

No. V-16015/5/2011-12/AMC/HqrsND/IT  
GOVERNMENT OF INDIA  
MINISTRY OF STATISTICS AND PROGRAMME IMPLEMENTATION  
NATIONAL SAMPLE SURVEY ORGANISATION  
(FIELD OPERATIONS DIVISION)

Level 4-7, East Block -6,  
R.K. Puram,  
New Delhi-110066.  
Dated: 08/11/2011

To

M/s \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Subject: Annual Maintenance Contract of computers and peripherals - regarding.

Sir,

Sealed quotations are invited for the Comprehensive Maintenance of the Computer Hardware and Software (**List- 1 to 6**) including Networking installed in the office of the NSSO (FOD) Hqrs. R. K. Puram, New Delhi for the period of 27.11.2011 to 26.11.2012. The maintenance contract will be governed by the Term and conditions as contained in the Form of Contract given at **Annexure-I**. The interested vendors agreeing with the Terms and Conditions should submit their quotations in the prescribed proforma (**Annexure-II**) in the name of Head of Office, NSSO (FOD), Level 4-7, East Block-6, R.K. Puram, New Delhi-110066 (super scribed with 'Quotation for AMC of Computers and Peripherals'). The quotations must reach the undersigned on or before **21/11/2011 up to 3:00 PM**.

It is suggested that item-wise rates may be quoted for all unique items listed in **List- 1 to 6** for **comprehensive as well as non- comprehensive AMC** along with applicable service tax, VAT etc. The vendors are requested to give details of items covered under comprehensive AMC.

**Quotations received will be opened on 22/11/2011 at 12:00 PM**, in the presence of the vendors who wish to attend the same. The NSSO (FOD) reserves the right to reject all or any quotation without assigning any reasons thereof.

Enclosure: As above

Yours faithfully,



(Fakhare Alam)

DD&Head of Office.

Ph: 011-26188702

Email: fodhq.it@gmail.com



**No. of PCs in FOD H.Q. New Delhi as on 24-10- 2011**

Srl. No.	PCs	SL. No.	Yr. of purchase	Warranty	Place
1	LENOVO	11S43N96052VJ433988L16	2009-10		ADG (V.K. Arora)
2	Wipro TFT	07CAAP06300114	2006-07		DDG (T.K.Dutta)
3	LENOVO		2009-10		DDG Res. (T.K.Dutta)
4	Wipro TFT	07CAAP06300130	2006-07		DDG Coord. (P.K. Mukhopadhyay)
5	HP 8000	INA01802DP	2009-10		DDG (D.L. Meena)
6	HP DX 2280/7540				DDG Res. (D.L. Meena)
7	Wipro TFT	07CAAP06300124	2006-07		DDG (Sarvesh Kumar)
8	Wipro TFT	07CAAP06300128	2006-07		Director (Ghanshayam)
9	HP 8000	INA01802	2009-10		JD(IT&IS)(Richa Shanker)
10	Wipro TFT	07CAAP06300129	2006-07		DD (Fakhre Alam)
11	LENOVO	144549C30535050	2009-10		DD (Amit Verma)
12	Wipro TFT	07CAAP06300122	2006-07		DD(S.E.)(D.Sudhakar)
13	LENOVO	144549535059	2009-10		DD ( V.K.Siljo)
14	Wipro TFT	07CAAP06300115	2006-07		DD (Anjali Rawat)
15	Wipro TFT	07CAAP06300119	2006-07		AD (P.K.Srivastava)
16	HP 8000	INA01802G9	2009-10		AD IS Sec. (V.K. Patney)
17	Wipro TFT	07CAAP06300121	2006-07		Sr. AO (Murlikrishanan)
18	HP DX 2280	INA 8110B31	2007-08		PA to ADG (U.M. Khan)
19	HCL INFINITY	A086A4074524	2008-09		PA to DDG (Monika Mittal)
20	Wipro TFT	07CEAB06300113	2006-07		PA TO DDG Coord. (P.S. Kalra)
21	Wipro TFT	07CAAP06300116	2006-07		PA to DDG (U.C. Sinha)
22	Wipro TFT	07CAAP06300123	2006-07		PA to DDG (Sanjeev Kumar)
23	HP 330	INI35004N9	2005-06		PA To Director (V. Daisal)
24	HP DX 6120	INI6100YDN	2005-06		PA to JD(IT)(Antonis Xees)
25	HCL INFINITY	A086A4074527	2008-09		IT Sec. (Gurpreet)
26	HP DX 2280	INA81109Z0	2007-08		IT Sec. (Jugal Kishore)
27	Wipro TFT	07CAAE06300112	2006-07		IT Sec. (AMC Engineer)
28	HP DX 6120	INI6100YDL	2004-05		IT Sec. (Contract Investigator)
29	HP DX 6120	INI6100YDH	2005-06		Coord .Sec. (Nirmalla)
30	HP DX 6120	INI6100YDM	2005-06		Coord. Sec. (A.K. Joshi)
31	HP DX 6120	INI6100YDG	2005-06		Training Sec. (R.P. Singh)
32	HP DX 6120	1N16100YD4	2005-06		Training Sec. (Kavita)
33	LENOVO	144544325882	2009-10		SO(S.E.)(Sunil Kumar)
34	HP DX 6120	INI6100YDP	2005-06		SO(S.E.)planning (Abisekh)
35	HP DX 6120	INI6100YCW	2005-06		SO(S.E.)planning (Brijesh Kumar)
36	HP DX 2280/7540	INA 8110B34	2007-08		<sup>59</sup> SO(S.E.)planning (Pandey)
37	HP DX 6120	INI6100YDF	2005-06		S.E .MPR (Rajender)



38	HP DX 6120	INI6100YD5	2005-06	S.E Sec. (Ravi Sager)
39	HP DX 6120	INI6100YD7	2005-06	M.S Sec. (Sunita Bhardwaj)
40	HP DX 6120	INI6100YDR	2005-06	M.S Sec. (Shakuntala)
41	HP DX 6120	INI6100YD9	2005-06	SO(UFS) (R.B.Kaul)
42	Wipro TFT	07CAAPO6300121	2006-07	UFS (Nirmal Lal)
43	HP DX 6120	INI6100YD9	2005-06	UFS (Roshan)
44	HP DX 6120	INI6100YDK	2005-06	E-I Sec. (Dimpal)
45	Wipro TFT	07CAAP06300127	2006-07	B&A Sec. (Dinesh)
46	HP Dx 6120	INI6100YCT	2005-06	B&A Sec. (Nidhi)
47	HP Dx 2280/7540	INA811092T	2007-08	MM -Sec. (Pushpendra)
48	HP Dx 2280/7540	INA8110B2R	2007-08	MM-Sec. (Rohilla)
49	HCL INFINITY	Ao86A4074526	2008-09	MM Sec. (Govind)
50	HP Dx 6120	INI6100YCX	2005-06	E-IV Sec. B&A (Gulshan lal)
51	LENOVO	144459535113	2009-10	Court case Sec. (Harbans Singh)
52	HP Dx 6120	INI6100YDD	2005-06	Court case Sec. (Mrs. Bimla)
53	HP Dx 6120	INI6100YD8	2005-06	Vigilance (S.K. Bhargawa)
54	HP Dx 2280/7540	INA8110B04	2007-08	Vigilance (Dabral)
55	HP Dx 2280/7540	INA809093C	2007-08	AO(E-V)(B.R. Boss)
56	HP Dx 6120	INI6100YD6	2005-06	E-V Sec. (Cashier) (Rajesh)
57	HCL INFINITY	Ao86A4074523	2008-09	E-V Sec. (Sujata)
58	LENOVO	144549535061	2009-10	E-V Sec. (Sandeep Garg)
59	HP 6100	INI4380416	2005-06	E-V Sec. (B.D. Joshi)
60	Wipro TFT	07CAAPO6300126	2006-07	E-V Sec. (Biswas/sudha)
61	HP Dx 6120	INI6100YDC	2005-06	APAR Sec. (Sadhna)
62	HP Dx 6120	INI6100YDZ	2005-06	E-III- Sec. (Gogia)
63	HP Dx 6120	INI6100YD2	2005-06	E-III Sec. (Pratap)
64	HP DX 6120	INI6100YCV	2005-06	E-III Sec. (Pankaj)
65	HPDX330	INI35004N9	2004-05	E-VI Sec. (H.D.Sharma)
66	HP Dx 6120	INI6100YDB	2005-06	E-II (Surender)
67	HCL INFINITY	A0864074515	2008-09	E-II (Vinay)
68	HP Dx 6120	INI6100YDQ	2005-06	E-II Sec. (Ram Singh)
69	HP Dx 6120	INI6100YD3	2005-06	O&M Sec. (R.S. Panwar)
70	HP Dx 6120	INI6100YCR	2005-06	Hindi Sec. (Gupta)
71	LENOVO	11543N9805ZVJ433988263	2009-10	Hindi Sec. (Shukla)
72	HP 330	INI42103LP	2005-06	Record Sec. (Durgesh)
73	HP Dx 6120	INI6100YCY	2005-06	SO (IS Sec.) SO (K.C. Dhangarh)
74	HP Dx 2280/7540	INA8110B27	2007-08	IS Sec. (Rekha Sharma)
75	HP Dx 2280/7540	INA809093D	2007-08	IS Sec. (Sidhartha Nagar)
76	HP Dx 6120	INI6100YDS	2005-06	SO (IS Sec.) SO (Basant)
77	HP Dx 6120	INI6100YDI	2005-06	Library (Kamlesh)
78	HP 330	INI42103LC	2005-06	Store
79	HP 8000	INA018029C	2009-10	Store



## No of Printers in FOD H.Q. New Delhi as on 24-10-2011

Srl. No.	Printer	SL. No.	Yr. of purchase	Warranty	Place
1.	Samsung 310 Colour	14A4BAZSC00028J	2009-10		ADG (V.K. Arora)
2.	SAMSUNGML3471ND		2009-10		DDG Res. (T.K.Dutta)
3.	HP 1320n	CNMIP09646	2006-07		DDG Coord. (P.K.Mukhopadhyay)
4.	HP 2055dn	CNCJM36256	2009-10		DDG (D.L. Meena)
5.	HP (Retained)				DDG (D.L. Meena)Residence
6.	Samsung 310 Colour	14A4BAZSC00033P	2009-10		DDG (Sarvesh Kumar)
7.	HP 1320n	CNMIPI8169	2006-07		Director (S.E.)Ghanshayam
8.	SAMSUNGML3471ND	4E67BAB54001762	2009-10		DD (Amit Verma)
9.	SAMSUNGML3471ND	4E67BAB5400036J	2009-10		DD (ADMIN)(V.K.Siljo)
10	HP 1022	VNRJ7310K1	2006-07		DD (Anjali Rawat)
11	HP 1022	VNRJ71L0M9	2006-07		AD (P.K.Srivastava)
12	HP 2055dn	CNCK216954	2009-10		AD (IS)(V.K. Patney)
13	HP 1022	VNRJ7311LH	2006-07		Sr. AO (Murlikrishanan)
14	HP 1022	VNRJ73118C	2006-07		PA to DDG (U.C Sinha)
15	HP 1022	VNRJ7310LG	2006-07		PA to DDG (Sanjeev)
16	HP 2015dn	CNCJM40731	2008-09		PA to DDG (Monika Mittal)
17	HP 1020	CNC2M4552	2005-06		PA TO DDG Coord. (P.S.Kalra)
18	HP 1022	VNRJ7310LT	2006-07		PA TO DIR (V. Daisa)
19	HP 2015dn	CNCJL21731	2007-08		PA to ADG (U.M. Khan)
20	HP 2015dn	LNCJM36256	2007-08		IT Section (Gurpreet)
21	HP 2015dn	CNCJL20229	2007-08		IT Section (Jugal Kishore)
22	HP 1320n	CNMIP09650	2006-07		PA to JD (IT)(Antonis Xees)
23	HP 1022	VNRJ71LO	2006-07		Coord. Sec. (Nirmalla)
24	HP 1020	CNC2M45838	2005-06		Coord. Sec. (A.K Joshi)
25	HP 1022	NRJ7311MO	2006-07		Training. Sec. (Kavita)
26	HP 1020	CNC2M45824	2005-06		S.E. (Ravi Sagar)
27	HP 1022	VNRJ7311LH	2006-07		S.E. (MPR), (Rajender)
28	HP 2015dn	CNCJM20444	2007-08		S.E. (planning), (Pandey)
29	HP 1020	CNC2L45005	2005-06		S.E. (planning), (Abisekh)
30	SAMSUNGML3471ND	4E67BA9400052Y	2009-10		S.E.(SO) (Sunil Kumar)
31	HP 1020	CNCOK11650	2005-06		MS Sec. (Sunita Bhardwaj)
32	HP 1020	CNC2438012	2005-06		MS Sec. (SO) (Shakuntala Sharma)
33	HP 1320n	CNMJP93564	2006-07		UFS (R.B.Kaul)
34	HP 1022	VNRJ71L0N9	2006-07		UFS (Nirmal Lal)
35	HP 1022	VNRJ71LoLV	2006-07		UFS (Roshan)
36	HP 1020	CNC2019857	2005-06		E-I Sec. (Dimpal)
37	HP 1020	CNC2M45848	2005-06		B&A Sec. (Dinesh)



38	HP 1020	CNC2M45848	2005-06	B&A Sec. (Nidhi)
39	HP 2015dn	CNCJL20214	2007-08	MM- Sec. (Pushpender)
40	HP 1020	CNC2M45818	2005-06	E-IV Sec. B&A (Gulshan lal)
41	HP 2015dn	CNCJL20209	2007-08	MM-Sec. (Rohilla)
42	HP 2015dn	CNCJL35519	2008-09	MM Sec. (Govind)
43	HP 1020	CNC2M45809	2005-06	Court case Sec. (Mrs. Bimla)
44	SAMSUNGML3471ND	4E67BAB54000642	2009-10	Court case Sec. (Harbans Singh)
45	HP 1020	CNC2M11789	2005-06	Vigilance (S.K. Bhargawa)
46	HP 2015dn	CNCJM20447	2007-08	Vigilance (Dabral)
47	HP 1320n	CNMIPI8180	2006-07	CR Sec. APAR (Sadhna)
48	HP 2015dn	CNCJL21743	2007-08	AO E-V (B.R. Boss)
49	HP 1020	CNC2M45847	2005-06	E-V Sec. Cashier (Rajesh)
50	HP 2015dn	CNCJM32581	2008-09	E-V Sec. (Sujata)
51	SAMSUNGML3471ND	4E67BABSA00037	2009-10	E-V Sec. (Sandeep Garg)
52	HP 1020	CNC2M45810	2005-06	OS E-V (B.D. Joshi)
53	HP 1020	CNC2M45807	2005-06	E-V Sec. (Biswas/sudha)
54	HP 2055dn	CNCK216949	2009-10	E-III- Sec. (Gogia)
55	HP 2015 dn	CNCKG22954	2007-08	E-III Sec. (Pratap)
56	HP 1022	VHRL7B1199	2006-07	E-III Sec. (Vinay)
57	HP 1022	VNRL71L0L6	2006-07	E-VI Sec. (H.D.Sharma)
58	HP 1020	CNC2019856	2005-06	AO E-II (Surender)
59	HP 1020	CNC2019861	2005-06	E-II (Rita)
60	HP 1020	CNC2019862	2005-06	E-II Sec. (Ram Singh)
61	HP 1020	CNCR459000	2005-06	O&M Sec. (R.S Panwar)
62	HP 1022	SGFB594848	2006-07	Hindi Sec. (Gupta)
63	HP 1020	CNC2M45822	2005-06	Hindi Sec. (Shukla)
64	HP 1020	CN3J079557	2004-05	Record Sec. (Durgesh)
65	HP 1020	CNC2L44970	2005-06	I S Sec. (K.C. Dhangarh)
66	HP 2015dn	CNCJ187087	2007-08	I S sec. (Rekha Sharma)
67	HP 2015dn	CNCJM20277	2007-08	I S Sec. (Nagar)
68	HP 1320	CNMJR93256	2005-06	I S Sec. SO (Basant)
69	HP 1020	CNC2L44928	2005-06	Library (Kamlesh)
70	HP 1022	VNRJ71LONO	2006-07	Store (in IT Section) (Attached with PC in store)
71	HP 2055dn	CNCK100617	2009-10	Store (in IT Section) (Attached with PC in store)



Printers in IT Section (store)

1.	HP COLOURJET 2605dn	7010601041	2006-07		Store (in IT Section)
2.	HP 1020	CNC2L45013	2005-06		Store (in IT Section)
3.	HP 1020	CNC2019845	2005-06		Store (in IT Section)
4.	HP 1020	CNC2M45832	2005-06		Store (in IT Section)
5.	HP 1020	CNC 1B01755	2005-06		Store (in IT Section)
6.	HP 1020	CNC 2MJ3456	2005-06		Store (in IT Section)
7.	HP 1020	CNC2N36753	2005-06		Store (in IT Section)
8.	HP 1160	CNC1B09263	2004-05		Store (in IT Section)
9.	HP 1160	CNC1F03566	2004-05		Store (in IT Section)
10	HP 1320	CNMJR93265	2005-06		Store (in IT Section)
11	HP 1320	CNMJR06321	2005-06		Store (in IT Section)
12	HP 1320	CNMJR11103	2005-06		Store (in IT Section)



## List of Scanners In FOD H.Q. New Delhi as on 24-10- 2011

Srl. No.	Scanner	SL. No.	Yr. of purchase	Place
1	HP G3010	CN6CAA5OHN	2008-09	ADG, Sh. V. K. Arora
2	HP G3010	CN714A519W	2004-05	Sh. P.K. Mukhopadhyay DDG, (Coord)
3	HP G3010	CN714A51B4	2006-07	Sh. Sarvesh Kumar, DDG
4	HP G3010	C5A55FR	2006-07	Sh.Ghanshayam, Dir (SE)
5	HP G3010	CN6C4U5R10N		Smt. Anjali Rawat, DD(A)
6	HP G3010	CN6C5A55GB		Sh.Amit Verma, DD(coord)
7	HP G3010	CN714A51BN		Sh. P.K.Srivastava, AD (RTI)
8	HP 5590	CN932TSOGY		E-III
9	HP 2300c	CN31E51053		MS Section
10	HP G3010	CN714A51BP	2006-07	IT Section
11	HP 2400	CN6145R2B8		SO-UFS
12	HP G3010	CN714A5185		Vigilance Sec.

*13	HP G2410	CN0CQT21NF	2010-11	W	PA to ADG ( Sh. U.M.Khan)
*14	HP G2410	CN116T20FW	2010-11	W	E-1
*15	HP G2410	CN116T206S	2010-11	W	E-5

\* Under  
Warranty



## List of Laptop in working condition in FOD H.Q. New Delhi as on 24-10- 2011

Srl No.	Laptop	SL. No.	Yr. of purchase	Place
1	HP Compaq NX 6730B		2008-09	ADG, Sh. V. K. Arora
2	HP Compaq NX 6320	CNU72603R4	2006-07	DDG, Sh. Sarvesh Kumar
3	HP Compaq NX 6320	CNU72603TO	2006-07	DDG, Sh. T. K. Dutta
4	HP Compaq NX 5000	CNU502FTQX	2004-05	DDG, Sh. P.K. Mukhopadhyay
5	HP Compaq NX 6320	CNU72603SQ	2006-07	Dir, Sh. Ghanshayam
6	HP Compaq NX 6321	CNU72603QG	2006-07	IT Section or Officers Meeting etc.
7	HP Compaq NX 5000	CNU502FTFQ	2004-05	Store (IT Section) in working condition



## List of Broad Band Connections in FOD HQ New Delhi

Srl. No.	Name of the officer/Section	Designation
1	Sh. V.K. Arora	ADG/HOD
2	Sh. Sarvesh Kumar	DDG(SE)
3	Sh. T.K. Dutta	DDG(IT/IS/UFS)
4	Sh. D.L. Meena	DDG(Admn.)
5	Sh. P.K. Mukhopadhyay	DDG(Coord.)
6	Sh. Ghan Shyam	Director(SE/Vig.)
7	Smt. Richa Shaker	Joint Director(IT/IS/UFS)
8	Sh. Fakre Verma	DD(E-II & V)&HO
9	Sh. Amit verma	DD(Coord.)
10	Smt. Anjali Rawat	DD(E-IV & VI)
11	Sh. V.K. Siljo	DD(E-I & III)
12	Sh. D. Sudhakar	DD( S.E.)
13	Sh.P.K.Srivastava	AD(UFS& RTI)
14	Smt. B. R. Boss	AO ( E-V)
15	Sh. U.M. Khan	PA to ADG
16	V.K. Patney	AD (IS)
17	IT- Section	
18	Vigilance Section	



## List of NIC Connections in FOD HQ New Delhi

Srl. No.	Name of the Section	No. of NIC connections
1	PA to DDG (S.E.)	1
2	PA to DDG (IS&IT)	1
3	PA to DDG (Admn.)	1
4	PA to DDG (Coord.)	1
5	PA to DIR. (S.E.)	1
6	PA to HO/JD(IS&IT)	1
7	Co-ordination	1
8	IS	3
9	UFS	1
10	E-I	2
11	E-II	3
12	E-III	1
13	E-IV	1
14	E-V	3
15	B&A	1
16	MS	1
17	SE	2
18	TRAINING	1
19	COURT CASE	1
20	APAR	1
21	JCM	1
22	O&M	1
23	LIABRARY	1
24	COMMETTEE ROOM	1
25	HINDI	1
TOTAL		33



**TERMS AND CONDITIONS**

1. The Annual Maintenance Contract (AMC) for maintenance of Computers, Peripherals and Networking is to be provided for NSSO (FOD), Hqrs, Level 4-7, East Block-6, R.K. Puram, New Delhi-110066.
2. This contract is for a period of one year, which may be extended for further specific period mutually agreed upon by the NSSO (FOD) and the vendor of AMC and the agreed rates will remain in force for the full period of the contract.
3. Maintenance Service shall be provided only during normal Office hours i.e. 9.30 am to 6.00 pm.
4. Preventive maintenance (PM) shall have to be provided by the Vendor on quarterly basis for proper maintenance of the system.
5. The vendor shall be required to deposit 10 % of the amount of AMC as Earnest money in the form of Fixed Deposit drawn on any nationalized bank in favour of DDO, NSSO (FOD) Hqrs., R. K. Puram, New Delhi. This amount will be refundable after the successful completion of the contract.
6. The vendor will be responsible to make liaison with the concerned manufacturers for systems under warranty.
7. It shall be the responsibility of the vendor to make all the computers and peripherals work satisfactorily throughout the contract period and also to hand over the systems to the Division in working conditions on the expiry of the contract.
8. The AMC amount will be paid in 4(four) equal quarterly installments only after completion of each quarter and after having satisfactory services rendered by the vendor during that quarter.
9. The vendor is required to provide a duly qualified Resident Engineer on all working days from 9.30 am to 6.00 pm with at least 2 years experience in maintenance of HW/SW and operations. In case the services of the Engineer are not found upto the mark, the vendor must replace the person immediately.
10. Response time of call should be within 24 hours. In case of failure to respond within the stipulated time, the vendor will have to provide a stand-by hardware failing which a penalty @Rs. 500/- per working day will be imposed, which will be deducted from the payment of that quarter.
11. During the preventive or curative maintenance, the vendor will be responsible for protection of the data. In the event of any data loss, it will be the responsibility of the vendor to recover the data.



12. On-site hardware support will be provided along with part replacement i.e. being a 'comprehensive contract' except consumable 'cartridge, adapters and cables.'
13. **The vendor will not be permitted to take any computer/equipments for repair out of the office premises.**
14. **The Vendor will have to ensure safety and proper care of all computers/equipments which are brought under AMC.**
15. In case the services are not found satisfactory, the contract may be terminated by giving a notice of two weeks and payment for the service rendered would be made on pro-rata basis.
16. Damages caused due to Rodents will not be covered in AMC.
17. Payment will be subject to Govt. rules and Regulations.
18. The NSSO (FOD) has reserved the right to increase or decrease the number of computers, printers, Laptops & scanners and other peripherals of computers during the period of AMC at the proposed rates.

(Fakhre Alam)  
DD & Head of Office



PROFORMA

1. Name of the Vendor:
2. Address:
3. Name of the contact person:  
  
(Along with the mobile No.)
4. Experience(no. of years of providing AMC)
5. List of present clients (specially in Govt. sector)

6. Turnover during last two years:

7. Whether Registered with:

- Sales Tax Authority
- Income Tax Authority
- Service Tax Authority

(If yes, enclosed the copies of the relevant certificates)

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Place: \_\_\_\_\_