

Government of India
Ministry of Statistics & Programme Implementation

TENDER NOTICE

Dated : 05-06-2013.

Tender No.	F.No.D-31016/10/2013-Genl.
Tender Notice issued by	Under Secretary(Genl.)
Tender to be opened on	26-06-2013

Sealed tenders are invited on behalf of the President of India for supply of branded (Bisleri/Kinley/Aquafina) Mineral Water for Ministry of Statistics and Programme Implementation for a period of one year from the date of awarding of contract.

2. Interested Firms/Parties which are capable and competent to supply Mineral Water Jar (20Ltr. Capacity) may drop in the drop box at the Reception Office of S.P. Bhawan or send their quotations in sealed cover to the undersigned latest by 3:00 P.M. on 26-06-2013 at the address : The Under Secretary(Admn.), Ministry of Statistics and Programme Implementation, Room No.201, Sardar Patel Bhawan, Sansad Marg, New Delhi-110001. The tender would be opened on 3:30 P.M. on the same day. Authorised representative of the firms may be present, if they so desire. The cover containing the quotation should be superscribed "QUOTATION FOR SUPPLY OF MINERAL WATER".

3. A list of offices where such jobs have been undertaken with documentary proof of having performed by them satisfactorily may be furnished with the tender.

4. Any cutting/overwriting/erasing in the rates will lead to disqualification of the bid/quotation.

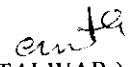
5. The tender should be accompanied by an Earnest Money Deposit (EMD) of Rs.10000/-(Rupees ten thousand only) in the form of Demand Draft/Pay Order from a scheduled Bank drawn in favour of DDO, Ministry of Statistics & P.I. In the absence of EMD, the tender shall be rejected summarily. The earnest money shall be refunded to the unsuccessful tenderers after finalization of the Contract. The earnest money of the successful tenderer shall be returned after deposit of performance security.

6. Submission of tender will signify the acceptance of all the terms and conditions of the contract implied in Annexure-I. It will not be obligatory for this Office to accept the lowest quotation and no explanation shall be given for the cause of rejection of quotation to any tender.

7. This office reserves the right to reject/any/all tender (s) without assigning any reason whatsoever. Canvassing in any form will be considered as disqualification for award of contract.

8. Please also see Annexure-I supply terms & conditions, Annexure-III for terms and conditions of the contract, Annexure-II to be filled by the tenderer (s) giving their details, Annexure-IV for details of rates of General Consumable/perishable items.

9. The firms which will provide water dispensers (machines) free of cost during the contract period, will be given preference of awarding the contract.


(V. TALWAR)
Under Secretary (Admn.)
Tel.No.23747929

To

Shri S.L. Bodat, Director (Computer Centre) for posting the Tender Notice at the website of this Ministry under intimation to this office.

F.No.D-31016/10/2013-Genl.

Supply terms & conditions

1. The supply terms and conditions are as follows:
 - (a) The average consumption of water is 1000 ltrs/day as per actual consumption of water on day to day basis. Actual consumption may vary from day to day and form time to time.
 - (b) No security deposit will be deposited with the firm by the Department for the bottles.
 - (c) 12 Numbers of Hot & cold dispensers will be supplied free of cost in this Ministry. There will be no extra maintenance charges for the dispensers. On the termination of the contract the firm will be allowed to lift the empty jars and the dispensers by it.
 - (d) The water should be supplied on every working day or as required in the offices located at S.P.Bhawan, R.k.Puram, J.P.Building and the firm should ensure that the delivery of the jars should reach latest by 08.30 AM sharply at the offices located at S.P.Bhawan, R.k.Puram, J.P.Building daily.
 - (e) The firm should also ensure to get the day to day supply vouchers signed by the officer concerned on daily basis.
 - (f) The firm should depute the service engineer/mechanic at the sites whenever a complaint is lodged with the firm for the non-functioning of the hot & cold dispenser without any delay. No charges shall be paid for the repair work carried out by the firm.
 - (g) The payment terms shall be monthly basis after the receipt of the bills and checking of day to day supply receipts. Advance payment shall not be made under any circumstances.
 - (h) The firm can depute their authorized three dealers for three sites for supply of water.
 - (i) Prices quoted should be inclusive of all taxes, duties and freight charges. The prices will remain fixed throughout the contract period irrespective of any changes made in statutory levies by the Government.
 - (j) The seal of the jar should be embossed, tamperproof.
 - (k) Water standard should be maintained at 15-20 TDS, BIS, Euro Norm, WHO & US standards. Documentary proof for the same is required to be attached with this quotation.
 - (l) The firm should provide in-house and out-house lab test report on quarterly basis.
 - (m) In case the quotation is submitted directly by the manufacturer, PAN No. & Service Tax No. may be furnished along with documentary proof.
 - (n) FOR, terms, delivery period offered.
 - (o) Performance statement for last three years.
 - (p) Test certificates from manufacture or any other agency.
 - (q) Details of rates, taxes, duties, quoted by the bidder. These details should be submitted on their letter head.

Signature of the bidder with date and stamp

enter

ANNEXURE-II

The Contract shall be governed by the following terms and conditions:-

- i) The successful tenderer will be required to do the work during the period of contract to the entire satisfaction of this Ministry. The contract may be terminated by the Government at any time without assigning any reason, if the work of the successful bidder is found to be unsatisfactory.
- ii) The contractor/firm must have PAN/Service-tax Nos/Sales Tax/VAT etc. (copies to be enclosed).
- iii) The payment will be made by ECS/RTGS on receipt of pre-receipted bill in triplicate.
- iv) In case any duty/tax has not been specified, it will be taken as inclusive of all taxes/duties.
- v) Successfully tenderer will have to deposit Performance Security Money of Rs.50,000/- (Rupees fifty thousand only) in the shape of FDR/DD for the period of contract within a fortnight of the issue of contract letter. Performance Security money will be forfeited, if the firm is found violating any of the terms and conditions or the contractor's service is found unsatisfactory.

I hereby accept all the terms and conditions mentioned above.

Dated :

Signature of the Tenderer with seal

conf

ANNEXURE-III

PATICULARS TO BE FURNISHED BY THE AGENCY

1. Name of the Agency :
2. Address of the Agency :
3. Name of the proprietor of the Agency :
4. Telephone No. of Agency and Proprieter :
5. Details of Ministry/Department in which the Agency had worked earlier as mentioned in this Tender :-

Sl.No.	Name of the Ministry/ Department (Attach copy of Contract)	Year	Name/Contract No. of the Officers of Client Ministry/ Department

6. PAN/TIN number of the Agency :
7. EMD's Draft Number, Date and Name of the Bank :

This is certified that the above facts are true, complete and correct to the best of my knowledge and belief. This is also certified that this Agency is not blacklisted by any Government Department nor any criminal case is registered/pending against the Agency/Firm or its owner/partner anywhere in India. It is certified that I/We have read and understood the terms and conditions of the Tender Notice No.D-31016/10/2013-Genl. dated 05-06-2013 and will abide by them till the completion of the contract period.

Dated :

Place :

(Signature of Proprietor)

Seal of the firm/Agency

Signature of authorized signatory with stamp

em 46

F.No. F.No.D-31016/10/2013-Genl.

ANNEXURE-IV

The Ministry of Statistics and Programme Implementation intends to enter into one year contract for Supply of Branded Mineral Water as given below :-

RATE

Sl.No.	Particulars (Brand/Specifications)	Rate (20 Ltr. Capacity per jar) (In rupees)	Taxes, if any
1.	Mineral Water (Bisleri Brand)		
2.	Mineral Water (Kinley Brand)		
3.	Mineral Water (Aquafina Brand)		

Signature of the Tenderer with seal

ent