

Tender Notice No.D-44/DPD(HQ)/Admn.IV/2015-16(Steel Almirah & Compactor)

Government of India
Ministry of Statistics and Programme Implementation
National Sample Survey office
Data Processing Division (HQs.)

Mahalanobis Bhavan
164, G.L.T. Road
Kolkata-700 108

Dated: 29/2/2016

Tender Notice

The Additional Director General (ADG), National Sample Survey Organization, Data Processing Division (HQ), Kolkata-700 108, on behalf of President of India, invites sealed quotations in two-bid system from reputed suppliers for **purchasing of Furniture items – Steel Almirah and Compactor** at NSSO, DPD(HQ) at Mahalanobis Bhavan, 164 G. L. T. Road, Kolkata - 700 108.

The sealed tender should contain two separate bids namely **“Technical Bid”** and **“Financial Bid”**, filled in the specified proforma. A third sealed envelope super-scribed **“Tender for Purchasing of Furniture items – Steel Almirah and Compactor”** containing both the sealed technical and financial bids should reach the undersigned latest by 11:00 PM 9th March 2016.

For being Eligible the tenderers have to have the following

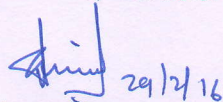
1. Original Equipment Manufacturer (OEM)
2. Having BIS (Bureau of Indian Standards) Certification for its goods
3. Has been assessed for performance tests and found to conform to the standards developed by BIFMA International or similar certification

The various crucial dates relating to the mentioned tender above
Date & Time of opening of

- i. Technical Bid: 12:30 PM, 9th March 2016
- ii. Financial Bid: 12:30 PM, 10th March 2016

The ADG, reserves the right to accept/reject any or all quotations without assigning any region and will not be responsible for postal delay.

All other terms and conditions in tender form will be binding on the Quotationers/ Bidders.


(Arindam Modak)
Director & Head of office

Copy to computer center to put up in the website.

Date: 29.02.2016

Place: Kolkata



Government of India
Ministry of Statistics & Programme Implementation
National Sample Survey Office
Data Processing Division (HQs.)

PHONE: (033)-25789063

Tender No. D-44/DPD(HQ)/Admn.IV/2015-16(Steel Almirah & Compactor)
Dated: 29.02.2016

TENDER DOCUMENT

Tender for Purchasing of Furniture Items (Steel Almirah & Compactor)

AT

**National Sample Survey Office
Data Processing Division (HQs.)
Mahalanobis Bhavan
164, G.L.T. Road, Kolkata-700 108**

**Last date for submission: Date: 09.03.2016 Up to 11:00 A.M.
Opening of Technical Bid: Date: 09.03.2016 at 12:30 P.M.
Opening of Financial Bid: Date: 10.03.2016 at 12:30 P.M.**

A handwritten signature in blue ink, appearing to be 'S. K. Saha'.

BID ACCEPTANCE FORM

Tender No. D-44/DPD(HQ)/Admn.IV/2015-16 (Steel Almirah & Compactor) dated 29.02.16

To
The Director & Head of Office,
Data Processing Division(HQ),
National Sample Survey Organisation,
164, Gopal Lal Thakur, Road,
Kolkata – 700 108.

Dear Sir,

Having examined the conditions of tender & specification including all other related documents the receipt of which is here by duly acknowledge, we the undersigned, offer to execute the SUPPLY OF FURNITURE in the office of Addl. Director General, Data Processing Division(HQ), National Sample Survey Office (NSSO), 164 G. L. T. Road, Kolkata – 700 108 in conformity with condition of contract & specification.

We undertake, if our bid is accepted, to execute the work in accordance with specifications, time limits, terms & conditions stipulated in the tender document.

Bid submitted by us is properly sealed & prepared so as to prevent any subsequent alternation & replacement.

Dated this.....day of.....2016

Signature of Authorized signatory.....

In the Capacity of

Duly authorized to sign the Bid for and on behalf of

Witness.....

Address.....



Proforma for Technical Bid

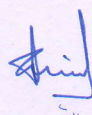
1. Name of the bidder/firm(In block letters):
2. Name of the person submitting the quotation
Shri/Smt.....
3. Address of the bidder :.....
4. Tel. No. (with STD code) (Off).....(Fax).....(Res.).....
5. PAN/TIN NO. (Permanent Income TAX No.).....
(Photo copy of original is to be enclosed).
6. Trade lenienceNo. (Photo copy of original is to be enclosed).
7. Photo copy of certificates for ensuring the eligibility criteria

1. I, Son/Daughter/Wife of
Shri..... Proprietor/Director/authorized signatory of the Agency mentioned
above, is competent to sign this declaration and execute this tender document;
2. I have carefully read and understood all the terms and conditions of the tender and
undertake to abide by them;
3. The information/documents furnished along with the above application are true and
authentic to the best of my knowledge and belief. I/we, am/are well aware of the fact that
furnishing of any false information / fabricated document would lead to rejection of my tender at
any stage besides liabilities towards prosecution under appropriate law.

Signature of authorized person
Full Name:

Place:
Date:

Seal:



Proforma for Financial Bid

Specification of the Furniture

(The Rate should to be quoted inclusively the transportation and all other delivery and installation charges per item)

Srl. No.	Name of articles with specification	Brand name	Model	Require no.	Rate (Rs.)	Taxes (Rs.)	Amount (Rs.)
(1) 1	(2) Glass Door Steel Bookcase: More or less Size: 97"(H) x 42"(W) x 14"(D), seven shelves making eight compartments, double leaf heavy duty sliding door with locking devices, 6 liver brass made lock with stainless steel key 16 SWG steel made Glass (4mm) fitted door, good quality chromium plated handle with epoxy painted T.A Grey Colour. [or nearer specification]	(3)		(4) 4	(5)	(6)	
2	Steel Door Steel Almirah: More or less Size: 97"(H) x 42"(W) x 14"(D), five shelves making six compartments, double leaf, 6 liver brass made lock with stainless steel key 16 good quality chromium plated handle with epoxy painted T.A Grey Colour. [or nearer specification]			4			
3	Mechanical Compactor Mechanically Driven Compactor 2 bay deep 12 bays total. Size-3525mmX1830mmX2130mm One bay static - 457mmX1830mmX2130mm Two double bays mobile- 915mmX1830mmX2130mm One bay mobile- 457mmX1830mmX2130mm [or nearer specification]			3			

N.B.: 1) Literature/leaflet/Brochure indicating the price, picture, specification, model, brand etc. need invariably to be enclosed along with the price bid.

2) The quantity mentioned above are tentative and may be increased or decreased by the office, based on requirement.

Terms & Conditions

1. The Office of ADG(DPD) proposes to procure Furniture, required to be supplied at 164, Gopal Lal Thakur Road, Kolkata -108. The Office is looking for vendors who have experience in supplying of this type of articles and are Original Equipment Manufacturer (OEM). Besides also the tender should have been assessed for performance tests and found to conform to the standards developed by BIFMA International or similar certification.
2. Sealed offer **along with full address of the bidder including telephone number** should be submitted to Director & Head of Office, Data Processing Division (DPD), National Sample Survey Office (NSSO), 164, G. L. T. Road, Kolkata – 108 not later than the date and time laid down, at his address given in the schedule for invitation to Tender.
3. Tenderer should indicate whether the prices quoted are exclusive or inclusive of Sales Tax/Vat. They should indicate in rate(s) of Local Sales Tax as well as Central Sales Tax. In case, they are exempted from payment of Sales Tax, a copy of the Exemption Certificate issued by the appropriate authority may be furnished.
4. Terms of delivery are free delivery at site (i.e. consignees place). The delivery of the articles should be within 7 (seven) days after receipt of work order for delivery.
5. Full payment will be by online payment and will be made, after successful installation of the machine and items at this office.
6. Durability/Warranty of the supplied machines should be at least of one year.
7. Only branded items of standard (ISI, BSI Standardized) material need to be quoted
8. The tenders will be opened on the date and time indicated in the presence of bidder, if any, present on the occasion. If the date of opening is declared to be a holiday the bids will be opened on the next working day.
9. The Tender must be submitted along with the copies of :
 - (a) Copy of current Trade License.
 - (b) Latest Income Tax Clearance Certificate
10. Last date and time for collection & submission of Tender : 09.03.2016 at 11.00 hrs.