

F. No. D-22013/1/2014-Genl.
Government of India
Ministry of Statistics & PI
Sardar Patel Bhawan, Sansad Marg,
New Delhi-110001
Dated; 05.10.2015

Tender Notice

Subject:-Tender for Supply and installation of SPSS 22.0 Statistics-perpetual commercial License- Software (concurrent 10 users)-regarding.

Bids shall be submitted online only at CPPP website: <http://eprocure.gov.in/eprocure/app>. Tenderer/Contractor are advised to follow the instructions provided in the 'Instructions to the Contractors / Tenderer for the e-submission of the bids online through the Central Public Procurement (CPP Portal) for e-Procurement at <http://eprocure.gov.in/eprocure/app>'.

2. CRITICAL DATE SHEET

Published Date	06.10.2015
Bid Document Download / sale start Date	06.10.2015
Clarification Start Date	06.10.2015
Clarification End Date	28.10.2015
Pre bid meeting	28.10.2015
Bid Submission Start Date	29.10.2015
Bid Document Download end date	12.11.2015
Bid Submission End Date	12.11.2015
Technical bid opening date	13.11.2015
Financial bid opening date	Intimated later on.

3. Tender documents can be downloaded from Ministry's Website <http://www.mospi.nic.in> and CPPP portal <http://eprocure.gov.in/eprocure/app>.

Tenderer who has downloaded the tender from the Ministry's website <http://www.mospi.nic.in> and Central Public Procurement Portal (CPPP) website <https://eprocure.gov.in/eprocure/app> shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be

tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned for future.

4. EMD Payment:-

Earnest Money Deposit of **Rs. 2,00,000/- (Rupees two lakhs only)** is to be deposited in the form of Demand Draft/ Pay Order in favour of the **Pay & Accounts Officer, Ministry of Statistics & Programme Implementation**. The EMD received from the tenderers will be returned without interest immediately after the process of award of contract is over. Bidders are required to submit the details of EMD payment at the time of Bid Preparation.

Instructions for Online Bid Submission

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <http://eprocure.gov.in/eprocure/app> .

REGISTRATION

01) Bidders are required to enrol on the e-Procurement module of the Central Public Procurement Portal (URL: <http://eprocure.gov.in/eprocure/app>) by clicking on the link "**Online bidder Enrolment**" on the CPP Portal which is free of charge.

02) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.

03) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.

04) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.

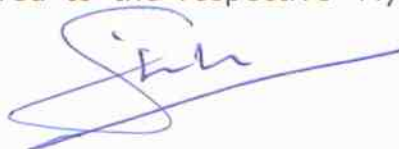
05) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.

06) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

01) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.

02) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would



enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.

03) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

01. Bidder should take into account any corrigendum published on the tender document before submitting their bids.

02. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

03. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

04. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

01. Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.

02. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.

03. Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.

04. Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.

05. The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

06. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data



entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.

07. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.

08. Upon the successful and timely submission of bids (ie after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

09. The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

01. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.

02. Queries will be replied at the stage of pre-bid conference only. All interested firms/ bidders may note this and come prepare for the pre-bid conference. **"NO QUERIES WILL BE ENTERTAINED AFTER PRE-BID CONFERENCE"**.

03. Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24 x 7 Toll Free Telephonic Help Desk Number 1800-3070-2232. Mobile Nos 91-7878007972 and 91-7878007973.

Terms & Conditions of the tender:-Minimum eligibility criteria for technical evaluation :-

The said documents (self attested copies) must upload in the respective field on e-procurement portal.

1. The Bidder should be an established Information Technology Private/Public company registered under Companies Act, 1956 or a registered firm. The company should have been in existence for more than 3 years as on the date of opening of bid.

2. The bidder should be an partner/ supplier/ resellers/ distributors/ channel partners of the OEM. A copy of the agreement or authorization certificate in this regard has to be enclosed.

3. The bidder should have capability to successfully supply and install and provide training on SPSS statistical software and should have provided the software and other facilities to at least 2 - Ministries/ Departments organizations. This should be duly supported by the Purchase Order/Work Order copies or any other associated documents.

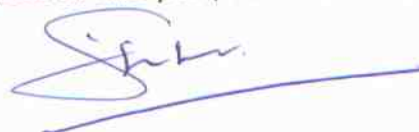
4. The bidder should have capability to organize successfully training on working with SPSS statistics software at least three years and organized training programme at Ministries/ Departments, a copy of associated documents must be enclosed.



5. The firm must have registered with the service tax/ sale tax authorities and a copy of service tax/ sale tax copies must be attached.
6. The Bidder should not be currently blacklisted or have been blacklisted with any Government of India Agency/ PSU, any State Government department. The bidder shall furnish a written declaration in this regard on the letter head of the firm.
7. An affidavit containing acceptance of all terms & conditions of the tender must be attached.

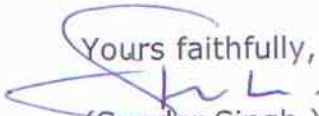
Other terms & conditions of the tender :

01. The EMD must reach with the Ministry before scheduled date and time for opening of tender enclosed with the Technical bid proforma. The EMD of unsuccessful bidder will be refunded after finalization of contract.
02. EMD of successful bidder will be retained till the supply of the ordered items and will be returned only on successful installation of the software. In case the bidder expresses inability to supply the order items or unable to supply the items as per terms & conditions of the supply ordered items, the EMD will be forfeited.
03. The quoted price should be valid for six months from the date of opening of the tender. If any bidders withdraws or wishes to modify the terms of the tender during the period, the earnest money deposit shall be forfeited.
04. In case L-1 is more than one, the selection of successful bidder will be decided based on their past performance, supply and training in the Government organizations in previous three years.
05. Delivery is required to be completed within 15 days from the date of acceptance of the supply order.
06. The successful bidder is required to deposit the performance security amount minimum 5% on the value of the tender, as intimated to the firm in the form of FDR of any scheduled commercial bank in favour of Pay & Accounts Officer, Ministry of Statistics & Programme Implementation, New Delhi. The validity of FDR should be more than 3 months of the warranty period mentioned by the bidder.
07. A penalty as decided by the competent authority for any defective item supplied shall be payable and the amount shall be deducted from the Performance Security.
08. After the supply but during the warranty the major upgrade appears, the firm shall supply free of cost the software media set of the upgraded product.
09. The Ministry reserves the right to increase/ decrease the quantity of product/ items to be supplied as per tender.
10. The price quoted by the firm only in the financial bid proforma of unit price (including Training/ migration etc) will be accepted. The total price calculated on the basis of unit price and taxes calculated by the firm of 10 (ten) concurrent user licenses of the product description is at annexure "A". The Technical & financial bid proforma must be submitted in their letter head duly signed and stamped in the pdf / excel format.



11. The prices quoted should include cost of training and migration of old data etc. No additional payment shall be asked by the firm above the price bids.
12. The full and final payment shall be made after delivery and satisfactory installation of the software alongwith certificate from the NIC Division/ Technical Committee of the Ministry.
13. The finalized contract shall be interpreted under Indian Laws. In case of dispute of any kind, the firm shall abide by the decision of the Competent Authority, Ministry of Statistics & Programme Implementation, New Delhi. In case the dispute is required to be referred to Arbitration, it shall be referred to sole arbitrator under Arbitration and Conciliation Act 1996. The place of settlement of dispute shall be Delhi. In the case of settlement of dispute is in the court, it will be in the jurisdiction of courts at Delhi.
14. Concealment of any information shall render the tenderer liable for punishment decided by the competent authority in MOSPI.
15. The Ministry reserves the right to accept and reject any or all of the quotation/ bids and to cancel the entire tender process at its sole discretion without assigning any reason and decision of MOSPI in this regard shall be final and binding.

Yours faithfully,



(Sunder Singh)

Under Secretary to the Government of India

Tel. 23747929

ANNEXURE-A

MINISTRY OF STATISTICS & PROGRAMME IMPLEMENTATION

Sl. No.	Product Description
	SPSS Perpetual Commercial License
1	IBM STATISTICS BASE 22.0
2	IBM SPSS Advanced Statistics
3	IBM SPSS Custom Tables
4	IBM SPSS Missing Values
5	IBM SPSS Regression
6	IBM SPSS Categories
7	IBM SPSS complex samples
8	IBM SPSS Decision trees
9.	IBM SPSS Forecasting
10.	IBM SPSS Neural Networks
11.	IBM SPSS Conjoint
12.	IBM SPSS Data preparation
13.	IBM SPSS Exact tests
14.	IBM SPSS Direct Marketing
15.	IBM SPSS Bootstrapping
16.	IBM SPSS Viz. designer
17.	IBM SPSS Amos
18.	IBM SPSS Sample power



Annexure I**Technical Bid**

Sl. No.	Items	Details
1.	Name of the firm/ Company (copy of Registration Certificate must enclosed) Existence of the firm is not less than 3 years on the date of tender.	
2.	Business address of the firm	
3.	Telephone No.	
4.	Mobile No.	
5.	Annual turnover of per year of the firm with proof for the last three years. (iv) 2012-13 (v) 2013-14 (vi) 2014-15	
6.	Performance certificates/ supply orders issued by at least 3 (three) Ministries /Deptt of GOI, State Government in last three years for similar work i.e. software. (Self certified copies to be enclosed).	
7.	Copy of the latest Income Tax return (along with PAN , TIN with proof) (2012-13 or 2013-14)	
8.	The earnest Money of Rs.2,00,000/- (Rupees two lakhs Only)	
9.	Certificates: authorized partner/ reseller/ distributor/ channel partner of the OEM i.e. IBM (a copy of the agreement or authorization certificate must be enclosed.	
10.	Latest supply order/ contract agreement with Govt. organisations. (Proof must be attached).	
11.	VAT Account No. with latest Challan (proof of the same must be attached).	
12.	Has the tenderer ever been blacklisted by any Govt. Deptt. If yes, give details.	
13.	Is any case pending in any courts related to any supply.	
14.	A copy of terms & conditions agreed by the firm dully original ink signed and stamped by the firm.	

Place:-

Date:

Signature:

Name of the Firm:

Address & Seal of the firm



Financial Bid

Tender Inviting Authority :- **Sunder Singh, Under Secretary to the Government Of India**

Nature of Work :- **Supply and Installation of SPSS Statistical Software**

Tender No. :- **D-222013/01/2014- Genl.**

Bidder Name :-

SCHEDULE OF WORKS

(This financial bid template must not be modified / replaced by the bidder and the same should be uploaded in pdf format duly signed and stamped at their letter head after filling the relevant column else the bidder is liable to be rejected. Bidders are allowed to enter the bidder name and values only)

Sl. No.	Description of Work	No. or qty.	Unit price	total Rate in Figures	Total rate in words
1.	Supply and installation of SPSS 22.0 Statistics(Perpetual commercial license as per Description as per annexure-'A'.	10	Rs...../-	Rs...../-Rupees only)
2.	CST/ VAT charges	@.....%	Rs...../-	Rs...../-Rupees only)
			Sub total (1+2)		

Signature and stamp of tenderer