



Government of India
Ministry of Statistics & Programme Implementation
National Sample Survey Office
Data Processing Centre
Ahmedabad

No. D-26014/Taxi/2016/2049

Date: 25.02.2016

Tender Notice for Hiring of Taxi on need basis for official purpose

Sealed Tenders are invited from registered operators of commercial taxis for hiring of Taxi (A.C/Non A.C) on need basis for official purpose. The terms & conditions for hiring of taxis are given in Annexure-I.

2. Tenders should be submitted in sealed cover super scribing "Tender for Hiring of Taxi". The envelope containing Tender should be addressed to Head of Office, NSSO, DPC, Ahmedabad, 3rd Floor, Navdeep House, Ashram Road, Ahmedabad-380014 on the top of the sealed envelope, indicating the firm name and full address including telephone number at the bottom of the left hand side of the envelope.

3. Tenders should reach this office on or before 17.03.2016 by 17:00 hrs. The Tenders received after the stipulated time and date will not be entertained. The tenders will be opened on 18.03.2016 at 16:00 hrs in the presence of representatives of the firms who wish to attend.

4. While submitting the quotation following points may be noted.

- (i) The firm should provide documentary evidence of Service Tax Number, PAN, Income Tax Return of last three years etc.
- (ii) Tenders will be evaluated based on rate quoted in Annexure II.
- (iii) The tender may be sent through registered post/Speed post/by hand. This office does not take any responsibility for postal delay.

5. This office reserves the right to reject any or all the tenders or the contract at any time without assigning any reason.

(J. K. Bhagora)
Assistant Director & Head of Office
Tel: (079)27545398

Copy to:

1. The DDG, Computer Centre, MOS & PI, New Delhi with a request to upload this on the website of the Ministry and also on www.tenders.gov.in.
2. Notice Board, NSSO, DPC, Ahmedabad.

Terms and Conditions for Hiring Taxi as and when required

1. Tender must be submitted in the format as given in Annexure-II.
2. The vehicles may be called/hired by the Office as and when required.
3. The firm should be in a position to provide vehicle on short notice of 1 hour as and when needed.
4. The firm should have at least 3 years experience in tour & travel business. The firm will ensure that all the necessary documents (Registration Certificate, Insurance papers, PUC etc.) of the concerned taxi are in the personal custody of the driver. The concerned driver should have mobile number and same will be informed to this office for fast communication.
5. The vehicles should be in good mechanical condition and conform to the relevant rules of the Transport Department. The vehicles should be neat and clean.
6. The vehicle should be insured in all respects by the firm. All liabilities arising out of any legal dispute, accidents, etc. shall be borne/ paid by the firm and this office shall not be a party or liable in any matter whatsoever regarding wages and allowances of drivers.
7. The manners/attitude of the driver should be positive and rash driving/involving into argument with public on the road while driving etc. should be avoided.
8. In case of failure to report at the specified location by the scheduled time a pecuniary penalty may be fixed by this office depending on the circumstances. No compromise will be made by this office towards punctuality, cleanliness, obedience, promptness, behavior etc. of the driver. If the firm, at any point of time, fails to provide services, the contract will be terminated without assigning any reason by the competent authority.
9. The rates quoted in Annexure-II should be exclusive of service tax and will remain same at least for a period of one year. Service tax will be paid extra at the applicable rate if the same is applicable for the firm. In case, there is a change in prices of Petrol, Diesel, CNG etc. then also the rates quoted by the successful tenderer will remain same at least for a period of one year from the date of agreement. No increase will be considered in the rates quoted by the firm in any case during this period of one year. In case of any legal dispute of any kind in any respect whatsoever, the decision of Deputy Director General, DPC, Ahmedabad shall be final and binding.
10. The distance will be counted from the starting place to the ending place (which will be informed to firm). The starting/ending time will be the time of reporting/leaving at the starting/ending place.
11. Actual parking charges/entry taxes will be reimbursed on submission of receipt of these payments along with hiring charges bill. The bills for hiring of taxis may be submitted after the completion of the visit alongwith signed duty slips. The bills raised by the firm should have all tax registration numbers printed on the bills.
12. No allowance will be paid to driver or to the firm in any case.
13. The agreement will be initially for a period of one year which is extendable for another year on mutual consent after satisfactory services by the firm and after the approval of competent authority.
14. No advance payment in any case would be made to the firm.



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Annexure-II

Ref. No. D-26014/Taxi/2016) dated 25.02.2016

1.	Name of the Firm/Operator	
2.	Office Address/Tel/Fax/e-mail of the firm	
3.	Documents	Whether copy enclosed(Yes/No)
4.	Registration Certificate from Service Tax Department	
5.	PAN	
6.	Previous three years Income tax returns	
7.	Experience Certificate	

Performa for rates on need basis

Sr. No.	Descriptions	Rates quoted (exclusive of service tax)					
		Indica		Icon/Indigo/Esteem/Desire		Qualis/Tavera/Innova	
		Non-AC	AC	Non-AC	AC	Non-AC	AC
1.	4hrs - 40 kms						
2.	8hrs - 80 kms						
3.	12 hrs- 120 kms						
4.	Extra Charges per hr						
5.	Extra Charges per km						
6.	Railway Station pick up/drop						
7.	Airport pick up/drop						

It is certified that the information given above is true to the best of my knowledge. The firm shall stand liable if any information given is later found to be false, including the forfeiture of any payment due to it. It is also certified that our firm is not black listed by any Central /State Govt. Department and/or Public sector undertaking in India for any reason. The terms and conditions laid down in the tender documents are acceptable to us.

Signature of the authorised person:.....

Place.....

Name of the authorised signatory:.....

Date:

Stamp of the firm/authorised signatory:.....

