

भारत सरकार  
सांख्यिकी एवं कार्यक्रम कार्यान्वयन मंत्रालय  
राष्ट्रीय प्रतिदर्श सर्वेक्षण कार्यालय  
सर्वेक्षण अभिकल्प एवं अनुसंधान प्रभाग  
महालनोबिस भवन, 164, गोपाल लाल ठाकुर रोड,  
कोलकाता - 700108  
सं. / No.D-14014/1/2015-16/SDR-Genl.



Government of India  
Ministry of Statistics & Programme Implementation  
National Sample Survey Office  
Survey Design & Research Division  
Mahalanobis Bhavan, 164, Gopal Lal Tagore Road,  
Kolkata - 700108

दिनांक / Dated : 09.09.2015.

### **Tender Notice for AMC of Photocopier**

This Office proposes to undertake Annual Maintenance Contract for maintenance of its 3 nos. Photocopier Machines. Sealed quotations are invited from the intending Vendors for undertaking the above noted job of AMC. Sealed quotations for the same should reach this Office on or before 30.09.2015 by 13.30 hrs. The quotation will be opened on 30.09.2015 at 15.30 hrs. in presence of Vendors or their representatives, present at that time. The details of the photocopier machines for which quotations are invited for annual maintenance service are given below:


#### **Details of Specifications**

Sl. No.	Specifications of Machines	Qty. (in number)	Rate quoted for AMC Service
1.	Canon, Model – iR 3045, Sl. No. MVB 00672	01	
2.	Canon Digital A3 Multifunction, iR 2525 with DADF	02	

#### **While submitting the quotations, the following conditions should be followed.**

1. Quotations may be submitted, addressed in favour of Director & H.O., NSSO, SDRD, 164, G.L.T. Road, Kolkata – 700 108, in sealed envelope super-scribing “**QUOTATION FOR AMC OF PHOTOCOPIER MACHINES**” on the top of the sealed envelope, indicating the Vendors name and full address including telephone number at the bottom of the left hand side of the envelope.
2. The quotation may be sent through registered post/speed post/by hand.
3. The Vendors should provide documentary evidence of Trade License, PAN and Service Tax No. etc.
4. The quoted rate should be valid for one year from the issue of work order.
5. This Office reserves the right to accept/reject any or all quotations without assigning any reason.

To  
M/s. \_\_\_\_\_

  
( N. K. Tudu )  
Director  
&  
Head of Office