

F. No.1(2)/2011-Admn.III
Government of India
Ministry of Statistics & PI
National Statistical Office
Industrial Statistics Wing
Data Quality Assurance Division
1, Council House Street
Kolkata- 700001

**NOTICE INVITING TENDER (NIT) FOR SELLING OF OLD NEWSPAPER AND
PERIODICALS**

TENDER REFERENCE NO.& DATE	F. No.1(2)/2011-Admn.III, dated 15/07/2019
TENDER ISSUE DATE	15/07/2019
LAST DATE FOR RECEIPT OF TENDER DOCUMENT	08/08/2019 at 3:00 p.m.
TENDER OPENING PLACE, DATE & TIME	1, Council House Street, Kolkata- 700001, date 09/08/2019 at 3:00 p.m.

Contact us
The Under Secretary
Government of India
Ministry of Statistics & PI
National Statistical Office
Industrial Statistics Wing
Data Quality Assurance Division
1, Council House Street,
Kolkata-700001

Table of contents

Section	Title	Page No.
-	Cover	1
-	Table of Contents	2
Section- I	Notice Inviting Tender	3
Section- II	Terms and Conditions	4 - 5
Annexure-I	Format for Technical Bid	6
Annexure-II	Format for Financial Bid	7
Annexure-III	Certificate	8

File No. 1(2)/2011-Admn.III
Government of India
Ministry of Statistics & PI
National Statistical Office
Industrial Statistics Wing
Data Quality Assurance Division
1, Council House Street, Kolkata- 700001
Phone no. 033- 2248

Date:

Notice Inviting Tender

Office of the National Statistical Office (N.S.O.), Data Quality Assurance Division (DQAD), Industrial Statistics Wing (I.S.Wing), 1 Council House Street, Kolkata- 700001 invites quotations in the enclosed format for **“SELLING OF OLD NEWSPAPER AND PERIODICALS”**.

The quotation are to be submitted in two parts i.e. Technical Bid and Financial Bid in separate envelopes Both Technical Bid and Financial Bid are to be submitted concurrently, duly digitally signed in the website www.eprocure.gov.in.

Hard copies of Technical Bid submitted through CPP portal along with related documents and may be sent to the Under Secretary, Government of India, Ministry of Statistics & PI, National Statistical Office (N.S.O), Industrial Statistics Wing (I.S.Wing), Data Quality Assurance Division (D.Q.A.D), 1, Council House Street, Kolkata – 700 001 by hand or by post in a sealed cover superscripted on the envelope **“ QUOTATION FOR SELLING OF OLD NEWSPAPER AND PERIODICALS”** so as to reach by 08/08/2019 at 3: 00 p.m. The quotation will be opened at 3:00 p.m. on the next day, i.e 09/08/2019. Authorized representatives of the participating firms may be present at the time of opening of quotation.

The Quotation should be accompanied with an EMD of Rs. 1000/- (Rupees one thousand only) in the form of Demand Draft issued by any Scheduled Commercial bank drawn in favour of “ P&AO, MOS&PI, Kolkata” payable at “Kolkata” without which the quotations will not be considered. No EMD is required to be submitted by the firms who satisfy the conditions given under Rule 170 (revised) of GFR 2017, GoI.

(Somen Chowdhury)
Under Secretary (Admn.)

TERMS AND CONDITIONS

1. Parties:

The parties to the contract are the vendor (The tenderer to whom the order has been issued) and the Government of India through National Statistical Office (N.S.O.), Data Quality Assurance Division (DQAD), Industrial Statistics Wing (I.S.Wing), 1 Council House Street, Kolkata- 700001 (herein referred as “office”) for and on behalf of the President of India.

2. Item details:

Description	Quantity
Selling of old newspaper and periodicals	Interested bidder may visit the office to assess the total quantity of the materials

3. The materials can be inspected on any working day between 11.00 hrs. to 16.00 hrs. at the office premises.
4. Vendor, having received the old periodicals as the highest bidder, have to ensure and maintain confidentiality of the Government documents during the time of disposal on its part. Vendors have to weed out the schedules for the preparation of paper pulp or similar nature that destroys the content of the documents. A certificate has to be submitted as per Annexure III.
5. Charges for transportation & weighing shall be borne by the successful bidder.
6. The total sale value shall be calculated on the basis of weighted item & price quoted by the successful bidder and has to be deposited in **Cash** before lifting the material from the office.
7. A Copy of current trade license along with other necessary documents has to be enclosed by the bidder.
8. This office reserves the right to accept or reject any quotation without assigning any reasons.
9. Tender Availability & Earnest Money Deposit (EMD):
 - a) The tender documents can be downloaded from the website <https://eprocure.gov.in> or <http://mospi.gov.in/>.
 - b) Earnest Money Deposit of **Rs 1000/-** (Rupees one thousand) only must be deposited by the tenderers through Demand Draft in favour of “**P&AO, MOSPI, Kolkata**”.
 - c) EMD of the unsuccessful bidders will be returned without interest after the sale is awarded to the successful bidder.
 - d) Tenderer shall not be permitted to withdraw his/her offer or modify the terms and conditions thereof. In case the tenderer fails to observe and comply with the stipulations

made herein or backs out after quoting the rates, the aforesaid amount of earnest money shall be forfeited to the Government.

- e) The tenders without the Earnest Money Deposit will be summarily rejected.

10. Submission of Tender documents:

The quotation is to be submitted after digitally signed in the website www.eprocure.gov.in. Hard copies of the quotation is to be submitted through CPP portal along with related documents and may be sent to the Under Secretary, Government of India, Ministry of Statistics & PI, National Statistical Office (N.S.O.), Data Quality Assurance Division (DQAD), Industrial Statistics Wing (I.S.Wing), 1 Council House Street, Kolkata- 700001 by hand or by post in a sealed cover superscripted on the envelope “**QUOTATION FOR SELLING OF OLD NEWSPAPER AND PERIODICALS**” so as to reach by 08/08/2019 at 3: 00 p.m.

11. Opening of Tender:

The tenderer or authorized representative may be present at the time of opening of the tender. The representative attending the opening of the tender on behalf of the tenderer should bring with him a letter of authority from the tenderer and a proof of identification on the date and time indicated in the “Section-I”. If the tender could not be opened at the given time and date due to unforeseen circumstances, the same will be intimated on the change in scheduled date & time.

12. Criterion for Evaluation of Tenders:

The price quoted by the highest bidder shall be declared as the successful bidder.

13. Time period for lifting of materials:

The successful bidder shall lift the material from the office within the stipulated time period as communicated by the office, otherwise the offer will be rejected & tender will be cancelled, resulting in forfeiting of the EMD.

Format for Technical Bid

Sl. No	Description	Remarks
1.	Name of the Tenderer/company/firm./agency with full address/contact no./email.	
2.	Nature of the Concern (Sole / Partnership / Company)	
3.	Registration No./trade license of firm/agency/company (copy to be enclosed)	
4.	Details of other information (i.e copies of the PAN, GST if any).	
5.	Earnest Money Deposit Details	
	Demand Draft	
	Number	

I /We hereby declare that the information furnished above is true and correct.

Place:

Date:

Signature& stamp of the tenderer

Format for Financial Bid

I/we have gone through the tender document and agree to the terms & conditions.
My/Our offer/rate for the purchase of old schedules & scrap paper is as given below:

Sl.no.	Description	Rate (in Rs.) per kg
1.	Purchase of old newspaper & periodicals.	Rs.....per kg

Note: price may be quoted per kilogram.

Signature& stamp of tenderer

Certificate

This is to certify that the old schedules and scrap papers that will be collected from National Statistical Office (N.S.O.), Data Quality Assurance Division (DQAD), Industrial Statistics Wing (I.S.Wing), 1 Council House Street, Kolkata- 700001 vide their tender No..... shall be disposed off for preparation of paper pulp or similar nature that will destroy the content of the documents.

Signature & stamp of tenderer

Date:

Place: