

Tender Document No.45/3/Hostel Building/ Admn-IV/2015-16
Government of India
Ministry of Statistics and Programme Implementation
National Sample Survey office
Data Processing Division (HQs.)

Mahalanobiahavan
164, G.L.T. Road
Kolkata-700 108
Dated: 29.03.2016

Tender Notice

Subject: Inviting Tender Notice with terms & conditions for Housekeeping and Catering Services contract at Sankhyiki Aawas (NSSO Guest House) Located at 164, G.L.T. road, Kolkata- 700 108

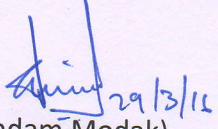
On behalf of the President of India, Additional Director General, Data Processing Division Headquarters, National Sample Survey Office, Kolkata invites sealed quotations in two-bid system from reputed agencies for providing **Housekeeping and Catering Services** at **Sankhyiki Aawas, (NSSO Guest House)** located at 164, G.L.T. road, Kolkata- 700 108, for a period of one year.

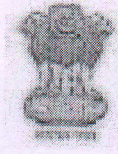
The sealed tender with rates in the prescribed format (Section F & G) for undertaking the work must reach the undersigned by **19.04.2016**. The tender should be sent in sealed envelope clearly super-scribing "**Tender for Housekeeping and Catering Service at Sankhyiki Aawas.**" The bidder or his representative may be present on the date of opening of the tender. It shall be the responsibility of the successful bidder to comply with the provisions of the Minimum Wages Act (Central Sphere, Category "A" area), 1948 and other statutory provisions of the applicable Rules/Act.

The various crucial dates relating to the mentioned tender above are as follows
Date & Time of opening of

- (i) Technical Bid: 12:00 PM, 20th April 2016
- (ii) Financial Bid: 12:00 PM, 21st April 2016

This office reserves the right to accept/reject any or all quotations without assigning any reason and it will not be responsible for postal delay. All other terms and conditions in tender form will be binding on the Quotationers/ Bidders.


(Arindam Modak)
Director & Head of Office
Phone : (033)2578-9063



Government of India
Ministry of Statistics & Programme Implementation
National Sample Survey Office
Data Processing Division (HQs.)

Tender No. 45/3/Hostel Building/ Admn-IV/2015-16

Dated: 29.03.2016

TENDER DOCUMENT

**CONTRACT FOR PROVIDING
HOUSEKEEPING AND CATERING SERVICES
AT
SANKHYIKI AAWAS (NSSO GUEST HOUSE)**

Last date for submission: Date : 19.04.2016 up to 11 A.M.
Opening of Technical Bid: Date: 20.04.2016 at 12:00 P.M.
Opening of Financial Bid: Date: 21.04.2016 at 12:00 P.M.

BID Acceptance Form

Reference: Tender No. 45/3/Hostel Building/ Admn-IV/2015-16 Dated 29.03.2016

To
The Head of Office
Data Processing Division (HQ)
NSSO, Mahalanobis Bhavan,
164, GLT Road, Kolkata- 700 108

Sir,

Having examined the conditions of contract and specification including all other related documents the receipt of which is here by duly acknowledge, we the undersigned, offer to execute the work of **Housekeeping and Catering service contract at Sankhyiki Aawas (NSSO Guest House)** in the premises of Mahalanobis Bhavan located at 164, G.L.T. Road, Kolkata-700 108, in conformity with the conditions of the contract and specifications.

We undertake if our Bid is accepted, to execute the work in accordance with scope of work, specifications, terms and conditions stipulated in the tender document. We also undertake to abide by the provisions of **Minimum Wages Act (Central Sphere, Category "A" area), 1948**, in case we are declared as the successful bidder. We also abide by the mode of payment as per terms and conditions of the tender document

Bid submitted by us is properly sealed & prepared so as to prevent any subsequent alternation & replacement.

Dated this.....day of.....2016

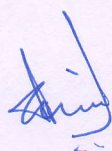
Signature of Authorized signatory.....

In the Capacity of

Duly authorized to sign the Bid for and on behalf of

Witness.....

Address.....

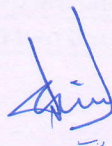


Sealed tenders are invited under **Two Bid System**, i.e. (**Part-I Technical Bid and Part-II Financial Bid**) from reputed, experienced and financially sound Agencies who can provide Housekeeping and Catering services at **Sankhyiki Aawas (NSSO Guest House)** located at **164 G.L.T. Road, Kolkata- 700 108**.

A. Scope of Work

A.1. Scope of Work Related to Housekeeping Services:

- a) Registration of guests, maintenance of the a register by noting down their names, addresses, purpose of visit, check-in and check-out times, keeping documents in support of their identity etc.
- b) It should be ensured that the guests handover their allotted room keys whenever they leave the guest house premises so that the cleaning and other room services can be carried out timely.
- c) It should be ensured that there is no unauthorized occupation of rooms and no misuse of facilities
- d) It should be ensured that all the electrical/electronics equipments like light, fan, AC, TV, geyser etc. are switched off when the guest are not in the rooms. They should also take care of those unoccupied rooms which are kept under lock and key.
- e) They should ensure about the water conservation in the guest house premises.
- f) Collection of the room rent and service charges under printed bills and its remittance to the office on a weekly basis, maintenances of accounts/registers in this respect.
- g) Maintaining a complaint book/ Suggestion Book and the remarks of the guests has to be recorded positively in each and all cases.
- h) Taking care of equipments in the guest house premises. If any item needs repair, the same shall be reported to the office immediately.
- i) Shifting of furniture, other equipments whenever required.
- j) **Laundry Service:** Cleaning of bed sheet, bed covers, pillow covers, blankets, towel, quilt, cushion, mattress, mosquito net, curtains, etc., including iron also on a weekly basis and whenever required. It also includes dry cleaning as necessary, complete in all respects.
- k) For each guest room, changing of Bed sheets, pillow covers, towels etc. should take place in every alternative days and every change of guest.
- l) **Room Service:** Round the clock room service of all types including wake-up call etc. as per requirement.



A.2. Scope of Work Related to Catering Services:

- a) Provide foods with good quality and taste and the proper hygiene and cleanliness has to be maintained always in and around dining hall and kitchen area.
- b) The menu/list of available food items along with their respective rates should to be provided at each of the guest room.
- c) Maintain the proper timings at the dining hall for morning tea, breakfast, lunch, evening tea & snacks and dinner.

Morning Tea : 6 AM – 7 AM

Breakfast : 7:30 AM – 9:30 AM

Lunch : 1:00 PM – 2:30 PM

Evening Tea & Snacks : 5 PM – 7 PM

Dinner: 8:30 PM – 10:30 PM

- d) The guests who are willing to take food from the guest house mess, ensure that they are taking food and maintaining the dining time.
- e) Estimate how many guests/ persons are going to take food from the guest house mess and prepare food accordingly. They should avoid food waste.
- f) Serving of food at table whenever necessary.
- g) Good quality mineral water/ aqua guard water for drinking purposes should be available at the dining hall.
- h) Provide printed bills to the persons who are taking food from the guest house mess.
- i) Supply the tea/snacks/lunch/dinner for official meetings, training programme etc. on credit basis on the written request from the office.
- j) Provide the entire crockeries of dining and serving food, provide the entire utensils for the kitchen and will do the cleaning and washing of the same at its own cost.

The following food menu should be available in guest house mess. The bidders are requested to quote their proposed rate as per prescribed proforma in **section G.2**. The final rates of food items shall be with the consent of the office.

Breakfast Item:

Sl. No.	Items
1	Bread with Butter
2	Bread with Jam
3	Puri and Sabji
4	Chapati and Sabji
5	Cornflake
6	Plain Paratha (per pc.)
7	Aloo Paratha (per pc.)
8	Tea with two biscuits
9	Coffee with two biscuits

10	Omelet (Double Egg)
11	Boiled Egg (Single Egg)
12	Egg Poach (Double Egg)
13	Milk
14	Fruit Juice
15	Mixed Fruit

Lunch and Dinner Item:

Thali :

Sl. No.	Items
1	Veg Thali
2	Fish (1 Pc.) Thali
3	Chicken (2 Pcs.) Thali
4	Mutton (2 Pcs.) Thali
5	Egg (2 Pcs.) Thali

Egg Items :

Sl. No.	Items
1	Egg Poach (Double egg)
2	Omelet (Double Egg)
3	Egg Bhujia (Double Egg)
4	Egg Curry (Double Egg)

Vegetable Items :

Sl. No.	Items
1	Potato Fry
2	Mix Veg. Curry
3	Veg. Curry
4	Potato Dum (Kashmiri)
5	Mutter Paneer

Rice and Others:

Sl. No.	Items
1	Plain Rice
2	Plain Dal

3	Chapati (Per Pc.)
4	Puri (Per Pc.)
5	Salad

Non-Veg. Items:

Sl. No.	Items
1	Rohu/Katla Fish Curry (2 Pcs.)
2	Hilsa Fish Curry (2 Pcs.)
3	Chicken Curry (2 Pcs.)
4	Mutton Curry (2 Pcs.)

Snacks/Beverages/Sweet Items :

Sl. No.	Items
1	Butter Toast/ Jam Toast (2 Pc.)
2	Biscuits (4 Pc.)
3	Paneer pakora (8 Pc.)
4	Patato Chips (per packet)
5	Tea (Per cup)
6	Coffee (Per cup)
7	Milk (per glass)
8	Mineral water (1ltr.)
9	Cold Drinks (500 ml/ 700 ml)
10	Sweets (per pc)

Note:

1. If a deployed person goes on leave, the responsibility of providing substitute, if needed, shall be with the contractor and it should not hamper the effective functioning of the guest house.
2. The contractor shall be responsible for any commissions and omissions of the persons employed by them.



B. ELIGIBILITY CRITEREA

B.1. Eligibility Criteria Related to Housekeeping Services:

Only those Agencies who fulfill the following minimum criteria need to submit their bids and failure to provide necessary documents will render the bidder disqualified on technical grounds:

- a) Registration certificate of the Housekeeping Agency issued by appropriate authority.
- b) It should have PAN, TIN number and Sales Tax/Service Tax Registration (proof in this regard may be attached with the bid).
- c) It should be registered under Labour Law, EPF, ESI and Service Tax.
- d) It should not have been blacklisted by any Government Organization. Undertaking in this regard is to be furnished.
- e) The bidders must have successfully completed minimum three contract jobs of providing Housekeeping and Catering Services in large industries, office complexes, Institutions or reputed Private firms. The supporting documents must be enclosed.
- f) It should have at least 5 year of experience in contractual Housekeeping Services after registration

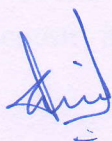
B.2. Eligibility Criteria Related to Catering Services:

- a) The Agency providing Catering Service should have been registered under Relevant Act and a copy each of the registrations shall be attached with the bid.
- b) The Agency should have been obtained license/certificate related to serving quality food from the appropriate authority.
- c) It should have PAN, TIN number and Sales Tax/Service Tax Registration (proof in this regard may be attached with the bid).
- d) It should be registered under Labour Law, EPF, ESI and Service Tax.
- e) It should not have been blacklisted by any Government Organization. Undertaking in this regard is to be furnished.
- f) The bidders must have successfully completed minimum three contract jobs of providing Catering Services in large industries, office complexes, Institutions or reputed Private firms. The supporting documents must be enclosed.
- g) It should have at least 5 year of experience in contractual Catering Services after registration



C. INSTRUCTIONS TO TENDERERS (Both for Housekeeping & Catering Services)

1. The Tender should be addressed to **Director & Head of Office, NSSO, DPD(HQs.), Kolkata.**
2. The Tenderers are required to submit one Technical and one Financial Bids per prescribed proforma in Section –F and G respectively. The Financial Bid should be submitted in a separately sealed envelope super scribed **“Financial Bid for Housekeeping and Catring Services at Sankhyiki Aawas”**. All the sealed envelopes should be put in a sealed envelope superscribed **“Tender for Housekeeping and Catering Services at Sankhyiki Aawas.”** Financial Bid shall be opened only for those tenderers who are found technically qualified to carry out the work.
3. **The Earnest Money Deposit (EMD)(Bid Security) of Rs 16,000/-(Rupees Sixteen Thousand) only in the form of Demand Draft from a commercial bank, drawn in favour of “Pay and Account Officer, M/o Statistics and Programme Implementation ,1, Council House Street, Kol-700 001”** should be enclosed with the tender. The EMD should remain valid for a period of forty-five days beyond final bid validity period. The tender received without EMD would be summarily rejected. The earnest money will be returned on completion of the tender process.
4. The Tenderer are advised to visit **Sankhyiki Aawas (NSSO Guest House)** located at **164, G.L.T. Road, Kolkata-700 108** before submitting their tender bid.
5. The various crucial dates relating to **“Tender for Sweeping & Cleaning Services in Sankhyiki Aawas and Mahalanobis Bhavan”** are cited as under:-
 - (a) Date of issue of Tender Documents: 29.04.2016
 - (b) Last date and time for submission of Tender Document: 19.04.2016 up to 11 AM
 - (c) Date and time for opening of Technical Bid: 12:00 P .M. on 20.04.2016
Financial Bid: 12:00 P .M. on 21.04.2016
 - (d) Place of submission of tender: Mahalanobis Bhavan, 164, G.L.T Road, Kolkata 700 108
 - (e) Place of opening the tender: Mahalanobis Bhavan, 164, G.L.T Road, Kolkata 700 108



D. TERMS AND CONDITIONS

D.1. Terms and Conditions applicable for Housekeeping Services

Terms and conditions mentioned below may be perused carefully and understood before quoting the rates for Housekeeping Services.

1. The agency shall deploy the caretakers/ other employees above age 18 years and below age of 60 years and with good health status and active. They shall be literate, well mannered and minimum qualification should be 10th standard pass.
2. The guest room/ suit will be allotted only to persons, authorized by the office through allotment in each case.
3. A complaints and suggestion book has to be maintained by the contractor and the remarks of the guests have to be recorded positively in each and all cases. This complaint book has to be put up by the contractor for perusal of the competent authority at least once in a fortnight or as and when required by the office.
4. The towels, bed sheets, pillow covers, curtains etc. have to be properly dry cleaned. Bed sheets and pillow covers have to be changed on daily uses basis and also at the time of check-in on arrival of each new guest. No additional expenditure would be incurred by the office on this account.
5. The materials for washing cloths and providing room fresheners, mosquito repellent machine and oil has to be provided by the contractor/service provider at his own cost. No additional expenditure would be incurred by the office on this account.
6. The Housekeeping Agency is required to use ISI/agmark products of standard brand
7. **Five attendants** are required for housekeeping job including reception duties round the clock and room preparation and room attendance. The entire housekeeping job can be done in three shifts. The office would require following no. of personnel to carry out the housekeeping job.

Shifty	Time	No. of persons required
I	6:00 AM - 2:00 PM	2
II	2:00 PM – 10:00 PM	2
III	10:00 PM – 6:00 AM	1

8. It is mandatory for the successful tenderer to submit Performance Security Deposit amounting to 10% of the total contract value for one year in the form of Bank Guarantee/Fixed Deposit Receipt/Demand Draft of in favour of **"PAO, MOSPI,**

Kolkata as Performance Security. The Security Deposit should be valid beyond 60 days of the period of the contract. The Security Deposit will be returned without any interest after satisfactory completion of the contract process. This amount, however, be confiscated in case of refusal or failure to provide satisfactory services or backing out in midstream.

9. **The Earnest Money Deposit (EMD)(Bid Security) of Rs 16,000/-(Rupees Sixteen Thousand) only in the form of Demand Draft from a commercial bank, drawn in favour of "PAO, MOSPI, Kolkata"** should be enclosed with the tender. The EMD should remain valid for a period of forty-five days beyond final bid validity period. The tender received without EMD would be summarily rejected. The earnest money will be returned on completion of the tender process.
10. The agency would be responsible for the payment as per the Minimum Wage Act(Central Sphere, Category "A" area), 1948. Any increase in the minimum wage would be provided by the Office under the compliance of the MWA - 1948.
11. The attendant should be polite in behavior. They should have the knowledge of Hindi, Bengali and English Language and be dressed with proper uniform.
12. It is the responsibility of the contractor/ service provider for the proper maintenance of all the inventories, kept in the guest house as per the list provided to him.
13. It is the responsibility of the contractor to report any fault in respect of electrical or other equipment available in the guest house immediately to the caretaker of the guest house. In case of non-availability of the caretaker, he should inform the same to the office immediately.
14. It is the responsibility of the contractor/ service provider to provide continuous and uninterrupted service towards the maintenance of guest house and towards the guests. Any lapses in this regard will be considered as a breach of contract and the contract will be cancelled immediately. DPD(HQ), NSSO also reserves the right to terminate the contract without giving any reason.
15. The personnel deployed by the agency shall be removed immediately if the DPD(HQ), NSSO considers such removal is necessary on administrative grounds. The agency shall also immediately remove any personnel who is found not be discharging his duties properly or is of doubtful character and shall replace him with substitute personnel either on its own or on the demand of DPD(HQ), NSSO.



16. The agency should maintain a register for making the caretaker of the guest house every day.
17. The agency or the personnel working under him shall not divulge to outsiders any information about the equipment installed in the guest house premises, divulge information about the employees as well as the activities of the guest house.
18. No residential accommodation, food or transport will be provided to the caretaking personnel, staff of the agency.
19. **PENALTY CLAUSE:** In case of any irregularities noticed, the penalty amount will be levied by the Office up to the extent of 10% of the monthly charges due for the relevant month, after issuing show cause notice to the agency and considering the explanation of the agency, if submitted within stipulated time. Such repeated irregularities will make the agency liable for cancellation of contract with forfeiture of the Security Deposit.
20. **ARBITRATION CLAUSE:** In case of any disputes between the parties viz. the Office on one hand and the agency/firm awarded the Contract on the other hand, arising out on account of scope of the work and other mandatory liabilities as stated in the Tender Document/ Contract Agreement, the dispute shall be referred to an Arbitrator as per Arbitration and Reconciliation Act 1996, in Kolkata jurisdiction.
21. Tenderers should sign at each page of the documents confirming the acceptance of all the terms and conditions.



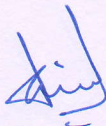
D.2. Terms and Conditions applicable for Catering Services

1. Terms and conditions vide no. 1,8,9,10,12,15,16,17,18,19,20 and 21, mentioned in the section – D.1 are also applicable for Catering Services.
2. The payment of cooking gas (commercial) is to be made by the contractor till the period of contract.
3. The quoted rates will remain fixed for full period of contract, no request for change in rates will be entertained by the office.
4. The firm is required to use ISI/agmark/food grade products of standard brand.
5. It should be the responsibility of the contractor/service provider to arrange bed tea/coffee, light refreshment, breakfast, lunch, dinner for the guest. The rate charge for the various food items, approved by the office, would be kept at guest house. Charges thereof may be collected from the guest. No changes in respect of rate against any item/food item should be done without prior approval of the competent authority.
6. The serving person should be polite in behavior. They should have the knowledge of Hindi, Bengali and English Language and be dressed with proper uniform.



E. LIST OF DOCUMENTS TO BE SUBMITTED WITH TECHNICAL BID


1. Earnest Money in the form of Bank Draft.
2. Attested copy of valid Registration No./ Food License No. of the Agency issued by the appropriate authority.
3. Attested copy of PAN No. Card under Income Tax Act.
4. Attested copy of valid Service Tax registration certificate.
5. Attested copy of Registration and License No. of the Agency under Contract Labour (Regulation & Abolition) Act.
6. Attested copy of registration under EPFO.
7. Attested copy of registration under ESI.
8. Proof of at least three successfully carried out housekeeping & catering contracts, during the last 3 years in Govt./Semi-Govt./Central Autonomous bodies, office complexes or institutes, hostels etc .
9. Proof of annual turnover (not less than Rs.15 lakh per year) during the last 3 years.
10. List of Clients.
11. An undertaking that the agency has not been blacklisted by any Government Department/autonomous bodies as on the date of submission of the bid.



F. PROFORMA FOR TECHNICAL BID (PART-I) (Both for Housekeeping and Catering Services)

1. Name of the Agency :
2. Office Address
 Tel No.
 FAX No.
 E-Mail Address :
3. Name of the Authorized Representative (s) :
4. Document(s) enclosed(Put '✓' mark if enclosed)

Documents	Enclosed	Not Enclosed
Attested registration certificate of the Agency issued by the appropriate authority		
Attested copy of valid labour license from the Regional Labour Commissioner for specific number required for the contract under Contract Labour (Regulation & Abolition) Act, 1970		
Attested copy of valid Service Tax registration certificate		
Attested copy of registration under EPFO		
Attested copy of registration under ESI.		
Proof of at least three successfully carried out housekeeping & catering contracts, during the last 3 years in Govt./Semi-Govt./Central Autonomous bodies, office complexes or institutes, hostels etc .		
Copy of PAN Card.		
An undertaking that the agency has not been blacklisted by any Government Department/autonomous bodies as on the date of submission of the bid.		



5. Turnover during the last three years

Years	Turnover in Rupees (in words and figures)
2012-13	
2013-14	
2014-15	

This should be duly certified by the Chattered Accountant of the Company/Firms, etc.

1. EMD of Rs 16,000/- (Rupees Sixteen Thousands) enclosed vide

DD No.
Bank.....
Date.....

2. Details of the experience in Govt. / PUC/ Corporate offices during the last three years as per the attached proforma :-

Years	Name of the Employer / Address / Tel No.	Details of Experience Period of Contract with dates of Commencement and termination covering last 3 years.	Total Number of Personnel Employed
2012-13			
2013-14			
2014-15			

Enclose extra sheets if required.

We confirm that we will abide by all the terms and conditions and we don't have any counter condition.

(Signature of the authorized person of the Agency with seal)

Place:

Date:

G. PROFORMA FOR FINANCIAL BID (PART-II)

G.1. Proforma For Financial Bid For Housekeeping Services

Sl.No.	Item Description	Charges for one housekeeping person permonth
1.	Minimum wage per month	
2.	EPF	
3.	ESI	
4.	Service Charge on minimum wages (%)	
5.	TOTAL (1to 4)	
6.	Service tax	
7.	Total per person per month	

Srl. No.	Description	Rate Per Month
01	Charges for laundry service including Cleaning of bed sheet, bed covers, pillow covers, blankets, towel, quilt, cushion, mattress, mosquito net, curtains, etc., including iron also on a weekly basis	
02	Charges for providing bathing items (Soap, shampoo, handwash liquid soap etc.)	

1. We also confirm that we will abide all the terms and conditions and we do not have any counter conditions. We have inspected the area inside Sankhyiki Aawas and fully understood the operational aspects.
2. We are aware that we will be solely responsible for observing the service conditions of the personnel deployed as per the prevailing statutory directives from the relevant Controlling authorities, including Police Verification.

(Signature of the authorized person of the Agency with seal)

Place:

Date:



G.2. Proforma For Financial Bid For Catering Services

Price Bid for Food Items

Details of Food Item

Sl No	Item of food	Quantity	Quoted Price (in Rs.)
1	Leaf Tea	100 ml	
2	Coffee	100 ml	
3	Butter Toast	Half (2pcs)	
4	Jam Toast	Half (2pcs)	
5	Egg (Omlet)	Single	
6	Egg (Boiled)	Single	
7	Idli	2 pcs	
8	Vada	2 pcs	
9	Plain Dosa	1 large	
10	Veg Thali	Standard Per plate	
11	Non-Veg Thali (Fish) (1 fish, 1 subji, 1 dal, rice, Chapati-2 pc, Dahi, Pickles, papad)	Standard Per plate	
12	Non-Veg Thali (Egg) (2 egg, 1 subji, 1 dal, rice, Chapati-2 pc, Dahi, Pickles, papad)	Standard Per plate	
13	Non-Veg Thali (Chicken) (2 pc chicken, 1 subji, 1 dal, rice, Chapati-2 pc, Dahi, Pickles, papad)	Standard Per plate	
14	Only Rice – 50 gm	Standard	
15	Only Sabji – 100 gm	Standard	
16	Only Dal – 30 gm	Standard	
17	Only Egg Curry (one pc)	Standard	
18	Only Fish Curry (one pc)	Standard	
19	Only Chapati	One pc	
20	Curd	100 gm	
	Addition of 1 to 20 (Total Quotation)		

*The above Total Quotation shall be taken into consideration for evaluation of financial bid.

**If the L1 of Housekeeping and L1 of Catering are different then the L1 of Housekeeping will be given the option to follow the L1 of Catering. If he does not accept, the quotation of L1 of housekeeping will be rejected and the L2 of the Housekeeping will be asked for the same option and so on.

***Both the House keeping and Canteen tender has to be filled up by the eligible vendor. Otherwise the quotation shall be rejected.

Proposed price of food items (final price shall be with the consent of the office) (Any packed food or drink item shall not be more than MRP)

Note : Rice will be either Baskati/ Chamarmuni, Vegetables will be fresh seasonal vegetables, Oil will be refined and less fat oil,

Breakfast Item:

Sl. No.	Items	Rate (in Rs.)
1	Bread with Butter	
2	Bread with Jam	
3	Puri and Sabji	
4	Chapati and Sabji	
5	Cornflakes	
6	Plain Paratha (per pc.)	
7	Aloo Paratha (per pc.)	
8	Tea with two biscuits	
9	Coffee with two biscuits	
10	Omelet (Double Egg)	
11	Boiled Egg (Single Egg)	
12	Egg Poach (Double Egg)	
13	Milk	
14	Fruit Juice	
15	Mixed Fruit	

Lunch and Dinner Item:

Thali :

Sl. No.	Items	Rate (in Rs.)
1	Veg Thali	
2	Fish (1 Pc.) Thali	
3	Chicken (2 Pcs.) Thali	
4	Mutton (2 Pcs.) Thali	
5	Egg (2 Pcs.) Thali	

Egg Items:

Sl. No.	Items	Rate (In Rs.)
1	Egg Poach (Double egg)	
2	Omelet (Double Egg)	
3	Egg Bhujia (Double Egg)	
4	Egg Curry (Double Egg)	

Vegetable Items :

Sl. No.	Items	Rate (In Rs.)
1	Potato Fry	
2	Mix Veg. Curry	
3	Veg. Curry	
4	Potato Dum (Kashmiri)	
5	Mutter Paneer	

Rice and Others:

Sl. No.	Items	Rate (In Rs.)
1	Plain Rice	
2	Plain Dal	
3	Chapati (Per Pc.)	
4	Puri (Per Pc.)	
5	Salad	

Non-Veg. Items:

Sl. No.	Items	Rate (In Rs.)
1	Rohu/Katla Fish Curry (2 Pcs.)	
2	Hilsa Fish Curry (2 Pcs.)	
3	Chicken Curry (2 Pcs.)	
4	Mutton Curry (2 Pcs.)	

Snacks/Beverages/Sweet Items :

Sl. No.	Items	Rate (In Rs.)
1	Butter Toast/ Jam Toast (2 Pc.)	
2	Biscuits (4 Pc.)	
3	Paneer pakora (8 Pc.)	
4	Patato Chips (per packet)	
5	Tea (Per cup)	
6	Coffee (Per cup)	
7	Milk (per glass)	
8	Mineral water (1ltr.)	
9	Cold Drinks (500 ml/ 700 ml)	
10	Sweets (per pc)	

1. We also confirm that we will abide all the terms and conditions and we do not have any counter conditions. We have inspected the area inside Sankhyiki Aawas (NSSO Guest House) and fully understood the operational aspects.
2. We are aware that we will be solely responsible for observing the service conditions of the personnel deployed as per the prevailing statutory directives from the relevant Controlling authorities, including Police Verification.

(Signature of the authorized person of the Agency with seal)

Place:

Date:

