

भारत सरकार
सांख्यिकी एवं कार्यक्रम कार्यान्वयन मंत्रालय
राष्ट्रीय प्रतिदर्श सर्वेक्षण कार्यालय
सर्वेक्षण अभिकल्प एवं अनुसंधान प्रभाग
महालनोबिस भवन, 164, गोपाल लाल ठाकुर रोड,
कोलकाता - 700108



Government of India
Ministry of Statistics & Programme Implementation
National Sample Survey Office
Survey Design & Research Division
Mahalanobis Bhavan, 164, Gopal Lal Tagore Road,
Kolkata - 700108

सं. / No.14/1/2016-17/SDR-Genl.

दिनांक / Dated 28.04.2016.

Tender Notice for Stationary & Miscellaneous Articles

This Office proposes to purchase Stationary & Miscellaneous articles (as mentioned in Annexure-I) for its time to time requirement for the Financial Year 2016-17. Quotations, invited in this regard, should reach this office on or before 23.05.2016 by 12.00 hrs. The quotation will be opened on 23.05.2016 at 15.30 hrs. in presence of vendors or their representatives, present at that time. The details specification against each item of articles should be mentioned in the quotation.

While submitting the quotations, the following conditions should be followed.

1. Quotations may be submitted, addressed in favour of Director & H.O., NSSO, SDRD, 164, G.L.T. Road, Kolkata – 700 108, in sealed envelope super-scribing “**QUOTATION FOR STATIONARY & MISCELLANEOUS ARTICLES**” on the top of the sealed envelope, indicating the vendors name and full address including telephone number at the bottom of left hand side of the envelope.
2. The quotation may be sent through registered post/speed post/by hand.
3. It may be noted that vendors should provide documentary evidence of VAT Registration Number, PAN Number, Trade License Number, etc. along with the quotation. The cost of article including VAT/taxes should be mentioned in the quotation.
4. The materials, as ordered, must be supplied within the stipulated date/period, failing which the appropriate authority may cancel the order and may not allow to participate the vendor further in future.
5. The quoted rate should be valid up to 31.03.2017.
6. This Office reserves the right to accept/reject any or all quotations without assigning any reason.

(N. K. Tudu)
Director
&
Head of Office

निमत कुमार टुडु / NIMAT KUMAR TUDU
निदेशक एवं का. प्र. / Director & H.O.
भारत सरकार / Govt. of India
स. प्र. स. कां., सां.अ.प्र. / N.S.S.O., S.D.R.D.
सा. एवं कार्य. कार्या. मंत्रा / Min. of Stat. & P.I.
164, नि. एल. टि. रोड / 164, G.L.T. Road
कोलकाता / Kolkata-700 108

To _____
M/s. _____

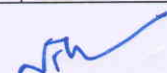
List of Stationary & Miscellaneous Articles

Sl. No.	Name of the Articles	Unit Rate (Including VAT)	Approx. Qty. of Annual requirement
1.	Acid Bottle (500 ml/1 ltr/5 ltrs)		250 Bottles
2.	Add Gel Pen / Per Piece		400 Pieces
3.	Alpin / Per Box		250 Packets
4.	Arch File / Per Piece		48 Pieces
5.	Auto Clip File / Per piece		48 Pieces
6.	Bed Switch / Per Piece		40 Pieces
7.	Big Size Battery / Per Piece (Specify Brand)		100 Pieces
8.	Binding Clip (25 mm.) / Per Piece		300 Pieces
9.	Binding Clip (32 mm.) / Per Piece		200 Pieces
10.	Binding Strip (A4) / Per Piece		24 Pieces
11.	Broom Stick /(Per Kg)		50 Kgs
12.	Brown Paper / Per 1000 Pieces		5000 Pieces
13.	Calculator (Orpat/Ajanta) / Per Piece		50 Pieces
14.	Calling Bell (Wireless) /Per Piece		24 Pieces
15.	Calling Bell / Per Piece		24 Pieces
16.	Carbon Paper (Kores) / Per Box		4 Boxes
17.	CD Marker / Per Piece		24 Pieces
18.	Cello tape 1" (Transparent)/ Per Piece		48 Pieces
19.	Cello tape 1½" (Brown/transparent)/ Per Piece		48 Pieces
20.	Cello tape 2"/3"(Brown/transparent)/ Per Piece		200 Pieces
21.	Cloth Duster /(Per Piece)		500 Pieces
22.	Colour Art Paper (ML)/(Ream)		2 Reams
23.	Colour Xerox Paper 80 GSM /(Ream)		50 Reams
24.	Comode Brush /(Per Piece)		50 Pieces
25.	Cotton Wiper (Big Best quality) / Per Piece		100 Pieces
26.	Cover File Poli-coated / Per Piece		300 Pieces
27.	Cover Page (200gsm/250gsm/300gsm) (Per Sheet)		5000 Pieces
28.	Cup & Dish (Bone China) / Per Set of six pieces		400 Pieces
29.	Double Action Pen (Good Quality) / Per Piece		200 Pieces



Sl. No.	Name of the Articles	Unit Rate (Including VAT)	Approx. Qty. of Annual requirement
30.	Electric Kettle (1 ltr./2 ltrs.) (Specify Brand)/Piece		10 Pieces
31.	Emergency Light / Per Piece		4 Pieces
32.	Envelope (SE 4 & 5)/Per 1000		4000 Pieces
33.	Envelope (SE 6)/ Per 1000		2000 Pieces
34.	Envelope (SE 7A)/ Per 1000		1000 Pieces
35.	Envelope (SE 8A 16" X 12")/Per 1000		5000 Pieces
36.	Erasing Pen / Per Piece		24 Pieces
37.	Eraz-ex (White)/ Per Ph.		24 Pieces
38.	Executive File Folder / Per Piece		500 Pieces
39.	Extension Cord / Per Piece (Specify Brand)		48 Pieces
40.	Feather Duster/Per Piece		100 Pieces
41.	File Band/Per Piece		200 Pieces
42.	File Board/Per Piece		200 Pieces
43.	First Aid Kit / Per Kit (Specify Brand)		4 Pieces
44.	Flat File with Clip / Per Piece		24 Pieces
45.	Folder / Per Piece		200 Pieces
46.	Folding Umbrella / Per Piece (Specify Brand)		6 Pieces
47.	Four Folder (Specify Brand)/Per Piece		100 Pieces
48.	Gems Clip (Steel)/ Per Box (Specify Brand)		200 Boxes
49.	Glass Lid / Per Piece		100 Pieces
50.	Glue Stick (Fevicol)/Per Stick		100 Pieces
51.	Glycerin Bottle (100 ml/500 ml/1 ltr.)		5 Ltrs
52.	Gum Bottle (500 ml)/Per Bottle		20 Ltrs.
53.	Gum Tube (Ordinary)/Per Tube		100 Tubes
54.	High Lighter Pen / Per Piece		48 Pieces
55.	High Tech Pen / Per Piece		100 Pieces
56.	Jhul Jharu / Per Piece		48 Pieces
57.	Jotter Pen / Per Piece		48 Pieces
58.	Jute Subbing /(Per Piece)		50 Pieces
59.	Lizol Liquid Cleaner/Per Bottle (Specify Quantity)		10 Ltrs.
60.	Lock & Key (Big) / Per Piece (Specify Lever)		12 Pieces

Sl. No.	Name of the Articles	Unit Rate (Including VAT)	Approx. Qty. of Annual requirement
61.	Lock & Key (Godrej) / Per Piece (Seven Lever)		12 Pieces
62.	Lock & Key (Small) / Per Piece		24 Pieces
63.	Lunch Bowl (Bone China/ La Opala) / Per Piece		30 Pieces
64.	Lunch Plate (Bone China/ La Opala) / Per Piece		30 Pieces
65.	Magnetic Pin Cushion / Per Piece		48 Pieces
66.	Marker Pen /(Per Piece)		12 Pieces
67.	Markin Cloth/Per mtr.		4000 Mtrs.
68.	Metal Clip / Per Piece		48 Pieces
69.	Naphthalene Ball (Per kg)		10 Kgs.
70.	National Flag / Per Piece (Specify Size)		2 Pieces
71.	Note Sheet Pad / Per 100 Sheet Pad (Specify GSM)		100 Pads
72.	Odonil /Per Packet (Specify Quantity)		2 Kgs.
73.	Packing Clip / Per Piece		24 Pieces
74.	Packing Machine / Per Piece (Specify Brand)		1 Piece
75.	Paper Clip (Small/Big) / Per Piece		24 Pieces
76.	Paper Tray (Plastic)/ Per Piece		48 Pieces
77.	Paper Weight (Glass) / Per Piece		100 Pieces
78.	Parker Pen / Per Piece (Specify Quality/Brand)		30 Pieces
79.	Paste Flap / Per Flap		100 Pieces
80.	Pen Stand / Per Piece (Ordinary)		10 Pieces
81.	Pen Stand / Per Piece (Special)		30 Pieces
82.	Pencil Battery / Per Piece		100 Pieces
83.	Permanent Marker / Per Piece		12 Pieces
84.	Phenol (500 ml/1 ltr./5 ltrs.)		50 Ltrs.
85.	PL Lamp (18 W/23 W/30 W)/Per Piece		10 Pieces
86.	Plastic Balti (10 ltrs./15 ltrs.) / Per Piece		10 Pieces
87.	Plastic Balti with Lid (15 ltrs./20 ltrs.) / Per Piece		10 Pieces
88.	Plastic Folder / Per Piece		500 Pieces
89.	Plastic Jug / Per Piece (Specify Brand)		100 Pieces
90.	Plastic Mug / Per Piece		10 Pieces
91.	Plastic Scale (12"/18") / Per Piece		48 Pieces



Sl. No.	Name of the Articles	Unit Rate (Including VAT)	Approx. Qty. of Annual requirement
92.	Plastic Water Bottle (1 ltr./2 ltrs.)/ Per Bottle		100 Pieces
93.	Punch Machine (Double) /Per Piece		24 Pieces
94.	Punch Machine (Single) /Per Piece		48 Pieces
95.	Refill Add Jell / Per Piece		50 Pieces
96.	Refill Jotter / Per Piece		50 Pieces
97.	Refill Reynold / Per Piece		100 Pieces
98.	Register No. 10 / Per Piece		4 Pieces
99.	Register No. 8 / Per Piece		10 Pieces
100.	Register No. 6 / Per Piece		20 Pieces
101.	Reynold Pen / Per Piece		100 Pieces
102.	Rough Duster (per piece)		200 Pieces
103.	Scissors (Big/Small) / Per Piece		20 Pieces
104.	Soap (100 gm) (Per Piece)		800 Pieces
105.	Soap Case (Per Piece)		100 Pieces
106.	Spike Guard / Per Piece (Specify Brand)		48 Pieces
107.	Stamp Pad / Per Piece (Specify Brand)		48 Pieces
108.	Stamp Pad Ink / Per Ph.		24 Pieces
109.	Stapler Machine (No. 10)/ Per Pc. (Specify Brand)		50 Pieces
110.	Stapler Pin (No. 10)/ Per Box (Specify Brand)		100 Boxes
111.	Stapler Pin (No. 23/12)/ Per Box (Specify Brand)		10 Boxes
112.	Stapler Pin (No. 24/6)/ Per Box (Specify Brand)		10 Boxes
113.	Stitching Wire (Specify Brand & Quantity)		5 Kgs.
114.	Sutuli Douri / Per Kg		20 Kgs.
115.	Tag (Cotton) Good Quality / Per Bundle		20 Bds.
116.	Tea Flax (Steel)/ 500 ml./1 ltr./2 ltrs.		10 Pieces
117.	Three-Pin Plug (15 amp.) /Per Piece (Specify Brand)		10 Pieces
118.	Three-Pin Plug (5 amp.) /Per Piece (Specify Brand)		10 Pieces
119.	Ton Suta / Per Ball		50 Balls
120.	Torch Light (2&3 Cell) /Per Piece (Specify Brand)		7 Pieces
121.	Towel (Ordinary) / Per Piece (Specify Brand)		60 Pieces
122.	Towel (Special) /Per Piece(Specify Brand)		90 Pieces

Sl. No.	Name of the Articles	Unit Rate (Including VAT)	Approx. Qty. of Annual requirement
123.	Tube Light (Philips/Surya) /(Per Piece)		200 Pieces
124.	T-Light Choke (Copper) /(Per Piece) (Specify Brand)		100 Pieces
125.	T-Light Choke (Alum.)/(Per Piece) (Specify Brand)		1 Piece
126.	Tube Light Starter /(Per Piece)		100 Pieces
127.	Tumbler Glass / Per Piece (specify Brand)		100 Pieces
128.	Vim Powder (500 gm/1 kg)		40 Kgs.
129.	Wall Clock (Ajanta) / Per Piece		10 Pieces
130.	Waste Paper Basket / Per Basket		60 Pieces
131.	White Board Duster / Per Piece		10 Pieces
132.	White Board Marker Pen / Per Piece		10 Pieces
133.	Wood Pencil / Per Piece (specify brand)		24 Pieces
134.	Writing Pad (Matrix) / Per Piece (specify pages)		500 Pieces
135.	Xerox Paper 90 GSM A4 size (JK Copier) (Ream)		1000 Reams
136.	Xerox Paper 80 GSM A4 size (JK Copier) (Ream)		2000 Reams
137.	Xerox Paper 90 GSM A3 size (JK Copier)(Ream)		20 Reams
138.	Xerox Paper 80 GSM A3 size (JK Copier)(Ream)		20 Reams
139.	Xerox Paper 90 GSM FS size (JK Copier) (Ream)		20 Reams
140.	Xerox Paper 80 GSM FS size (JK Copier) (Ream)		20 Reams



(N. K. Tudu)
Director & H.O.

निमत कुमार तुदु / NIMAT KUMAR TUDU
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