

F.No. D-31016/8/2009-Genl(Pt.)  
Govt. of India  
Ministry of Statistics & Programme Implementation

Sardar Patel Bhavan, Sansad Marg,  
New Delhi-110001, dated: 6<sup>th</sup> May, 2013

### Tender Notice

Subject- Award of contract for partition and furniture work in this Ministry at 8<sup>th</sup> and 9<sup>th</sup> floor of Jeevan Prakash Building, New Delhi- Regd.

Sealed application-cum-quotations (both technical and financial bids) are invited from the firms which are interested for partition and furniture work (as per Annexure) in this Ministry at 8<sup>th</sup> & 9<sup>th</sup> floor, Jeevan Prakash Building, New Delhi. Total area to be covered is approx. 5000sq.ft. and the interested firms willing to visit the site and see the partition & furniture plan may contact the undersigned for pre-bid conference.

2. Interested firms shall be required to furnish an Earnest Money Deposit of Rs. 2,00,000/- (Rs. Two Lakh only) in the form of Demand Draft, favouring DDO (Cash), Ministry of Statistics & Programme Implementation, New Delhi, alongwith the quotation. The Earnest Money shall be refunded to the unsuccessful bidders after the finalization of the tender process.

3. The firms applying for the said tender must possess the following requisite qualifications:-

- i) At least five years relevant experience in any Central Government Deptt./Organisation.
- ii) Annual turnover of Rs. 2 crores or above consecutively for the last three years.
- iii) The firm must have an office or workshop of their own in Delhi, which should be registered with MCD or NDMC,
- iv) The firm must be having TIN No., PAN No., VAT Registration No. and other requisite government clearances that are necessary for such work, and
- v) Certificate from the user Government Departments regarding the quality of the furniture provided and the civil work done to consider the past performance.

4. The offer/tender should be submitted in two parts as under:-

a) Part-I of the tender should be superscribed "Part-I" Technical details for Tender Reference No. D-31016/8/2009-Genl.(Part) dated: 06<sup>th</sup> May, 2013 due on 28<sup>th</sup> May, 2013 and shall contain/ indicate:

- i) Name, Address and Telephone numbers of the firm,
- ii) Annual Turnover of the Firm to be supplemented by duly audited Balance Sheets of the Last three Financial Years,
- iii) A copy of the PAN Card/TIN No./VAT Registration No.
- iv) Details of Past Experience alongwith proof,
- v) Name of the Proprietor and his home address;
- vi) Quality certificate from a Class-I officer of any Central Government Deptt./Organisation where the firm is supplying/ has supplied the similar items of furniture and provided the services of civil work. Total cost of that civil work must be valued more than Rs.20 Lacs.

b) Part-II of the tender shall be superscribed "Part-II" Financial Bid for Tender Reference No. D-31016/8/2009-Genl.(Part) dated: 06<sup>th</sup> May, 2013 due on 28<sup>th</sup> May, 2013 and shall contain/ indicate:

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i) Earnest Money of Rs. 2,00,000/- in the form of DD/FDR in favour of DDO(Cash), Ministry of Statistics & Programme Implementation; and

ii) Rates against each item/sub item/size separately and specifically, in the format prescribed in the Annexure-I & Annexure-II.

5. Both the technical bid and the financial bid shall be put in two separate closed covers as detailed above, and then put them in a single envelope which should be clearly superscribed "**Quotation for civil work and supply of furniture items in MOSPI**" and should be addressed to "**Under Secretary, General Administration, Room No.-201 , S.P.Bhavan, Sansad Marg, New Delhi-110001** and the same should be dropped in Tender Box placed near the Reception of S.P.Bhavan, New Delhi on 28<sup>th</sup> May,2013. The technical bid will be opened on the same day at 2:30 pm in Room No. 201, S.P.Bhavan, New Delhi in the presence of the representatives of the firms. The financial bids of only those firms who qualify in the Technical bid will be opened after duly informing the eligible firms. Enquiry or suggestion, if any, may be made from Under Secretary(General), Room No.-201, Sardar Patel Bhavan, Sansad Marg, New Delhi.

6. The firm will be required to supply the requisite furniture / provide services in the premises under the control of this Ministry at Delhi. For this purpose no extra payment will be made by this Department. Providing/fixing of furniture will be sole responsibility of the firm supplying the goods. If any furniture is found defective within a period of six months, the same shall be returned to the firm and the firm will be liable to replace the same immediately.

7. There will be no compromise on the quality of the furniture items provided in the Ministry. If at any point of time the quality of furniture provided is found to be unsatisfactory, the said items may immediately be replaced. If the quality is not maintained properly, the contract of the firm shall be terminated at the cost of the firm and the Performance Security amount will be forfeited for which the decision of the Department will be final and binding on the firm.

8. The furniture items shall be provided within a week or such time as allowed by the Department. Proper receipt may be taken from the Section Officer(G)/Caretaker duly countersigned by the concerned officer where the furniture has been supplied and the partition & furniture work must be carried out within the stipulated time as decided by the Ministry, failing which the Security Deposit will be forfeited.

9. Legal disputes, if any arising during the currency of the contract, shall be jurisdiction of Delhi only and will be governed by the Arbitration Act.,1996 and arbitrator will be nominated by Ministry of Statistics & P.I. The resultant contract will be interpreted under Indian Laws.

10. No advance payment, in any case, would be made to the firm. Payment will be made only after satisfactory completion of work as per tender document & specification specified.

11. In the event of the firm backing out of the contract midstream, without any explicit consent of this Ministry, will be liable to recover the higher rates vis-à-vis those contracted rates, which may have to be incurred by this Ministry for the completion partition and furniture work for the remaining period of contract through alternative means and the security deposit will also be forfeited after blacklisting the firm.

2013/5/28

12. This Ministry has reserved the right to reject any or all quotations without assigning any reasons thereof.
13. The contract shall be terminated at any time without assigning any reasons, if the work of the firm is found unsatisfactory. In this connection, the decision of the Joint Secretary(Admn.), MoSPI will be final and binding on the Firm.
14. The successful Tenderer will have to deposit a Performance Security of Rs. 4,00,000/- (Four Lakh only) Favours DDO (Cash), Ministry of Statistics & Programme Implementation, New Delhi in the form of DD/FDR, valid beyond 6 months after the expiry of the contract. The other terms and conditions incorporating penalty clause, etc. would be mandatory for the selected firm will be issued at the time of awarding the contract.

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(VINITA TALWAR)

Under Secretary to the Govt. of India.

PH. → 011-23747929

Copy to:-

1. Indian Trade Journal(ITJ), Published by the Director General of Commercial Intelligence and Statistics, Kolkata and at least in one national daily having wide circulation.
- ✓ 2. Computer Centre, R.K.Puram, New Delhi for placing the tender notice on this Ministry's website for due publicity.
3. Website of Central Public procurement portal.
4. Notice Board.

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<u>S.NO</u>	<u>DESCRIPTION</u>	<u>UNIT</u>	<u>RATE</u>
1.	<p><b>LOW HEIGHT PARTITION 1230mm to 1680mm</b>  Providing and fixing <b>Tile Based Partition System</b> of overall thickness not less than 65 mm having inner frame work of CRCA steel. It shall be covered with tiles on both sides. It shall have powder coated aluminium trimes on top and end sides.Partition Shall have steel raceway at bottom and at middle level.Partition system should provide option of various kinds of tiles like prelaminate particle board (Exterior grade confirming to IS: 12823), Fabric tiles magnetic tile made with particle board(Confirming to IS: 3087 exterior grade ) CRCA Sheet /Fabric tinted glass of thickness 5.50mm of Modi /Ashahi as per the requirement of the user. The metallic parts shall undergo antirust treatment.</p> <p>They shall be powder coated in matt finish or as required to a thickness of 50 micron (Minimum).The partition shall be independent and not grouted to the floor. The partition shall be the assembly of frame (to support the structure and all other components in the assembly) of CRCA steel. The vertical members of the frame shall be of 1.2mm thick CRCA steel and horizontal members shall be of 1.0 mm thick CRCA steel. The frame shall have prefabricated slots for fixing brackets to support work top, gable ends etc. The bottom module shall be mounted over a skirting of height not less than 135mm and the bottom module shall have cutouts for switch and shall be snap fitted on both sides with skirting plates made of 0.80mm thick CRCA steel. Each frame at bottom shall be provided two nos.12mm leveling bolts for floor adjustments of 10 to 25mm. The frames at junction shall be connected by aluminium connectors/posts.</p>	Sqm.	

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2.	<p><b>Providing and fixing post formed Work Surface</b> made of 25mm thick plain particle board confirming to IS : 3087 exterior grade, grade I with 0.7 mm decorative laminate on top and 0.6mm thick balancing laminate on unexposed face. An exposed edges shall be sealed with 2 mm thick PVC edge banding tape pressed at 200c with hot melt glue on special machines. The work top shall be supported with cantilever brackets of 430 mm long made of M.S steel duly powder coated to a thickness of not less than 50 micron. The work top shall be provided with ABS wire manage of 50mm dia.</p> <p>a) 1200(W)X600(D) b) 1050(W)X600(D)</p>	Nos. Nos.	
3.	<p><b><u>KEYBOARD</u></b></p> <p>Providing &amp; fixing Keyboard Tray of size 500MMX220MMX75MM made up of 1.2MM thick CRCA steel sheet duly powder coated to 50 micron (minimum). The Keyboard tray shall runs on telescopic channel of EBCO make for smooth movement.</p>	Nos.	
4.	<p><b><u>CPU TROLLEY</u></b></p> <p>Providing &amp; Fixing CPU trolley of 240mm height with adjustable width from 220MM to 320MM width made form 1.6mm thick CRCA steel sheet duly powder coated to at least 50 micron with 2 Nos. lockable castors &amp; 2 Nos. nos lockable.</p>	Nos.	
5.	<p><b><u>PROVIDING &amp; FIXING TABLE/WORKSTATION</u></b></p> <p>Providing &amp; fixing Table with top made of 25mm thick plain partice board confirming to IS:3087 (Grade-I) ext. grd having post formed decorative laminate on top and balancing lamination on unexposed face. The understrucure shall be made of 18mm thick pre-laminated particle board confirming to IS: 12823 (Ext. Grade) with all exposed edges to be sealed with 2mm PVC edge banding tape and all unexposed edges to be sealed with 0.6mm edge banding tape pressed at 200 * C with hot melt glue on special machines. Table should have a provision for wire manager caps at top.</p> <p>a) 1200MMX600MMX750MM(H)</p>	Nos.	

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	<p>b) 1500MMX750MMX750MM (H)  c) 1800MMX900MMX750MM(H)  d) 2100MMX900MMX750MM(H) with back unit with openable shutter - 1050MMX450MMX750MM</p>	<p>Nos.  Nos.  Nos.</p>	
6.	<p><b><u>PROVIDING AND FIXING SIDE STORAGE UNIT</u></b>  Providing and fixing <b>side storage unit</b> with top made of 25mm thick post formed particle board confirming to IS:3087 grade-I, exterior grade (top shall be post formed ) and exposed edges to be sealed with 2mm thick PVC edge banding tape and under structure made of 18mm thick pre-laminated particle board with decorative lamination on exposed face and balancing on unexposed face confirming to IS 12823 grade I type II having one openable shutter box on one side with shelf and two top drawers and one filling drawer on other side. All exposed edges shall be sealed with 0.6mm edge banding tape pressed at 200c with hot melt glue on special machines The locks and drawer channel (telescopic) shall be of HETTICH make. The hinges shall be of EBCO make, the operable shutters shall be provided with magnetic catcher of makes as approved with ISI specification .</p> <p>a) 750MMX450MMX 725MM  b) 900MMX450MMX725MM  c) 1050MMX450MMX725MM</p>	<p>Nos.  Nos.  Nos.</p>	
7.	<p><b><u>HEIGHT PARTITION</u></b>  Providing and fixing <b>full height partition</b> of thickness not less than 65 mm. The main vertical members of the frame bearing all the load shall be made of 1.2mm thick CRCA steel. The frame shall have prefabricated slots for fixing brackets to support work tops, sharer tops, gabe ends, overhead hampers etc. The bottom tiles of the partition shall be mounted over skirting of height not less than 135mm. The skirting shall have cut outs and shall be snap fitted on both sides with skirting raceway plates made of 0.8 to 1.00 mm thick CRCA sheet. The bottom raceway panels shall be epoxy powder coated baked at 200C temp to a powder coating thickness of not less than 50 micron. The frame shall be provided with 2 nos 12mm levelling bolts which allows 10 to 25mm</p>	<p>Sqm</p>	

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	<p>adjustment for floor unevenness. The frame of the partition shall be interconnected at junctions by aluminum connectors/posts. The post shall be made of aluminium extrusion of 1.2mm thick duly powder coated. Full height partition shall be provided with top adjusters which shall allow 10 to 50mm adjustment for ceiling unevenness. L shaped top beading shall be provided to cover the adjusters and fix partition with ceiling/beam. The vertical gaps between the tiles shall be properly and uniformly maintained and shall be covered by fixing specially extruded aluminium beading duly powder coated to a thickness of minimum 50 micron to maintain uniform groove on both sides of the partition.</p> <p>The partition shall have slots/cut outs on race ways to accommodate and fix wires and of all electrical and data points. The partition tiles shall be of 12mm thick pre-laminated particle board confirming to IS: 12823 (exterior grade, grade I type II) with decorative lamination on exposed face and balancing on unexposed face/tinted glass (5.5mm thick) fabric on soft board/white marker laminate/ magnetic tile All exposed edges of pre-laminated particle board shall be sealed with PVC edge banding tape, pressed at 200c with hot melt glue on special as banding machine. The tiles shall be supported on hooks made of M.S steel sheet duly galvanised to clip on to the partition frame.</p>		
	<p>The fabric tiles shall be made of 9mm thick soft board of sita tex and backed with 3mm MDF board and covered with fabric pasted on them by PVA glue. The marker tiles shall be made up of 9mm particle board with 1mm thick white laminate. All exposed edges of the marker tiles shall be sealed with PVC edge banding tape duly machine pressed. The magnetic tile shall be made up of fabric finished tile on CRCA sheet duly powder coated the magnetic tile shall have a backing of 12mm thick plain particle board confirming to IS: 3087 (exterior grade). The glass tile shall be of 5.5mm thick tinted and toughened glass of Modi/Asahi and shall be fixed on both sides of partition .The glass shall be fixed with transparent rubber beading.</p>		

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8.	<p><b><u>CONFERENCE TABLE/WOODEN TABLE</u></b>          Providing &amp; fixing conference Table/ wooden table of height 750mm with two seater module of size 1350 (W)X550(D) . The top made of 36mm thick MDF board pressed with 0.4mm thick membrane foil clad pressed with PU glue . The foil shall be precoated with a layer of polyurethane for better scratch resistance. The vertical members of the table shall be made of 25mm thick postformed particle board confirming to IS: 3087 &amp; modesty made of 18mm thick pre-laminated particle board confirming to IS: 12823 with decorative laminate on both sides. All the edges are to be sealed with 2mm PVC edge banding tape and unexposed edges sealed with 0.6mm PVC edge banding tape pressed at 200C with hot melt glue on special machines. The Round corner piece is to be made up of 36mm thick MDF board pressed with 0.4mm thick membrane foil clad pressed with PU glue and supported with post of 65mm dia made of CRCA sheet duly powder coated.</p>	Per Seat	
9.	<p><b><u>PROVIDING &amp; FIXING TABLE</u></b>          Providing &amp; fixing Table of an overall size 2300X1100X750 with top made of 36mm thick postformed particle board exterior grade confirming to IS: 3087 and former module made of 36mm thick MDF board pressed with 0.4mm thick membrane foil clad pressed with PU glue. The foil is to be precoated with a layer of polyurethane for better scratch resistance . The table understructure shall have vertical legs made of 25mm thick postformed particle board on one side and supported by three drawer unit made of 18mm thick Pre-Laminated Particle Board exterior grade with 50(D) studs made of steel duly powder coated. The modesty is made of 18 mm thick prelaminated particle board exterior grade confirming to IS: 12823 having decorative laminate on both sides. All the exposed edges to be sealed with 2mm PVC edge banding tape and <b>all</b> unexposed edges sealed with 0.6mm edge banding tape pressed at 200 C with hot melt glue on special machines.</p>	Nos.	

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10.	<p><b><u>SIDE TABLE</u></b>          Providing &amp; fixing <b>Side Table</b> of an overall size 1050X500X710 with top made of 36mm thick postformed particle board confirming to IS: 3087 (exterior grade &amp; grade I type II). The understructure body is made of 18mm thick Pre-Laminated Particle Board confirming to IS:12823 (exterior grade &amp; grade I type II) . The side unit has will have one shutter on one side made up of 18mm post formed particle board confirming to IS: 3087 (exterior grade &amp; grade I type II) and shelves for placing CPU, UPS on the other side. The unit will also have keyboard tray made of CRCA steel sheet duly powder coated. All the edges to be sealed with 2mm PVC edge banding tape and Unexposed edges sealed with 0.6 mm PVC edge banding tape pressed at 200.C with hot melt glue on special machines.</p>	Nos.	
11.	<p><b><u>PROVIDING &amp; FIXING BACK UNIT</u></b>          Providing &amp; fixing <b>Back Unit</b> having an overall size 1800X500X750 with top made of 36mm thick postformed particle board. The understructure body shall be made of 18mm thick Pre-laminated Particle board confirming to IS: I2823 with facia made of 18 mm thick postformed particle board exterior grade in half round profile. The unit shall have two storages with openable shutter having single top of 1800X500mm. . All the edges to be sealed with 2mm PVC edge banding tape and Unexposed edges sealed with 0.6 mm PVC edge banding tape pressed at 200.C with hot melt glue on special machines.</p>	Nos.	
12.	<p><b><u>MEETING TABLE</u></b>          Providing &amp; fixing round shaped Meeting Table with top made of 25mm post form pre-laminated particle board Ext Grade confirming to IS: 3087 and understructure made up of 18mm thick Pre-laminated Particle board exterior grade confirming to IS: 12823 with all exposed edges <b>sealed with</b> 2mm PVC edges banding tape and unexposed edges sealed with 0.6 mm PVC edge banding tape .</p> <p>a) Of dia 900mm  b) Of dia 600mm</p>	Nos. Nos.	

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13.	<p><b><u>STORAGE UNITS</u></b>          Providing &amp; fixing <b>storage units</b> of an over all sizes 900MMX450MMX1230MM with top made up of 25mm postformed particle board ext grade confirming to IS: 3087 with 0.6mm decorative laminate pressed on it. The understructure is made of 18mm pre-laminated particle board confirming to IS : 12823 having openable shutters. All the exposed edges of the storage are to be sealed with 2mm thick PVC edge banding tape and all unexposed edges sealed with 0.6mm edge banding tape pressed at 200c with hot melt glue on special machines, with proper locking arrangement. The shelves are to be made of 0.8mm thick CRCA steel sheet duly powder coated.</p>	Nos.	
14.	<p><b><u>CENTRE TABLE</u></b>          Providing and supplying <b>Centre Table</b> of an over all size 900MMX450MMX450 with top made of 12mm thick bevelled glass and understructure with a shelf is made of 18mm thick pre-laminated particle board confirming to IS: 12823 with all exposed edges sealed with 2mm PVC edge banding tape and unexposed edges sealed with 0.6MM PVC edge banding tape pressed at 200. C with hot melt glue on special machines.</p>	Nos.	
15.	<p><b><u>SIDE TABLE</u></b>          Providing and supplying <b>side Table</b> of an over all size 450MMX450MMX450 with top made of 12mm thick bevelled glass and understructure with a shelf shall be made of 18mm thick pre-laminated particle board (exterior grade) with all exposed edges sealed with 2mm PVC edge banding tape and unexposed edges sealed with 0.6MM PVC edge banding tape pressed at 200. C with hot melt glue on special machines.</p>	Nos.	
16.	<p><b><u>EXECUTIVE CHAIRS/ CONFERENCE HEAD</u></b>  <b>High back Revolving chair (Model –AC 611)</b>          Upholstry/Frame: 12mm hot pressed ply in seat and back with PU moulded foam and fabric upholstery with PVC lipping all around.  <b>Seat &amp; back size:</b> 480mm (W) X440mm (D), 480mm (W) X 720 mm (H)  <b>Arms: steel inserted PU arms</b>  <b>Mechanism : central tilt mechanism.</b>  <b>Height Adjustment : Gas Lift</b>  <b>Base: steel inserted nylon base with twin wheel</b></p>	Nos.	

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17.	<p><b>WORKSTATION CHAIRS/ CONFERENCE /MEETING CHAIR (Model No. AC-612)</b>  Medium Back Revolving chair  Upholstry /Frame : 12MM hot pressed ply in seat and back with PU moulded foam covered with fabric and PVC lipping all around  <b>Seat &amp; back size:</b> 480mm (W) X440mm (D), 480mm (W) X 460 mm (H)  <b>Arms: steel inserted PU arms</b>  <b>Mechanism : central tilt mechanism.</b>  <b>Height Adjustment : Gas Lift</b>  <b>Base: steel inserted nylon base with twin wheel castors</b></p>	Nos.	
18.	<p><b>VISITOR CHAIRS (Model No. AC-613)</b>  <b>Visitor chair</b>  Upholstry /Frame : 12MM hot pressed ply in seat and back with PU moulded foam and fabric and fabric upholstery with PVC lipping all around  <b>Seat &amp; back size:</b> 480mm (W) X440mm (D), 480mm (W) X 460 mm (H)  <b>Arms: steel inserted PU arms</b>  <b>Base: Fixed steel base with PVC shoes</b></p>	Nos.	
19.	<p><b>SOFA</b>  Fully upholstered sofa with good quality seasoned wood duly anti termite treated. In seat, good quality flat spring steel shall be used and are to be covered by "U" foam. Seat cushion should have premium quality rubber. The back shall be made of high density foam duly upholstered with fabric or leatherite . The armrest are made of seasoned teakwood duly lacquer polished.</p>		
	<p>a) Single seater  b) Two seater  c) Three seater</p>	<p>Nos.  Nos.  Nos.</p>	

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