



Bid Number/बोली क्रमांक (बिड संख्या):
GEM/2023/B/3128323
Dated/दिनांक : 14-02-2023

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	06-03-2023 14:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	06-03-2023 14:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	180 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Statistics And Programme Implementation
Department Name/विभाग का नाम	Field Operations Division (fod), Headquarters, Delhi
Organisation Name/संगठन का नाम	National Sample Survey Office (nssso)
Office Name/कार्यालय का नाम	New Delhi
Item Category/मद केटेगरी	Manpower Outsourcing Services - Minimum wage - Skilled; Others; CZ field work , Manpower Outsourcing Services - Minimum wage - Highly-Skilled; Others; CZ survey work inspection scrutiny , Manpower Outsourcing Services - Minimum wage - Skilled; Others; CZ admn work
Contract Period	2 Year(s)
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	14613 Lakh (s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	3 Year (s)
Past Experience of Similar Services required	Yes
MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/ and Turnover	Yes
Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छूट/ and Turnover	Yes

Bid Details/बिड विवरण

Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	Yes
RA Qualification Rule	50% Lowest Priced Technically Qualified Bidders
Type of Bid/बिड का प्रकार	Two Packet Bid
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Estimated Bid Value/अनुमानित बिड मूल्य	730692240
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation
Financial Document Indicating Price Breakup Required	Yes

EMD Detail/ईएमडी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
EMD Amount/ईएमडी राशि	36534612

ePBG Detail/ईपीबीजी विवरण

Required	No
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(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

Beneficiary/लाभार्थी :

Deputy Director General
National Sample Survey Office (NSSO), Field Operations Division (FOD) Headquarters, Ministry of Statistics and Programme Implementation, Delhi.
(Arun Kumar Yadav)

Splitting/विभाजन

Bid splitting not applied.

MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid data sheet (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
5. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.
6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
7. Past Experience of Similar Services: The Bidder must have successfully executed / completed at least one single order of 80 % of the Estimated Bid Value or 2 orders each of 50 % of the Estimated Bid Value or 3 orders each of 40 % of the Estimated Bid Value for similar service(s) in last three years to any Central / State Govt Organization / PSU / Public Listed Company. Copies of contracts / work orders and documentary evidence of successful execution / completion in support of Past Experience of Similar Services along with names, address and contact details of clients shall be uploaded with the bid for verification by the Buyer.
8. Reverse Auction would be conducted amongst first 50% of the technically qualified bidders arranged in the order of prices from lowest to highest. Number of sellers eligible for participating in RA would be rounded off to next higher integer value if number of technically qualified bidders is odd (e.g. if 7 bids are technically qualified, then RA will be conducted amongst L-1 to L-4). In case number of technically qualified bidders are 2 or 3, RA will be between all without any elimination. If Buyer has chosen to split the bid amongst N sellers, then minimum N sellers would be taken to RA round. In case Primary products of only one OEM are left in contention for participation in RA based on lowest 50% bidders qualifying for RA, the number of sellers qualifying for RA would be increased to get at least products of one more OEM (directly participated or through its reseller) if available. Further, if bid(s) of any seller(s) eligible for MSE preference is / are coming within price band of 15% of Non MSE L-1 or if bid of any seller(s) eligible for Make in India preference is / are coming within price band of 20% of non MII L-1, then such MSE / Make in India seller shall also be allowed to participate in the RA process.

Additional Qualification/Data Required

The Bidder should have executed at least X No. projects with contract value not less than (Rs) yy for each contract of providing manpower services to Central/ State Government Departments/ Public Sector Undertakings/ Autonomous Bodies in last N financial years:As per RFP attached herewith.

The Bidder should have executed at least X No. projects with supply of xx..no. of manpower in each contract of providing manpower services to Central/ State Government Departments/ Public Sector Undertakings/ Autonomous Bodies in last N financial years:As per RFP attached herewith.

Geographic Presence: Office registration certificate:As per RFP attached herewith.

Scope of work & Job description:[1676362148.pdf](#)

Buyer to upload undertaking that Minimum Wages indicated by him during Bid Creation are as per applicable Minimum Wages Act:[1676361673.pdf](#)

Pre Bid Detail(s)

Pre-Bid Date and Time	Pre-Bid Venue
22-02-2023 11:00:00	Main Conference Hall, First Floor, Field Operation Division (HQ), National Statistical Office, MOSPI, Sankhyiki Bhawan, CBD, Shahdara, Near District Court Karkardooma, Delhi- 110032.

Manpower Outsourcing Services - Minimum Wage - Skilled; Others; CZ Field Work (764)**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
Core	
Skill Category	Unskilled , Semi-skilled , Skilled , Highly-Skilled
Type of Function	Admin , Finance/Accounts , IT-Technical , Non-IT Technical , Healthcare , Others
List of Profiles	CZ field work
Educational Qualification	Graduate
Specialization	any
Post Graduation	Not Required , Required , Optional
Specialization for PG	any
Experience	0 to 3 Years
State	NA
Zipcode	NA
District	NA
Addon(s)	
Additional Details	
Designation	Survey Enumerator

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement
1	Anuj Singh	211001,National Sample Survey Office (Field Operations Division), 38-A, Sardar Patel Marg, Civil Lines, Allahabad, Uttar Pradesh	137	<ul style="list-style-type: none">• Minimum daily wage (INR) exclusive of GST : 866• Bonus (INR per day) : 0• EDLI (INR per day) : 4.33• EPF Admin Charge (INR per day) : 16.67• Optional Allowances 1 (INR per day) : 0• Optional Allowances 2 (INR per day) : 0• Optional Allowances 3 (INR per day) : 0• ESI (INR per day) : 41.135• Number of working days in a month : 30• Provident Fund (INR per day) : 103.92• Tenure/ Duration of Employment (in months) : 24

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement
2	Gaurav Kumar Dubey	248001,NSSO(FOD), REGIONAL OFFICE, C-15, Sector-1, Defence Colony, Dehradun-248001	70	<ul style="list-style-type: none"> • Minimum daily wage (INR) exclusive of GST : 866 • Bonus (INR per day) : 0 • EDLI (INR per day) : 4.33 • EPF Admin Charge (INR per day) : 16.67 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • ESI (INR per day) : 41.135 • Number of working days in a month : 30 • Provident Fund (INR per day) : 103.92 • Tenure/ Duration of Employment (in months) : 24

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement
3	Rajesh Kumar Shrivastava	462011,NSSO (FOD), Hall no. 201 & 205 Vijay Stambh, B-Block, M.P Nagar, Zone-1, Bhopal-462011	86	<ul style="list-style-type: none"> • Minimum daily wage (INR) exclusive of GST : 866 • Bonus (INR per day) : 0 • EDLI (INR per day) : 4.33 • EPF Admin Charge (INR per day) : 16.67 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • ESI (INR per day) : 41.135 • Number of working days in a month : 30 • Provident Fund (INR per day) : 103.92 • Tenure/ Duration of Employment (in months) : 24

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement
4	Awadhesh Kumar	282003,NSSO(FOD), Regional Office 64/4, Wing-B, CGO Complex, Sanjay Place, Agra (U.P.) - 282003	119	<ul style="list-style-type: none"> • Minimum daily wage (INR) exclusive of GST : 866 • Bonus (INR per day) : 0 • EDLI (INR per day) : 4.33 • EPF Admin Charge (INR per day) : 16.67 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • ESI (INR per day) : 41.135 • Number of working days in a month : 30 • Provident Fund (INR per day) : 103.92 • Tenure/ Duration of Employment (in months) : 24

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement
5	Nand Kishor Dixit	474009,Regional office, NSSO, FOD,Gwalior Madhya Pradesh Pin 474009	88	<ul style="list-style-type: none"> • Minimum daily wage (INR) exclusive of GST : 866 • Bonus (INR per day) : 0 • EDLI (INR per day) : 4.33 • EPF Admin Charge (INR per day) : 16.67 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • ESI (INR per day) : 41.135 • Number of working days in a month : 30 • Provident Fund (INR per day) : 103.92 • Tenure/ Duration of Employment (in months) : 24

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement
6	Abhai Nath	226022,NSSO(FOD), REGIONAL OFFICE, NSSO BAHWAN, INS-IV, SECTOR 11, RING ROAD, VIKAS NAGAR, LUCKNOW	97	<ul style="list-style-type: none"> • Minimum daily wage (INR) exclusive of GST : 866 • Bonus (INR per day) : 0 • EDLI (INR per day) : 4.33 • EPF Admin Charge (INR per day) : 16.67 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • ESI (INR per day) : 41.135 • Number of working days in a month : 30 • Provident Fund (INR per day) : 103.92 • Tenure/ Duration of Employment (in months) : 24

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7	Nikita Tiwari	482001,NSSO (FOD), JDA Building, First Floor, Madan Mahal	72	<ul style="list-style-type: none"> • Minimum daily wage (INR) exclusive of GST : 866 • Bonus (INR per day) : 0 • EDLI (INR per day) : 4.33 • EPF Admin Charge (INR per day) : 16.67 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • ESI (INR per day) : 41.135 • Number of working days in a month : 30 • Provident Fund (INR per day) : 103.92 • Tenure/ Duration of Employment (in months) : 24

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement
8	Rajesh Kumar Verma	244001,N.S.S.O.(F.O.D.) SUB REGIONAL OFFICE 413, KAILASH BHAWAN, HEAD POST OFFICE ROAD SITAPUR, UTTAR PRADESH, PIN- 244001.	95	<ul style="list-style-type: none"> • Minimum daily wage (INR) exclusive of GST : 866 • Bonus (INR per day) : 0 • EDLI (INR per day) : 4.33 • EPF Admin Charge (INR per day) : 16.67 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • ESI (INR per day) : 41.135 • Number of working days in a month : 30 • Provident Fund (INR per day) : 103.92 • Tenure/ Duration of Employment (in months) : 24

Manpower Outsourcing Services - Minimum Wage - Highly-Skilled; Others; CZ Survey Work Inspection Scrutiny (152)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Skill Category	Unskilled , Semi-skilled , Skilled , Highly-Skilled
Type of Function	Admin , Finance/Accounts , IT-Technical , Non-IT Technical , Healthcare , Others
List of Profiles	CZ survey work inspection scrutiny
Educational Qualification	Graduate
Specialization	any
Post Graduation	Not Required , Required , Optional
Specialization for PG	any

Specification	Values
Experience	0 to 3 Years
State	NA
Zipcode	NA
District	NA
Addon(s)	
Additional Details	
Designation	Survey Supervisor

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement
1	Anuj Singh	211001,National Sample Survey Office (Field Operations Division), 38-A, Sardar Patel Marg, Civil Lines, Allahabad, Uttar Pradesh	26	<ul style="list-style-type: none"> • Minimum daily wage (INR) exclusive of GST : 940 • EDLI (INR per day) : 4.7 • Bonus (INR per day) : 0 • EPF Admin Charge (INR per day) : 16.67 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • Number of working days in a month : 30 • Provident Fund (INR per day) : 112.8 • ESI (INR per day) : 44.65 • Tenure/ Duration of Employment (in months) : 24

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement
2	Gaurav Kumar Dubey	248001,NSSO(FOD), REGIONAL OFFICE, C-15, Sector-1, Defence Colony, Dehradun-248001	14	<ul style="list-style-type: none"> • Minimum daily wage (INR) exclusive of GST : 940 • EDLI (INR per day) : 4.7 • Bonus (INR per day) : 0 • EPF Admin Charge (INR per day) : 16.67 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • Number of working days in a month : 30 • Provident Fund (INR per day) : 112.8 • ESI (INR per day) : 44.65 • Tenure/ Duration of Employment (in months) : 24

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3	Rajesh Kumar Shrivastava	462011,NSSO (FOD), Hall no. 201 & 205 Vijay Stambh, B-Block, M.P Nagar, Zone-1, Bhopal-462011	18	<ul style="list-style-type: none"> • Minimum daily wage (INR) exclusive of GST : 940 • EDLI (INR per day) : 4.7 • Bonus (INR per day) : 0 • EPF Admin Charge (INR per day) : 16.67 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • Number of working days in a month : 30 • Provident Fund (INR per day) : 112.8 • ESI (INR per day) : 44.65 • Tenure/ Duration of Employment (in months) : 24

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4	Awadhesh Kumar	282003,NSSO(FOD), Regional Office 64/4, Wing-B, CGO Complex, Sanjay Place, Agra (U.P.) - 282003	23	<ul style="list-style-type: none"> • Minimum daily wage (INR) exclusive of GST : 940 • EDLI (INR per day) : 4.7 • Bonus (INR per day) : 0 • EPF Admin Charge (INR per day) : 16.67 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • Number of working days in a month : 30 • Provident Fund (INR per day) : 112.8 • ESI (INR per day) : 44.65 • Tenure/ Duration of Employment (in months) : 24

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5	Nand Kishor Dixit	474009,Regional office, NSSO, FOD,Gwalior Madhya Pradesh Pin 474009	16	<ul style="list-style-type: none"> • Minimum daily wage (INR) exclusive of GST : 940 • EDLI (INR per day) : 4.7 • Bonus (INR per day) : 0 • EPF Admin Charge (INR per day) : 16.67 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • Number of working days in a month : 30 • Provident Fund (INR per day) : 112.8 • ESI (INR per day) : 44.65 • Tenure/ Duration of Employment (in months) : 24

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6	Abhai Nath	226022,NSSO(FOD), REGIONAL OFFICE, NSSO BAHWAN, INS-IV, SECTOR 11, RING ROAD, VIKAS NAGAR, LUCKNOW	24	<ul style="list-style-type: none"> • Minimum daily wage (INR) exclusive of GST : 940 • EDLI (INR per day) : 4.7 • Bonus (INR per day) : 0 • EPF Admin Charge (INR per day) : 16.67 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • Number of working days in a month : 30 • Provident Fund (INR per day) : 112.8 • ESI (INR per day) : 44.65 • Tenure/ Duration of Employment (in months) : 24

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7	Nikita Tiwari	482001,NSSO (FOD), JDA Building, First Floor, Madan Mahal	14	<ul style="list-style-type: none"> • Minimum daily wage (INR) exclusive of GST : 940 • EDLI (INR per day) : 4.7 • Bonus (INR per day) : 0 • EPF Admin Charge (INR per day) : 16.67 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • Number of working days in a month : 30 • Provident Fund (INR per day) : 112.8 • ESI (INR per day) : 44.65 • Tenure/ Duration of Employment (in months) : 24

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement
8	Rajesh Kumar Verma	244001,N.S.S.O.(F.O.D.) SUB REGIONAL OFFICE 413, KAILASH BHAWAN, HEAD POST OFFICE ROAD SITAPUR, UTTAR PRADESH, PIN- 244001.	17	<ul style="list-style-type: none"> • Minimum daily wage (INR) exclusive of GST : 940 • EDLI (INR per day) : 4.7 • Bonus (INR per day) : 0 • EPF Admin Charge (INR per day) : 16.67 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • Number of working days in a month : 30 • Provident Fund (INR per day) : 112.8 • ESI (INR per day) : 44.65 • Tenure/ Duration of Employment (in months) : 24

Manpower Outsourcing Services - Minimum Wage - Skilled; Others; CZ Admn Work (56)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Skill Category	Unskilled , Semi-skilled , Skilled , Highly-Skilled
Type of Function	Admin , Finance/Accounts , IT-Technical , Non-IT Technical , Healthcare , Others
List of Profiles	CZ admn work
Educational Qualification	Graduate
Specialization	any
Post Graduation	Not Required , Required , Optional
Specialization for PG	any
Experience	0 to 3 Years

Specification	Values
State	NA
Zipcode	NA
District	NA
Addon(s)	
Additional Details	
Designation	Admn. Support Staff

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement
1	Anuj Singh	211001,National Sample Survey Office (Field Operations Division), 38-A, Sardar Patel Marg, Civil Lines, Allahabad, Uttar Pradesh	5	<ul style="list-style-type: none"> • Minimum daily wage (INR) exclusive of GST : 866 • EDLI (INR per day) : 4.33 • Bonus (INR per day) : 0 • EPF Admin Charge (INR per day) : 16.67 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • Number of working days in a month : 30 • Provident Fund (INR per day) : 103.92 • ESI (INR per day) : 41.135 • Tenure/ Duration of Employment (in months) : 24

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement
2	Gaurav Kumar Dubey	248001,NSSO(FOD), REGIONAL OFFICE, C-15, Sector-1, Defence Colony, Dehradun-248001	5	<ul style="list-style-type: none"> • Minimum daily wage (INR) exclusive of GST : 866 • EDLI (INR per day) : 4.33 • Bonus (INR per day) : 0 • EPF Admin Charge (INR per day) : 16.67 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • Number of working days in a month : 30 • Provident Fund (INR per day) : 103.92 • ESI (INR per day) : 41.135 • Tenure/ Duration of Employment (in months) : 24

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement
3	Rajesh Kumar Shrivastava	462011,NSSO (FOD), Hall no. 201 & 205 Vijay Stambh, B-Block, M.P Nagar, Zone-1, Bhopal-462011	7	<ul style="list-style-type: none"> • Minimum daily wage (INR) exclusive of GST : 866 • EDLI (INR per day) : 4.33 • Bonus (INR per day) : 0 • EPF Admin Charge (INR per day) : 16.67 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • Number of working days in a month : 30 • Provident Fund (INR per day) : 103.92 • ESI (INR per day) : 41.135 • Tenure/ Duration of Employment (in months) : 24

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement
4	Awadhesh Kumar	282003,NSSO(FOD), Regional Office 64/4, Wing-B, CGO Complex, Sanjay Place, Agra (U.P.) - 282003	6	<ul style="list-style-type: none"> • Minimum daily wage (INR) exclusive of GST : 866 • EDLI (INR per day) : 4.33 • Bonus (INR per day) : 0 • EPF Admin Charge (INR per day) : 16.67 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • Number of working days in a month : 30 • Provident Fund (INR per day) : 103.92 • ESI (INR per day) : 41.135 • Tenure/ Duration of Employment (in months) : 24

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement
5	Nand Kishor Dixit	474009,Regional office, NSSO, FOD,Gwalior Madhya Pradesh Pin 474009	8	<ul style="list-style-type: none"> • Minimum daily wage (INR) exclusive of GST : 866 • EDLI (INR per day) : 4.33 • Bonus (INR per day) : 0 • EPF Admin Charge (INR per day) : 16.67 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • Number of working days in a month : 30 • Provident Fund (INR per day) : 103.92 • ESI (INR per day) : 41.135 • Tenure/ Duration of Employment (in months) : 24

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement
6	Abhai Nath	226022,NSSO(FOD), REGIONAL OFFICE, NSSO BAHWAN, INS-IV, SECTOR 11, RING ROAD, VIKAS NAGAR, LUCKNOW	12	<ul style="list-style-type: none"> • Minimum daily wage (INR) exclusive of GST : 866 • EDLI (INR per day) : 4.33 • Bonus (INR per day) : 0 • EPF Admin Charge (INR per day) : 16.67 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • Number of working days in a month : 30 • Provident Fund (INR per day) : 103.92 • ESI (INR per day) : 41.135 • Tenure/ Duration of Employment (in months) : 24

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement
7	Nikita Tiwari	482001,NSSO (FOD), JDA Building, First Floor, Madan Mahal	6	<ul style="list-style-type: none"> • Minimum daily wage (INR) exclusive of GST : 866 • EDLI (INR per day) : 4.33 • Bonus (INR per day) : 0 • EPF Admin Charge (INR per day) : 16.67 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • Number of working days in a month : 30 • Provident Fund (INR per day) : 103.92 • ESI (INR per day) : 41.135 • Tenure/ Duration of Employment (in months) : 24

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement
8	Rajesh Kumar Verma	244001,N.S.S.O.(F.O.D.) SUB REGIONAL OFFICE 413, KAILASH BHAWAN, HEAD POST OFFICE ROAD SITAPUR, UTTAR PRADESH, PIN- 244001.	7	<ul style="list-style-type: none"> • Minimum daily wage (INR) exclusive of GST : 866 • EDLI (INR per day) : 4.33 • Bonus (INR per day) : 0 • EPF Admin Charge (INR per day) : 16.67 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • Number of working days in a month : 30 • Provident Fund (INR per day) : 103.92 • ESI (INR per day) : 41.135 • Tenure/ Duration of Employment (in months) : 24

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Forms of EMD and PBG

Bidders can also submit the EMD with Account Payee Demand Draft in favour of PAO MOSPI NEW DELHI payable at NEW DELHI.

Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

2. Generic

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

3. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

4. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

5. **Service & Support**

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

6. **Service & Support**

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

7. **Purchase Preference (Centre)**

Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for percentage of 15% of total value.

8. **Service & Support**

The Service Provider is required to have at least 40 % of the required manpower on service provider's payroll for at least one year. Necessary documents relating to such manpower will be uploaded by the bidder for verification of the buyer. Such manpower will be part of total manpower to be provided by the Service Provider in case he gets the contract against this bid.

9. **Generic**

1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.
2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.
3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.

10. **Payment**

PAYMENT OF SALARIES AND WAGES: Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.

11. **Past Project Experience**

Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.**Proof for Past Experience and Project Experience clause:** For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.

12. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of PAO MOSPI NEW DELHI payable at NEW DELHI. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

13. Buyer Added Bid Specific SLA

Text Clause(s)

The provisions of attached RFP shall prevail over the other terms & conditions in case of any conflict/ambiguity.

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part of bid:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process.
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition

specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---