



Government of India

Ministry of Statistics & Programme Implementation

National Statistical Office  
(Field Operations Division)

Regional Office

SCO-418 Bulk Material Market Phase-11

Mohali

F. No.-डी-12011/6/लेखा/प.द./2022-23/3070



भारत सरकार

सांख्यिकी एवं कार्यक्रम कार्यान्वयन मंत्रालय

राष्ट्रीय सांख्यिकीय कार्यालय  
(क्षेत्र संकार्य प्रभाग)

क्षेत्रीय कार्यालय

एस.सी.ओ-418, बल्क मटिरियल मार्किट, फेस11, सैक्टर 65,  
मोहाली।

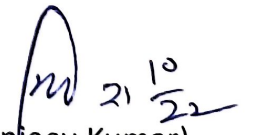
Date-21-10-2022

Subject: Auction of old files / registers, waste newspaper items.

Sealed quotations are invited for **disposal** of OLD FILES/Schedules/REGISTERS/WASTE NEWSPAPERS through auction on "As is where is" basis. The items are located at **National Statistical Office, Opposite street no. 15, 100 footi road, near atta chakki, Bathinda-151001**. The crucial dates and details of contact person related to the tender are given below.

1	Date and time for Inspection of items	25/10-28/10/2022( 10.00 AM to 2.00 PM )
2	Contact person for the purpose of inspection or any related queries	Sh Balwinder Singh SSO & Incharge 9814902796
3	Address for Submission of quotation	Sh Balwinder Singh Sr Statistical Officer National Statistical Office, Opposite street no. 15, 15, 100 footi road near atta chakki, Bathinda -151001
4	Last date & Time for submission of quotation	28-10-2022 upto 02:00 PM
5	Date & time of opening of bid	28-10-2022 at 04.00 PM

The other terms and conditions are elaborated in Annexure A, Bid form is placed at Annexure B, list of items at Annexure C & No blacklist certificate at Annexure-D.

  
(Sanjeev Kumar)  
Head of Office

## TERMS & CONDITONS

1. The bidders are advised to inspect the items at the place mentioned on a predetermined date and satisfy themselves about the items they are bidding for.
2. The bidders should send the quotations in a sealed envelope super scribed by **“Quotation for old files / registers, waste newspaper items”** in bold letters, addressed to SSO & Incharge Opposite street no. 15, 15, 100 footi road near atta chakki Bathinda - 151001 .
3. The quotation must reach to this office on or before the last date & time otherwise it is liable to be rejected. Quotations received after due date and time due to any reason whatsoever including postal delays, shall not be considered.
4. The financial bid, at Annexure-B, should be clearly quoted in both figures and words. Any overwriting shall not be considered for acceptance of the rates offered by the tender. In case of any difference between figures & words, the rates quoted in words shall prevail.
5. This office reserves the right to accept or reject any/ all quotation without assigning any reason whatsoever.
6. Each page of the bid document should be signed by the bidder(s).
7. Incomplete and unsigned quotations are liable to be rejected.
8. For financial evaluation, highest bidder shall be chosen based on the figures quoted in Annexure-‘B’.
9. The items shall be sold to the highest bidder.
10. The successful bidder should lift all the items from the disposal site to his premises within 02 working days after issuing the award letter by making the full payment in the form of Demand Draft in favor of Assistant Director, NSO (FOD) Ministry of Statistics and P.I payable at Mohali.
11. Items once disposed to the successful bidder, shall not be taken back in any conditions whatsoever.
12. Since most of files/registers/papers to be disposed off are official/confidential in nature, the bidder will have to tear the same in the office premises in front of the Committee formed for this purpose.
13. The bidders or any of its representatives can appear in person at the time of opening of the bids.
14. The firm/bidder should not be blacklisted by any Central/State Govt/PSUs in the past. Certificate in this regard at Annex-C, is to be furnished by the bidder.

**FORM**

1.	Name &Address of the Bidder	
2.	Name of the contact person	
3.	Telephone /Mobile Number	

I/We have inspected/not inspected the items mentioned at Annex-C and I/We am/are interested to purchase the same on "As Is Where Is Basis". My/ our offer for the items is given below.

Rate/kg:(in figures)
Rate/kg: (in words)

I/We have gone through the terms and conditions given in the tender document and agree with the same.

(Signature of the Bidder)

Annexure-C

Certified that my/our firm has not been blacklisted by any Central/State Govt/PSUs.

(Name & signature of the bidder )