

Government of India  
Ministry of Statistics and P.I  
National Statistical Office  
Field Operations Division  
GWALIOR

TENDER DOCUMENT FOR  
OLD FURNITURE, I.T EQUIPMENT'S & ELECTRONIC  
ITEMS



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Phone: 0751-2930529

Email: ro.gwl-fod@nic.in



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आजादी का  
अमृत महोत्सव



भारत सरकार

Government of India

सांख्यिकी एवं कार्यक्रम कार्यान्वयन मंत्रालय

Ministry of Statistics and Programme Implementation

राष्ट्रीय सांख्यिकीय कार्यालय (क्षे.सं.प्र.)

National Statistical Office (Field Operations Division)

बी-ब्लॉक, प्रथम तल, संजय काम्प्लेक्स, जयेन्द्रगंज, ग्वालियर, म.प्र.प.

क्र. जी-01/admin/MPW/2022-23/484

दिनांक-03.03.2023

**Auction Notice**

Subject: Auction of Old Furniture, I.T. Equipments & Electronic Items

Sealed quotations are invited for disposal of Old Furniture, & Electronic Items on "As is where is" basis. The items are located at SRO Ratlam Interested parties can inspect the items; if they so desire. The crucial dates and details of contact person related to the tender are given below.

1.	Date and Time for Inspection of items	06.03.2023 to 09.03.2023 (10:00 a.m to 5:00 p.m)
2.	Contact person for the purpose of inspection. Office will be closed Saturday & Sunday	In charge & SSO, NSO(FOD), J-Block, Hall No. A1- First Floor Rajeev Gandhi civic centre, shastri nagar road, ratlam M.P. Ratlam – 457001 Tel: 07412-292760
3.	Submission of Tender Document	Assistant Director & Head of Office, NSO (FOD), 1 <sup>st</sup> Floor, B-block, Sanjay Complex, Jayendra Ganj, Gwalior – 474009 Tel:0751-2930529
4.	Last date & time for submission of tender document	24.03.2023 up to 5.00 p.m
5.	Date & Time of opening of tender #	27.03.2023 at 12.30 p. m
6.	Tender notification is published on Website	<a href="http://www.mospi.gov.in">www.mospi.gov.in</a>

# Tender will be open at RO, Gwalior

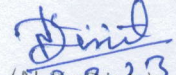
(3)

एन.के. दीक्षित / N.K Dixit  
कार्यालय प्रमुख / Head of Officer  
रा.सां.क. (क्षे.सं.प्र.) / NSO (FOD)  
ग्वालियर (म.प्र.) / Gwalior M.P.  
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The other terms and conditions are elaborated in Annexure A. Tender form is placed in Annexure B, and list of items at Annexure C.

  
(N.K. Dixit)

SSO & Head of Office

एन.के. दीक्षित / N.K Dixit  
कार्यालय प्रमुख / Head of Officer  
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TERMS & CONDITIONS OF TENDER

1. The tenderer/bidder may inspect the items at the places mentioned in annexure 'C' on a predetermined date and satisfy themselves about the items they are bidding for.
2. The tenderer/bidder should send the completed tender in sealed addressed to Assistant Director & Head of Office, NSO (FOD), 1<sup>st</sup> Floor, B-block, Sanjay Complex, Jayendra Ganj, Lashkar, Gwalior – 474009, latest by **27.03.2023 Up to 5.00 p.m.** super scribed by "Quotation for Old Furniture, I.T. Equipment's & Electronic Items" in bold letters.
3. The quotation must reach the Assistant director on or before the due date otherwise it is liable to be rejected. Tender received after due date and time due to any reason whatsoever including postal delays shall not be considered.
4. The financial bid should be quoted both in figures and words. Any overwriting shall not be considered for acceptance of the rates offered by the tenderer.
5. This office reserves the right to accept or reject any/all quotations without assigning any reason whatsoever.
6. Each page of the tender document should be signed by the bidder(s).
7. Incomplete and unsigned quotations are liable to be rejected.
8. For Financial evaluation, highest bidder shall be chosen based on the figures quoted in Annexure-'B'.
9. The items shall be sold to the highest bidder. List of items is given at Annexure-'C'.
10. The successful bidder should lift all the items from the disposal site to his premises within 05 working days after issuing the award letter by making the full payment in the form of Demand Draft in favor of Assistant Director, NSSO (FOD), Ministry of Statistics and P.I payable at Gwalior.
11. No items once disposed to the successful bidder, shall be taken back in any conditions whatsoever.
12. Minimum bid for this particular tender will not be acceptable below the indicated total amount in the item list i.e., Rs. 26023/-



## TENDER FORM

Tender Form for Old Furniture, I.T. Equipment's & Electronic Items.

1.	Name & Address of the Tenderer	
2.	Contact Person	
3.	Telephone/ Mobile Number	

I/We have inspected/ not inspected the obsolete items and am/ are interested to purchase the same on "As Is Where Is Basis". My/ our offer for the items is given below.

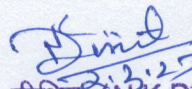
Quote – Rs. (in figures):
Rupees (in words):

I/We have gone through the terms and conditions given in the tender document Published by the National Statistical Office, Field Operations Division, 1<sup>st</sup> Floor, B-block, Sanjay Complex, Jayendra Ganj, Gwalior– 474009 and agree with the same.

(Signature of the Tenderer with Seal)

To:

Assistant Director & Head of Office  
National Statistical Office  
Field Operations Division  
1<sup>st</sup> Floor, B-block,  
Sanjay Complex, Jayendra Ganj,  
Lashkar, Gwalior – 474009

  
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कार्यालय प्रमुख / Head of Officer  
रा.सां.क. (क्षे.स.प्र.) / NSO (FOD)  
ग्वालियर (म.प्र.) / Gwalior M.P.  
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## List of items to be disposed

S.No.	Name Of Article	Make	Quantity to be disposed	Year of Purchase	Items Located
1.	Computer Table	Iron	2	2004-05	Ratlam
2.	Steel Table	Steel	6	2004-05	Ratlam
3.	Steel Table	Steel	5	2005-06	Ratlam
4.	Wooden Table	Wooden	4	2003-04	Ratlam
5.	S-Type Chair	Iron	3	2004-05	Ratlam
6.	Revolving Chair	Iron	10	2008-09	Ratlam
7.	Almira	Iron	3	2003	Ratlam
8.	Almirah	Iron	1	2008	Ratlam
9.	Rack	Wooden	2	2003-04	Ratlam
10.	Balance & Weight	Iron	7	2003-04	Ratlam
<b>I.T. Equipment's</b>					
11.	Printer	HP Laser	2	2008	Ratlam
12.	UPS	Luminous	1	2008	Ratlam
		Intex	1	2006-07	
13.	Desktop	HP Compaq	1	2008	Ratlam
14.	Laptop	HP	1	2010	Ratlam
15.	Photocopier Machine	Xerox 5016	1	2010	Ratlam
16.	Fax Machine	Brother 2365	1	2009	Ratlam
17.	Facit Machine	-	1	2003-04	Ratlam
18.	Stabilizer	-	2	2001-02	Ratlam
<b>Electronic Items</b>					
19.	Cooler	Symphony	4	2015	Ratlam
		Symphony	2	2016	
20.	Water Purify	Aquaguard	1		Ratlam

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21.	Ceiling Fan	-	5	2003-04	Ratlam
		Bajaj	1	2007	
			1	2019	
		Crompton	6	2020	
22.	Refrigerator	Whirlpool	1	2008	Ratlam
23.	Tubelight	-	7	2016	Ratlam

(8)

*N.K. Dixit*  
2.3.23

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