

**D-31016/12/2008-Genl.(Pt.-II)**  
**Govt. of India**  
**Ministry of Statistics and Programme Implementation**  
**\*\*\*\*\***

Sardar Patel Bhawan, Sansad Marg,  
New Delhi dated: **04.03.2021**

**"NOTICE INVITING TENDER FOR LAUNDRY SERVICES"**

Ministry of Statistics and Programme Implementation invites bids (in a Single Envelope) for laundry services for this Ministry. Accordingly, sealed tenders are invited latest by **18/03/2021 up to 03:00 pm.**

<b>DATE OF ISSUE OF TENDER FORM WITH DOCUMENT:</b>	<b>04/03/2021</b>
<b>LAST DATE FOR SUBMISSION OF TENDER DOCUMENT:</b>	<b>18/03/2021</b>
<b>DATE &amp; TIME FOR OPENING OF TENDER DOCUMENT:</b>	Will be notified after appointment of TEC

2. Interested parties may send their samples in a sealed envelope with technical & financial bid in sealed cover along with the above mentioned requirements at **Room No.426 C, Sardar Patel Bhawan, Sansad Marg, New Delhi by 3.00 P.M. on 18.03.2021 (Tel.23747927, 23743230 Sh. Mahipal Singh, Caretaker)**. The bidder must quote the name of the firm/ individual and its contact numbers on sealed cover super scribing "Tender for Laundry Services". Tenders received after the closing date and time will not be accepted under any circumstances. The sealed bids will be opened by the Tender Evaluation Committee of this Ministry and examined. For conveying the date and time of tender document, the contact details of the bidders must be mentioned on the envelop.

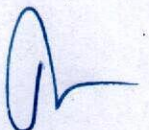
3. The Ministry will have the full right to reject any quotation without assigning any reason thereof.

4. The details of Terms & Conditions for submitting the technical bid application and samples are as under:-

i) The contract for laundry services will be initially for a period of Two year. However, the Ministry reserves the right to cancel the contract before the contract period without assigning any reasons. The contract may be extended for another year after satisfactory services by the company/firm and subject to the condition of approval of the competent authority in the Ministry.

ii) The firms/ individual are required to furnish their complete bid as per the Annexure-I;

ii) A firm blacklisted by any Govt. /State Government office will not be eligible to participate in this tender. In case any such firm obtain contract by hiding the facts and it comes to the notice of this Ministry later contract will be cancelled immediately and security forfeited;





iii) **Earnest Money/ Bid Security:** The bid security/ EMD is NIL. The tender should be accompanied by a '**Bid Security Declaration**' in the

**proper format as per Annexure - II.** A bid received without 'Bid Security Declaration' shall be summarily rejected.

iv) Interested firms/parties will have to submit unconditional acceptance to the above terms and conditions at the time of submission of the technical bid on the letter head of the Firm;

05. The bid document must be filled in neatly and clearly. Incomplete or conditional tenders will not be entertained.

06. Bidder will not be allowed to withdraw his offer. EMD shall be forfeited at the risk of bidder, if the bidder fails to honour the contract.

07. **Performance Security:** Performance Security of Rs. 10,000/- will be the "Security Deposit" in the case of successful bidder, which may be furnished in the form of Fixed Deposit Receipt from a Commercial bank or Bank Guarantee from a Commercial bank in favour of PAO, Ministry of Statistics & Programme Implementation within the 10 days of award of contract. The Performance Security should be valid for a period of three months beyond the date of completion of the contract. Earnest Money will be refunded to the successful bidder on receipt of Performance Security. Performance Security is compulsory and will have to be submitted by each successful bidder.

08. The Department reserves the right to reject any or all the bids in full or part or not to award the contract to the lowest bidder without assigning any reason therefore and giving any compensation. The decision of the Department in this regard shall be final and binding on all.

09. The service provider has to return and collect the cloths from the various offices of this Ministry on weekly basis. While returning the cloths, if the returned cloths are found damaged (except normal wear and tear) or the cloths are lost, the cost of the cloths will be borne by the service provider.

10. Service Tax/VAT if any must be inclusive and no extra payment will be made towards such expenses.

11. This tender is non- transferable.

12. Payment against bill/invoice shall be released only after satisfactory completion of the job on monthly basis. No advance payments will be made in any case.

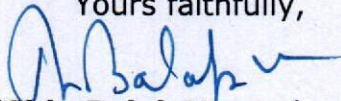
13. The Department reserves the right to impose any other conditions for regulating the contract in public interest.



14. The finalized contract shall be interpreted under Indian Laws. In case dispute of any kind, the firm shall abide by decision of the Competent Authority, Ministry of Statistics & Programme Implementation, New Delhi. In case the dispute is required to be referred to Arbitration, it shall be referred to sole arbitrator under Arbitration and Conciliation Act 1996. The place of settlement of dispute shall be Delhi. In the case of settlement of dispute is in the court, it will be in the jurisdiction of courts at Delhi.

15. The Tender of the tenderer who does not fulfill any of the above conditions and incomplete tenders are liable to be summarily rejected at the risk and cost of the tenderer only and any further correspondence in this regard will not be entertained.

Yours faithfully,

  
**(Shiv Balak Verma)**  
Deputy Director/HoO

Copy to:-

1. Computer Centre with a request for placing the Tender notice on the Website of MoSPI.
2. CPP Portal.



**BID SECURITY DECLARATION**

**(must be submitted on a ₹ 50 denomination Non-Judiciary stamp paper duly signed and stamped by the firm/ agency)**

With reference to the Tender Notice no. **D-31016/12/2008-Genl.(Pt.-II)**, dated ..... of Ministry of Statistics and Programme Implementation for '**Laundry Services in the offices of Ministry of Statistics and Programme Implementation (MoSPI)**';

I/We, the undersigned, declare that:

We understand that, according to the conditions of MoSPI, bids must be supported by a Bid-Securing Declaration.

We accept that we will automatically be suspended from being eligible for bidding in any contract with your Ministry for the period of time of 01 (one) year, if we are in breach of our obligation(s) under the bid conditions, because we:

- (a) have withdrawn or modified our Bid during the period of bid validity etc. specified in the Tender Notice; or
- (b) fail or refuse to execute the Contract, if required, or
- (c) fail or refuse to furnish the Performance Security as demanded in the tender document/ notice.

We understand this Bid-Securing Declaration shall expire if we are not the successful Bidder.

**Signed:** *[insert signature of person whose name and capacity are shown]*

**In the capacity of** *[insert legal capacity of person signing the Bid-Securing Declaration]*

**Name:** *[insert complete name of person signing the Bid-Securing Declaration]*

**Duly authorized to sign the bid for and on behalf of:** *[insert complete name of Bidder/ firm/ agency]*

Dated on \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ ***[insert date of signing]***

Seal

[Note: In case of a Joint Venture, the Bid-Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid.]

**SWORN TO BEFORE ME  
ATTESTED BY THE NOTARY**





**Annexure - I****Technical Bids**

Sl. No.	Description	Details
1.	Name of the firm/ individual	
2.	Address (self attested proof must be attached )	
3.	PAN No. (self attested copy must be attached)	
4.	Bid Security Declaration in proper format <b>Yes/ No</b>	
5.	Whether the firm/ individual is blacklisted from any Govt. Department <b>Yes/No</b>	

**Financial Bid:**

S. No.	Item	Amount per Unit (Rs.)
1.	Towel	
2.	Car Seat Cover Complete Set (Washing and Ironing)	
3.	Sofa Cover	
4.	Chair Cover	
5.	Duster	
6.	Curtain	

