

F. No. D-31016/26/2013-Genl.
Govt. of India
Ministry of Statistics & Programme Implementation
Sardar Patel Bhawan, Sansad Marg,
New Delhi-110001,
dated:-17..08.2016

Tender Notice

**Subject: Contract for lifting waste papers, old newspapers and cleaning of dustbin/
garbage store- Regd.**

Sealed tenders are invited from experienced and established contractors, who possess their own godown(s) and vehicle (s) for purchase of available waste paper in torn out condition and the newspaper (untorn) for a period of two years in the various offices of this Ministry located at West Block-8, R.K. Puram, Jeevan Prakash Building, 25 K.G. Marg, New Delhi (8th & 9th Floor) and Sardar Patel Bhawan. Rates should be quoted for waste papers and newspapers on yearly off take and lump sum amount basis.

2. Subject to fulfillment of the relevant terms and conditions, the contract would be initially for a period of two years from the date of award of contract or such date as decided and conveyed by this Ministry to the successful tenderer(s) in writing, renewal will be considered for another year after observing the performance of previous year, or such other period as may be fixed by this Ministry.

3. The other terms and conditions of the Tender are as under :-

- (a) the tender will be accompanied by an earnest money in the form of bank draft for an amount of Rs. 5,000/- (Rs. five Thousand Only) drawn in favour of "Pay & Accounts Officer, Ministry of Statistics & Programme Implementation, New Delhi". Tenders without earnest money shall be rejected summarily. The earnest money is refundable without any interest in the event of non-acceptance of tender.
- (b) The tenderer must give an undertaking to abide by the Terms and Conditions of the tender notice.
- (c) The tender in prescribed proforma may be submitted under a sealed cover envelope superscribed with "**Tender for lifting of waste papers and newspapers from Ministry of Statistics & Programme Implementation**" distinctly written on the envelope. The name and address of the tenderer should be written on the lower left corner of the envelope.
- (d) The bags, boxes, trollies, vehicle required to remove the waste papers shall be engaged by the contractor at his own expenses and he will not be allowed to do the sorting in the premises of the MOSPI.



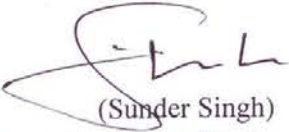
- (e) The contractor shall take delivery of and remove all waste papers and garbage etc. that may be available in various kinds, printed, torn clothe, white coloured, inked, oiled, unbleached paste board etc, straw boards, other miscel. sheets, cutting, trimming and garbage etc. and daily sweeping at least once in every week, from the premises of the Ministry of Statistics & PI or as and when asked for by the Ministry on any working day between the hours of 10.00 AM to 06.00 PM so that no accumulation remains to be removed at the end of every week.
- (f) The contract is a rate contract and no guarantee can be given as to the quantity of waste papers, which will be available during the period of contract.
- (g) The contractor is required to pay first quarter payment of the bid amount at the time of award of contract alongwith the Performance Security amount to be fixed 10% of the contract value within seven days of the acceptance of contract. The performance Security will be refundable free of interest, on satisfactory completion of contract. The contractor will also have to enter into an agreement with this Ministry in the form annexed with the form of tender for the due performance of his duties and functions.
- (h) During the period of contract, if any of the complaints received and the firm found not able to maintain the cleanliness in the dustbin at the premises of this Ministry's Offices located at Sardar Patel Bhawan, J.P. Buidling and R.K.Puram, the penalty will be fixed by the competent authority, and the amount for cleaning the dustbin will be deducted from the Security Deposit amount of the firm.
- (i) If at any time the firm backs/ desist from contract, the security deposit will be forefeited, and in this regard no representation will be considered by the competent authority.
- (j) The contractor will also ensure that no wastes paper, garbage, dry leaves, etc. are burned in the premises of the Ministry's offices.
- (k) The firm black listed at any point of time by any Ministry/Department need not apply. In case, the fact is concealed and it comes to the notice of the Government during the period of contract, the contract will be terminated straightway and the security deposit will be forfeited. If the fact comes to notice before award of contract his bid will be rejected outrightly.
- (l) The contract can be terminated at any time without assigning any reason thereof. The decision of the competent authority shall be final & binding upon the contractor.
- (m) Arbitration:- The finalized contract shall be interpreted under Indian Laws. In case of dispute of any kind, the firm shall abide by the decision of the Competent Authority, Ministry of Statistics & Programme Implementation, New Delhi. In case the dispute is required to be referred to Arbitration, it shall be referred to sole arbitrator under Arbitration and Conciliation Act 1996. The place of settlement of dispute shall be Delhi. In the case of settlement of dispute is in the court, it will be in the jurisdiction of courts at Delhi.



4. The right of acceptance or rejection of a particular tender will entirely rest with this Ministry which is not bound to accept the highest tender. This Ministry reserves the right to reject any or all the tenders at any time without assigning any reason whatsoever.

5. The envelope containing the tender duly completed in all respect may be dropped in the tender box situated at ground floor of Sardar Patel Bhawan, addressed to Under Secretary (Genl.), Ministry of Statistics & Programme Implementation, Sardar Patel Bhawan, New Delhi. on or before 07.09.2016 latest by 3 pm. Tenders will be opened on the same day i.e. on 07.09.2016 at 3.30 p.m. in Room No. 201, Sardar Patel Bhawan, Sansad Marg, New Delhi. The tenderer(s) themselves or through their authorized representatives, if so desire, may remain present on this occasion.

6. Enquiry or suggestion, if any, may be made from Section Officer (General Administration), Room No.- 426-C, Sardar Patel Bhawan, Sansad Marg, New Delhi before the due date on phone No. 23743230.



(Sunder Singh)

Under Secretary to the Govt. of India
Ph. 011-23742979

Copy to:-

1. Computer Centre, R.K. Puram, New Delhi for placing the tender notice on the Ministry's website for due publicity.
2. Notice Board.

**TENDER FOR LIFTING WASTE PAPER & OLD NEWSPAPER FROM MINISTRY OF
STATISTICS & PROGRAMME IMPLEMENTATION**

To

Under Secretary (General),
Ministry of Statistics & P.I.
Room No.-201, Sardar Patel Bhawan,
Sansad Marg,
New Delhi

I/we hereby submit tender for lifting waste paper , old newspapers and cleaning of dustbin/ garbage store etc. from Ministry of Statistics & P.I. for a period of one year as specified in the tender notice D-31016/26/2013-Genl., datedAugust, 2016 in all respect, with the terms and conditions in the Tender Notice and schedules showing items therein annexed hereto:-

FORMAT

Quotation for lifting of waste paper and old newspaper from Ministry of Statistics & P.I.

(a) Description of job:- Lifting of waste paper , old newspapers and cleaning of dustbin/ garbage store from Sardar Patel Bhawan, R.K. Puram Office and J.P. Building offices of the Ministry of Statistics & PI.

(b) Period of Contract:- The contract shall be initially for a period of two years from the date of award of the contract or such date as decided and conveyed by the Ministry of Statistics & P.I., extension at the sole discretion of this Ministry of Statistics & P.I. subject to a maximum of two terms (yearly) excluding the initial period of two years.

(c) Earnest Money:- (i) An amount of Rs. 05,000/- (Rs. five Thousand Only) in the form of Demand Draft enclosed.

(ii) Name of the Bank

(iii) Demand Draft No. _____ Dated _____ - ____ for Rs. _____ drawn in favour of "DDO, Ministry of Statistics & P.I." payable at New Delhi:-

(d) Name of the firm :-

(e) Address of the firm with Tel. No.:-

(f) Whether the firm is registered

(g) If yes, state:

(i) Registration No. _____

(ii) PAN No./TIN No. _____

and copies of I.T. returns for the last 3 years.


(h) Place where the godown is situated _____ (please furnish documentary proof whether the godown is owned by the proprietor or on rent)

(i) Name of the Proprietor _____
(full name and not initials). (photograph to be enclosed)

(j) Father's name _____
(full name and not initials)

(k) Residential address of the Proprietor _____
With Tel. No. (Office & Mobile/residence)

(l) Date from which he has been residing at the above address _____
(copy of address proof must attached)

 (m) Permanent Address: _____

(n) Whether the firm has been black listed in any Ministries/Government Department etc. _
the details if any must be furnished

(o) Similar contract with other Ministry/ Department of the GOI.(copy must enclosed).

2. I/we tender the sum of Rupees _____
(Rupees.....)
.....) to Ministry of Statistics & P.I.

Signature of the Proprietor
of the firm with stamp of the firm
Dated: