

F.No. D-31016/7/2013-Genl.
Government of India
Ministry of Statistics & Programme Implementation
Sardar Patel Bhavan, Sansad Marg,
New Delhi-110001,
dated: 24th June, 2014

Tender Notice

Subject- Award of contract for repair of electrical items - Regd.

Sealed application-cum-quotations are invited from the firms, which are interested for providing the services of repair of electrical items in this Ministry's offices located at West Block-8, R.K.Puram office, Jeevan Prakash Building, 25 K.G.Marg, New Delhi(8th & 9th floor) and Sardar Patel Bhavan Offices initially for a period of two years, extendable for another year after mutual consent and the satisfactory services provided by the firm.

2. Interested firms shall be required to furnish an Earnest Money Deposit of Rs. 10,000/- (Rs. Ten thousand only) in the form of Demand Draft in favour of Pay & Accounts Officer, Ministry of Statistics & Programme Implementation, New Delhi. The Earnest Money of the unsuccessful bidders shall be refunded after the finalization of the tender process.

3. The tenders should be submitted in two sealed covers
A. The first sealed cover superscribed as " Technical Bid" should containing the following items:

- (i) The proforma at Annexure-I, duly filled in, alongwith copies of the relevant documents/ information
- (ii) Acceptance of terms and conditions at Annexure-I
- (iii) Earnest Money deposit (EMD)

(B) The second sealed envelop superscribed " Financial bid" as at Annexure-II should contain only rates for AMC for repair and maintenance of various electrical items.

4. Rates against each item/sub item should be mentioned separately and specifically, in the format prescribed in the Annexure-II. No overwriting is allowed in the Annexure-II, if found so, tender will be summarily rejected.

5. The tender should be kept in two envelopes-(i) for technical bid and (ii) for financial bid, which should be clearly superscribed **"Quotation for providing services of electrical work in MOSPI"** and should be addressed to **"Under Secretary, General Administration, Room No.-201, S.P.Bhavan, Sansad Marg, New**

Delhi-110001 and the same should be dropped in Tender Box placed near the Reception of S.P.Bhavan, New Delhi.

The last date of submission of tender :- 14.7.2014 (3.00 PM)

The opening of Technical Bid :- 14.7.2014 (3.30 PM)

6. The bids will be opened by the Tender Evaluation Committee in the presence of the representatives of the firms, if attended by them. The opening of financial bid will be intimated to the technically qualified bidders in due course. For enquiry/ suggestion the firm may contact to the Under Secretary (genl.) MOSPI, S. P. Bhawan, New Delhi.

7. The firm will be required to provide the requisite services of repair of electrical items in the premises under the control of this Ministry at Delhi. For this purpose no extra payment will be made by this Department.

8. The items to be replaced by the firm must be of ISI marked and before replacing of parts/ spares, it will be shown to the concerned officials of General Section of this Ministry or an officer authorized in this regard. If at any point of time, the quality of the electrical appliances/items is found to be unsatisfactory, the said appliances/items may immediately be replaced. If the quality of services and items/appliances provided are not maintained properly, the contract of the firm shall be terminated at the cost of the firm and the Performance Security amount will be forfeited and the decision of the Department in this regard will be final and binding on the firm.

9. The finalized contract shall be interpreted under Indian Laws. In case of dispute of any kind, the firm shall abide by the decision of the Competent Authority, Ministry of Statistics & Programme Implementation, New Delhi. In case the dispute is required to be referred to Arbitration, it shall be referred to sole arbitrator under Arbitration and Conciliation Act 1996. The place of settlement of dispute shall be Delhi. In the case of settlement of dispute in the court, it will be in the jurisdiction of courts at Delhi.

10. No advance payment, in any case, would be made to the firm. Payment will be made on monthly basis only after rendering satisfactory services.

11. In the event of the firm backing out of the contract midstream, without any explicit consent of this Ministry, the Ministry will recover the higher rates vis-à-vis the contracted rates, which may have to be incurred by this Ministry for the remaining period of contract and the security deposit will also be forfeited after blacklisting the firm.

12. The L1 would be decided on the basis of the grand total of unit prices of all the items.

13. This Ministry reserves the right to reject any or all quotations without assigning any reasons thereof.

14. The contract shall be terminated at any time without assigning any reasons, if the services of the firm is found unsatisfactory. In this connection, the decision of the Joint Secretary(Admn.), MoSPI will be final and binding on the Firm.

15. The successful Tenderer will have to deposit a Performance Security of Rs.25,000/- (rupees twenty five thousand only) favoring Pay & Accounts Officer, Ministry of Statistics & Programme Implementation, New Delhi in the form of DD/FDR, valid beyond 6 months after the expiry of the contract.



(G. Vaidheeswaran)

Under Secretary to the Govt. of India.

Ph.-011-23747929

Copy to:-

1. Computer Centre, R.K.Puram, New Delhi for uploading placing the tender notice on this Ministry's website for due publicity.
2. Website of Central Public procurement portal.
3. Notice Board.

Technical Bid proforma

To

The Under Secretary (General)
Ministry of Statistics & PI
Sardar Patel Bhawan, New Delhi.

Subject: Award of contract for repair of electrical items;- reg.

Dear Sir,

In response to your Tender Notice dated for the above mentioned contract, I/We, a Private/Public Ltd Company / Partnership / Sole Proprietor submit the tender with the following particulars:

1. Constitution & Nature of Firm ;-
(Whether sole proprietor / partnership firm/ Private/Public limited company Name of the Firm
2. Registered Postal Address ;-
3. a. Telephone No. ;-
b. Fax No. ;-
c. Mobile No. ;-
4. Addresses of Branches, if any. ;-
5. PAN No. of the firm (copy must enclosed):-
6. Annual turn over of the firm (copy of 3years must enclosed)
7. Previous experience in Ministry/ Deptt. Working (name of Ministry / Deptt.)
8. Acceptance of terms & conditions of the contract .

In accordance with the terms and conditions as indicated by you in the said document. The MOSPI further reserves the right to terminate the contract during its tenure at any time without assigning any reasons.

Thanking you,

Yours faithfully,

Signature

Date (Name)/ Stamp

Proforma for electrical items

Sl. No.	Items/appliances	Rates including labour charges
1.	New exhaust fan	
2.	Bell Switch	
3.	CFL Tube small & big 14W & 28W	
4.	New wall fan	
5.	MCB Box	
6.	Bulb zero watt, Red & Green	
7.	Multi Plug	
8.	New Room heater	
9.	New Blower	
10.	3 core 40/76 (per meter) Sigma	
11.	3 core 70/76 (per meter) Sigma	
12.	2 core wire (per meter) sigma	
13.	2 core pvc wire(per meter) sigma	
14.	Wire 3/22 (per meter) Kalinga	
15.	Wire 7/22 (per meter) Kalinga	
16.	MCB Havells 6 Amp.	
17.	MCB Havells 16 Amp.	
18.	MCB Havells 25 Amp.	
19.	MCB Havells 32 Amp.	
20.	MCB Havells 40 Amp.	
21.	Electric Kettle Element 1000W	
22.	Electric Kettle, Connector 16Amp.	
23.	Electric Kettle Thermostat	
24.	Hotcase Indicator	
25.	Providing of electric (kettle) ISI mark	
26.	Repair of Hydraulic Oil Heater (refilling of oil)	
27.	Providing new Hydraulic oil heater	
28.	Extension Board Sainico/Antex (a) 1 switch, 1 socket alongwith 5mtr wire (b) 2 switch, 2 socket alongwith 5 mtr wire (c) 3 switch, 3 socket alongwith 5 mtr wire (d) 4 switch, 4 socket alongwith 5 mtr wire	
29.	Top Antex (plug) (a) 5 Amp. (b) 15 Amp.	
30.	New tube light fitting	
31.	Element Hotcase 1000W	
32.	Thermostat Hotcase 1000W	
33.	On-Off switch Hotcase 16Amp	
34.	Nob Hotcase	

35	New remote bell (wireless)	
36	Fan Blower	
37	Thermostat Blower	
38	Overload Blower	
39	On off switch Blower	
40.	PVC channel	
41.	Switch (a) 5Amp. (b) 15Amp.	
42.	Socket (a) 5 Amp. (b) 15 Amp.	
43.	AC Box	

L1 will be decided on the grand total of unit prices
