



Bid Number/बोली क्रमांक (बिड संख्या):
GEM/2023/B/3350959
Dated/दिनांक : 13-04-2023

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	24-04-2023 15:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	24-04-2023 15:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	180 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Statistics And Programme Implementation
Department Name/विभाग का नाम	Na
Organisation Name/संगठन का नाम	N/a
Office Name/कार्यालय का नाम	Sardar Patel Bhawan, Sansad Marg, New Delhi - 110001
Item Category/मद केटेगरी	Custom Bid for Services - ----
Contract Period/अनुबंध अवधि	1 Year(s) 1 Day(s)
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	1500 Lakh (s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	3 Year (s)
Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है	Yes
MSE Exemption for Years Of Experience/वर्षों के अनुभव के लिए एमएसई को छूट प्राप्त है and Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है	Yes
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No

Bid Details/बिड विवरण	
Type of Bid/बिड का प्रकार	Two Packet Bid
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	3 Days
Estimated Bid Value/अनुमानित बिड मूल्य	50000000
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation
Financial Document Indicating Price Breakup Required/मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है	Yes

EMD Detail/ईएमडी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
EMD Amount/ईएमडी राशि	1500000

ePBG Detail/ईपीबीजी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
ePBG Percentage(%) / ईपीबीजी प्रतिशत (%)	5.00
Duration of ePBG required (Months) / ईपीबीजी की अपेक्षित अवधि (महीने).	18

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

Beneficiary/लाभार्थी :

DDO PI
Pay & Account Office, Ministry of Statistics and Programme Implementation
(Pao)

Splitting/विभाजन

Bid splitting not applied./बोली विभाजन लागू नहीं किया गया

MII Compliance/एमआईआई अनुपालन

1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
3. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid data sheet (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
5. Past Experience of Similar Services: The Bidder must have successfully executed / completed at least one single order of 80 % of the Estimated Bid Value or 2 orders each of 50 % of the Estimated Bid Value or 3 orders each of 40 % of the Estimated Bid Value for similar service(s) in last three years to any Central / State Govt Organization / PSU / Public Listed Company. Copies of contracts / work orders and documentary evidence of successful execution / completion in support of Past Experience of Similar Services along with names, address and contact details of clients shall be uploaded with the bid for verification by the Buyer.

Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा**Introduction about the project /services being proposed for procurement using custom bid functionality:**[1681376970.pdf](#)**Instruction To Bidder:**[1681376977.pdf](#)**Pre Qualification Criteria (PQC) etc if any required:**[1681376985.pdf](#)**Scope of Work:**[1681376993.pdf](#)**Special Terms and Conditions (STC) of the Contract:**[1681376999.pdf](#)**Service Level Agreement (SLA):**[1681377004.pdf](#)**Payment Terms:**[1681377084.pdf](#)**Penalties:**[1681377090.pdf](#)**Quantifiable Specification / Standards of The Service/ BOQ:**[1681377119.pdf](#)**Project Experience and Qualifying Criteria Requirement:**[1681377127.pdf](#)**Educational Qualification including Profile of SME/Consultants /Professional Resources /Technical Resources if they are part of Project .:**[1681377132.pdf](#)**GEM Availability Report (GAR):**[1681377136.pdf](#)**Buyer's Competent Authority Approval:**[1681377141.pdf](#)**QCBS Document elaborating detailed QCBS Criteria pertaining to Services / Project Procurement if**

any as per applicable norms:[1681377155.pdf](#)

Buyers are requested to upload the format for price breakup of the lumpsum offering to be provided by the service provider (Please provide the format if financial upload required is selected as "Yes" while creating Bid):[1681377162.pdf](#)

This Bid is based on Quality & Cost Based Selection (QCBS) . The technical qualification parameters are :-

Parameter Name	Max Marks	Cutoff Marks	Qualification Methodology Document
Proposed Methodology	100	70	View File

Total Minimum Qualifying Marks for Technical Score: 70

QCBS Weightage(Technical:Financial):30:70

Interview Venue:Room no. 202, MoS&PI, Khurshid Lal Bhawan, Janpath New Delhi-01

Custom Bid For Services - ---- (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	----
Regulatory/ Statutory Compliance of Service	YES
Compliance of Service to SOW, STC, SLA etc	YES
Addon(s)/एडऑन	

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	The quantity of procurement "1" indicates Project based or Lumpsum based hiring.	Additional Requirement/अतिरिक्त आवश्यकता
1	Nitin Ranjan	110001,East Block-6, R K. Puram, New Delhi	1	N/A

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Payment

PAYMENT OF SALARIES AND WAGES: Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part of bid:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process.
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in

Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---



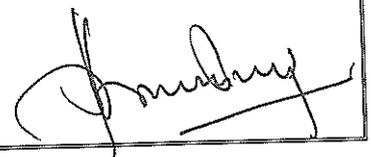
Tender Document
for

Hiring of Software Developers/Professionals for re-development/revamping and
Maintenance of MPLADS portal

Government of India
Ministry of Statistics and Programme Implementation
MPLADS DIVISION
Web site: <https://www.mospi.gov.in>

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Government of India
Ministry of Statistics and Programme Implementation
MPLADS DIVISION
Web site: <https://www.mospi.gov.in>

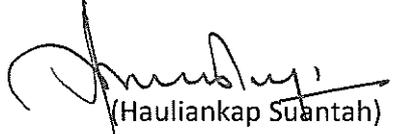
Dated: 11/04/2023

NOTICE INVITING TENDER (NIT)

For and on behalf of the President of India, MPLADS Division, Ministry of Statistics & Programme Implementation invites Advertised e-Tender for Hiring of IT professionals for maintenance of MPLADS Portal after GoLive from reputed IT System Service Providers for the period of five years which can be extended yearly by this division for a maximum period of four years at its own discretion, if required. Mode of Tendering is e-Tender (online) on the GEM Portal.

2. The tender document is available on GEM Portal and www.mospi.gov.in from 11/04/2023. In case of discrepancies found between the English text version and Hindi translation, the English version shall prevail.
3. Tender has to be submitted online on URL GEM Portal only latest by (Last Date). Manual bids shall not be accepted. Tenderers are advised to follow the instructions provided in the tender documents for the e-submission of the bids online. The important information of the Bid is as under:

EMD (Bid Security)	Rs. 15,00,000/- (Rupees Fifteen Lakhs Only)
Date & Time Of Publishing Of Tender	As per Tender Documents
Last Date & Time For Submission Of Bid	As per Tender Documents
Date & Time For Opening Of Technical Bid	As per Tender Documents
Date & Time For Opening Of Financial Bid in respect of Technically qualified Bidders only	As per Tender Documents
Validity Of Bid	180 Days from The Last Date Of Closing


(Hauliankap Suantah)
Under Secretary (MPLADS)
Tel.:23455614

TERMS OF REFERENCES (TOR)

1.1. Brief description of Bidding Process

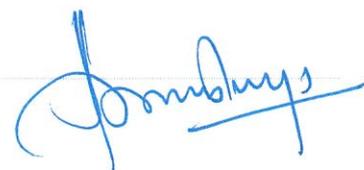
The MPLADS Division has adopted a two-stage online bidding consisting of submission of a Technical Bid and a Financial Bid (both terms are defined hereinafter as the "Bidding Process"), to test check the responsiveness, fulfillment of Eligibility Criteria. The Bidding Documents in its entirety will be available for download from the GeM portal and from the web-site of the Ministry from the date mentioned in the schedule. To participate in the Bidding Process, the Bidder should complete all stages of download from the GeM Portal and final bid submission through the GeM Portal. Bids which are submitted on the GeM Portal alone will be accepted by the Authority. The Bidders are advised to submit the bid one day prior to the Bid Due Date so as to safeguard their participation and avoid any delay. The Bidders are advised to upload the Bid sufficiently before the specified time on the Bid Due Date to avoid any technical issues or malfunction in the network caused by heavy internet traffic on the Bid Due Date. The Authority shall not be responsible for any failure, malfunction or breakdown of the GeM Portal during the Bidding Process. The Bidders are required to register on GeM Portal. Bidders are also required to obtain digital signature to upload the Technical and Financial bid. Bidders are requested to visit GeM Portal for the details related to online registration and submission of Bids. In addition to the terms and condition of the bid documents, GeM's terms and condition shall also be binding for the bidders willing to participate in the bidding process.

2. INSTRUCTIONS TO THE BIDDERS (ITB)

This section of the bidding documents provides the information necessary for bidders to prepare online responsive bids, in accordance with the requirements of the BUYER. It also provides information on online bid submission, opening, evaluation and contract award. The bidders are required to submit soft copies of their bids electronically on the GEM Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the GEM Portal, prepare their bids in accordance with the requirements and submitting their bids online on the GEM Portal.

2.1 REGISTRATION

- (i) Bidders are required to enroll on the GEM Portal which is free of charge.
- (ii) During enrolment / registration, the bidders should provide the correct/true information including valid email-id & mobile no. All the correspondence shall be made directly with the contractors/bidders through email-id provided.
- (iii) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.



2.2 PREPARATION OF BIDS

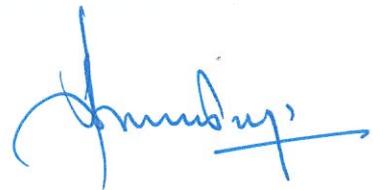
- (i) For preparation of bid, Bidders shall search the tender from published tender list available on site and download the complete tender document and should take into account corrigendum, if any published, before submitting their bids. After selecting the tender document same shall be moved to the 'My favourite' folder of bidders account from where bidder can view all the details of the tender document.
- (ii) Bidder shall go through the tender document carefully to understand the documents required to be submitted as part of the bid. Bidder shall note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- (iii) Any clarifications, if required, then same may be submitted online through the tender site after rejection. 3 days will be given for the submission of clarification against objection/rejection of the TEC of the Ministry.
- (iv) Bidder should get ready in advance the bid documents to be submitted as indicated in the tender document/schedule in PDF/xls/rar/zip formats. If there is more than one document, they can be clubbed together using zip format.
- (v) Bidder can update well in advance, the documents such as experience certificates, financial reports, PAN, TIN, service tax, VAT, registration certificate and other relevant details etc., under "My Space" option, which can be submitted as per tender requirements.
This will facilitate the bid submission process faster by reducing upload time of bids.

2.3 BID SUBMISSION

Only Online Bids need to be submitted on GEM Portal. The tenders shall be of 2 bid system (Technical Bid & Financial Bid). Manual bids will not be accepted. While submitting the bids online, the bidder shall read the terms & conditions (of GEM portal) and accepts the same in order to proceed further to submit their bid. The bidders are cautioned that uploading of financial bid elsewhere i.e. other than the prescribed format will result in rejection of the tender.

2.3.1 Submission of EMD:

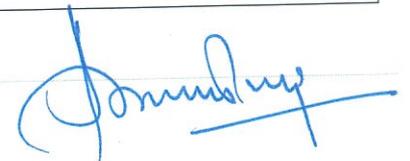
Demand Draft/Bankers cheque for EMD for Rs 15.00 Lakh, should be submitted in favour of "**Pay & Account Office, Ministry of Statistics and Programme Implementation**" at **Tender Box, Ministry of Statistics and PI Khurshid Lal Bhavan, New Delhi -110001** or online on GEM portal before the closing of bid. If claim for relaxation of MSME, Start-ups etc as per rule, valid certificate has to be attached.



2.5 Submission of Technical Bids

The bidder should upload the scanned copy of the following document as part of the Technical Bid.

#	Criteria	Supporting Document required
1.	Legal Entity: Bidder should have a legal status, as a single legal entity, must be incorporated and registered in India under the Indian Companies Act 1956 and The Companies Act, 2013 or a Limited Liability Partnership (LLP) registered under the LLP Act, 2008 or Indian Partnership Act 1932 and should have been in operation in India.	Valid documents in support/Certificate of Incorporation and Articles of Association of the Participant in case of Company /Limited Liability Partnership.
2.	Bidder should have Certificates of GST, and PAN	Copies of PAN Card, GST Registration and TIN
3.	Bidder should have Average Annual Turnover during the last three financial years generated from IT Services \geq 15.00 Crore	Turnover certificate from a qualified Chartered Accountant for previous three FYs. Copies of Income Tax Returns filed for last 3 financial years (i.e 2019-2020, 2020-2021, 2021-22) Balance Sheet of the last three financial years (i.e 2019-2020, 2020-2021, 2021-22); showing minimum turnover of Rs. 15 Crores per annum;
4.	The Bidder should be in existence for over 5 years. Must have experience of 3 years in Government Organization in IT FMS, AMC or IT/ITes works.	The bidder must furnish Work Order/ Work completion certificates of minimum Five years' experience (of which at least three year in with Government Organizations/PSUs). Proof of minimum 5 years' experience of services providing for similar kind of projects with Govt. Deptts. or PSUs; A list of Clients etc. to be submitted
5.	Bidder shall have presence in Delhi/NCR. The bidder shall have more than 30 technical staff on their pay roll in the Service Support based in Delhi & NCR	Proof of having presence in the National Capital Region (NCR) and Proof of 30 staff on payroll (Certificate from HR must be submitted).



6.	The Bidder should not be, blacklisted by any Organisation/Department/Ministry of Govt. of India/State Govt./Organisation/PSU in the last three years.	An affidavit on Rs. 100 stamp paper stating: Bidder/firm has not been blacklisted by any Organisation/Department/Ministry of Govt. of India/State Govt./Organisation/PSU in the last three years. Declaration regarding blacklisting or otherwise (<i>Annexure-I</i>)
7.	The bidder must have to work experience in the Govt./PSU sector. 1. Three similar services with costing not less than the amount of Rs. 40 Lakhs. or 2. Two similar services with costing not less than the amount of Rs. 60 Lakhs. or 3. One similar service with costing not less than the amount of Rs. 1 Cr.	Copies of Work Orders or client/customer certificate stating similar services in last five years with contract value. A list of the clients mentioning contract value FY wise is to be submitted for evaluation. - Similar Work- Supply or Delivery of IT Technical Manpower.

2.6. Submission of Commercial Bid (Financial Bid)

Financial Bid (Scanned copy of Commercial Bid as per **Annexure-VIII**) should be submitted online only. The Financial Bid shall contain only the rates as per the format enclosed as **Annexure-VIII**. The bidders are advised to use the prescribed format, failing which the Financial Bid shall be summarily rejected.

3. BID OPENING & EVALUATION:

- a. The Technical bids will be opened online at the time & date as specified in the tender document. All the statements, documents, certificates, DD etc. uploaded by bidder will be verified & downloaded, for technical evaluation.
- b. The bidder can witness bid opening from their respective locations logging in through their login ID, password at the designated time of bid opening.
- c. The Technical Bid will be evaluated against the specified parameters/criteria given in the Tender Document and prevailing policy/ Guidelines of Government of India by duly constituted Tender Evaluation Committee (TEC). Thereafter, technically qualified bidders (substantially responsive and technically complied) will be identified by the TEC.



-
- d. Price bids of only the technically qualified bidders will be opened online for evaluation.

The bidder qualifying in the technical evaluation and quoting **the lowest service charge** [Minimum Service Charges shall be 3.85% but not exceed 7% (i.e. 3% profit plus transaction charges of 0.85%)] will be declared L1 for the purpose of awarding the work order after getting concurrence of IFD and approval of the Competent Authority of the MoSPI.

4. AWARD CRITERIA FOR AWARD OF CONTRACT

- a. MPLADS Division, MoSPI will issue "Letter of Offer" to the successful Bidder. The successful bidder shall be required to accept the Offer and furnish a Performance Security.
- b. Thereafter, an agreement will be made between MPLADS Division, MoSPI and successful bidder and requisite Purchase/work Order will be issued to the successful bidder.
- c. Failure of the successful bidder to comply with the requirements of above clauses shall constitute sufficient grounds for the annulment of the award and forfeiture of EMD/Performance Security. In this case, MPLADS, MoSPI may invite next bidder at L1 Price with the approval of the Competent Authority.



5. PRE-QUALIFICATION REQUIREMENT (PQR)

#	Criteria
1.	Legal Entity: Bidder should have a legal status, as a single legal entity, must be incorporated and registered in India under the Indian Companies Act 1956 and The Companies Act, 2013 or a Limited Liability Partnership (LLP) registered under the LLP Act, 2008 or Indian Partnership Act 1932 and should have been in operation in India.
2.	Bidder should have Certificates of Valid GST, and PAN
3.	Bidder should have Average Annual Turnover during the last three financial years \geq 15.00 Crore
4.	The Bidder should be in existence for over 5 years in the IT Service and at least three years experience in Government Organizations/PSUs.
5.	Bidder shall have presence in Delhi/NCR mentioning registered office address may also be provided in the proposal, where if required by Ministry may be approach. The bidder shall have more than 30 staff on their pay roll in the Service Support based in Delhi & NCR.
6.	The Bidder should not be, blacklisted by any Department/Ministry of Govt. of India/firm/organization/PSU.
7.	The Bidder should be ISO 27001: 2013/27001:2018, ISO 9001:2015/20000- 3: 2019 and having certificate of CMMI Level 3 or Level 5.
8.	The bidder must have to work experience in the Govt./PSU sector. 1. Three similar services with costing not less than the amount of Rs. 40 Lakhs. or 2. Two similar services with costing not less than the amount of Rs. 60 Lakhs. or 3. One similar service with costing not less than the amount of Rs. 1 Cr.

6. EVALUATION OF BIDS

6.1 Quality cum Cost Based Selection (QCBS) - 30:70

The Financial bid shall be given weightage of 70%, the method of evaluation of financial eligibility shall follow the procedure as given below. The financial proposal of only those bidders who qualify technically shall be opened. Those bidders, who quote lowest service charge for making payment of salary as per table in above Para 3 shall be considered financially qualified. The financial proposal with the lowest service charge shall be given a financial score of 100 and the other financial proposal shall be given financial score that are inversely proportionate to their prices. The financial proposal shall be allocated weightage of 70%.

6.2 The technical bid shall be given weightage of 30%, the method of evaluation of technical qualification shall follow the procedure as given below. The financial proposal of only those bidders who qualify technically shall be opened. Only those bidders, who obtained at least 70% Technical

score shall be considered as technically qualified. The financial proposal with the lowest cost shall be given a financial score of 100 and the other financial proposal shall be given financial score that are inversely proportionate to their prices. For working out the combined score, MPLADS Division shall use the following formula:

$$\text{Total score} = 0.3 \times \text{TS} + 0.7 \times \text{FS},$$

$$[\text{FS} = \{(\text{LEC} / \text{EC}) \times 100\}]$$

TS = Technical score

FS = Financial score of the financial proposal

LEC = Lowest Evaluated Cost of the financial proposal

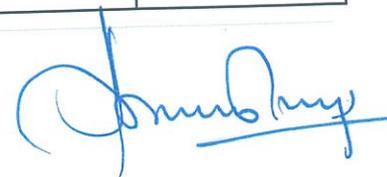
EC = Evaluated Cost of the particular financial proposal.

Example :- If the lowest bid price is Rs. 100, the lowest evaluated bidder will get a score of 100. If the second lowest bid is Rs. 150, the bidder will get a score of $(100/150) \times 100 = 66.66$. The scores will be calculated up to 2 decimal places.

The proposals will be ranked in terms of total scores of each applicant. The proposal with the highest total score (Technical + Financial) will be considered for award of contract and will be called for negotiations, if required. 6.3 **Technical scoring criteria**

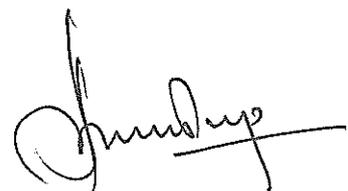
Table:1

S.N	Technical Parameters	Parameters	Max Marks
1.	Cumulative ANNUAL Turnover (Total) of last three FY i.e. FY:2021-22, FY:2020-21, FY:2019-20	<ul style="list-style-type: none"> Above 50.01Cr: 15 Marks Between 25.01 Cr to 50.00Cr : 10 Marks Between 15Cr to 25Cr : 05Marks (Highest turnover in any FY of previous 3 FY of the bidder will be considered for marking, in case of different parameters as mentioned above.)	20 Marks
2.	Similar Experience.	<ul style="list-style-type: none"> Supply or Delivery of IT Technical Manpower Work in Govt/ PSU Sector in previous 3 FYs. (For Each Work Order/PO): 2 Marks/ PO 	20 Marks
3.	Technical manpower: Bidder must have technical manpower resources on their payroll currently. (ESIC/EPF Proof or Last Month Salary	<ul style="list-style-type: none"> Nos of Technical Resources more than 50: 20Marks Nos of Technical resources >40- 50: 10 Marks Nos of Technical resources 30 to 40: 5 Marks 	20 Marks



	Credit Proof Duly Certify by HR of the vendor)		
4.	Certification- Bidder Should have CMMI Level 3 and above level of certification	Bidder will be awarded marks for certifications accordingly: i) ISO 27001: 2013/27001:2018- 2.5 Marks ii) ISO 9001:2015/20000- 3: 2019 and above:- 2.5 Marks CMMI Level 3 - 10 Marks CMMI Level 5 - 15 Marks	20 Marks
5.	Proposed Manpower and Qualification & Experience (Resume shall be attached	<ul style="list-style-type: none"> • 1 Project Manager - 10 • 1 Sr Solution Architect - 04 • 4 Sr. Software Developer - 06 	20 Marks
Total 100 (70 % Marks shall be Qualifying)			

6.4 The Technical Committee appointed under para 5.2.2 of Manual for procurement of Goods for this purpose shall give their observation and scoring in the Creativity of proposed, concept, strategy, experience and interview in the pre-bid meeting.



7. PROPOSAL EVALUATION

General

7.1 From the time the proposals are opened to the time the contract is awarded, if any consultant wishes to contact the Client on any matter related to its proposal, it should address through GEM portal. Any effort by the firm to influence the Client in the Client's proposal evaluation, proposal comparison or contract award decisions may result in the rejection of the consultant's proposal.

7.2 Evaluators of Technical Proposals shall have no access to the Financial Proposals until the technical evaluation, including its approval by competent authority is obtained Evaluation of Technical Proposals.

7.3 The evaluation committee appointed by the Client as a whole, and each of its members individually evaluate the proposals on the basis of their responsiveness to the Terms of Reference, applying the evaluation criteria, sub-criteria (typically not more than three per criteria) and point system specified in the Data Sheet. Each responsive proposal will be given a technical score (St). A proposal shall be rejected at this stage if it does not respond to important aspects of the Terms of Reference or if it fails to achieve the minimum technical score.

7.4 Technical Scores & Financial Scores should be not less than 60% of the total scores.

7.5 Until development works complete and portal hosted by the Ministry after audit, Maintenance work of MPLADS Portal could not be started.

8. Public Opening and Evaluation of Financial Proposals;

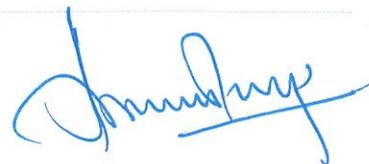
8.1 After the evaluation of quality is completed, the Client shall notify those consultants whose proposals did not meet the minimum qualifying mark or were considered non-responsive to the RFP and Terms of Reference, indicating that their Financial Proposals will not be opened. The Client shall simultaneously notify the consultants that have secured the minimum qualifying mark, indicating the date and time set for opening the Financial Proposals through GeM portal only.

8.2 The Consultant achieving the highest combined technical/ financial score will be invited for negotiations.

9. NEGOTIATIONS

9.1 Negotiations will be held at the address indicated in the Data Sheet. The aim is to reach agreement on all points and sign a contract.

9.2 Negotiations will include a discussion of the Technical Proposal, the proposed methodology (work plan), staffing and any suggestions made by the firm to improve the Terms of Reference. The Client and Consultant will then work out final Terms of Reference, staffing, and bar charts indicating activities, staff, periods in the field and in the home office, staff-months, logistics, and reporting. The agreed work plan and



final Terms of Reference will then be incorporated in the —Description of Services which form part of the contract. Special attention will be paid to getting the most the Consultant can offer within the available budget and to clearly defining the inputs required from the Client to ensure satisfactory implementation of the Assignment.

9.3 Unless there are exceptional reasons, the financial negotiations will involve neither the remuneration rates for staff (no breakdown of fees) nor other proposed unit rates.

9.4 Having selected the Consultant on the basis of, among other things, an evaluation of proposed key professional staff, the Client expects to negotiate a contract on the basis of the experts named in the Proposal. Before contract negotiations, the Client will require assurances that the experts will be actually available. The Client will not consider substitutions during contract negotiations unless both parties agree that undue delay in the selection process makes such substitution unavoidable or that such changes are critical to meet the objectives of the assignment. If this is not the case and if it is established that key staff was offered in the proposal without confirming their availability, the Consultant may be disqualified.

9.5 The negotiations will conclude with a review of the draft form of the contract. To complete negotiations the Client and the Consultant will initial the agreed contract. If negotiations fail, the Client will invite the firm whose proposal received the second highest score to negotiate a contract.

10. AWARD OF CONTRACT

1. MPLADS Division, MoSPI will issue “Letter of Offer” to the successful Bidder. The successful bidder shall be required to accept the Offer and furnish a Performance Security of Rs. 25.00 Lakh.
2. Thereafter, a work order will be issued as per the tender documents to the successful bidder.
3. Failure of the successful bidder to comply with the requirements of clauses as per (Annexure II) shall constitute sufficient grounds for the annulment of the award and forfeiture of EMD/Performance Security. In this case, MPLADS, MoSPI may invite next bidder at L1 Price with the approval of the Competent Authority.

11. CONFIDENTIALITY

11.1 Information relating to evaluation of proposals and recommendations concerning awards shall not be disclosed to the consultants who submitted the proposals or to other persons not officially concerned with the process, until the winning Consultant has been notified that it has been awarded the contract **Two Bid System**: The tenders are invited under two bid system i.e. Technical Bid and Financial Bid. (Annexures I, II, III, IV, V, VI & VII are related to Technical Bid and Annexure VIII for Financial Bid).. A copy of the DD for EMD, if any, shall be uploaded on the GEM portal.

12. OPENING OF TECHNICAL BIDS;



12.1 The Technical Bids will be opened as per mentioned in the BID documents at the first stage and evaluated by the Competent Authority. At the second stage, Financial Bid of only technically qualified Bidders will be opened thereafter for further evaluation and ranking before awarding the contract. Technically qualified prospective bidders will be informed separately to be present at the time of opening of the Financial Bid.

12.2 The prospective bidders may obtain the Form of Quotation/features/information and also for any clarifications required in this regard through GeM portal in specific BID. Form of Quotation/features/information can also be downloaded from official website of the Ministry i.e. <https://www.mospi.gov.in>

13. EARNEST MONEY DEPOSIT;

13.1 An amount of Rs.15,00,000/- (Rupees Fifteen Lakh Only) should be deposited as Earnest Money Deposit (EMD) in the form of Demand Draft (DD) drawn in favour of **“Pay & Account Office, Ministry of Statistics and Programme Implementation”** and should be uploaded in the specific column in the GEM. Tender received without EMD/PSD or EMD/PSD for lesser amounts will be summarily rejected.

13.2 EMD/PSD will be forfeited if the bidders withdrew after submission of the bids or opening of the tenders EMD/PSD will be refunded to the unsuccessful bidders.

13.3 No interest will be payable on the amount of EMD/PSD.

13.4 The EMD/PSD should remain valid for a period of **one year** after completion of all contractual obligations by the agency/firm including warranty obligation, if any.

13.5 EMD/PSD will be released after all contractual obligations by the agency/firm are over. This can be withheld or forfeited in full or in part in case the supply order is not executed satisfactorily or within the stipulated period.

13.6 Exemption under Rule 170 of GFR 2017 is permissible.

14. DOCUMENT/CERTIFICATE REQUIRED

14.0 For bidding, the firms are required to submit the following self-attested and duly rubber stamped (on each page) photocopies of the following documents relating to their agency/ firm, failing which their bid will be summarily/out-rightly rejected and will not be considered any further:

- (a) Registration Certificate as per existing norms from Government Department;
- (b) Copy of CSTNAT/TIN Registration Certificates;
- (c) Copy of PAN/GIR Card;
- (d) Copies of Income Tax Returns filed for last 3 financial years (i.e 2019-2020, 2020-2021, 2021-22);
- (e) Balance Sheet of the last three financial years (i.e 2019-2020, 2020-2021, 2021-22); showing minimum turnover of Rs. 15 Crores per annum;
- (f) Proof of minimum 3 years' experience of services providing for similar kind of projects with Govt. Deptts. or PSUs; A list of Clients etc. to be submitted;

-
- (g) Declaration regarding blacklisting or otherwise (*Annexure-1*); and
 - (h) DD of **EMD/PSD**
 - (i) Duly filled Proforma of Annexure-II, IV, V & VIII.
 - (j) MSME Certificate, if any.

14.1 Mode of Submission and last date for submission

Tender Documents is to be submitted through GeM portal. **Technical Bid will be opened as per date mentioned in BID Documents.**

14.2 Rejection of incomplete and conditional tenders

The incomplete and conditional tenders will be rejected. **Quoting unrealistic rates or not as per mentioned service charge in Annexure VIII will be treated as disqualification.**

14.3 Non-acceptance of the tenders received after the last date

Tenders received after the closing date and time prescribed in the BID Documents shall not be accepted under any circumstances.

14.3 Non-transferability

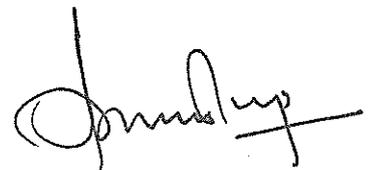
This tender is non-transferable.

14.4 Extension of last date at the Discretion of MPLADS Division, MoSPI

MPLADS Division, MoSPI, may at their discretion extend the last date for submission of the Tender and such extension shall be binding on all the Tenderers. In case of government holidays/Saturdays/Sundays, the tenders will be opened on next working day.

14.5 Termination of Contract

MPLADS Division, MoSPI reserves the right to terminate the contract at any time without assigning any reason.



TERMS & CONDITIONS

Generic

1. The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25% of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

Rates/ Prices

2. The rates should be quoted in Indian Rupees (in both words and figures) only.

3. **Performance Security Deposit**

An amount of Rs.25,00,000/- (Rupees Twenty five Lakh Only) should be deposited as Performance Security Deposit (PSD) in the form of Demand Draft (DD) drawn in favour of "**Pay & Account Office, Ministry of Statistics and Programme Implementation**" after getting contract.

Penalty

4. In case the Agency fails to adhere to prescribe time schedule and other deficiency is found in respect of developing Web Portals, Dashboards, GIS Application, Mobile application and all other technical requirements as and when informed by NIC in consultation with this division, etc. the EMD/PSD is liable to be forfeited and penalty can be imposed as deemed fit by the Ministry.
5. In the event of failure on the part of Bidder/Manpower agency/Firm, the Ministry may get the work completed from another manpower agency/firm and the previously engaged manpower agency/firm will have to reimburse the extra expenditure incurred by the Ministry.

6.Settlement of disputes

All disputes, differences and questions arising out of or in any way relating to or concerning with this agreement or subject matter thereof or the representative rights, duties or liabilities of the parties shall be referred to the sole arbitration of the arbitrator appointed by the **Secretary, MoS&PI** or any person nominated by him. The arbitration shall be in accordance with the Arbitration and Conciliation Act, 1996. The arbitrator shall be entitled to extend the time of arbitration proceedings with consent of the parties. No part of the agreement shall be suspended on the ground of pending arbitration proceedings.



7. FORCE MAJEURE

Notwithstanding anything else contained in the tender documents, neither Party shall be liable for any delay in performing its obligations herein if and to the extent that such delay is the result of an event of Force Majeure.

For the purposes of this clause, 'Force Majeure' means and includes wars, insurrections, revolution, civil disturbance, riots, terrorist acts, fires, floods, epidemic, pandemic quarantine restrictions but does not include any foreseeable events, commercial considerations or those involving fault or negligence on the part of the party claiming Force Majeure.

If the Force Majeure situation continues beyond 30 days, MOSPI shall have the right to terminate the contract by giving a notice to the vendor.

Purchasers Rights

8. The MoSPI, MPLADS Division reserves the right to accept or reject any or all the Tenders in whole or in part without assigning any reason whatsoever and is not bound to accept the lowest tender.
9. The Ministry of Statistics & PI reserves the right to reject the services rendered in case if it is not as per requirement of this Ministry and not in time.

Execution of Jobs

10. Services required/Scope of work should be as per the specifications (*Annexure III*).
11. Continuity of resources deployed by Service Provider: Successful Service provider will ensure continuity of any allocated / deployed resources with the prior consent of the buyer department. Deployed resources cannot be replaced by Service Provider without prior approval of buyer.
12. Deployment of Existing working / deployed resources: number of Existing working / deployed resources of the procurement department having job satisfactory certificate, will be continued by the successful Service Provider under the new contract also – subject to their consent to the Terms and conditions of new contract concluded on the basis of this bid.

Physical availability of Manpower

13. This is the responsibility of vendor that hired manpower should be physically available in K.L. Bhawan on regular basis.

14. Leave Policy

- a. The hired manpower resource should be stationed in appointed office for the entire project period. The hired manpower resource has to follow the working hours, working days and Holidays of MPLADS Division, MoSPI.
- b. The hired manpower resource shall get prior approval of client before leaving OFFICE STATION.



-
- c. Leave entitlement and computation will be effective from date of joining.
 - d. In case of important time bound assignment nodal agency may call resource to work on holiday. In this case no extra payment will be paid to resource or selected agency.
 - e. An hired manpower resource can avail maximum 12 leaves per year on pro-rata basis (per month one leave will be credited) it is preferable that any resource shall take maximum of two leaves in a single month, however for any exceptional circumstances/situations prior approval of the reporting officer shall be taken for longer leaves.
 - f. Leave cannot be claimed as right of the hired manpower resource. Except in case of emergencies, all leave will be granted subject to organization's requirements. A situation will be considered an emergency on a case by case basis and will be decided by the Division.
 - g. Leave record of hired manpower should be maintained by vendor.
 - h. Only standard leave i.e 12 may be availed by hired manpower resource. In case of extra leave, appropriate replacement of manpower should be provided by vendor for that period so that official work may not be hampered.

15. Selection of candidate

After finalization of agency, MPLADS Division shall conduct an interview of the candidate provided by selected agency and notify selected candidate within ten days after its interview.

16. Replacement

- a. In case the resource has resigned then the agency has to inform within 2 days of such resignation.
- b. Agency shall promptly initiate a search for a replacement and use commercially reasonable efforts (including the expenditure of reasonable sums, such as to engage the services of a recruiting firm) to ensure that there is at least 2 weeks of overlap period in such replacements. However, the role of any member is not vacant for any longer than 15 days without penalty, subject to reasonable extensions requested by Selected Agency.
- c. Before assigning any replacement member of the Personnel to the provision of the Services, selected Agency shall provide MPLADS Division with:
 - (i) A resume, curriculum vitae and any other information about the candidate that is reasonably requested by Nodal Agency; and
 - (ii) An opportunity to interview the candidate.
- d. The bidder has to provide replacement resource that is having same or better credential resource on the same parameters defined in this RFP document. Once



this is confirmed, that the MPLADS Division shall conduct an interview of the candidate and notify selected candidate within ten days after its interview (or if MPLADS Division does not request an interview within ten working days after selected Agency has provided the information and then it would be deemed as accepted).

17. Mode of Payment

Payment against Bill/ Invoice shall be released only after supply of the items to the satisfaction of the MDLADS Division. No interest will be payable on the delayed payments. Payment will be made directly into the bank account of the manpower agency/firm through **e-payment** only on monthly basis. No request for other mode of payment will be entertained. **No advance payment will be made in any case.**

18. Agreement

The Tenderer who is awarded the contract will be required to sign **Proforma Rate Contract Agreement** with the MPLADS Division, MoS&PI as per the specimen (*Annexure II*).

19. Others

The Tenderer will be bound by the details furnished by him/ her to MPLADS Division, MoS&PI, while submitting the tender or at subsequent stage. In case, any of such documents furnished by him/her is found to be fictitious at any stage, it would be deemed to be a breach of terms of contract making him/her liable for **legal action besides termination of the contract.**

20. AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.



DECLARATION

To

The Under Secretary,
MPLADS Division, MoSPI
Room No.614, 6th Floor, Khurshid Lal Bhavan,
New Delhi -110001

Dear Sir,

I/We have read and understood the contents of the Tender and agree to abide by the terms and conditions of this Tender.

I/We also confirm that in the event of my/our tender being accepted, I/we hereby undertake to furnish Earnest Money (EMD)/Performance Security Deposit (PSD), as applicable, in the format to be provided by your office as per conditions for obtaining the Purchase Orders.

I/We further undertake that none of the Proprietor/Partners/Directors of the firm was or is Proprietor or Partner or Director of any firm with whom the Government have banned/suspended business dealing or has been blacklisted ever. I/We further undertake to report to the DDG(PI), MoS&PI, Khurshid Lal Bhavan, New Delhi immediately after we are informed, but in any case, not later than 15 days, if any firm in which Proprietor/Partners/Directors are Proprietor or Partner or Director of such a firm which is banned/suspended in future during the currency of the Contract with you.

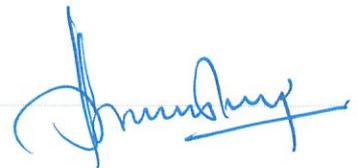
Yours faithfully,

(Signature of the Tenderer)

Name:

Designation with Seal of the Agency/Firm

Date:



**PROFORMA
CONTRACT AGREEMENT-
MPLADS PORTAL DEVELOPMENT**

To be executed at the time of entering into agreement before placing order. Each page of this form shall be signed by the tenderer for acknowledging that he/she has seen the terms and conditions of the agreement.

AGREEMENT

The agreement is made on this day of, 2023 between M/s.....herein referred to as the agency under the name and style of M/s..... of the one part.

MoS&PI, acting through the **Under Secretary/DD (MPLADS Division)** herein after referred to as the other part whereas the said contractor has agreed with the **MoS&PI** for hiring software developers(SDs)/Software Professionals(SPs) with the specifications.

Now this indenture witnessed that in consideration of the promise, it is mutually agreed and declared between parties hereto as follows:

01. The contractor agrees to undertake to provide manpower as per the requirement as agreed to in their tender and letter dated: at the service charge quoted by him/them. The service charges are inclusive of all the levies taxes and exclusive from making payment of remuneration as per **Annexure VIII**.
02. The services for the development and maintenance of MPLADS portal which are not in conformity with the requirements/specifications as mentioned in **Annexure V & VI** are liable to be rejected.
03. This contract shall be effective from the date of signing of the agreement.
04. The Agency shall execute the services placed by the concerned Officer with great promptness and satisfaction to the Ministry. In case the Agency fails to adhere to prescribed time schedule and other deficiency is found in respect of quality of work etc. the Earnest Money Deposit (EMD)/Performance Security Deposit (PSD) is liable to be forfeited and penalty can be imposed as deemed fit by the Ministry.
05. The security deposit paid by the Agency for due and faithful performance of the contract by the contractor of all and several covenants herein contained of his part to be observed with full power. **DDG (PI)** on behalf of the Ministry to appropriate the said sum to any damage, penalties and other sums which the contractor may



be required to pay in case the contractor fails to perform/ fulfill or to keep and observe all or any of the said conditions of the agreement on his part herein after contained.

06. The EMD/PSD shall be released without any interest after successful completion of the work at the end of the contract period including the extended period, if any.
07. That all disputes arising out of this contract will be referred to the arbitration of the arbitrator appointed by the Secretary, MoS&PI, New Delhi under the Arbitration and Conciliation Act, 1996. The award of the arbitrator shall be final and binding on the parties to this contract. Provisions of the Indian Arbitration Act, 1996 and any statutory modification/ enactments thereto and the rules made there under from time to time shall apply to such arbitration.
08. The EMD/PSD is to be forfeited to the MoSPI without any prejudice to any other rights and remedies of MoSPI in case the Agency fails to undertake the contract work, as per the work orders and as per the terms and conditions given in tender schedule during the currency of the contract including the extended period, if any.
09. MPLADS Division, MoSPI reserves the right to terminate the contract at any time without assigning any reason.
10. That the tender schedule and terms & conditions shall also form part of the agreement.
11. That the Agency acknowledges that he/she has fully acquainted himself/herself with all the terms and conditions and he/she shall not plead ignorance of the same. In witness whereof, the agency has set his/her hand and the Division has caused for and on his/her behalf to set his/her hand, the day and the year first above written.

**Signature of the authorized official
of the Manpower agency/Firm**

Signature:
Name:
Address:

**Signature of the authorized official
of the MPLADS Division, MoS&PI**

Signature:
Name:
Address:



ANNEXURE IV

The following proforma of the Check-list has to be filled by the Tenderer Mandatorily.

PROFORMA FOR THE CHECK-LIST

Name &Address of Firm/Company	Tel. No:
1 DD/Pay Order No.; amount & date of EMD/PMD DD/Pay Order No	Bank Dated.....
2 Registration
	No. & Date

3 Certificate from Govt. Deptt	Issuing Authority

4 CSTNAT/TIN Registration	No. & Date

5 PAN/GIR Card No.	
6 Income Tax Returns (last 3 financial years)	2019-20 _____
	2020-21 _____
	2021-22 _____
7 Balance Sheets (last 3 financial years)	2019-20 _____
	2020-21 _____
	2021-22 _____
8 Proof of 3 years' experience in providing software developers/professionals with Govt. Department or PSU's having similar kind of jobs	Yes/No.
9 Declaration for not backlisted by the Govt. Department/PSU etc.	Yes/No.

I/We certify that the information furnished above is true and correct. The terms and conditions are acceptable to us.

Dated:

Name with Designation of
Authorized Signatory & Seal of the Firm



Estimated Cost for making Payment to manpower for the Development and maintenance of MPLADS Portal Development – 1 Year

S.No	Designation	Number of Resources A	Duration In Months B	Proposed Cost* per Month INR C	Total INR A*B*C	Remarks
1	Project Manager	1	12	1,90,000	2280000	
2	Sr. Solution Architect	1	6	1,00,000	600000	First 6 Months
3	Solution Architect	1	7	70,000	490000	From 6th to 12th Month.
4	Database Design Architect	1	12	1,00,000	1200000	
5	Sr. Software Developer	4	12	1,00,000	4800000	
6	Software Developer	2	12	70,000	1680000	
7	UI/UX Designer	1	12	80,000	960000	
8	GIS Developer	1	6	1,00,000	600000	From 7 th Month
9	Mobile Application Developer	1	6	1,00,000	600000	From 7 th Month
10	Software Tester	1	8	60,000	480000	From 4 th Month
11	Business Analyst/ Document writer.	1	12	70,000	840000	
12	Business Analyst/ Document writer.	1	6	70,000	420000	First 6 Months
Grand Total for 1 Year					14950000	
Rupees One Crore Forty Nine lakhs and Fifty thousand only.						

* The Proposed Monthly cost is as per NICS1 Tier1 empanelment rates.

Estimated Cost for hire of manpower resources for the Development and maintenance of MPLADS Portal Development – 1 Year is Rs. 1,49,50,000.00 (Rupees One Crore Forty Nine lakhs and Fifty thousand only)



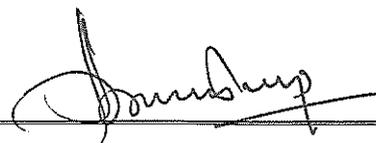
Estimated Cost for making payment to Human Resources MPLADS Portal Maintenance**(after Go-live) for 5 Years**

S.No	Designation	Number of Resources A	Duration In Months B	Proposed Cost** per Month INR C	Total INR AxBxC	Remarks
1	Project Manager	1	60	1,90,000	1,14,00,000	As per MoSPI Decision
4	Sr. Software Developer	4	60	1,00,000	2,40,00,000	
Grand Total for 5 Years					3,54,00,000	

Rupees Three Crore and Fifty four lakhs only.

Maintenance cost For 1 year = 70,80,000 Rupees
Seventy lakhs and Eighty Thousand only.

** The Proposed Monthly cost is as per NICS1 Tier1 empanelment rates.

Estimated Cost for hire of manpower resources for the MPLADS Portal Maintenance – After Go Live for 5 Year is Rs. 3,54,00,000.00 (Rupees Three Crore and Fifty four lakhs only)


ANNEXURE VII

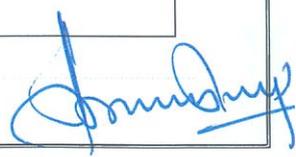
**Qualifications and Experience required for the Software
Developers(SDs)/Software Professionals(SPs)**

S. No	Designation	Qualifications/Experience		Roles & Responsibilities	Knowledge / Software Packages skill Required
		Qualification	Experience		



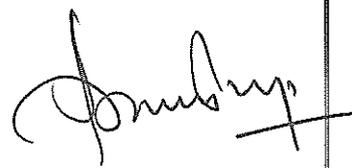
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1	Project Manager	B.E / B.Tech / MCA in Computer Science (CS) / Information Technology (IT) or equivalent	10 Yrs+ Experience in software development, Project management and monitoring teams.	<ul style="list-style-type: none"> <input type="checkbox"/> Understanding the business objectives, Project Vision. <input type="checkbox"/> Close coordination with User, Stake holders, Project team. <input type="checkbox"/> Managing the Software development among team. <input type="checkbox"/> Keeping timelines. <input type="checkbox"/> Planning software development. <input type="checkbox"/> Assigning modules to project team. <input type="checkbox"/> Monitoring the project team and software development. <input type="checkbox"/> Also involve in the software / Web portal development. <input type="checkbox"/> Coordinating software testing team for overall project modules. <input type="checkbox"/> Monitoring the project modules delivery. <input type="checkbox"/> Helping the project team in software development. <input type="checkbox"/> Monitor the project documentation. <input type="checkbox"/> Application Support as per the project requirements & technology. <input type="checkbox"/> Application installation and configuration. <input type="checkbox"/> Software readiness test at the client sites. <input type="checkbox"/> Support for installation and management of application. 	<ul style="list-style-type: none"> <input type="checkbox"/> ASP.NET <input type="checkbox"/> MVC. <input type="checkbox"/> GIS. <input type="checkbox"/> MS SQL Server DB. <input type="checkbox"/> DevOps practices. <input type="checkbox"/> Project management software. <input type="checkbox"/> Data analytics skills.
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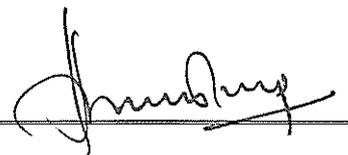
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				<ul style="list-style-type: none"><input type="checkbox"/> Monitoring team in Providing first line of maintenance.<input type="checkbox"/> Software Requirement Analysis based on project needs.<input type="checkbox"/> Technical Support in management of OS, application software patches, antivirus etc.<input type="checkbox"/> Security audit results implementation.<input type="checkbox"/> Web API development.<input type="checkbox"/> User Training.	
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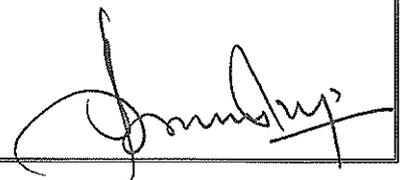
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2	Sr.Solution Architect	B.E / B.Tech / MCA in computer Science / Information Technology (IT) or equivalent with MBA.	5 Yrs+ Experience in design & architecture of large software projects.	<input type="checkbox"/> Understanding the business objectives, Project Vision. <input type="checkbox"/> Analysing the technology environment. <input type="checkbox"/> Analysing enterprise specifics. <input type="checkbox"/> Analysing and documenting requirements. <input type="checkbox"/> Setting the collaboration framework. <input type="checkbox"/> Creating a solution prototype. <input type="checkbox"/> Participating in technology selection. <input type="checkbox"/> Controlling solution development. <input type="checkbox"/> Supporting project management. <input type="checkbox"/> Developing, managing and testing back-up and recovery plans. <input type="checkbox"/> Installing and testing new versions of the DBMS. <input type="checkbox"/> Further refining the physical design to meet system storage requirements. <input type="checkbox"/> Refining the logical design so that it can be translated into a specific data model. <input type="checkbox"/> Organization of data and front-end accessibility for endusers. <input type="checkbox"/> Database Backup schedule.	<input type="checkbox"/> Engineering and software architecture design. <input type="checkbox"/> DevOps practices. <input type="checkbox"/> System and data security. <input type="checkbox"/> Business analysis techniques and processes. <input type="checkbox"/> Data analytics skills. <input type="checkbox"/> Large Data analytics skills. <input type="checkbox"/> Data migration skills.
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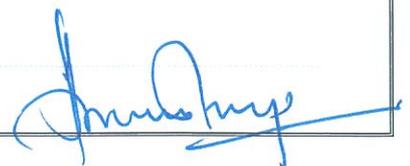
3	Solution Architect	B.E / B.Tech / MCA in computer Science / Information Technology (IT) or equivalent.	3 Yrs+ Experience in design & architecture of large software projects.	<input type="checkbox"/> Understanding the business objectives, Project Vision. <input type="checkbox"/> Analysing the technology environment. <input type="checkbox"/> Analysing enterprise specifics. <input type="checkbox"/> Analysing and documenting requirements. <input type="checkbox"/> Setting the collaboration framework. <input type="checkbox"/> Creating a solution prototype. <input type="checkbox"/> Participating in technology selection. <input type="checkbox"/> Controlling solution development. <input type="checkbox"/> Supporting project management.	<input type="checkbox"/> Engineering and software architecture design. <input type="checkbox"/> DevOps practices. <input type="checkbox"/> System and data security. <input type="checkbox"/> Business analysis techniques and processes. <input type="checkbox"/> Data analytics skills.
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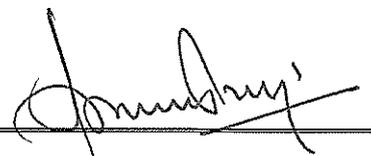
4	Database Design Architect	B.E / B.Tech / MCA in Computer Science (CS) / Information Technology (IT) or equivalent.	5 Yrs+ Experience in large Microsoft SQL Server DataBase Design, architect, administration.	<ul style="list-style-type: none"> <input type="checkbox"/> Analyse the existing Data structure, Database and design a normalised database suitable for the proposed solution. <input type="checkbox"/> Establishing the needs of users and monitoring user access and security of database. <input type="checkbox"/> Monitoring performance and managing parameters to provide fast responses to front-end users. <input type="checkbox"/> Capacity planning. 	<ul style="list-style-type: none"> <input type="checkbox"/> Microsoft SQL Server Latest version. <input type="checkbox"/> Design T-SQL query, Procedure, Function. <input type="checkbox"/> Normalisation of database. <input type="checkbox"/> Identification of Primary, Secondary keys and relationships of tables in DB. <input type="checkbox"/> ER diagrams. <input type="checkbox"/> Database creation. <input type="checkbox"/> Query Optimisation.
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				<ul style="list-style-type: none"> <input type="checkbox"/> Developing, managing and testing back-up and recovery plans. <input type="checkbox"/> Installing and testing new versions of the DBMS. <input type="checkbox"/> Further refining the physical design to meet system storage requirements. <input type="checkbox"/> Refining the logical design so that it can be translated into a specific data model. <input type="checkbox"/> Organization of data and front-end accessibility for endusers. <input type="checkbox"/> Database Backup schedule. 	<ul style="list-style-type: none"> <input type="checkbox"/> Large Data analytics skills. <input type="checkbox"/> Data migration skills.
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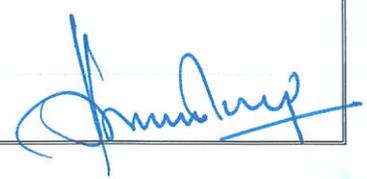
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5	Sr. Software Developer.	B.E / B.Tech /MCA in Computer Science (CS) / Information Technology (IT) or equivalent.	5 Yrs+ Experience in Software development and working experience in teams.	<input type="checkbox"/> Application software / Web portal development. <input type="checkbox"/> Coordination with software testing team for concerned modules. <input type="checkbox"/> Application Support as per the project requirements & technology. <input type="checkbox"/> Application installation and configuration. <input type="checkbox"/> Software readiness test at the client sites. <input type="checkbox"/> Support for installation and management of application. <input type="checkbox"/> Providing first line of maintenance. <input type="checkbox"/> Software Requirement Analysis based on project needs. <input type="checkbox"/> Technical Support in management of OS, application software patches, antivirus etc. <input type="checkbox"/> Security audit results implementation. <input type="checkbox"/> Web API development. <input type="checkbox"/> User Training.	<input type="checkbox"/> ASP.NET <input type="checkbox"/> MVC. <input type="checkbox"/> GIS. <input type="checkbox"/> MS SQL Server DB. <input type="checkbox"/> DevOps practices. <input type="checkbox"/> Project management software. <input type="checkbox"/> Data analytics skills.
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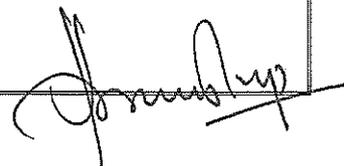
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6	Software developer	B.E / B.Tech /MCA in Computer Science (CS) / Information Technology (IT) or equivalent.	3 Yrs+ Experience in software development and working experience in teams.	<input type="checkbox"/> Application software / Web portal development. <input type="checkbox"/> Coordination with software testing team for concerned modules. <input type="checkbox"/> Application Support as per the project requirements & technology. <input type="checkbox"/> Application installation and configuration. <input type="checkbox"/> Software readiness test at the client sites. <input type="checkbox"/> Support for installation and management of application. <input type="checkbox"/> Providing first line of maintenance. <input type="checkbox"/> Software Requirement Analysis based on project needs. <input type="checkbox"/> Technical Support in management of OS, application software patches, antivirus etc. <input type="checkbox"/> Security audit results implementation. <input type="checkbox"/> Web API development. <input type="checkbox"/> User Training.	<input type="checkbox"/> ASP.NET <input type="checkbox"/> MVC. <input type="checkbox"/> GIS. <input type="checkbox"/> MS SQL Server DB. <input type="checkbox"/> DevOps practices. <input type="checkbox"/> Project management software. <input type="checkbox"/> Data analytics skills.
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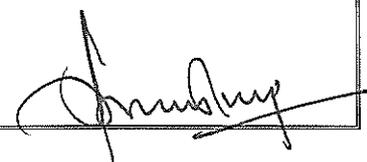
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7	UI/UX Designer	Bachelor's degree in graphic design or related field.	4 Yrs+ Experience in Web designing.	<input type="checkbox"/> Design web portal wire frames. <input type="checkbox"/> Design projects Dashboards. <input type="checkbox"/> Design page layouts and templates. <input type="checkbox"/> Produce design assets for use in social media. <input type="checkbox"/> Utilize data and analytics in making design decisions. <input type="checkbox"/> Work with front-end web developers to deploy designs. <input type="checkbox"/> Select and prepare imagery. <input type="checkbox"/> Create and maintain a database of design assets. <input type="checkbox"/> Responsive GUI design.	<input type="checkbox"/> Portfolio of strong creative work. <input type="checkbox"/> Experience in Adobe Suite <input type="checkbox"/> Experience in HTML, Javascript, and CSS. <input type="checkbox"/> Social media and email marketing experience is a plus.
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8	GIS Developer	B.E / B.Tech /MCA in Computer Science (CS) / Information Technology (IT) or equivalent.	5 Yrs+ Experience as GIS Developer	<input type="checkbox"/> Proficiency with database programming languages such as SQL, R or Python <input type="checkbox"/> Proficiency with frontend design languages such as HTML, CSS, JavaScript and various mapping languages <input type="checkbox"/> Outstanding quantitative skill set <input type="checkbox"/> Attention to detail and good problem-solving skills <input type="checkbox"/> Analytical mindset <input type="checkbox"/> Excellent written and verbal communication <input type="checkbox"/> Good interpersonal skills	<input type="checkbox"/> Experience with mapping tools such as QGIS and Carto <input type="checkbox"/> Experience with GPS measuring Tools
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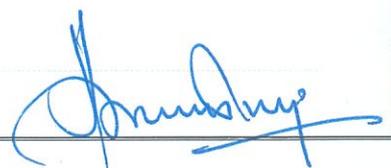
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9	Mobile Application Developer	B.E / B.Tech / MCA in Computer Science (CS) / Information Technology (IT) or equivalent.	5 Yrs+ Experience in Mobile application development.	<input type="checkbox"/> Mobile application development. <input type="checkbox"/> Web API development. <input type="checkbox"/> Emulation in Android and iOS environment and testing. <input type="checkbox"/> Security audit results implementation.	<input type="checkbox"/> Android Studio IDE. <input type="checkbox"/> Flutter Framework. <input type="checkbox"/> Dart Language. <input type="checkbox"/> Apple account and Xcode for iOS App knowledge.
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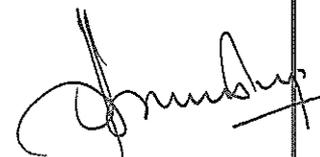
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10	Software Tester	B.E / B.Tech /MCA in Computer Science (CS) / Information Technology (IT) or equivalent.	2 Yrs+ Experience in software testing.	<ul style="list-style-type: none"> <input type="checkbox"/> Execute manual test scenarios for software applications and report defects. <input type="checkbox"/> Review design and user documentation, project specifications, and requirements. <input type="checkbox"/> Write functional test cases and test steps based on product requirements. <input type="checkbox"/> Execute functional test cases to verify quality for product requirements. <input type="checkbox"/> Execute unit test, sanity, smoke, functional, performance and regression testing. <input type="checkbox"/> Prepare data for the above tests. <input type="checkbox"/> Perform error analysis and bug reporting. <input type="checkbox"/> Assist in requirement analysis, test design, and test documents. <input type="checkbox"/> Assist the user in user testing post software testing by the team. 	<ul style="list-style-type: none"> <input type="checkbox"/> Working experience with testing tools. <input type="checkbox"/> Strong diagnostic skills. <input type="checkbox"/> Organized, Task and Detail Oriented <input type="checkbox"/> Good communication skills. <input type="checkbox"/> Project management software.
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11	Business Analyst / Document writer.	B.E / B.Tech /MCA in Computer Science (CS) / Information Technology (IT) or equivalent.	2 Yrs+ Experience in Business analysis and document writing for Software projects.	<ul style="list-style-type: none"> <input type="checkbox"/> Understanding the business objectives and document it. <input type="checkbox"/> Close coordination with User, Stake holders, Project team. <input type="checkbox"/> SRS(system requirement specification) document in consultation with stake holder departments. <input type="checkbox"/> SDD(System Design document) in coordination with Solution architect. <input type="checkbox"/> Database Design document in coordination with Database administrator. <input type="checkbox"/> CR (Change request documents). <input type="checkbox"/> Assisting the Software testing team with the SRS, SDD, CR for conduction of smooth testing. <input type="checkbox"/> System Administration Manual. <input type="checkbox"/> Training Manuals. <input type="checkbox"/> User Manuals. 	<ul style="list-style-type: none"> <input type="checkbox"/> Good Communication skills. <input type="checkbox"/> Interpersonal Skills. <input type="checkbox"/> Command over English writing. <input type="checkbox"/> Good documentation skills. <input type="checkbox"/> Presentation skills. <input type="checkbox"/> Database knowledge. <input type="checkbox"/> Basic SQL knowledge. <input type="checkbox"/> Analytical and Critical Thinking <input type="checkbox"/> Microsoft Office.
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Annexure - VIII

Name and Title of Signatory:

Name of Firm:

Address:

Financial Proposal

(To be submitted on letter head of bidder)

S. No.	Bid Variable	Unit	Rate	In words
1	The bidder has to quote service charge as percentage of the total emoluments to be paid for the manpower to be deployed for the Nodal Agency, considering all the deliverables, responsibilities like, HR activities, Insurances, Mediclaim's, statutory compliances etc. No additional payment shall be made to the bidder except the service charge and the GST (if applicable).	%		

Date:

(Authorized Signatory)

Place:

Signature

Notes for Financial Bid:

The above-mentioned price would be inclusive of all taxes (whichever is applicable). The GST will be paid only if applicable in addition to the quoted Price. No payment will be done above the quoted price.

Details regarding manpower deployment and their qualification is as mentioned in Annexure-III, V & VI and VII of this RFP.

Minimum Service Charges shall be 3.85% but not exceed 7% (i.e. 3% profit plus transaction charges of 0.85%).

All payments shall be made in INR.

