

# Government of India Ministry of Statistics & Programme Implementation National Sample Survey Office (Field Operations Division) Regional Office, CGO Complex, 2<sup>nd</sup> floor, E-Wing, DF Block, Sector- I, Salt Lake, Kolkata -700 064

Phone: 033-2334-8893/033-2334-8894(Tele/FAX) Email: ro.klk-fod@nic.in/fodro.klk@gmail.com

Tender Document No.A-12034/9/Estt./WBS/SS/2015-16, dated 20.12.2017

### **Subject: Notice Inviting Tender For Annual Contract For Providing House Keeping Services**

Online bids are invited under Two Stage Bid System for **Supply of House Keeping Services at NSSO (FOD), Kolkata-700064 [hereinafter called NSSO (FOD)].** Tender documents may be downloaded from MOSPI website www.mospi.gov.in (for reference only) and CPPP site http://eprocure.gov.in/eprocure/app as per the schedule as given in CRITICAL DATE SHEET as under.

Published Date	20.12.2017
	20.12.2017
Bid Document Download Start Date	(15:00 Hrs.)
	20.12.2017
Bid Submission Start Date	(15:00 Hrs.)
	23.01.2018
Bid Document Download End Date	(12:00 Hrs.)
	23.01.2018
Bid Submission End Date	(12:00 Hrs.)
	24.01.2018
Bid Opening Date	(13:00 Hrs.)

For detail scope of the work and eligibility criteria please refer to the complete Tender Documents.



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PHONE: 033-2334-8893/033-2334-8894(Tele-FAX) Email: ro.klk-fod@nic.in/fodro.klk@gmail.com

#### Tender No.<u>A-12034/9/Estt./WBS/S&C/2015-16</u>, dated 20.12.2017

#### **TENDER DOCUMENT**

ANNUAL CONTRACT FOR PROVIDING	
HOUSE KEEPING SERVICES	
•••••	

#### 1. INTRODUCTION

- 1.1 Online bids are invited under Two Stage Bid System for **Supply of House Keeping Services at NSSO (FOD)**, **Kolkata-700064 [hereinafter called NSSO (FOD)]**.
- 1.2 Tender documents may be downloaded from MOSPI website www.mospi.gov.in (for reference only) and CPPP site http://eprocure.gov.in/eprocure/app as per the schedule as given in CRITICAL DATE SHEET as under.

Published Date	20.12.2017
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Bid Opening Date	(13:00 Hrs.)

- 1.3 Bids shall be submitted online only at CPPP website: https://eprocure.gov.in/eprocure/app. Tenderers/Agencies are advised to follow the instructions provided in the 'Instructions to the Agencies/Tenderer for the e-submission of the bids online through the Central Public Procurement Portal for e Procurement at https://eprocure.gov.in/eprocure/app'.
- 1.4 Tenderer who has downloaded the tender from the MOSPI website www.mospi.gov.in and Central Public Procurement Portal (CPPP) website https://eprocure.gov.in/eprocure/app, https://eprocure.gov.in/epublish/app shall not tamper/modify the tender form including downloaded price bid template in any manner.
- 1.5 Intending tenderers are advised to visit again MOSPI website www.mospi.gov.in and CPPP website https://eprocure.gov.in/eprocure/app at least 3 days prior to closing date of submission of tender for any corrigendum / addendum/ amendment.
- 1.6 Interested bidders or its representative may be present at CGO Complex Office of the Division on the date of opening of bids. NSSO reserves the right to cancel any or all quotations without assigning any reason thereof.

#### 1A. SCOPE OF THE WORK

1A.1 Cleaning the entire premises which includes office rooms/halls, verandas/corridors, Toilet and lavatories both Gents and Ladies located at (i) CGO Complex, 2<sup>nd</sup> Floor, E-Wing, DF Block, Sector I, Salt Lake, Kolkata- 700 064 (RO, Kolkata); (ii) 164, G.L. Tagore Road, Mahalanobis Bhawan, 6<sup>th</sup> Floor, Kolkata- 700 108 (ZO, Kolkata); (iii) Basanti Villa, 1<sup>st</sup> Floor, Arif Bari, Barrackpore Road, P.O. Noapara, Barasat, Kolkata- 700 125 (NSRO, Barasat) and (iv) 10, Sitanath Banerjee Lane, 4<sup>th</sup> Floor, P.O.B. Garden, Howrah-711 103 (SRO, Howrah).The scope of the work also includes proper collection and disposal of the garbage / waste / dirt material as per the procedures of the local authority. Detailed scope of the work is as under:-

Sl.	Description of Work	Periodicity	Remarks
(i)	Sweeping and cleaning of all floors.	Thrice Daily	Using cleaning powder/disinfectant and wipe-out for floors
(ii)	Dusting and cleaning of tables, chairs, filing, cabinets, sofas, curtains and blinds, library book racks;	Once Daily	Conventional way of cleaning (including vacuum cleaning of upholstery)
(iii)	Cleaning of all computers, telephone instruments, photocopiers and other office equipment in the office premises	Once Daily	Using DETTOL Liquid spray and fine cotton/cloth
(iv)	Cleaning Gent's and Ladies toilets and wash basins with fittings, mirrors etc.	Thrice Daily	Using phenyl, hydrochloric acid, detergent powder, if so required, naphthalene balls to be added regularly to urinal pots and wash basins (at least 4-5 balls per basins). Liquid soap containers should be filled up with good quality of liquid daily. Cleanliness of containers should be maintained, good quality air freshener to be added in sufficient no. for urinals and wash basins
(v)	Cleaning choked toilets;	As and when required	Conventional way of cleaning,
(vi)	Cleaning of notice board, nameplates, key boxes, etc.;	Daily	Conventional way of cleaning,
(vii)	Cleaning of fans, bulbs, tube lights, windows, doors, glass panels, partitions of cabins, A/C outlets, cobwebs, etc.;	Once in a week	Conventional way of cleaning,
(viii)	Cleaning of Committee Room and Conference Room	Once weekly or As and when required.	Using vacuum cleaner
(ix)	Collection / Disposal of garbage from dustbins / containers;	Twice daily	Collection through dustbins located at different positions in the offices premises
(x)	Upkeep of the building (including cleaning of terrace/corridor /staircase/verandas/window panes	As and when required	

	on all the floors etc.)		
(xi)	Cleaning Window glass panel	Once in a month.	
(xii)	Miscellaneous Work	As and when	
		required	

Apart from the above, the NSSO (FOD) may assign any type of job in the office premises related to sanitation and cleaning etc.

#### 2. ELIGIBILITY CRITEREA

- 2.1 Agency/Proprietary Firm/Partnership Firm/Company who fulfils the following minimum criteria shall submit their bids and failure to provide necessary documents will render the bidder's disqualified on technical grounds.
  - a) The agencies should have its Head Office/ Registered in **Kolkata** and have been in existence for a period not less than **3 years** and having annual turnover of more than **Rs. 5 lakh** during the last 3 years.
  - b) It should have been registered under Relevant Act and a copy each of the registrations shall be attached with the bid.
  - c) It should have PAN, TAN number and Sales Tax/Service Tax/GST Registration (proof in this regard may be attached with the bid).
  - d) It should be registered under EPFO & ESI.
  - e) It should not have been blacklisted by any Government Organization. Undertaking in this regard is to be furnished.
  - f) The bidders must have successfully completed minimum 2 contract jobs of providing Housekeeping services under the respective contract for organisations, Institutions or reputed Private firms. Experience certificate should be enclosed.

#### 3. INSTRUCTIONS TO TENDERERS

- 3.1 The tender is to be submitted in two parts comprising Part-I: Technical Bid & Part-II: Financial Bid. The Part-I (Technical Bid) should contain the Earnest Money Deposit (EMD) as Bid Security of Rs. 20,000/- (Rupees twenty thousand only) and statement showing compliance with the eligibility criteria/mentioned in the Section 2 above. The part-II (Financial Bid) should contain only the financial quotation as per Section 10. The part-I (Technical Bid) will be opened in the presence of the tenderers or their authorized representatives on the date of tender opening and the Part-II (Financial Bid) shall be opened after evaluation of Part-I. The Part-II (Financial Bid) shall be opened only for those tenderers who are found technically qualified to carry out the work, for which prior intimation shall be given indicating the date and time for opening of Financial bid.
- 3.2 The EMD should be submitted to The Head of Office, NSSO (FOD), Regional Office, CGO Complex, 2<sup>nd</sup> floor, E- Wing, DF Block, Sector-I, Salt Lake, Kolkata- 700 064.
- 3.3 The Bidders are advised to visit the NSSO (FOD) office premises, as indicated in Section 1, before submitting bid.
- 3.4 Tenders received after due date/time (Late Bid) and without EMD shall be rejected.
- 3.5 The NSSO (FOD) reserves the right to accept or reject any or all the offers without assigning any reason.
- 3.6 At any time, prior to the date of submission of bids, the NSSO (FOD), for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, may amend the bid document.

3.7 Tenders should remain valid for 90 days from the date of opening of tenders with a provision for suitable extension.

#### 4. TERMS & CONDITIONS

- 4.1 The persons to be deployed by the service provider as Safaiwalas should be in the age group of 18-40 years, active, having good health and character and should be literate.
- 4.2 The Agency will have to employ trained personnel as Safaiwalas, who have at least one year of experience in cleaning of bathrooms, toilets, open areas/carpet areas with electronic gadgets, garbage collection etc.
- 4.3 The Agency shall make arrangement, of its own, for deployment of a Supervisor for monitoring of its manpower, material etc., who would be responsible for ensuring proper cleaning and sweeping. The supervisor should have a minimum experience of 3 years of supervising. Necessary supervising certificates may be attached.
- 4.4 Supervisor should visit office premises, as indicated in Para A, regularly or at least once in week and submit report to the officer-in-charge in a specified form and manner.

#### 4.5 It must be ensured:-

- (a) That the staff do not smoke in the office premises;
- (b) That any specific sanitation task assigned by the NSSO (FOD) or any officer authorized by the Administration is carried out diligently and well in time;
- (c) That before using any equipment/appliances or material and products of sanitation, it is having the approval of the NSSO (FOD).
- (d) That the salary/wages shall be distributed in full as settled between the Agency and the workers duly keeping in view the contract signed between the Agency and the NSSO (FOD) and minimum Wages Act.
- 4.6 For Safaiwalas, the working hour would normally be of 8 ½ hours (during 08:00 Hrs. to 16:30 Hrs.) per day including half an hour lunch break from Monday to Friday (5 days) with weekly off on Saturday, Sunday. However, if required, the Agency has to depute workers on holidays.
- 4.7 NSSO (FOD) shall notify the Agency of any dishonest, wrongful or negligent acts or omissions of the Agency's employees or agents in connection with the assigned services as soon as possible after the NSSO (FOD) becomes aware of them.
- 4.8 If any deployed housekeeping personnel is not reporting for duties due to illness or any other cause, proper substitution should be provided by the Agency and such substitution should be intimated to the concerned office in advance.
- 4.9 The Agency shall not subcontract the assigned work to any other agencies.
- 4.10 If required amendment to the contract shall be effected from time to time in accordance to Government notifications or otherwise.
- 4.11 The cleaning materials should be provided by the Agency as per the list enclosed in **Annexure-I.** The cleaning materials should be of high quality and according to the brand and specification approved by the NSSO (FOD).

- 4.12 NSSO (FOD) will have the right to adopt any measures/setup system for ensuring proper performance of duty of Safaiwalas deployed by the Agency, including their being in proper uniforms, punctuality, discipline etc.
- 4.13 Initially NSSO (FOD) requires 4 (Four) Safaiwalas for Sweeping and Cleaning Services. Their strength may increase or decrease as per the requirement of NSSO (FOD), R.O. Kolkata, Z.O. Kolkata, NSRO Barasat & SRO Howrah. In case of any increase in requirement of manpower Agency will provide the same as per the rate decided through this tender process.
- 4.14 Payment would be made on monthly basis on receipt of a bill from the Agency in duplicate, duly pre-receipted on revenue stamp and complete in all respect. No advance payment in any case would be made. The monthly payment will be subject to satisfactory services being rendered. In this regard, a certificate of satisfactory completion of the work has to be given and certified by the Officer/caretaker, NSSO (FOD) on the monthly payment bill. The payment would be based on actual attendance.
- 4.15 The Period of contract shall initially be for a period of one year from the date of awarding the contract extendable for another year on satisfactory performance with such amendments as may be mutually agreed upon and also subject to the necessary approval of the Competent Authority. NSSO (FOD) also reserves the right to terminate the contract after giving 30 days' notice without assigning any reason thereof.
- 4.16 The service provider shall be contactable at all times and message sent by Tel Phone/E-mail/Fax/Special Messenger from the office to the service provider shall be acknowledged within 2 hours on the same day.
- 4.17 The persons engaged by the Agency should not have any adverse Police records/criminal cases against them. The Agency would be responsible to make adequate enquiries about the character and antecedents of the persons before proposing deployment their engagement for the purpose. The Character and antecedents of each personnel will be got verified by the service provider before their deployment through the local police and such report should be submitted before deployment. Proofs of identity like driving license, Election photo Identity Card, bank account details, pervious work experience, proof of residence and recent photograph and a certification to this effect should be submitted to the NSSO (FOD). The agency also has to submit police verification certificate in respect of the deployed manpower. The Service provider shall withdraw such employees who are not found suitable by the office for any reasons immediately on receipt of such a request from NSSO (FOD).
- 4.18 If any of the Agency workers is found misbehaving with the supervisory staff or any other Staff member/Trainees of the NSSO (FOD), the Agency shall, on receipt of instruction of the competent authority in this regard, replace such workers. The Agency shall issue necessary instructions to its employees to act upon the instructions given by the supervisory Staff of NSSO (FOD).
- 4.19 The agency shall be solely responsible for complying with all the provisions of EPF and Misc. Provisions Act, 1952 and ESI Act relating to manpower engaged for this contract and in the event of any liability by virtue of its being principal employer due to failure of the Agency shall indemnify and reimburse the amount payable by NSSO (FOD) on this account.
- 4.20 The Agency shall submit every month the proof of having deposited the amount of contribution claimed by Agency on account of ESI & EPF towards the persons deployed at NSSO (FOD) in their respective names before submitting the bill for the subsequent

- month. In case the Agency fails to do so, the amount claimed towards ESI & EPF contribution shall be withheld till submission of proof of payment by the Agency.
- 4.21 The Agency shall particularly abide by the provisions of Minimum Wages Act (Central Sphere, category "A" area), 1948. In any case, the wage should not be lower than the minimum wage of central sphere category "A" area. If the minimum wages is revised by the Government of India., the incremental wages, if applicable, will be provided.
- 4.22 The Earnest Money Deposit (EMD) of **Rs. 20,000/- (Rupees twenty thousand only) in the form of Demand Draft/ Pay Order drawn in favour of "Pay & Accounts Officer, MOS&PI, Kolkata"** Payable at Kolkata, has to be sent to The Head of Office, NSSO (FOD), Regional Office, CGO Complex, 2<sup>nd</sup> floor, DF block, sector-I, Salt Lake, Kolkata-700064. The EMD should remain valid for a period of forty-five days beyond final bid validity period. The tender received without EMD would be summarily rejected. The earnest money deposit will be refunded to the tenderers whose offer has not been accepted within 90 days of opening of tenders.
- 4.23 It is mandatory for the successful tenderer to submit "Performance Security Deposit" amount to 10% of the total contract value for one year in the form of Bank Guarantee/Fixed Deposit Receipt/Demand Draft in favour of "Pay & Accounts Officer, MOS&PI, Kolkata" as Performance Security. The Security Deposit will remain enforce up to and including 60 days after the period of contract. The Security Deposit will be returned without any interest after satisfactory completion of all contractual obligations. This amount, however, be confiscated in case of refusal or failure to provide satisfactory services or backing out in midstream. The "Performance Security" should be submitted to The Head of Office, NSSO (FOD), Regional Office, CGO Complex, 2<sup>nd</sup> floor, E- Wing, DF Block, Sector-I, Salt Lake, Kolkata- 700 064.
- 4.24 The successful Agency will be required to execute an agreement with NSSO (FOD) within the period specified in the award letter. In case the successful agency fails to enter into the agreement with NSSO (FOD) within the specified date mentioned in the award letter, the EMD deposited by such Agency shall forfeited without giving any further notice.
- 4.25 There is no master and servant relationship between the employees of the service provider and the NSSO (FOD) and further the engaged persons of the service provider shall have no claim for any absorption in service of the Government of India at any stage.
- 4.26 The NSSO (FOD) reserves the right to accept or reject any or all tenders without assigning any reason thereof.
- 4.27 An Agency shall submit only one financial bid. Submission of multiple bids by a single Agency will lead to rejection of all such bids.
- 4.28 Tenders should remain valid for 90 days from the date of opening of tenders with a provision for suitable extension.
- 4.29 Unsatisfactory performance of contract at any stage of time shall be liable for termination of work award order and may also lead to forfeiture of performance-cum-security deposit.

#### 5. PENALTY CLAUSE

In case of any irregularities noticed or the Agency failed to perform the above stated duties a penalty amount will be levied by NSSO(FOD) up to the extent of 10% of the monthly charges due for the relevant month, after issuing show cause notice to the agency and considering the

explanation of the agency, if submitted within stipulated time. Such repeated irregularities will make the agency liable for cancellation of contract with forfeiture of the Security Deposit.

#### 6. ARBITRATION CLAUSE

In case of any disputes between the parties viz. NSSO (FOD) on one hand and the agency/firm awarded the Contract on the other, arising out on account of scope of work and other mandatory liabilities as stated in the Contract Agreement, the dispute shall be referred to an Arbitrator as per **Arbitration and Reconciliation Act 1996, in Kolkata jurisdiction.** 

#### 7. EVALUATION CRITERIA

The Technical bids will be scrutinised on the basis of Eligibility Criteria in Section 2. Financial bids will be opened only of the technically qualified (responsive tender) bid. The L-I would be decided on the basis of monthly expenditure taken together on Safaiwalas, charges for cleaning materials, charges for cleaning window glass panel etc. For the purpose of calculation 22 day will be counted as one month.

#### 8. PROFORMA FOR TECHNICAL BID

10.

1.	Name of Agency	:
2.	Name of Proprietor/Director of the Agency	:
3.	Full Address of Reg. Office	:
	a) Telephone No.	:
	b) FAX No.	:
	c) E-Mail Address:	:
4.	Registration & Licence No. of the Agency under Contract Labour (Regulation & Abolition) Act, 1972 (Attach attested copy of the Reg.)	:
5.	PAN / TAN No of the Agency (Attach attested copy of the Reg. Certificate)	:
6.	Service Tax/ GST Registration No. (Attach attested copy of the Reg. Certificate)	:
7.	EPF Registration No. : (Attach attested copy of the Reg. Certificate)	
8.	E.S.I. Registration No. (Attach attested copy of the Reg. Certificate)	:
9.	Demand Draft of requisite Earnest Money (Detail)	:

Financial Year	Amount (in Rs.)	Remarks if any
2014-15		
2015-16		
2016-17		

Financial turnover of the Agency for the last 3 years :

(Copy of the turnover statement of last two years duly Certified by Chartered Accountant to be attached).

11. Details of Major contract with Central Government/State Governments/PSUs/Reputed Private Firms handled by the tendering Agency for providing manpower during the last five years in the following format (attested copies of the last three years work award may be enclosed):

S.	Details of client along	Amount of	<b>Duration o</b>	f Contract	Nature of	f contract
No.	with address, telephone and FAX numbers	Contract (in Rs.)	From	То	Type of man power provided	No. of persons deployed
1						
2						
3						

(If the space provided is insufficient, a separate sheet may be attached)

(NB: Copy of documents mentioned in "Section 2" of this tender document should also be attached along with the technical bid)

	Signature of authorized person Full Name:
Place: Date:	Seal:

#### **UNDERTAKING**

i.	I Son/Daughter/Wife of Shri
	Proprietor/Director/authorized signatory of(name of
	agency) is competent to sign this declaration and execute this tender document.
ii.	I/We have gone through the Term & Conditions given in the tender document and agree
	with the same.
iii.	I/We understand that in the event of non-compliance of the terms & Conditions of the
	tender, my / our EMD shall be forfeited by the Govt. of India, Ministry of Statistics and
	Programme Implementation, NSSO(FOD), Kolkata, West Bengal.
_	
iv.	Should this tender be accepted, I/We agree to abide by and fulfil all terms and conditions
	referred to above and as contained in tender documents elsewhere and in default thereof. I/we don't have any counter condition.
	Twe don't have any counter condition.
v.	If I/we fail to commence the work within the stipulated date as mentioned in the Letter of
	Award and/or I/we fail to sign the agreement and/or I/we fail to submit performance
	guarantee, I/we agree that NSSO(FOD) shall, without prejudice to any other right or
	remedy, be at liberty to cancel the Letter of Award and to forfeit the said earnest money as
	specified above.
	(Signature of the authorised person of the Agency with seal)
Place:	
riace:	
Date:	

#### 9. PROFORMA FOR FINANCIAL BID

The bidders are advised to visit the NSSO (FOD) Office before submitting bid. Following information may be used while calculating the cost of cleaning material and other items.

#### 1. Facilities

R.O. Kolkata	Z.O. Kolkata	NSRO Barasat	SRO Howrah
Wash Room-	Wash Room-	Wash Room-	Wash Room-
Urinal	Urinal	Urinal	Urinal
Wash Basin	Wash Basin	Wash Basin	Wash Basin
Western Style-	Western Style-	Western Style-	Western Style-
Indian Style-	Indian Style-	Indian Style-	Indian Style-

- 2. Plinth Area of all the levels put together: .....
- 3. There are about ...... Window glass panel of size- ..... are fixed at levels 4 to 7.

#### **Price Bid**

S. No.	Description	Rate Per Day(Rs.)	
		Safaiwalas	
	MANPOWER		
(i)	Basic Pay	Rs	
(ii)	ESI (mention %)	Rs (%)	
(iii)	EPF (mention %)	Rs (%)	
(iv)	Service Charge on the Basic Pay (mention %)	Rs (%)	
(v)	Total [(i) to (iv)]	Rs	
(**;)	GST	P. ( 0/)	
(vi)	(mention %)	Rs (%)	
	TOTAL (v+vi)	Rs	

Description	Rate Per Month
Charges for cleaning material as per the list and aids, garbage	
gunny bags and bins and any other item(s) bill that may be	
required for fulfilment of the contract.	

(While calculating monthly expenditure for the items weekly holidays i.e. Saturday and Sunday should be borne in mind)

N.B: Proper bill should be submitted to the office against supply of cleaning materials as mention in Annexure I.

Description	Rate Per Month
Charges for cleaning Window glass panel once in a month	

Signature of the authorised person with Name & Company's seal

**Date & Place** 

#### List of Materials to be provided by Agency

Sl. No.	ITEMS					
1	Acid					
2	Brasso					
3	Liquid Soap Floor Wash					
4	Dettol					
5	Flush Clean Mat					
6	Floor Duster					
7	Hand Duster					
8	Hard Broom					
9	Harpik					
10	Hit Cockroach					
11	Phenyl					
12	Naphthalene Ball Scented					
13	Room Freshener					
14	Soft Broom					
15	Yellow Duster					
16	PVC Scrubber					
17	Coir Brush Round					
18	Liquid Perfumed hand wash					
19	Cleano sanitizer					
20	Mops-Floor Duster					
21	Teepol					
22	Thiner					
23	Dustbin with lid					
24	Wipers					
25	Cob web removers					
26	Mansion floor polish					
27	Finit with pump					
28	Bunny Bag					
29	Any other items required for cleaning					



#### **eProcurement System Government of India**

#### **Tender Details**

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Print

Date: 20-Dec-2017 02:18 PM

Basic Details						
Organisation Chain	Ministry of Statistics and Programme Implementation  Department of Statistics and Programme Implementation,MOSPI					
Tender Reference Number	A 12034 9 Estt. WBS SC 2015 16					
Tender ID	2017_MOSPI_282668_1	2017_MOSPI_282668_1				
Tender Type	Open Tender	Open Tender Form of contract Supply				
Tender Category	Services	No. of Covers	1			
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No			
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No			
Is Multi Currency Allowed For Fee	No					

	yment Instruments						
Offline	ne S.No Instrument Type						
	1	Bankers Cheque					
	2	Bank Guarantee					
	3	Demand Draft					

	Cover Details, No. Of Covers - 1							
Ī	Cover No	Cover	Document Type	Description				
	1	Fee/PreQual/Technical/Finance	ndf	Tender Document for House Keeping service for NSSO (FOD) Kolkata				

Tender Fee Details, [Total Fee in * - 0.00]			EMD Fee Details				
Tender Fee in	0.00			EMD Amount in	20,000	EMD Exemption Allowed	No
Fee Payable To	Nil	Fee Payable At	Nil	EMD Fee Type	fixed	EMD Percentage	NA
Tender Fee Exemption Allowed	No			EMD Payable To	Pay and Accounts Officer MOSPI	EMD Payable At	Kolkata

Work /Item(s)					
Title Supply of House Keeping Services at NSSO(FOD) Kolkata					
Work Description	Cleaning the entire premises which includes office rooms/halls, verandas/corridors, Toilet and lavatories both Gents and Ladies located at various offices of NSSO(FOD) at Kolkata				
Pre Qualification Details	Please refer Tender documents.				
Pre Qualification Details	Please refer Tender documents.				

Independent External Monitor	NA						
Tender Value in	8,00,000	Product Category	Manpower Supply Services	Sub category	NA		
Contract Type	Tender	Bid Validity(Days)	90	Period Of Work(Days)	7		
Location	Kolkata	Pincode	700064	Pre Bid Meeting Place	NA		
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place	Kolkata		

<u>Critical Dates</u>					
Publish Date         20-Dec-2017 03:00 PM         Bid Opening Date         24-Jan-2018 01:00 PM					
Document Download / Sale Start Date 20-Dec-2017 03:00 PM Document Download / Sale End Date 23-Jan-2018 12:00 PM					
Clarification Start Date	NA	Clarification End Date	NA		
Bid Submission Start Date	20-Dec-2017 03:00 PM	Bid Submission End Date	23-Jan-2018 12:00 PM		

	<u>er Documents</u>					
S.No Document Name		Desc	Description		Document Size (in KB)	
1 Tendernotice_1.pdf				ing services for NSSO(FOD) Kolkata	480.82	
Work Item						
S.No Document Type Document		Document Name		Description	Document Size (in KB)	
1 Tender Documents NITforHouseKeepi		NITforHouseKeepingSe	ervices.pdf	Tender Document for House Keeping Services at NSSO(FOD) Kolkata	468.74	
	1	1 Tendernotice_1.pdf  S.No Document Type	1 Tendernotice_1.pdf Tend  S.No Document Type Document Name	1 Tendernotice_1.pdf Tender document for Housekeepi  S.No Document Type Document Name	1 Tendernotice_1.pdf Tender document for Housekeeping services for NSSO(FOD) Kolkata  S.No Document Type Document Name Description  1 Tender Documents Tender Document for House Keeping Services pdf	

	Bid Openers List					
	S.No	Bid Opener Login Id	Bid Opener Name	Bid Opener Designation		
		saurabh0658@gmail.com	Saurabh Singh	Deputy Director		
	2.	biplab.stat@gmail.com	Biplab Sarkar	Assistant Director		
3	3.	parthasa.rathi@nic.in	Partha Sarathi Das	SSO		

Tender Inviting Authority		
Name	Deputy Director General, NSSO(FOD), RO Kolkata	
Address	CGO Complex, 2nd Floor, E-Wing, DF Block, Sector I, Salt Lake, Kolkata- 700 064 (RO, Kolkata)	

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Created Date	20-Dec-2017 12:34 PM	
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