Plot No. 22, Knowledge Park-II
Greater Noida,
Uttar Pradesh-201310
Dated: 05/10/14

To

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Subject: Quotations for conducting 13 weeks "Advance IT" for Probationers of Indian Statistical Service – reg.

The National Statistical Systems Training Academy (NSSTA), under the Ministry of Statistics & Programme Implementation, is engaged in imparting training to Central and State Govt. officers on "Official Statistics and related Methodologies". It is located on the above mentioned address and is equipped with modern IT equipments.

An "Advance IT" training programme of **13 weeks** duration is required to be organized by NSSTA for a batch of 20 officers of Indian Statistical Service. NSSTA is looking for a highly professional agency, which is specialised in imparting IT training with the latest Operating Systems, Software so as to enable these trainees to develop computer applications for analysis of large data set and manage large databases.

The course content of the training programme besides other things should include topics on **C++, RDBMS & MS–Access, Oracle, VB and ASP.net.** A brief outline of the same is attached. Interested and eligible firms are requested to furnish details about Faculty, sample of training material, proposed mode of teaching including practical's etc. as per the proforma enclosed herewith. Firms are also requested to send a suitable cost proposal as per enclosed proforma in a sealed cover mentioning the subject "Advance IT" for ISS probationers' along with Demand Draft of Rs. 25,000/- as earnest money valid for 45 days beyond the validity of the cost proposal from a nationalized Bank in favour of the Pay and Accounts Officer, M/o Statistics & PI, New Delhi. The letter may be addressed to Deputy Director General, NSSTA, Plot No. 22, Knowledge Park-II, Greater Noida, U.P. 201310, so that it reaches NSSTA or are dropped in the Tender Box of NSSTA positively by **28th November, 2014 till 2.00 P.M.** The Academy reserves the right to reject any proposal without assigning any reason. The proposal sent by you should be valid for a period of 90 days from the date of opening of the bid. The proforma for cost proposal along with detailed information about the Company, terms and conditions of contract and penalty clause are annexed herewith which may be kept in view while submitting the cost proposal.

The selected Agency/Organisation will be responsible for conducting the 13 weeks programme on '**Advanced IT**' training, which is expected to start in last week of December, 2014 or first week of January, 2015. The duration of daily classes will be from 9:00 AM to 5 PM (4/5 sessions per day and each session of 75 minutes).

The selected Agency/Organisation will be required to furnish their income tax and service tax clearance certificates along with their cost proposal. All proforma should be properly signed with name and date at each page. Incomplete proforma in any respect or received late will be summarily be rejected.

Yours sincerely,

(Arun Kumar Yadav)
Joint Director/HO

Performa for Cost Proposal

Part A	Basic Information
1. Name of the Company	
2. Full Address	
3. Name, Designation and address of the Nodal person to be contacted with telephone no. & e-mail	

Part B	Details about training capacity			
4. Details of Govt. clients trained by it, in the last 3 years	Name of the training / course	Duration	No. of persons trained	Total cost of the training (in Rs.)
5. Details of regular Faculty to be provided during the training (separate sheet may be added, if required)	Name	Age (in years)	Qualification*	Experiences in Teaching (in years and months)*
	*Please enclose Bio-data of each faculty			
	NSSTA has a Computer Training Hall, having 25 Desktop Computers, working on Windows platform.			

Part C	Cost Details (in Rs.)					
6. Proposed overall cost to conduct the training programme at NSSTA for 20 Participants						
7. Topic wise proposed cost to conduct training at NSSTA (separate sheet may be added for last two columns, if required)	Topic	Syllabus to be covered	Duration (in Days)	Cost (in Rs.)	Method of teaching (type of teaching materials e.g. hardcopy / printed Books / softcopy etc. - to be provided must be mentioned)	Mechanism for evaluation of knowledge imparted to trainees
	C++	**See Annex -III**	3 Weeks			
	RDBMS & MS-Access		2 Weeks			
	Oracle		2 Weeks			
	VB		2 Weeks			
	Web designing using ASP.net		2 Weeks			
	Project Work		2 Weeks			

Part D	Other Details
8. Turnover of the Agency with regards to 'conducting training' 'for last three years (in Rs Lakhs)	
9. Whether the company is paying Income Tax/Service Tax regulars(copies of certificates may be attached)	

		Whether Earnest Money Deposit(EMD) enclosed herewith: Yes / No
). Whether the company have ever been blacklisted by any Central / State Govt.	Yes / No	
11. Remarks if any		

Signature of the Head of Company

Name,
Address
Telephone No.,
Fax No.
E-mail address,
Date and Stamp
Registration no.

General Terms and Conditions:

1. Description of Job: To conduct the training on 'Advance IT' module for the trainees to be nominated by NSSTA.
2. The Academy reserves the right to accept / reject any proposal without assigning any reason.
3. Responsibility of the IT-Company for conducting training: The Company will conduct the training in a satisfactory manner. The specified course curriculum, period for conducting and completion of training shall be strictly adhered to. NSSTA will monitor the training periodically and if the execution of the training found unsatisfactory in terms of poor feedback by the trainees / faculty of NSSTA or not fulfil in terms of conditions of the contract, the same will be discontinued and the security deposit amount will be forfeited.
4. The vendor should provide a list of Govt. clients (along with contact details) trained by it, in the last 3 years clearly indicating the name of the training / course, duration, number of persons trained and total cost of the training.
5. The vendor should submit particulars of the faculty along with the Curriculum Vitaes (CVs) clearly indicating about their key qualification, employment records, training and project management experiences with regard to imparted training.
6. Any deviation from the list of Faculty provided to NSSTA, would be considered as deviation from the agreed terms and conditions.
7. The vendor shall give full particulars and information with regard to fortnightly progress of the trainees and evaluation of the faculty and shall permit NSSTA representative to be present in the classes any time for assessing the quality of training.
8. The documents with regard to each class lecture/ presentation, books and materials will be supplied to trainees well in advance.
9. A copy of all books/ reports/ materials given by the vendor to the trainees should be provided to NSSTA.
10. The required software for organizing the training shall be provided and installed successfully by the vendor before the commencement of training.
11. Criterion for ineligibility: In case of blacklisting by Government of India and/ or any State or UT Governments, the vendor will not be eligible to send a cost proposal. An eligibility certificate should be produced by the Chief Managing Director/ Managing Director of the company on their letter head.
12. The company should not transfer or assign the contract to other party in any manner.
13. The vendor will be required to furnish all information and certification as indicated in the proforma for cost proposal supplied by NSSTA. Incomplete proforma in any respect will summarily be rejected.
14. The vendor shall deposit a sum of Rs 25,000/- as earnest money deposit, in the form of Demand Draft valid for 45 days beyond the validity of cost proposal from a nationalized Bank in favour of the Pay & Accounts Officer, M/o Statistics & PI, New Delhi, along with the cost proposal. The successful bidder will be required to deposit 10% of the approved cost towards the security deposit, in the form of Demand Draft valid for 60 days beyond the entire period of the contract from a nationalized Bank in favour of the Pay & Accounts Officer, M/o Statistics & PI, New Delhi.

15. In the event of any loss of Government material or damage there to during the training period, NSSTA shall be entitled to forfeit security deposit 10% of the approved cost and / or to recover the liquidated damages on behalf of the Secretary, Ministry of Statistics & PI by, way of penalty from the Company as decided by the component authority.

16. After the completion of the training, Final Bill should be submitted to the National Statistical System Training Academy (NSSTA), Ministry of Statistics & PI for payment and no advance payment will be made by NSSTA in any condition.

17. **The Method of Selection** will be based on the criteria of **Competency cum Cost Based System**.

    (A). Under competency criteria, the agency should meet the following standards;

    i) The agency should have minimum experience of serving three Govt.'s Organization/Department/Ministry (Centre/State) for training purposes.
    ii) The agency should have at least 10 regular faculties in respective field of IT.
    iii) The agency should have an annual turnover of 1 Crore in training activities.
    iv) The agency should attached self certified copy of Income Tax/Service Tax for last three years.
    v) The agency should attached self certified declaration of "Not Blacklisted" by any Central / State Govt.

    (B). Only agencies, who would qualify above competency criteria, would be eligible for competing L1 to asses cost effectiveness.

18. The vendor shall comply with the instruction as entailed in the contract with National Statistical System Training Academy (NSSTA) Ministry of Statistics & PI.

19. In case of any dispute between NSSTA and the firm on the terms and conditions of cost proposal, matter shall be referred to the Arbitrators and the decision of the Arbitrators shall be final and binding of the parties.

Signature of the Head of Company

Name,

Address

Telephone No.,

Fax No.

E-mail address,

Date and Stamp

Registration no.

Course contents – Advance IT Trg for NASA

C++ Programming (03 weeks = 15 days)

Introduction to Computers, Number System and Programming Languages
Introduction to Operating System concepts
Basics of Programming
Introduction to C++ Programming and OOPs
Introduction to Classes and Objects
Introduction to controls
Program Components in C++
Arrays
Pointer Variable Declarations and Initialization
Class Scope and Accessing Class Members
Fundamentals of Operator Overloading
Introduction to Inheritance
Polymorphism Examples
Streams
Introduction to Exception Handling

RDBMS and MS Access 2007 (02 weeks = 10

Introduction to Databases
SQL
Views
E-R Model
Storage and File structure
Introduction to MS-Access
Entering records
Creating relationshilps
Creating a Form
VBA programming fundamentals

ORACLE (3 Weeks = 15 days

Basic Concepts
Introduction to the Oracle Server
Data Dictionary
Tablespaces and Datafiles
Data Blocks,Extent and Segments
Scheme Objects
SQL
SQL+Plus
Basic SQL
SCHEMA OBJECTS
Data Integrity
Creating and Maintaining Tables
Indexes
Sequences
Views
Users, Privileges, and Roles
Synonyms
PL/SQL
PL/SQL
Triggers

Stored Procedures and Functions
Packages
Cursors
Transactions
DISTRIBUTED PROCESSING
Distributed Processing
Replication
UTILITIES
Export
Import
DBVERIFY
SQL*Loader
INTERNET RESOURCES
Oracle Web Publishing Assistant

VB.NET Programming(02 weeks=10 days)

Introduction to .NET programming
Introducing Visual Basic .NET
Basics of Programming
Introduction to controls
Input Validation
Repetition and Multiple forms
Text Files, Arrays and Lists
Exception Handling
Handling Input/Output tasks
Interoperability

ASP NET Progamming (02 weeks=10 days)

Overview of ASP.NET
Working with Code-Behind Files
Creating Master Pages
Overview of ADO.NET
Best Practices for Managing Connections and Performing Queries
Introduction to ASP.NET AJAX
Overview of XML Web Services
State Management
Web Application Security Overview
Ensuring Quality by Debugging, Unit Testing, and Refactoring

These are indicative, which may be changed depending upon the requirement of NASA.