

Government of India  
Ministry of Statistics and P.I  
National Statistical Office  
Field Operations Division  
GWALIOR

TENDER DOCUMENT FOR  
DISPOSAL OF OBSOLETE OLD FURNITURE, I.T.  
EQUIPMENTS & ELECTRONIC ITEMS

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भारत सरकार

Government of India

सांख्यिकी एवं कार्यक्रम कार्यान्वयन मंत्रालय

Ministry of Statistics and Programme Implementation

राष्ट्रीय सांख्यिकीय कार्यालय (क्षे.सं.प्र.)

National Statistical Office (Field Operations Division)

बीब्लॉक-, प्रथम तल, संजय काम्प्लेक्स, जयेन्द्रगंज, ग्वालियर, म.प्र.प.

क्र.जी-01/admin/MPW/2022-23

1170

दिनांक: 26-07-2022

**Auction Notice**

**Subject: Auction of Old Furniture, I.T. Equipments & Electronic Items**

Sealed quotations are invited for disposal of Old Furniture, & Electronic Items on "As is where is" basis. The items are located at SRO Ujjain Interested parties can inspect the items; if they so desire. The crucial dates and details of contact person related to the tender are given below.

1.	Date and Time for Inspection of items	02.08.2022 to 04.08.2022 (10:00 a.m to 5:00 p.m)
2.	Contact person for the purpose of inspection. Office will be closed Saturday & Sunday	In charge & SSO, NSO(FOD), 20HX, HIG, Lakshmi Nagar, Ujjain Ujjain – 456010 In charge Mob. No. 9425195638 Tel: 0734-2980109
3.	Submission of Tender Document	Assistant Director & Head of Office, NSO (FOD), 1 <sup>st</sup> Floor, B-block, Sanjay Complex, Jayendra Ganj, Gwalior – 474009 0751-2930529
4.	Last date & time for submission of tender document	18.08.2022 up to 5.00 p.m
5.	Date & Time of opening of tender	19.08.2022 at 12.30 p. m
6.	Tender notification is published on Website	<a href="http://www.mospi.gov.in">www.mospi.gov.in</a>

(3)

कायालय प्रमुख / Head of Office  
रा.सां.कां. (क्षे.सं.प्र.) / NSO (FOD)  
ग्वालियर (म.प्र.) / Gwalior M.P.  
भारत सरकार / Govt. of India

(4)

The other terms and conditions are elaborated in Annexure A. Tender form is placed in Annexure B, and list of items at Annexure C.

*Sd/- 26/7/22*

(D.K. Jain)

SSO & Head of Office

कार्यालय प्रमुख / Head of Office  
रा.सां.कां. (क्ष.स.प्र.) / NSO (FOD)  
ग्वालियर (म.प्र.) / Gwalior M.P.  
भारत सरकार / Govt. of India

07/11

भारत सरकार, ग्वालियर  
रा.सां.कां. (क्ष.स.प्र.) / NSO (FOD)  
कार्यालय प्रमुख / Head of Office  
ग्वालियर (म.प्र.) / Gwalior M.P.

## Annexure 'A'

### TERMS & CONDITIONS OF TENDER

1. The tenderer/bidder may inspect the items at the places mentioned in annexure 'C' on a predetermined date and satisfy themselves about the items they are bidding for.
2. The tenderer/bidder should send the completed tender in sealed addressed to Assistant Director & Head of Office, NSO (FOD), 1<sup>st</sup> Floor, B-block, Sanjay Complex, Jayendra Ganj, Lashkar, Gwalior – 474009, latest by **18.08.2022 Up to 5.00 p.m.** super scribed by "Quotation for Old Furniture, I.T. Equipment's & Electronic Items" in bold letters.
3. The quotation must reach the Assistant director on or before the due date otherwise it is liable to be rejected. Tender received after due date and time due to any reason whatsoever including postal delays shall not be considered.
4. The financial bid should be quoted both in figures and words. Any overwriting shall not be considered for acceptance of the rates offered by the tenderer.
5. This office reserves the right to accept or reject any/all quotations without assigning any reason whatsoever.
6. Each page of the tender document should be signed by the bidder(s).
7. Incomplete and unsigned quotations are liable to be rejected.
8. For Financial evaluation, highest bidder shall be chosen based on the figures quoted in Annexure-'B'.
9. The items shall be sold to the highest bidder. List of items is given at Annexure-'C'.
10. The successful bidder should lift all the items from the disposal site to his premises within 05 working days after issuing the award letter by making the full payment in the form of Demand Draft in favor of Assistant Director, NSO (FOD), Ministry of Statistics and P.I payable at Gwalior.
11. No items once disposed to the successful bidder, shall be taken back in any conditions whatsoever.

(5)

*(Handwritten Signature)*  
कायदा अधिकारी / Head of Office  
रा.सां.का. (वि.सं.) / NSO (FOD)  
गुवाळीय, (म.प्र.) / Gwalior, M.P.

## TENDER FORM

Tender Form for Old Furniture, I.T. Equipment's & Electronic Items.

1.	Name & Address of the Tenderer	
2.	Contact Person	
3.	Telephone/ Mobile Number	

I/We have inspected/ not inspected the obsolete items and am/ are interested to purchase the same on "As Is Where Is Basis". My/ our offer for the items is given below.

Quote – Rs. (in figures):	
Rupees (in words):	

I/We have gone through the terms and conditions given in the tender document Published by the National Statistical Office, Field Operations Division, 1<sup>st</sup> Floor, B-block, Sanjay Complex, Jayendra Ganj, Gwalior– 474009 and agree with the same.

(Signature of the Tenderer with Seal)

To:

Assistant Director & Head of Office  
National Statistical Office  
Field Operations Division  
1<sup>st</sup> Floor, B-block,  
Sanjay Complex, Jayendra Ganj,  
Lashkar, Gwalior – 474009

(6)

*Signature*  
26/7/22

कार्यालय प्रमुख / Head of Office  
रा.सां.कां. (क्ष.स.प्र.) / NGO (FOD)  
ग्वालियर (म.प्र.) / Gwalior M.P.  
सरकार / Govt. of India

## List of items to be disposed

S.No.	Name Of Article	Make	Quantity to be disposed	Year of Purchase	Items Located
1.	Officer's Table	Wooden	1	1991	Ujjain
2.	Steel Table	Steel	4	1991	Ujjain
3.	Wooden Table	Wooden	7	1991	Ujjain
4.	S-Type Chair	Pipe	4	1995	Ujjain
5.	S-Type Chair	Pipe	1	1991	Ujjain
6.	S-Type Chair	Wooden	1	1991	Ujjain
7.	Revolving Chair	Iron	3	2002	Ujjain
8.	Almirah	Iron	1	2000	Ujjain
9.	Wooden Bench	Wooden	1	1991	Ujjain
10.	Almirah	Iron	2	1991	Ujjain
		Iron + Glass	1	2003	
		Wooden	1	1991	
11.	Rack	Wooden	1	1991	Ujjain
<b>I.T. Equipment's</b>					
12.	Desktop	HP COMPAQ	1	2008	Ujjain
13.	Laptop	SONY	2	2011	Ujjain
14.	Photocopier Machine	Xerox 5016	1	2010	Ujjain
15.	UPS	Luminous	2	2008 & 2012	Ujjain
16.	Printer	HP Laser	1	2008	Ujjain
17.	Printer	Xerox	1	2011	Ujjain
<b>Electronic Items</b>					
18.	Cooler	Iron Body Sheetal	1	2012	Ujjain
		Plastic Body Symphony	2	2016	
19.	Refrigerator	Whirpool	1	2008	Ujjain
20.	Aquagaurd Booster	Eureka Forbes	1	2008	Ujjain