

**SHORT TENDER NOTICE**

To,

As per list enclosed.

Subject:-Tender/ Quotation for Hiring of Desert Coolers in the Ministry of Statistics & Programme Implementation for a six months from 1.4.2015 to 30.9.2015 reg.

Duly sealed tenders are invited for Hiring of Desert Coolers (15-20) on rental basis with-in the Ministry of Statistics & Programme Implementation of its offices located at Sardar Patel Bhawan, J. P. Building and West Block, R.K. Puram on for a period of six months / summer season 2015 from the date of award of contract or as per decision of this office.

2. Sealed tenders/ quotations should be submitted to the undersigned latest by 3.00 PM **24.03.2015** at the address " **The Under Secretary ( Genl), Ministry of Statistics & PI, Room No. 201, Sardar Patel Bhawan, Sansad Marg, New Delhi-110001.**" The words Tenders for the Hiring of Desert Coolers " may be superscribed on the envelope. The quotation will be open at 3.30 PM on the same day and the representative of the firm may be present, if so desire.

3. The terms & conditions of the contract for the Desert Coolers are as under :-

- I. The firm should have sufficient experience of 2-3 years of doing any kind of maintenance job of electrical items in the Government Department/ Ministries.
- II. The firm should be registered for doing electrical maintenance work with any Central/ State Government.
- III. The firm would be required for providing new Desert coolers of an ISI marked company.
- IV. The rented Desert Coolers may be installed in the rooms within one week from the date of award of contract, any delay in installation / making operational the Desert Coolers will attract penalty @ 1.0% of the total contract value of rented desert coolers per week and



By No. 544 DDG (CC)  
11.3.15  
4.11.15

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11/3/15

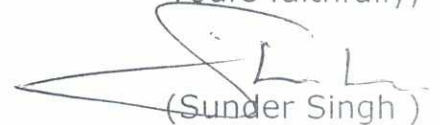
- contract can be cancelled and performance security will be forfeited. All the rented desert coolers should be in perfect/good working conditions & free from excessive noises/rattling noises.
- V. The firm will be required to remove the rented desert coolers within a period of 15 days from the date of the completion of the contract failing which this Department will have the right to get these removed at the firm's cost and expense.
  - VI. The firm should also have Registration/ PAN/ Service Tax Numbers etc.
  - VII. The complaint should be attended promptly on receipt of telephone call including on holidays.
  - VIII. The quotation should be accompanied by earnest money of Rs. 2,000/-(two thousand only) through a demand draft on any scheduled bank in Delhi / New Delhi drawn in favour of Pay & Accounts Officer, Ministry of Statistics & PI New Delhi. The earnest money received from the tenderers will be returned without interest immediately after the process of selecting the award is over.
  - IX. The contract can be terminated by the Ministry at any time without assigning any reason. If the work of the contractor is found to be unsatisfactory, it would be entrusted to any other party at the risk and expenses of the defaulting contractor. In this connection, decision of the Department shall be final and binding upon the contractor.
  - X. The successful bidder will have to furnish a Security Deposit of 10% of the amount of the tender value within 7 days from the date of giving intimation to him to acceptance of his tender. The Security deposit shall be in the form of Demand Draft favoring Pay & Accounts Officer, Ministry of Statistics & PI., New Delhi. The Security deposit will be refundable after the expiry of the contract period successfully and to the satisfaction of the competent authority. The Government has the right to forfeit the security money, in case of non-cooperation, disobedience of the instruction non-attending of the complaint within time.
  - XI. No advance payment shall be made to the agency, however quarterly payment shall be made subject to satisfactory report received from the users.
  - XII. The Desert coolers are the property of the firm and if any of the coolers reported non functioning, the firm would arrange stand by coolers to the users promptly.
  - XIII. The firm will be responsible for installation, maintenance, servicing/repairs, water filling and removal of rented Desert Coolers without charging any extra amount. The firm shall be responsible for the safety of their desert coolers against theft of any kind and also for any kind of damages caused due to reasons beyond control of this office. The firm will also be responsible for maintenance, servicing/repairs and water filling of Desert Coolers



installed in the Ministry. The contractor will arrange manpower, buckets, jugs, pipes and other necessary material for installation / maintenance / water filling of all desert coolers.

- XIV. The firm black listed at any point of time by any Ministry/Department need not apply. In case, the fact is concealed and it will come to the notice of the Government during the period of contract, the contract will be terminated straightway and the security deposit will be forfeited. If the fact comes to notice before award of contract his bid will be rejected outright.
- XV. Before submitting the contract the firm must submit the undertaking that I have read the terms and conditions and are acceptable to me/us.
- XVI. The bids may be submitted only with the enclosed annexure otherwise the bids will not be accepted and bidders will disqualify.
- XVII. The Ministry reserves the right to reserve the lowest or any other tender/quotation without assigning any reason thereof.

Yours faithfully,



(Sunder Singh )

Under Secretary to the Government of India

Copy to:-

1. DDG, Computer Centre, R.K. Puram, New Delhi for uploading in the website of the Ministry.
2. Notice board.

S.No.	Name of Firms
1	M/s K D ENTERPRISES, E-177,GALI NO.13, RAJAPURI, OPP. SEC- 5 DWARKA, NEW DELHI -110059
2	M/s S K ENTERPRISES, R-124, East Vinod Nagar, Delhi-110091,
3	M/S DATI OVERSEAES POWERENGINEERING CO. RZF-773/23, 13 No.-STREET, RAJ NAGAR -II, PALAM COLONY NEW DELHI 110077
4	M/s DRB ENGINEERING CO. B-7 SOM BAZAR ROAD MADHU VIHAR, NEW DELHI -110059
5	M/s TRIPATI ENTERPRISES Shop No.-7, IInd Floor, Nehru Bazar, Paharganj, Delhi-110055,
6	AEY KEY AGENCIES 143A,ARJUN PARK, NAGLI SAKRAWATI, NAJAFGARH ROAD, NEWDELHI
8	VERMA ELECTRONIC SOLUTION RZF 761/68 GALI NO. 4, RAJ NAGAR PART II, PALAM COLONY,NEW DELHI.