



No. NSSO/IMP-TEN/2019-20/477

Government of India
Ministry of Statistics and Programme Implementation
National Statistical Office
(Field Operations Division)
Regional Office

Thangmeiband Lourung purel Leikai, Near Ima Emoinu Sana Sanglen, P.O. Lamphel, Imphal, Manipur-795001
E-mail- fodro.imp@gmail.com / sro.imp-fod@nic.in

Date: 03/06/2020

Sub: Tender Notice for Hiring of Taxi on need basis for official purpose

Sealed Tenders are invited from registered operators of commercial taxis for hiring of Taxi(s) (A.C/Non-A.C) on need basis for official purpose. The terms & conditions for hiring of taxis are given in Annexure-I.

2. Tender should be submitted in sealed cover super scribing "Tender for Hiring of Taxi" on the top of the sealed envelope. The envelope containing Tender should be addressed to **The Deputy Director General, NSO(FOD), RO-Imphal, Thangmeiband Lourung Purel Leikai, Near Ema Emoinu Sana Sanglen, PO-Lamphel-795001**. Name and full address of the firm including telephone number may be mentioned at the bottom of the left-hand side of the envelope.

3. Tenders should reach on or before Monday the **22nd June 2020 by 14.00 hrs.** The tenders received after the stipulated date and time will not be entertained. The tenders will be opened in the office chamber of DDG on **Thursday the 25th June 2020 at 13.00 hrs.** in the presence of representatives of the firms who wish to attend.

4. The contract terms and conditions for hiring taxi on need is enclosed in Annexure-1.

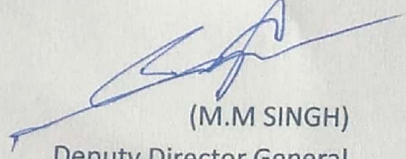
5. While submitting the tender following points may be noted.

(i) The firm should provide documentary evidence of GST Number, PAN and at least two years' experience in the field of tours and travels.

(ii) Tenders will be evaluated based on the total amount quoted as per the format given at Annexure - II, considering applicable GST and allowances, if shown separately.

(iii) The Tender may be sent through registered Post/Speed Post/by hand. However, this office does not take any responsibility for postal delay.

6. NSO(FOD), RO-Imphal reserves the right to reject any or all the tenders or the contract at any time without assigning any reason.


(M.M SINGH)
Deputy Director General

Copy to:

1. The Deputy Director General, DIID, MOS & PI, New Delhi with a request to upload this on the website of the Ministry and on www.tenders.gov.in.
2. Notice Board, NSO(FOD), RO-Imphal

Terms and Conditions for Hiring Taxi on need basis:

1. Tender must be submitted in format as given in Annexure-II.
2. This Office may call/hire the vehicles as and when required.
3. The firm should be in position to provide vehicle on short notice of 1 hours as and when needed.
4. The firm should have at least 2 years of experience in Tour& Travel business. The Firm will ensure that all necessary documents (Registration Certificate, Insurance Papers, etc) of the concerned taxi are in personal custody of the driver. The concerned driver should have mobile number and same would be informed to this Office for fast communication.
5. The vehicles should be neat and clean and in good mechanical condition and conform to the relevant rules of the Transport Department.
6. The vehicle should be insured in all respects by the firm. All liabilities arising out of any legal dispute, accidents etc shall be borne/paid by the firm and this office shall not be a party or liable to be in any matter whatsoever arising regarding wages and allowances of drivers separately.
7. The manners/attitude of the driver should be positive and rash driving/involving into argument with public on the road while driving etc. should be avoided. Preferring "Male" driver in the age group of 25-45 years, active and having good health and should be able to communicate with the staff properly.
8. In case of failure to report at the specified location by the scheduled time, a pecuniary penalty may be fixed by this Office depending on the circumstances. No compromise will be made by this office towards punctuality, cleanliness, obedience, promptness, behaviour etc. of the driver. If the firm, at any point of time, fails to provide services, the contract will be terminated without assigning any reason by the competent authority.
9. The rate quoted in annexure-II should be exclusive of Tax and will remain same at least for a period of one year from the date of signing Agreement. Tax will be paid extra at the applicable rate if the same is applicable for the firm. In case, there is a change in prices of Petrol, Diesel, CNG etc. then also the rates quoted by the successful tenderer will remain the same at least for a period of one year from the date of agreement. No increase will be considered in the rates quoted by the firm in any case during this period of one year. In case of any legal dispute of any kind in any respect whatsoever, the decision of The Deputy Director General, RO-Imphal shall be final and binding.
10. The travel distance of the vehicles will be counted from point from where the journey starts by the officers of the Office to the ending point where the journey ends (which will be informed to firm). The starting/ending time will be the time of reporting/leaving at the starting/ending places.
11. Actual parking charges/entry taxes will be reimbursed on submission of receipt of these payments along with the hiring charges bill. The bills of hiring of taxis may be submitted after the completion of the visit along with signed duty slips. The bills raised by the firm should have all tax registration numbers printed on the bills.
12. No allowance will be paid to driver or to the firm up to 12 hours. In case allowances are shown separately the comparison of rates will be made based on the total amount inclusive of allowances etc.
13. The Agreement will be initially for a period of one year from the date of signing of the agreement which is extendable for another year on mutual consent after satisfactory services by the firm and after the approval of competent authority.
14. In case the Office want to terminate the Contract for any reason, 15 days prior notice shall be intimated to the firm.
15. The vehicle provided should be 2018 and later models.
16. No advance payment in any case would be made to the firm.

03/06/20

एम. एम. सिंह / M.M. Singh
 उप महानिदेशक
DEPUTY DIRECTOR GENERAL
 रा. प्र. सर्वे. का (क्षे.सं.प्र.), इम्फाल
NSSO (FOD), RO-IMPHAL
 भारत सरकार / Govt. of India

1	Name of the Firm/Operator	
2	Office Address/Tel/Fax/Mobile No. E mail:	
3	GST:	
	Documents	Whether copy enclosed (Yes/No)
4	Copy of Registration Certificate for GST	
5	PAN/TAN	
6	Experience in Govt. Department/Pvt. Sector	

Performa of rates for hiring of Taxi on need basis:

Sr.no	Description	Rate quoted (Exclusive of Tax)					
		Hatchback		Sedan		SUV/MUV	
		Non-AC	AC	Non-AC	AC	Non-AC	AC
1	2 hrs. - 20 kms						
2	3 hrs.- 30 kms						
3	4 hrs.- 40 kms						
4	8 hrs. – 80 kms						
5	12 hrs. – 120 kms						
6	Extra charges per hrs.						
7	Extra charges per Kms.						
8	Present GST Rate if available extra%					

It is certified that the information given above is true to the best of my knowledge. The firm shall stand liable if any information given is found to be false at later stage, including the forfeiture of any payment due to it. It is also certified that our firm is not black listed by any Central Govt./State Govt. Department and or Public sector undertaking in India for any reason. The terms and conditions laid down in the tender documents are acceptable to us.

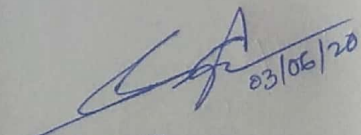
Signature of the authorized person:.....

Name of the authorized Signatory:.....

Stamp of the Firm/authorized Signatory:.....

Place:

Date:


 23/06/20

एम. एम. सिंह / M.M. Singh
 उप महानिदेशक
DEPUTY DIRECTOR GENERAL
 स. प्र. सर्वे. का. (क्षे.सं.प्र.), इम्फाल
NSSO (FOD), RO-IMPHAL
 भारत सरकार / Govt. of India