement
9	E.Renbi Jami	786003,NSSO(FOD),RO-Dibrugarh, Swaraj Bhawan, Milan Nagar, Mancotta Road, Dibrugarh-786003, Assam	12	<ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 940</li> <li>• EDLI (INR per day) : 4.7</li> <li>• Bonus (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 16.67</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• Number of working days in a month : 30</li> <li>• Provident Fund (INR per day) : 112.8</li> <li>• ESI (INR per day) : 44.65</li> <li>• Tenure/ Duration of Employment (in months) : 24</li> </ul>

### Manpower Outsourcing Services - Minimum Wage - Skilled; Others; NEZ Admn Work ( 59 )

#### Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
<b>Core</b>	
Skill Category	Skilled
Type of Function	Others
List of Profiles	NEZ admn work
Educational Qualification	Graduate
Specialization	any
Post Graduation	Optional
Specialization for PG	any
Experience	0 to 3 Years

Specification	Values
State	NA
Zipcode	NA
District	NA
<b>Addon(s)</b>	
<b>Additional Details</b>	
Designation	Admn. Support Staff

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement
1	Reuben Lalfelkima	799006,NSSO(FOD), Sriram Villa Shyamali Bazar, Near SBI Kunjaban, Agartala West Tripura, 799006	4	<ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 866</li> <li>• EDLI (INR per day) : 4.33</li> <li>• Bonus (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 16.67</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• Number of working days in a month : 30</li> <li>• Provident Fund (INR per day) : 103.92</li> <li>• ESI (INR per day) : 41.135</li> <li>• Tenure/ Duration of Employment (in months) : 24</li> </ul>

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement
2	Jaya Pradhan	737102,NSSO(FOD), RINZING BUILDING, GAIRIGAON, TADONG, GANGTOK-737102, SIKKIM	5	<ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 866</li> <li>• EDLI (INR per day) : 4.33</li> <li>• Bonus (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 16.67</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• Provident Fund (INR per day) : 103.92</li> <li>• ESI (INR per day) : 41.135</li> <li>• Number of working days in a month : 30</li> <li>• Tenure/ Duration of Employment (in months) : 24</li> </ul>



S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement
3	Dhiraj Kumar	781006,National Sample Survey Office(NSSO), Regional Office, 3rd Floor, Central Block, Housefed Complex, Beltola-Basista Road, Near Last Gate, Guwahati-781006	15	<ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 866</li> <li>• EDLI (INR per day) : 4.33</li> <li>• Bonus (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 16.67</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• Number of working days in a month : 30</li> <li>• Provident Fund (INR per day) : 103.92</li> <li>• ESI (INR per day) : 41.135</li> <li>• Tenure/ Duration of Employment (in months) : 24</li> </ul>

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4	Vanlalfan Khuongpui	795001,NSSO(FOD),RO-Imphal, Thangmeibandlourungpurelleikai, Near ImaEmoinu Sana Sanglen, MANIPUR, IMPHAL-795001	4	<ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 866</li> <li>• EDLI (INR per day) : 4.33</li> <li>• Bonus (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 16.67</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• Provident Fund (INR per day) : 103.92</li> <li>• ESI (INR per day) : 41.135</li> <li>• Number of working days in a month : 30</li> <li>• Tenure/ Duration of Employment (in months) : 24</li> </ul>

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5	R Mhabemo Ngullie	797001,NSSO(FOD).Upland AG Colony,Near Lerie Baptist Church,NH.29.Imphal Road,Kohima	6	<ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 866</li> <li>• EDLI (INR per day) : 4.33</li> <li>• Bonus (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 16.67</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• Number of working days in a month : 30</li> <li>• Provident Fund (INR per day) : 103.92</li> <li>• ESI (INR per day) : 41.135</li> <li>• Tenure/ Duration of Employment (in months) : 24</li> </ul>

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement
6	Hausang Khaute	793001,NSSO, Regional Office, Oakland, Shillong, Meghalaya, Pin-793001	9	<ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 866</li> <li>• EDLI (INR per day) : 4.33</li> <li>• Bonus (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 16.67</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• Provident Fund (INR per day) : 103.92</li> <li>• ESI (INR per day) : 41.135</li> <li>• Number of working days in a month : 30</li> <li>• Tenure/ Duration of Employment (in months) : 24</li> </ul>

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement
7	Manik Lal Das	785001,NSSO(FOD), SRO-Jorhat, Malow Ali, Jorhat, Pin Code-785001, Assam	3	<ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 866</li> <li>• EDLI (INR per day) : 4.33</li> <li>• Bonus (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 16.67</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• Number of working days in a month : 30</li> <li>• Provident Fund (INR per day) : 103.92</li> <li>• ESI (INR per day) : 41.135</li> <li>• Tenure/ Duration of Employment (in months) : 24</li> </ul>

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8	Thokchom Premchandra Singh	784001,NSSO(FOD), SRO-Tezpur, Raja Arcade, 3rd Floor, N.T. Road, KamarChuburi, Tezpur-784001	3	<ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 866</li> <li>• EDLI (INR per day) : 4.33</li> <li>• Bonus (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 16.67</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• Provident Fund (INR per day) : 103.92</li> <li>• ESI (INR per day) : 41.135</li> <li>• Number of working days in a month : 30</li> <li>• Tenure/ Duration of Employment (in months) : 24</li> </ul>

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9	E.Renbi Jami	786003,NSSO(FOD),RO-Dibrugarh, Swaraj Bhawan, Milan Nagar, Mancotta Road, Dibrugarh-786003, Assam	10	<ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 866</li> <li>• EDLI (INR per day) : 4.33</li> <li>• Bonus (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 16.67</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• Number of working days in a month : 30</li> <li>• Provident Fund (INR per day) : 103.92</li> <li>• ESI (INR per day) : 41.135</li> <li>• Tenure/ Duration of Employment (in months) : 24</li> </ul>

## Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

### 1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

### 2. Forms of EMD and PBG

Bidders can also submit the EMD with Account Payee Demand Draft in favour of PAO MOSPI NEW DELHI payable at NEW DELHI.  
Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

### 3. Generic

**Bidder financial standing:** The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

#### 4. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

#### 5. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

#### 6. Buyer Added Bid Specific Scope Of Work(SOW)

Text Clause(s)

The provisions of attached RFP shall prevail over the other terms & conditions in case of any conflict/ambiguity.

#### 7. Service & Support

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

#### 8. Service & Support

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

#### 9. Purchase Preference (Centre)

Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for percentage of 15% of total value.

#### 10. Payment

**PAYMENT OF SALARIES AND WAGES:** Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.

#### 11. Past Project Experience

**Proof for Past Experience and Project Experience clause:** For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.**Proof for Past Experience and Project Experience clause:** For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.



## 12. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of PAO MOSPI NEW DELHI payable at NEW DELHI. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

## 13. Service & Support

The Service Provider is required to have at least 40 % of the required manpower on service provider's payroll for at least one year. Necessary documents relating to such manpower will be uploaded by the bidder for verification of the buyer. Such manpower will be part of total manpower to be provided by the Service Provider in case he gets the contract against this bid.

## Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part of bid:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process.
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---