

भारत सरकार
सांख्यिकी एवं कार्यक्रम कार्यान्वयन मंत्रालय
राष्ट्रीय प्रतिदर्श सर्वेक्षण कार्यालय
सर्वेक्षण अभिकल्प एवं अनुसंधान प्रभाग
महालनोबिस भवन, 164, गोपाल लाल ठाकुर रोड,
कोलकाता - 700108



Government of India
Ministry of Statistics & Programme Implementation
National Sample Survey Office
Survey Design & Research Division
Mahalanobis Bhavan, 164, Gopal Lal Tagore Road,
Kolkata - 700108.

सं. / No. 25/2/2014-15/SDR-Genl.

दिनांक / Dated: 10th December, 2014.

To

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Subject: AMC for printers and scanners – reg.

Sir,

Sealed quotations are invited from reputed vendors for providing annual maintenance and repair of 43 printers and scanner installed in the office of NSSO, SDRD, Mahalanobis Bhavan, 164, G.L.T. Road, Kolkata – 700 108 for the period of one year from the date of award of contract on approval by the competent authority. The details of the printers & scanners are furnished in Annexure-I.

The quotations should be submitted in a sealed envelope super scribed as “QUOTATION FOR AMC FOR PRINTERS & SCANNER” and may be addressed to the Director & H.O., NSSO, SDRD, 164, G.L.T. Road, Kolkata – 700 108. The quotations will be submitted latest by 12.00 O'clock on 29.12.2014 and will be opened on the same day at 3.30 PM in this office. You may depute your authorised representative to be present while opening the sealed quotations.

Terms & Conditions:

1. The company will arrange visit of its engineer every 15 days for normal check-up.
2. Complaint will be addressed immediately and within 24 hours of the reporting.
3. The AMC of Printers will be initially for a period of one year from the date of award of contract.
4. The AMC may be terminated any time if it is not found satisfactory.
5. The AMC includes repair, maintenance for ensuring smooth functioning of the Printers. The spare parts will be the property of SDRD.
6. NSSO, SDRD will have every right to disallow any claim or part of a claim to off-set losses due to poor service (AMC), if any.

Encl: As stated.

Yours faithfully,

N. K. Tudu
10/12/14

(N. K. Tudu)
Director & H.O.

Annexure-I

Sl. No.	Description of Printers & Scanner	Quantity
1.	Canon 4350 D	13
2.	HPL JM 2727nf	4
3.	HP LJ 1020	3
4.	HP LJ 1015	3
5.	HP LJ 3050dn	5
6.	HP Scannerjet N 9120	1
7.	HP LJ 1022	2
8.	HP LJ P 1500	1
9.	HP LJ 1007	8
10.	HP Colour LJ 5550	1
11.	Canon Colour Copier C2220	1
12.	Canon Colour Copier C2225	1
	Total	43

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10/12/14

(N. K. Tudu)
Director & H.O.