

File no. 114/NSSO/DPDC(HQ)/Admn. IV/19-20

Govt. of India
Ministry of Statistics & PI
National Sample Survey Office
Data Processing Division (HQ)

Mahalanobis Bhavan,
164, GLT Road, Kolkata-108
Dt: 10.10.19

**Notice Inviting Tender for Selling of Old Furniture and other disposable items on as-is
Where-is basis**

Sealed tenders are invited from interested party for purchase of Old Furniture and other disposable items lying in the Office premises and Guest House.

Schedule of Tender

- | | |
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| 1. Tender Type | : Advertised |
| 2. Tender Category | : Sale |
| 3. Amount of Earnest Money Deposit | : 5,000/- (Rupees Five Thousand) Only |
| 4. Last date and time of receipt of tender | : 31.10.2019, 12.00hrs |
| 5. Date and time of opening of tender | : 31.10.2019, 15.00hrs |
| 6. Venue of tender opening | : 164, GLT Road, Mahalanobis Bhavan,
Kolkata-700108 |

By 10.10.19

(E. Renbi Jami)
Dy. Director & Head of Office

TERMS AND CONDITIONS

1. Parties:

The parties to the contract are the vendor (The tenderer to whom the order has been issued) and the Government of India through Data Processing Division (HQ), NSSO, Ministry of Statistics & Programme Implementation (herein referred as "office") for and on behalf of the President of India.

2. Item details:

Description	Quantity
Old Furniture/ Files/ Schedules/ Mattress/ Blankets/ Bedsheets etc.	Interested bidder may visit the office to assess the total quantity of the materials

3. The offer price in prescribed format along with check list and certificate in a single sealed cover/envelope should reach the Dy. Director and Head of office, NSSO, DPD(HQ), Mahalanobis Bhavan, 164, GLT Road, Kolkata- 700108 latest by 31.10.2019, 12.00 hrs. super-scribing "**Purchase of Old Furniture and other disposable items**" on top of the envelope along with contact number & address. Bids received without super-scribing as above or received after the due date & time shall not be accepted.
4. The materials can be inspected on any working day between 11.00 hrs. to 16.00 hrs. at the office premises.
5. Transportation/ labour charges etc. shall be borne by the successful bidder.
6. Bidder shall quote their offer price for the whole material as per the format given in Annexure –II.
7. The total sale value has to be deposited in the form of Demand Draft in favour of 'PAO, Kolkata, MOSPI' before lifting the material from the office.
7. This office reserves the right to accept or reject any quotation without assigning any reasons.
8. Tender Availability & Earnest Money Deposit (EMD):
- The tender documents can be downloaded from the website <https://eprocure.gov.in> or <http://mospi.gov.in/>.
 - Earnest Money Deposit of **Rs 5,000/-** (Rupees Five Thousand) only must be deposited by the tenderers through Demand Draft in favour of '**PAO, MOSPI, Kolkata**'.
 - EMD of the unsuccessful bidders will be returned without interest after the sale is awarded to the successful bidder.
 - Tenderer shall not be permitted to withdraw his/her offer or modify the terms and conditions thereof. In case the tenderer fails to observe and comply with the stipulations made herein or backs out after quoting the rates, the aforesaid amount of earnest money shall be forfeited to the Government.
 - The tenders without the Earnest Money Deposit will be summarily rejected.

9. Submission of Tender documents:

Bids shall be submitted by Registered post/speed post/By Hand, before the due date & time at *Room no-203, Admin-4, Mahalanbois Bhawan, 164 GLT Road, Kolkata-108*. Bids not received due to postal delay or for any other reason will not be the responsibility of the office.

10. Opening of Tender:

The tenderer or authorized representative may be present at the time of opening of the tender. The representative attending the opening of the tender on behalf of the tenderer should bring with him a letter of authority from the tenderer and a proof of identification on the date and time indicated in the "Schedule of Tender". If the tender could not be opened at the given time and date due to unforeseen circumstances, the same will be intimated on the change in scheduled date & time.

11. Criterion for Evaluation of Tenders:

The price quoted by the highest bidder shall be declared as the successful bidder.

12. Time period for lifting of materials:

The successful bidder shall lift the material from the office within the stipulated time period as communicated by the office, otherwise the offer will be rejected & tender will be cancelled, resulting in forfeiting of the EMD.

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Basic Information

Sl. No	Description	Remarks
1.	Name of the Tenderer/company/firm./agency with full address/contact no./email.	
2.	Details of PAN	
3.	Details of GST, if any.	
4.	Earnest Money Deposit Details	
	Demand Draft	
	Number	

I /We hereby declare that the information furnished above is true and correct.

Place:

Date:

Signature & stamp of the tenderer

de/

FORM FOR PRICE BID

I/we have gone through the tender document and agree to the terms & conditions. My/Our offer/rate for the purchase of Old Furniture and other items is quoted below:

Sl.no.	Description	Office Price
1.	Purchased of Old Furniture/Files/Schedule s/Mattress/Blankets/Beds heets etc.	Rs..... (in words/Rs.....)

Note: Offer price to be quoted for the whole materials.

Signature & stamp of tenderer



Tentative List of materials for disposalGuest House

Sl.no	Items	Quantity
1.	Single bed Mattress	50
2.	Double bed Mattress	6
2.	Blanket	56
3.	Pillow	62
4.	Carom Board with Stand	1

Office

Section & unit	Chair	Almirah (wooden & Steel)	Table	Rack	old files/ vouchers/ newspaper/ documents/ Schedule etc.
Admin -I	3	0	0	0	Quantity unknown
Admin-II	1	0	0	0	
Admin-III	7	5	2	2	
Admin-IV	4	0	0	0	
Admin-V CSW	5	0	0	0	
SS1-201	4	2	1	0	
TC	3	0	0	0	
SS-III & DCS- III/311	4	0	0	0	
Hindi Section	1	0	0	0	
DTU-1	14	1	0	0	
DTU-2	15	1	0	0	
DTU-3	10	2	0	0	
Help Desk	1	0	0	Letter box-1	
Canteen	0	2	0	0	
1 st floor Roof	5	5	5	21, Small wooden Almirah-1	
5 th floor	3	3	4	2	
6 th Floor	0	0	0	3	
Total	86	23	13	28	

* quantity may vary. tenderers are advised to visit the office to assess the total quantity before submitting their bid.