

F.No. D-31016//2013-Genl.
Govt. of India
Ministry of Statistics & Programme Implementation
Sardar Patel Bhavan, Sansad Marg,
New Delhi-110001, dated: 20th May, 2013

Tender Notice

Subject- Award of contract for Pest control in this Ministry- Regd.

Sealed application-cum-quotations (both technical and financial bids) are invited from the firms which are interested for providing the services of Pest control in this Ministry's offices located at West Block-8, R.K.Puram office, Jeevan Prakash Building, 25 K.G.Marg, New Delhi(8th & 9th floor) office and Sardar Patel Bhavan Office for a period of one year from the date of finalization of tender.

2. Interested firms shall be required to furnish an Earnest Money Deposit of Rs. 10,000/- (Rs. Ten thousand only) in the form of Demand Draft, favouring DDO (Cash), Ministry of Statistics & Programme Implementation, New Delhi, alongwith the quotation. The Earnest Money shall be refunded to the unsuccessful bidders after the finalization of the tender process.

4. The firms applying for the said tender must possess the following requisite qualifications:-

- i) At least five years relevant experience in any Central Government Deptt./Organisation.
- ii) Annual turnover of Rs. 5 Lakh or above consecutively for the last three years.
- iii) The firm must have an office of their own in Delhi,
- iv) The firm must be having TIN No., PAN No., VAT Registration No., and other requisite government clearances that are necessary for such work, and
- v) Certificate from the user Government Departments regarding the satisfactory services provided.

5. The offer/tender should be submitted in two parts as under:-

a) Part-I of the tender should be superscribed "Part-I" Technical details for Tender Reference No. D-31016//2013-Genl. dated: 20th May, 2013 due on 10th June, 2013 and shall contain/ indicate:

- i) Name, Address and Telephone numbers of the firm,
- ii) Annual Turnover of the Firm to be supplemented by duly audited Balance Sheets of the Last three Financial Years,
- iii) A copy of the PAN Card/TIN No./VAT Registration No./govt clearance for the said work.
- iv) Details of Past Experience alongwith proof,
- v) Name of the Proprieter and his home address;
- vi) Quality certificate from a Gazetted officer of any Central Government Deptt./Organisation where the firm is rendering the services of electrical work.

b) Part-II of the tender shall be superscribed "Part-II" Financial Bid for Tender Reference No. D-31016//2013-Genl. dated: 20th May, 2013 due on 10th June, 2013 and shall contain/ indicate:

i) Earnest Money of Rs.10,000/- in the form of DD in favour of DDO(Cash), Ministry of Statistics & Programme Implementation; and

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ii) The charges of the pest control and spray of the insecticide for the above service on monthly basis.

6. Both the technical bid and the financial bid shall be put in two separate closed covers as detailed above, and then put them in a single envelope which should be clearly superscribed "**Quotation for providing services of Pest Control in MOSPI**" and should be addressed to "**Under Secretary, General Administration, Room No.-201 , S.P.Bhavan, Sansad Marg, New Delhi-110001**" and the same should be dropped in Tender Box placed near the Reception of S.P.Bhavan, New Delhi on 10th June,2013. The technical bid will be opened on the same day at 3:30 pm in Room No. 201, S.P.Bhavan, New Delhi in the presence of the representatives of the firms, if attended by them. The financial bids of only those firms who qualify in the Technical bid will be opened on the same date. Enquiry or suggestion, if any, may be made from Under Secretary(General), Room No.-201, Sardar Patel Bhavan, Sansad Marg, New Delhi.

7. The firm will be required to provide the requisite services of pest control in the premises under the control of this Ministry at Delhi. For this purpose no extra payment will be made by this Department. The services of pest control/spray of insecticides must be provided on weekly basis. However, the firm may be asked to provide the services as and when it is required.

8. The Legal disputes, if any arising during the currency of the contract, shall be jurisdiction of Delhi only and will be governed by the Arbitration Act.,1996 and arbitrator will be nominated by Ministry of Statistics & P.I. The resultant contract will be interpreted under Indian Laws.

9. No advance payment, in any case, would be made to the firm. Payment will be made on monthly basis only after rendering satisfactory services.

10. In the event of the firm backing out of the contract midstream, without any explicit consent of this Ministry, the security deposit will be forfeited after blacklisting the firm.

11. This Ministry has reserved the right to reject any or all quotations without assigning any reasons thereof.

12. The contract shall be terminated at any time without assigning any reasons, if the services of the firm is found unsatisfactory. In this connection, the decision of the Joint Secretary(Admn.), MoSPI will be final and binding on the Firm.

13. The successful Tenderer will have to deposit a Performance Security of Rs.15,000/-(Fifteen thousand only) Favouring DDO (Cash), Ministry of Statistics & Programme Implementation, New Delhi in the form of DD/FDR, valid beyond 6 months after the expiry of the contract.


(V. TALWAR)

Under Secretary to the Govt. of India.

Copy to:-

- ✓ 1. Computer Centre, R.K.Puram, New Delhi for placing the tender notice on this Ministry's website for due publicity.
- ✓ 2. Website of Central Public procurement portal.
3. Notice Board.